

MONTGOMERY COUNTY INTERMEDIATE UNIT BOARD MINUTES

1. Call to Order

The President, David Hasiuk, called the meeting to order at 8:30 p.m. on June 27, 2007.

2. Pledge of Allegiance

3. Roll Call

David Hasiuk, President, Upper Moreland School District	Present
Cedric McKeever, Secretary, Lower Moreland School District	Present
Marie A. Knox, Treasurer, Upper Merion School District	Present
Randy Bennett, Perkiomen Valley School District	Present
Dr. Russel S. Bleiler, Hatboro-Horsham School District	Absent
Joseph Chmielewski, Upper Dublin School District	Present
Tracy G. Cole, Souderton Area School District	Present
Boo Crofton, Wissahickon School District	Absent
Diane DiBonaventuro, Lower Merion Area School District	Present
Malcolm Gran, Springfield Township School District	Absent
John Grispon, Spring-Ford Area School District	Present
Robert H. Hartman, Jr., Pottstown School District	Present
Marc Lieberon, Cheltenham School District	Absent
Vicki Lightcap, Upper Perkiomen School District	Absent
Jeannette Maitin, Abington School District	Present
Margaret Martinez, Methacton School District	Present
Ted Miller, Jenkintown School District	Absent
Janice Pearce, Norristown Area School District	Present
Thayer Pendleton, Bryn Athyn School District	Absent
Vincent Sherpinsky, North Penn School District	Present
Gordon Whitlock, Pottsgrove School District	Absent
Mitch Zimmer, Colonial School District	Present

Others

Dr. Jerry W. Shiveley, Executive Director	Present
Jeffrey Sultanik, Solicitor	Present

4. Approval of Minutes of May 23, 2007

Motion: It was moved by Mr. Sherpinsky and seconded by Mr. Chmielewski that the Intermediate Unit Board approve the minutes of the May 23, 2007 board meeting.

Motion passed unanimously.

5. Appointment of New Board Member, Randy Bennett, Perkiomen Valley

Mr. Hasiuk announced that the Perkiomen Valley School District Board of Directors approved Randy Bennett as the representative to fill the vacant position left by the resignation of Troy Miller.

Motion: It was moved by Mr. Sherpinsky and seconded by Mrs. Martinez to appoint Mr. Randy Bennett to the MCIU Board of Directors, replacing Mr. Troy Miller.

Motion passed unanimously.

6. Cynthia E. Welder Awards

Dr. Jeanmarie Mason announced that the recipient of the 2007 Cynthia E. Welder Organization Award was the Montgomery County Transition Coordinating Council. Representatives of the council were in attendance to receive the award which was presented in recognition of their programs which prepare secondary special needs students for life beyond school and the transition to adult life.

Ms. Sandy Edling, Supervisor of the Cynthia E. Welder Individual Award winner, announced that the recipient of the 2007 individual award was MCIU staff member, Donna D'Emilio. Ms. D'Emilio was honored for her enthusiastic rise to the challenge of providing assistance to the school districts, vendors, and parents over and above her typical job duties during the time period in which there was no Transportation Director. Ms. Edling expressed her gratitude as she explained that Ms. D'Emilio's contribution and conscientiousness ensured the safe transportation of the Montgomery County special needs students.

Mr. Hasiuk extended his thanks to the award recipients on behalf of the board and said that the board was pleased to recognize their efforts.

7. Public Comments on Agenda Items

Mr. Hasiuk asked if there were any public comments regarding agenda items. Since there were none, the board proceeded with the agenda.

8. Approval of Bills as Included in the Treasurer's Report

Ms. Knox presented the May Treasurer's Report to the Board. The cash balance as of May 31, 2007, was \$19,735,196.07.

Motion: It was moved by Ms. Knox and seconded by Mr. Chmielewski that the Intermediate Unit Board approve the May Treasurer’s Report and the payment of bills.

Motion passed unanimously.

