

## MONTGOMERY COUNTY INTERMEDIATE UNIT BOARD MINUTES

1. Call to Order

President Joseph Chmielewski called the meeting to order at 7:55 p.m. on October 22, 2008.

2. Pledge of Allegiance

3. Roll Call

Joseph Chmielewski, President, Upper Dublin	Present
John S. Grispon, Vice-President, Spring-Ford Area	Absent
Jeannette Maitin, Secretary, Abington	Absent
Marie A. Knox, Treasurer, Upper Merion Area	Present
Dr. R. Paul Baumgartner, Souderton Area	Present
Randy Bennett, Perkiomen Valley	Absent
Dr. Russel S. Bleiler, Hatboro-Horsham	Absent
Diane DiBonaventuro, Lower Merion Area	Present
Malcolm Gran, Springfield Township	Present
Dr. David Hakes, Upper Moreland Township	Present
Robert H. Hartman, Jr., Pottstown	Absent
Yuri Khalif, Lower Moreland Township	Present
Marc Lieberson, Cheltenham	Present
Ted Miller, Jenkintown	Present
Janice Pearce, Norristown Area	Present
Thayer Pendleton, Bryn Athyn	Absent
Burunda Prince-Jones, Wissahickon (Arrived 8:15 PM)	Present
Frederick P. Remelius, Pottsgrove	Absent
Daniel B. Sattler, Methacton	Absent
Vincent Sherpinsky, North Penn	Present
Mary Young, Upper Perkiomen	Present
Mitch Zimmer, Colonial	Absent

Others

Dr. Jerry W. Shiveley	Present
Jeffrey Sultanik, Solicitor	Present

4. Approval of Minutes of September 24, 2008

**Motion:** It was moved by Ms. Knox and seconded by Mr. Miller that the Intermediate Unit Board approve the minutes of the September 24, 2008 Board meeting.

**Motion passed unanimously.**

5. Public Comments on Agenda Items

Mr. Chmielewski asked if there were any public comments regarding agenda items. Since there were none, the board proceeded with their agenda.

6. Approval of Bills as Included in the Treasurer's Report

Ms. Knox presented the September Treasurer's Report to the Board. The cash balance as of September 30, 2008, was \$12,596,463.90.

**Motion:** It was moved by Ms. Knox and seconded by Dr. Baumgartner that the Intermediate Unit Board approve the September Treasurer's Report and the payment of bills.

**Motion passed unanimously.**

7. Human Resources Report

**Motion:** It was moved by Mr. Lieberman and seconded by Mr. Gran that the Intermediate Unit Board approve the personnel recommendations listed as Item 2.

**Motion passed unanimously.**

8. Review of Procedures for 2009/2010 Budget Approvals

Mr. Wisler reviewed the timeframe for the presentations and approvals of the 2009-2010 MCIU General Operating Budgets.

9. First Review of Proposed 2009/2010 Intermediate Unit General Operating Budgets

Mr. Stan Wisler brought attention to the 2009/2010 General Operating Budgets that were included in the board members' meeting packets, and informed the group that he would be presenting information on the budget during the "Spotlight on an MCIU Division", listed as Agenda Item # 11.

10. Reports of Staff:

a. Dr. Jeanmarie Mason

Dr. Mason brought attention to the two new MCIU brochures which detail Early Intervention Services and Medical Assistance Eligibility. Dr. Mason also encouraged attendance at the MCIU Education Foundation Fundraiser scheduled to be held on November 13<sup>th</sup> at the Lower Providence Fire Hall.

b. Mr. Stan Wisler

**Motion:** It was moved by Mr. Lieberson and seconded by Mr. Gran that the Intermediate Unit Board approve the following Action Items:

### **Management Services**

#### **Recommendation to approve 403(b) Documents**

Based on the significant changes to the 403(b) regulations and the administrative requirements placed on the employer, we are requesting authorization to enter into agreements (detailed below) that will assure MCIU's compliance with the new regulations. The new IRS regulations for administration of 403(b) programs are substantially more burdensome on the employer than those that currently exist – the new regulations take effect January 1, 2009. Since the requirements are more onerous and technical and the penalties for non compliance much stiffer, the recommended plan of action for MCIU is to hire a third party administrator (EASI) through one of our current providers, Kades Margolis. The administration is requesting authorization to enter into the following agreements subject to final review by the Administration and the Solicitors:

- Adoption Agreement establishing the Montgomery County Intermediate Unit 403(b) Program Plan Document
- 403(b) Program Compliance Services Agreement with EASI
- 403(b) Plan Consulting Services Agreement with Kades Margolis

### **Technology and Information Services**

#### **Recommendation to Accept the LaSalle High School Grant**

Recommendation to accept a contract between the Commonwealth of Pennsylvania and Economic Development and the Montgomery County Intermediate Unit in the amount of \$125,000 for a contract for Community Revitalization Assistance Program, Section 3 of the Act of May 10, 1939 (P.L. 111, No. 51) known as the Commerce Law and Section 670.101 of the Act of April 9, 1929 (P.L. 177, No.) known as the Administrative Code of 1929. This is the LaSalle High School Grant allowing the MCIU to purchase new equipment and provide training and technical assistance to LaSalle High School. This Grant is from July 1, 2007 to June 30, 2010.

