

MONTGOMERY COUNTY INTERMEDIATE UNIT BOARD MINUTES

1. Call to Order

Vice President Marc Lieberson called the meeting to order at 7:45 p.m. on January 27, 2010.

2. Pledge of Allegiance

3. Roll Call

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| Marc Lieberson, President, Cheltenham | Present |
| Marie A. Knox, Vice-President, Upper Merion Area | Present |
| Daniel B. Sattler, Treasurer, Methacton | Present |
| Jeannette Maitin, Secretary, Abington | Absent |
| Jennifer Allebach, Upper Perkiomen | Present |
| Dr. R. Paul Baumgartner, Souderton Area | Present |
| Randy Bennett, Perkiomen Valley (Arrived 8:07 p.m.) | Present |
| Joseph Chmielewski, Upper Dublin | Present |
| Thomas DiBello, Spring-Ford Area | Present |
| Malcolm Gran, Springfield Township | Absent |
| Dr. Susan Guthrie, Lower Merion Area (Arrived 7:55 p.m.) | Present |
| Dr. David Hakes, Upper Moreland Township | Present |
| Robert H. Hartman, Jr., Pottstown (Arrived 8:10 p.m.) | Present |
| Yuri Khalif, Lower Moreland Township | Present |
| Ted Miller, Jenkintown | Present |
| Janice Pearce, Norristown Area | Present |
| Thayer Pendleton, Bryn Athyn | Absent |
| Louis Polaneczky, Hatboro-Horsham | Present |
| Burunda Prince-Jones, Wissahickon | Present |
| Frederick P. Remelius, Pottsgrove | Present |
| Vincent Sherpinsky, North Penn | Present |
| Mitch Zimmer, Colonial | Present |

Others

| | |
|---|---------|
| Dr. Jerry W. Shiveley, Executive Director | Present |
| Jeffrey Sultanik, Solicitor | Present |

4. Appoint and Welcome New MCIU Board Members

Motion: It was moved by Mr. Miller and seconded by Ms. Pearce that the Intermediate Unit Board acknowledge and appoint those nominated to fill the vacant and/or unexpired terms of the board members listed:

| <u>Vacating Board Member</u> | <u>Nominated Board Member</u> | <u>School District</u> |
|------------------------------|-------------------------------|------------------------|
| Dr. Russel Bleiler | Mr. Louis Polaneczky | Hatboro-Horsham |
| Mr. John S. Grispon | Mr. Thomas DiBello | Spring-Ford Area |
| Ms. Mary Rives Young | Ms. Jennifer Allebach | Upper Perkiomen |

Motion passed unanimously

5. Election of MCIU Board Officers

Motion: It was moved by Mr. Chmielewski and seconded by Mr. Zimmer that the Intermediate Unit Board elect the following Officers as recommended by the Nominating Committee:

| | |
|-----------------|-------------------|
| President: | Marc Lieberson |
| Vice President: | Marie A. Knox |
| Treasurer: | Daniel B. Sattler |

Motion passed unanimously

6. School Directors' Recognition

Dr. Shiveley announced that it was School Directors' Recognition Month for the State of Pennsylvania. He brought attention to the certificates of recognition and business card holders handed out to the board members and thanked them for the outstanding work they do for the Montgomery County Intermediate Unit. His gratitude was extended on behalf of all of the MCIU staff.

7. Approval of Minutes of November 18, 2009

Motion: It was moved by Ms. Prince-Jones and seconded by Mr. Chmielewski that the Intermediate Unit Board approve the minutes of the November 18, 2009 board meeting.

Motion passed with three abstentions.

8. Public Comments on Agenda Items

Mr. Lieberson asked if there were any public comments regarding agenda items. Since there were none, the board proceeded with the agenda.

9. Special Presentation of 25 Year Employee Awards

The Intermediate Unit honors employees who have completed twenty-five years of service. President Lieberon thanked the staff members for their service to the students and districts of Montgomery County. The following dedicated staff members were recognized and honored:

| Name | Position |
|---------------------|--|
| Gary Martin | Video/Digital Electronic Technician, Technology & Information Services |
| Janet Ortiz | Teacher, Special Education |
| Joanne Buchanan | Teacher Assistant, Special Education |
| Patricia Koos-Campo | Teacher Assistant, Special Education |

Note: A short recess was taken at 7:47 p.m. for photo opportunities. The meeting reconvened at 8:02 p.m.

10. Approval of Bills as Included in the Treasurer's Reports (November & December)

The November and December Treasurer's Reports were included in the Board packets. The cash balance as of December 31, 2009 was \$31,172,106.47.

Motion: It was moved by Dr. Baumgartner and seconded by Mr. Miller that the Intermediate Unit Board approve the November and December Treasurer's Reports and the payment of bills.

Motion passed unanimously.