9. Human Resources Report

Motion: It was moved by Mr. Grispon and seconded by Mrs. Martinez that the Intermediate Unit Board approve the personnel recommendations, including the Staff Reduction Resolution, listed as Item 2.

Motion passed unanimously.

Dr. Shiveley commented on how difficult the process of reducing the staff had been and credited Mrs. Mansuy and Dr. Mason on their efforts on behalf of the MCIU and the affected staff.

10. Report of Judge of Elections on Intermediate Unit Board Member Election – Mr. Jeffrey Sultanik

The ballots for election of the members of the Board of Directors of the Intermediate Unit were opened and tallied on June 26, 2007. There were five positions to be filled and five candidates for these positions. The positions are for five three-year terms. Based upon the ballots received and tallied and in accordance with the law, the candidates were duly elected. The weighted vote results were as follows:

<u>Name of Candidate</u>	<u>School District</u>	<u>Weighted Vote</u>
1. Tracy G. Cole	Souderton Area	159
2. Malcolm Gran	Springfield Township	163
3. David Hakes	Upper Moreland	157
4. Jeannette Maitin	Abington	159
5. Thayer Pendleton	Bryn Athyn	147

11. Election of 2007/2008 Intermediate Unit Board Officers

Motion: It was moved by Mr. Sherpinsky and seconded by Mrs. Martinez that the nominated slate listed below be the elected slate for the Intermediate Unit Board officers for the 2007-2008 school year:

President	Joseph Chmielewski
Vice President	John Grispon
Secretary	Tracy Cole
Treasurer	Marie A. Knox

Motion passed unanimously.

12. Approval of Professional Education Plan

Motion: It was moved by Mr. Sherpinsky and seconded by Mr. Chmielewski that the Intermediate Unit Board approve the proposed Professional Education Plan as presented and reviewed at the May MCIU Board of Directors' meeting.

Motion passed unanimously.

13. Reports of Staff

a. Dr. Jeanmarie Mason

Dr. Mason reported that the recently held District Special Education Administrators meeting focused on the topics of Chapters 14 and 16 of the Special Education regulations and the presentation by the Office of Dispute Resolution (ODR). Dr. Mason also brought attention to the results of the Early Intervention Quality Assurance Survey which was completed by parents who participated in the Early Intervention system for the first time.

b. Mr. Stan Wisler

Mr. Wisler read and asked for approval of the eight Management Services Division Action Items listed below:

Management Services Division

Recommendation to accept the 2007-2008 Student Accident/Football Insurance Quotations

The Administration recommends acceptance of the 2007-2008 student accident/football insurance. Quotes were solicited from several vendors to provide pricing for student accident and football insurances for the 2007-2008 school year on a county-wide basis. Quotes were received from two vendors and the details of their proposals are on the attached document. This information will be distributed to the county school districts for their use.

Recommendation to approve the MCIU Insurance Coverage for 2007-2008

The Administration recommends that we place our 2007-2008 insurance coverages through HRH-Palley Simon Associates as detailed on the attached insurance summary.

As recommended and approved in 1994, we will continue our Workers Compensation coverage through the School District Insurance Consortium (SDIC), which the Intermediate Unit joined on July 1, 1994.

Recommendation to approve the Budget Transfer Process for 2006-2007

The Administration recommends approval to process the appropriate budget transfers necessary to close out the 2006-2007 fiscal year operations. A listing of all transfers made will be presented to the Board for ratification at the July 25, 2007 board meeting.

Recommendation to accept the agreement between Conrad Siegel and the Montgomery School Entities for actuarial services to comply with the requirements of GASB 45.

The Administration requests approval to engage in a countywide plan with Conrad Siegel and the school entities of Montgomery County to provide the actuarial services needed to comply with the requirements of GASB 45. The services will be provided based on the RFP as developed through the CSIU. The contract documents have been reviewed by our solicitor Fox Rothschild.