### **Curriculum, Instruction and Professional Development**

#### **Recommendation to Accept Grant Pennsylvania Department of Education, Bureau of Adult Basic and Literacy Education Grant**

Recommendation to accept the Grant Award from the Pennsylvania Department of Education, Bureau of Adult Basic and Literacy Education, Rider K in the

amount of \$60,228.00 for the period of July 1, 2008 - June 30, 2009. This grant is for Adult Education provided under the Workforce Investment Act of 1998.

**Motion passed unanimously.**

c. Dr. Mary Jane Gales

Dr. Gales reported that PDE is moving forward with the consideration of the General Competency Assessments despite the one year moratorium on the proposal. Dr. Gales encouraged school districts that have not passed a resolution to oppose the proposal to do so and offered her assistance with this to the districts.

d. Mrs. Gail Kennedy

Mrs. Kennedy reported on the intermediate unit's partnership with Camcor, Inc., and brought attention to the newly installed control unit in Conference Room B3/B4 to integrate the projector and multiple input devices and the new monitor displays in the first and second floor lobbies.

e. Mrs. Kendall Glouner

Mrs. Glouner informed the Board that Dr. Steven Dear will be attending the Science Advisors meeting at the MCIU on October 28th. He will be joining science teachers, curriculum coordinators and administrators to analyze the PSSA results.

f. Dr. Ken Voss

Ms. Mary Rita Cleary reported in Dr. Voss' absence that the Nonpublic School Services division provided training for the Student Assistance Program which included staff members from nine Montgomery County school districts. Ms. Cleary also reported that 112 nonpublic school teachers attended the recently held Title II professional development programs presented by the NPSS division.

g. Dr. Janet Sloand

Dr. Sloand reported on the Distinguished School Leaders (DSL) Initiative, the purpose of which is to provide support to improve student achievement for students with disabilities. High Schools not making AYP in 2007-2008 were identified, including six in the eastern region, four of which made AYP with special attention.

Dr. Sloand also thanked board member, Janice Pearce for her participation in the PSBA/PASA conference held recently, noting that Ms. Pearce did a phenomenal job representing the board's perspective.

h. Mrs. Kristen Rawlings

Mrs. Rawlings brought attention to the new MCIU folders and the 2007-08 Annual Report and MCIU Update as handed out at the board meeting. Mrs. Rawlings informed the board members that these will be mailed to school directors, superintendents and other key contacts.

11. Spotlight on an MCIU Division – Mr. Stan Wisler, Management Services

Mr. Wisler presented a PowerPoint overview of the Proposed 2009/2010 Intermediate Unit General Operating Budgets, including the General Administrative Services Budget, Curriculum, Instruction and Professional Development Services Budget, Legislative Services and Grant Development Budget, and Technology and Information Services Budget. School district contributions represent 16.8% of the total budget (\$8,035,746), which is a \$52,210 or 4% increase for school districts. The individual district contribution varies based on enrollment and a wealth formula calculated by the state.

12. Report of the Solicitor

Mr. Sultanik had no report.

13. Report of the Executive Director

Dr. Shiveley brought attention to the confidential document placed at their seat entitled, *Summary of Summer 2008 District Superintendent Meetings Assessing the Montgomery County Intermediate Unit*. Dr. Shiveley asked the board members to review the document and present their questions or concerns to him.

14. Report of Board Committees

**Board Policy Committee**

**Motion:** It was moved by Dr. Hakes and seconded by Mr. Lieberman that the Intermediate Unit Board approve the second reading and adoption of the MCIU Policy on Behavior Support – Students with Disabilities.

**Motion passed unanimously.**

Dr. Hakes reported that the committee also met and reviewed the ten policies for first reading at the next meeting.

Finance Committee

The Finance Committee met prior to tonight's board meeting to discuss the status of the financing plan to purchase the Anderson School building.

## **Facilities Committee**

The Facilities Committee continues to look for a building to replace the current MCIU facility. After reviewing the possibility of purchasing a local super-fund site, it was decided to stop the pursuit of this site due to potential problems and risks. The committee will continue to look at other options.

15. Old Business

There was no old business.

16. New Business

There was no new business.

17. Additional Public Comments

There were no additional public comments.

18. The date of the next Intermediate Unit Board Meeting will be **Wednesday, November 19, 2008, at The Anderson School Gymnasium at 7:45 p.m.**

19. Adjournment

Upon a motion by Mr. Miller and seconded by Mr. Lieberon the meeting was adjourned at 8:40 p.m.