11. Human Resources Report

Motion: It was moved by Mr. Zimmer and seconded by Dr. Baumgartner that the Intermediate Unit Board approve the personnel recommendations as listed on Item 2.

Motion passed unanimously.

12. Review of Procedures for 2010 Board Member Election

Dr. Shiveley reviewed the Procedures for the 2010 Board Member Election. There will be five three-year terms, two two-year terms, and one one-year term available on the Montgomery County Intermediate Unit Board this June. A memo seeking candidates for these eight positions will be sent out with the nomination form in early February. The Nomination Form has a due date of April 19, 2010.

13. Reports of Staff,

a. Dr. Jeanmarie Mason

Dr. Mason reported that the Special Education division received notification from the Office of Child Development and Early Learning that the actions of the required Improvement Plan had been completed.

Dr. Mason also extended her gratitude to the students who helped with the preparations and activities for the MCIU Holiday Luncheon. Special mention was given to the 4th grade students and choral director of the Whitehall Elementary School, Norristown School District, that performed for the event.

b. Mr. Stan Wisler

Mr. Wisler requested approval on the following Action Items:

MANAGEMENT SERVICES

1. Authorization to Declare Equipment Surplus/Obsolete

Authorization is requested to declare the list of items on the attachment obsolete. MCIU will attempt to e-Bay those items that are saleable, use some of the items for parts, and dispose of those items that cannot be sold or used for parts.

NONPUBLIC SCHOOL SERVICES

1. Title I School District Contracts

The Administration requests Board approval to accept 2009-2010 Title I funds from school districts to operate their Title I reading and/or math programs for students in nonpublic schools. These contracts are with districts for the projected amounts listed below.

| <u>District</u> | <u>Title I Amounts</u> |
|----------------------------|------------------------|
| Abington | \$ 36,009 |
| Cheltenham | 6,693 |
| Cheltenham 2008-09 Title I | 23,160 |
| Colonial AARA | 1,252 |
| Colonial Regular | 2,702 |
| Jenkintown | 1,991 |
| Lower Merion | 3,482 |

| | |
|-------------------------|-------------------|
| Norristown ARRA | 14,437 |
| Norristown Regular | 23,455 |
| North Penn | 11,400 |
| Perkiomen Valley | 1,060 |
| Pottsgrove | 13,735 |
| Pottstown | 7,875 |
| Springfield | 11,550 |
| Spring-Ford | 915 |
| Upper Dublin ARRA | 3,395 |
| Upper Dublin Regular | 14,650 |
| Upper Merion | 2,097 |
| Wissahickon | <u>8,113</u> |
| TOTAL (as of 1/11/2010) | <u>\$ 187,971</u> |

2. Title II School District Contracts

The Administration requests Board approval to accept Title II-Part A funds for the 2009-2010 school year. Eight districts within Montgomery County submitted Title II-Part A grants regarding professional development. In order to meet the “equitable share” of the district Title II-Part A allocation, the nonpublic schools within these districts will be eligible for staff development which will be provided by the Nonpublic School Services Division. The allocated amounts provided for the nonpublic schools were determined by the Pennsylvania Department of Education (PDE).

| <u>District</u> | <u>Nonpublic Amount</u> |
|-------------------------|-------------------------|
| Cheltenham Township | \$39,192.67 |
| Hatboro-Horsham | 1,201.22 |
| Jenkintown | 3,376.01 |
| Lower Moreland Township | 61.90 |
| Methacton | 409.76 |
| North Penn | 21,816.39 |
| Upper Merion | 3,343.85 |
| Upper Perkiomen | <u>8,058.15</u> |
| TOTAL | <u>\$77,459.95</u> |

SPECIAL EDUCATION SERVICES

1. Recommendation to Approve the 2010-2011 Special Education Division Budget

The Administration requests the approval of the 2010-2011 Special Education Budget that was presented at the November 18, 2009 Board meeting. The total amount of the 2010-2011 Special Education budget is \$77,276,428.

2. Recommendation to Approve IDEA Policies and Procedures

The Administration is requested to prepare and adopt those IDEA policies, procedures, and guidelines impacted by the change in the State Education Agency's (SEA) application. To ensure continued funding under IDEA-B, MCIU must submit Board of Directors' approved Policies and Procedures and a signed copy of the LEA Submission Statement.

Motion: It was moved by Ms. Knox and seconded by Mr. Hartman that the Intermediate Unit approve all of the Action Items listed above.

Motion passed unanimously.

MANAGEMENT SERVICES SPECIAL REPORT

Transportation Study

Representatives from Management Partnership Services, Inc. gave a PowerPoint presentation of the collaborative transportation study results and findings for the Montgomery-Bucks County school districts and intermediate units. The major components of the study were to develop a baseline, do a simulation and evaluate the cost or benefit.

c. Dr. Mary Jane Gales

Dr. Gales reported that she and Dr. Shiveley met with senior staffers from the House and Senate Education Committees and Department of Education during the recent AESA Governmental Relations Committee meeting in Washington, DC. Based on information gathered, it is doubtful that ESEA and IDEA will be completed anytime in the near future as the greatest attention is focused on healthcare.