Recommendation to approve the depositories and banking services for 2007-2008.

The Administration is recommending approval of the banking services to the authorized depositories for fiscal year 2007-2008:

- Wachovia
- Pennsylvania Local Government Investment Trust
- Pennsylvania School District Liquid Asset Fund
- Commonwealth of Pennsylvania Treasury – Invest Program
- Citizens Bank
- Commerce Bank
- Harleysville National Bank
 - Public Funds Money Market
 - Government Banking Interest Checking
- Paypal

Recommendation to approve local audit contract with Maillie Falconiero and Company, LLP

The Administration recommends the approval of an agreement with Maillie Falconiero and Company, LLP at fee of \$14,500 to conduct the 2006-2007 audit. This fee represents no increase over the amount charged for the 2005-2006 audit.

Recommendation to Approve List of Obsolete Equipment

The Administration recommends declaring the list of equipment (as detailed on the attachment) obsolete. This equipment is no longer needed or useable for MCIU purposes. Attempts will be made to sell some of the equipment through eBay.

Recommendation to approve the Transportation Contracts for the 2007-2008 School Year

The Administration is requesting approval of the following carrier contracts for transporting students for the 2007-2008 school year. The quotations were prepared differently this year with a price schedule for each vendor. The quotes are attached for your review.

Motion: It was moved by Mrs. Martinez and seconded by Mr. Chmielewski that the Intermediate Unit Board approve the Management Services Division Action Items listed above.

Motion passed unanimously.

Mr. Wisler read and asked for approval of the eight items listed as Continuing Projects and Project Revisions for the Nonpublic School Services Division listed below:

Nonpublic Schools Division

Recommendation to approve the Project Revision for Title II (Part A)

The Administration recommends approval to submit a carryover/revision of Title II (Part A) Improving Teacher Quality Program funds in the amount of \$134,492 for the period July 1, 2006 through September 30, 2008. Previous Board action was June 28, 2006.

Recommendation to approve the Project Revision for Title IV

The Administration recommends approval to submit a carryover/revision for the Title IV Safe and Drug Free Schools and Communities Project funds in the amount of \$81,066 for the period July 1, 2006 through March 31, 2008. Previous Board action was June 28, 2006.

Recommendation to approve the Projection Revision for Title V

The Administration recommends approval to submit a carryover/revision of the Title V Innovative Education Program funds in the amount of \$30,151 for the period July 1, 2006 through September 30, 2008. Previous Board action was June 28, 2006

Recommendation to approve the Project Continuation of Title I

The Administration recommends approval to submit a continuation and acceptance of Title I Program funds for the Springfield School District (Carson Valley School - \$108,298) and for the Upper Dublin School District (Holy Family Villa – St. Mary Villa - \$102,412) in the amount of \$210,893 for the period July 1, 2007 through September 30, 2008. Previous Board action was June 28, 2006.

Recommendation to approve the Project Continuation of Title II (Part A)

The Administration recommends approval to submit a continuation and acceptance of Title II (Part A) Improving Teacher Quality Program funds in the amount of \$134,492 for the period July 1, 2007 through September 30, 2008. Previous Board action was June 28, 2006.

Recommendation to approve the Project Continuation of Title IV

Approval to submit a continuation and acceptance of funds for the Title IV Safe and Drug Free Schools and Communities Project in the amount of \$86,924 for the period July 1, 2007 through September 30, 2008. Previous Board action was June 28, 2006.

Recommendation to approve the Project Continuation of Title V

Approval to submit a continuation and acceptance of the Title V Innovative Education Program funds in the amount of \$32,476 for the period July 1, 2007 through September 30, 2008. Previous Board action was June 28, 2006.

Recommendation to approve Tobacco Grant

The Administration recommends approval to accept funds in the amount of \$16,071.23 from the Montgomery County Health Department for a three month extension for the Tobacco Project (7/1/07-9/30/07). Previous Board action was October 25, 2006.