Dr. Gales also informed the Board that the Keystone Exams were published in January and are now official although the method for rollout has not yet been determined.

d. Mrs. Gail Kennedy

Mrs. Kennedy reported that a \$418,579 grant that was awarded to Lower Moreland Township School District will be managed by MCIU. Every district will

benefit as the grant will be used to enhance distance learning capabilities through videoconferencing bridging, streaming technology, and professional development opportunities.

e. Ms. Kendall Glouner

Ms. Glouner informed the Board that her written report stood as submitted and that she would address the Board in more detail during the Spotlight presentation on Curriculum, Instruction, and Professional Development.

f. Dr. Ken Voss

Dr. Voss reported that the Nonpublic School Services staff has been meeting with the principals of the 150 nonpublic schools served by MCIU to plan what professional development programs they would like developed for the next school year.

g. Dr. Janet Sloand

Dr. Sloand reported that PaTTAN has been responsible for developing training materials to help guide IEP teams to provide instruction within a Standards Aligned System (SAS). In addition, Train the Trainer sessions targeting IU Technical Assistance Consultants (TaCs) and focused on PSSA-Modified eligibility and the IEP revision process were provided.

h. Ms. Kristen Rawlings

Mrs. Rawlings reported that the Communications Division has completed and distributed the *MCIU Guide to Services* for 2010-2011, the *School District Service Reports* outlining services purchased or received in 2008-2009, and the external newsletter, *MCIU Update* within the past month.

14. Spotlight on an MCIU Division – Curriculum, Instruction and Professional Development (CIPD) – Ms. Kendall Glouner and Mr. Arthur Mitchell

Ms. Glouner, Director and Mr. Mitchell, Assistant Director, gave a PowerPoint presentation highlighting the changes made within the division based on the recommendations made by the Superintendents' Advisory Council on CIPD, and the work that is being done to assist the districts with the implementation of PDE's Standards Aligned System.

15. Report of the Solicitor

Mr. Sultanik had no report.

16. Report of the Executive Director

Dr. Shiveley congratulated the 19 Board members in attendance, noting that it was the largest group of attendees since he became the Executive Director.

Dr. Shiveley brought attention to a letter placed at the new Board members' seats inviting them to the MCIU New Board Member Orientation scheduled for February 16, 2009. Dr. Shiveley extended the invitation to all interested Board members.

Dr. Shiveley reported that 120 school districts in the State of Pennsylvania are participating in the Race To The Top (RTTT) program.

Dr. Shiveley asked Burunda Prince-Jones and Marie Knox to report to the Board on their attendance at the AESA National Conference that was held in Austin in December. Ms. Prince-Jones thanked the Board for allowing her the privilege of attending and representing the intermediate unit. The event was a study in contrasts and the workshops attended and relationships that were developed were invaluable. Ms. Knox agreed, noting that the workshops for ESA board members were very interesting. She too thanked the Board for the opportunity to attend.

Dr. Shiveley reminded the Board members that the Statements of Financial Interest at their seats are due back to the intermediate unit as soon as possible.

17. Report of Board Committees

Policy

Dr. Hakes recommended that a motion be made to approve the second reading and adoption of the Programs Policies 200 series.

Motion: It was moved by Mr. Hartman and seconded by Mr. Miller that the Intermediate Unit Board approve the second reading and adoption of the MCIU Programs Policies (200 series).

Motion passed unanimously.

Facilities

President Lieberman appointed David Hakes to replace Mary Rives Young as a member of the Facilities Committee. The Facilities Committee members are Joseph Chmielewski, Chairman, Robert H. Hartman, Jr. and Dr. David Hakes.

Ad-Hoc for Meet and Discuss Act 93 Group

President Lieberman asked for volunteers to serve on the ad-hoc committee that will review the Meet and Discuss contract for the Act 93 group. The following volunteered to serve on this committee: Daniel B. Sattler, Chairman, Vincent Sherpinsky, and Dr. R. Paul Baumgartner.

18. Old Business

There was no old business.

19. New Business

Dr. Baumgartner commented that he is very impressed with the level of competency of the IU staff, noting that Stan Wisler has been selected to serve as a board member of PASBO (Pennsylvania Association of School Business Officials).

20. Additional Public Comments

There were no additional public comments.

21. The date of the next Intermediate Unit Board Meeting will be **February 24, 2010, West Norriton Conference Room at 7:45 p.m.**

22. Adjournment

Upon a motion by Mr. Chmielewski and seconded by Mr. Hartman the meeting was adjourned at 9:43 p.m.