Motion: It was moved by Mr. Sherpinsky and seconded by Mrs. Knox that the Intermediate Unit Board approve the Nonpublic School Services Division Continuing Projects and Project Revisions listed above.

Motion passed unanimously.

Mr. Wisler read and asked for approval of the two items listed as Continuing Projects for PaTTAN and the three items listed as Action Items for the Special Education Division listed below:

PaTTAN

Recommendation to accept Continuing Projects - Pennsylvania Department of Education/Bureau of Special Education and Pennsylvania Training and Technical Assistance Network PaTTAN

The Administration requests approval to accept a grant award from Pennsylvania Department of Education/Bureau of Special Education for the King of Prussia office of the Pennsylvania Training and Technical Assistance Network, funded under P.L. 108-446 in the amount of \$7,304,000 for the period of July 1, 2007 – June 30, 2008. Previous board action was June 28, 2006.

Recommendation to accept Continuing Projects - Pennsylvania Department of Education/Bureau of Special Education and Pennsylvania Training and Technical Assistance Network PaTTAN

The Administration requests approval to accept a grant award subcontracted from Tuscarora Intermediate Unit #11 for the Early Intervention Project funded under P.L. 108-446 for the King of Prussia Office of the Pennsylvania Training and Technical Assistance Network (PaTTAN) in the amount of \$73,389 for the period of July 1, 2007 – June 30, 2008. Previous board action was June 28, 2006.

Special Education Division

Recommendation for approval of an IDEIA Federal Early Intervention Project Application

The Administration requests approval of the application to be submitted to the Pennsylvania Department of Education/Bureau of Special Education for the P.L. 108-446/IDEIA Federal Early Intervention Project (Section 619), in the amount of \$511,757, for the period July 1, 2007 to June 30, 2008. Previous Board action was June 28, 2006.

Recommendation for approval of an IDEIA Regular Project Application

The Administration requests approval of the application to be submitted to the Pennsylvania Department of Education/Bureau of Special Education for the P.L. 108-446/IDEIA Regular Project, in the amount of \$20,745,932, for the period July 1, 2007 to June 30, 2008. Previous Board action was June 28, 2006.

Recommendation for approval of application and MAWA Agreement

The Administration requests approval of the application and MAWA agreement to be submitted to the Pennsylvania Department of Education/Bureau of Special Education for the State Early Intervention Project, in the allocation amount of \$11,246,900 for the period of July 1, 2007 to June 30, 2008. Previous Board action was May 23, 2007.

Motion: It was moved by Mr. Zimmer and seconded by Mr. Grispon that the Intermediate Unit Board approve the PaTTAN Continuing Projects and the Special Education Action Items listed above.

Motion passed unanimously.

c. Dr. Sharon Richardson

Dr. Richardson noted that all of the bills listed in her legislative report are still pending with the exception of SB 218, which was signed into law by Governor Rendell.

Dr. Richardson brought attention to the action taken by the Montgomery County Special Needs Children's Foundation's Trustees at their recent meeting. The name of the foundation was changed to the Montgomery County Intermediate Unit Education Foundation, and will now be an umbrella foundation that could benefit any of the divisions within the MCIU.

d. Mrs. Gail Kennedy

Mrs. Kennedy's report lists the various professional development workshops and seminars which the TIS staff has attended, and highlights the services that the Technology and Information Services division is providing to the school districts including the development of a multi-screen site for Perkiomen Valley and a technology evaluation for Pottsgrove.

e. Dr. Robert Shields

Dr. Shields' report contained information on the proposed changes to High School Graduation Requirements. Dr. Shields noted that the complete document has been posted on the PDE website for review. The recommendations in the Governor's Commission on College and Career Success would replace the local assessment option that is currently in place in the Commonwealth's curriculum regulations referred to as Chapter 4.

f. Mrs. Elizabeth Weber

Mrs. Weber reported on the many summer workshops and projects being conducted within the Nonpublic School Services Division. Mrs. Weber also reported on the success of the two NPSS division fund raisers held during the 2006-2007 school year, with the most recent one raising over \$1,700. One half of the money raised will be donated to CHOP and the other half to the Montgomery County Special Needs Children's Foundation.

Mrs. Weber also thanked the MCIU Board of Directors for giving her the opportunity to study next year and said that it was an honor and a privilege to have served the students of Montgomery County and to have worked with such a great staff.

g. Dr. Janet Sloand

Dr. Sloand's report highlights the many publications and materials developed and printed statewide for the MCIU, local school districts and the PDE/BSE/PaTTAN system.

h. Mr. Tom Bauer

Mr. Bauer reported that he would be attending the National School Public Relations Association (NSPRA) in July and that he will be meeting with all of the school district superintendents in the coming months. Mr. Bauer is also working on the redesign and branding of several of the MCIU publications.

14. Spotlight on an MCIU Division – PaTTAN – “What is the Pennsylvania Training and Technical Assistance Network?” - Dr. Janet Sloand

Dr. Sloand gave a PowerPoint presentation which included, but was not limited to descriptions of the PaTTAN network, mission, funding, publications and graphics production, and technical assistance to schools.

15. Report of the Solicitor

Mr. Sultanik had no report.

16. Report of the Executive Director

Dr. Shiveley asked the board members to consider attending the AESA conference to be held November 28th to December 1st in Tampa, Florida. This conference provides a great opportunity to see what other regional service agencies are doing. There are two spots open for MCIU board members.

Dr. Shiveley recognized Bob Shields and Kate DiLullo on their retirements, and Betty Weber on her upcoming leave to further her education.

Dr. Shiveley commended Dave Hasiuk on the tremendous work he did as both a member of the MCIU Board of Directors and as President of the board. Mr. Hasiuk was presented with a plaque which expressed the appreciation of the MCIU for his five years of dedicated service.

Mr. Hasiuk thanked everyone and stated that he enjoyed serving the citizens of the Upper Moreland Township School District and the Intermediate Unit community.

17. Report of Board Committees

Mr. Hasiuk reported that the Executive Director’s goals and compensation were discussed in Executive Session. Last year the board identified three goals which were to be accomplished by the Executive Director in the 2006-2007 school year. As a result of that accomplishment, Mr. Hasiuk asked for a motion to grant the awarding of a bonus to the Executive Director.

Motion: It was moved by Mr. Chmielewski and seconded by Mrs. Martinez to award the Executive Director a \$6,000 increase in compensation (bonus), less legally required withholdings, as the result of the accomplishment of the three goals determined by the Montgomery County Intermediate Unit Board of Directors.

Motion passed unanimously.

Mr. Hasiuk reported that the Executive Director had completed three years of his four year commission and asked for approval to resign from the Executive Director’s current commission and be reappointed to a new four year commission as set forth in the Resolution prepared by the solicitor.

Motion: It was moved by Mrs. Maitin and seconded by Mr. Chmielewski to approve the Resolution terminating the prior commission issued to the Executive Director and appointing the Executive Director to a new four year commission and to authorize the entry into the 2007-2008 compensation package for the Executive Director, subject to Solicitor and Executive Committee approval.

Motion passed unanimously.

18. Old Business

There was no old business.

19. New Business

Mr. Hasiuk suggested that an MCIU board member consider attending the October 4th Legislative Policy Council meeting during the School Leadership Conference in Hershey, PA. Interested board members should contact Dr. Shiveley.

20. Additional Public Comments

There were no additional public comments.

21. The date of the next Intermediate Unit Board Meeting will be **July 25, 2007, West Norriton Conference Room at 7:45 p.m.**

22. Adjournment

Upon a motion by Mr. Sherpinsky and seconded by Mr. Zimmer the meeting was adjourned at 10:20 p.m.