

*Official Proceedings of the
Montgomery County Intermediate Unit
Board of Directors Meeting
January 22, 2020*

The regular meeting of the Montgomery County Intermediate Unit Board of Directors was held on Wednesday, January 22, 2020, in the Montgomery County Intermediate Unit Main Office Building, 2 West Lafayette Street, Norristown, Pennsylvania.

President Maura Buri called the meeting to order at 7:35 p.m. Following the pledge of allegiance, President Buri called the roll. Attendance was as follows:

Intermediate Unit Board: Brian Allen; Bonita Barnhill; Michael Berardi; Maura Buri; Dr. Darlene Davis; Gregory D’Elia; Thomas DiBello; Bill England; Janet Flisak; Dr. Gene Halus; Judy Maginnis; Juliane Ramić; Andrea Rees; and Jennifer Wilson.

Absent: Joseph Antonio; Debra Finger; Tameata Jordan; Robert Lindgren; and Patrick Wicks.

Intermediate Unit: Dr. John J. George; Dr. Bradley C. Landis; Dr. Holly Acosta; Sandra Edling; Rebecca Fogle; Dr. Donna Gaffney; Jack Hurd; Gail Kennedy; Dr. Brittany Lourea-Waddell; Valentina Viletto, Esq.; and Mary Dougherty.

Solicitor: Jeffrey T. Sultanik, Esq.

Guests: Jonathan Alessi; Matt Borda; Dan Curie; Diana DiBello; Jennifer Dow; Kendall Glouner; Keith Henley; Hannah Messner; James Miller; Rasheda Randall; Dr. Natalie Sokol; Dr. Ken Voss; and Dr. Michael Webb.

I. Call to Order

- A. Following the pledge of allegiance and roll call, President Buri noted that there was an executive session prior to the start of the Board meeting and immediately after the Board meeting to discuss personnel matters.
- B. President Buri noted that there were no updates to the agenda.
- C. President Buri asked if anyone present would like to address the Board. No one desired to speak.
- D. Appoint and welcome the following new MCIU Board members:

Dr. Darlene Davis, School District of Upper Dublin, to fill the unexpired term of Dr. Joan Ryder Ludwig until June 30, 2020.

Gregory D’Elia, Upper Moreland School District, to fill the unexpired term of Philip Schwarz until June 30, 2020.

Andrea Rees, Methacton School District, to fill the unexpired term of Matthew Ryan until June 30, 2020.

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- E. Welcome the following new MCIU Board members who will be appointed at the February 26, 2020 meeting:

Jennifer Dow, Colonial School District, to fill the unexpired term of Leslie Finegold until June 30, 2020.

Jamila Winder, Norristown Area School District, to fill the unexpired term of Janice Pearce until June 30, 2020.

It was moved by England, seconded by Wilson, that the Intermediate Unit Board appoint the new MCIU Board members as listed above to fill the unexpired terms of past MCIU Board members until June 30, 2020. Motion carried; all ayes.

- F. Appoint William England as MCIU Board Vice President to fill the unexpired term of Leslie Finegold until June 30, 2020.
- G. Appoint Juliane Ramić as MCIU Board Treasurer to fill the unexpired term of William England until June 30, 2020.

President Buri appointed the above board members to fill the officer vacancies on the MCIU Board of Directors.

II. Communications

There were no items to report.

III. Approval of Minutes

A. Meeting of Wednesday, November 20, 2019

It was moved by Maginnis, seconded by Ramić that the Intermediate Unit Board approve the minutes of the November 20, 2019 meeting. Motion carried; all ayes. (Attachment III.A.)

IV. Approval/Ratification MCIU Bills

(Detailed list of bills are available)

ITEM	PAGES	AMOUNT
November, 2019	1-6	\$ 8,528,534.49
December, 2019	7-13	\$14,445,155.11
January, 2020	14	\$ 120,916.84
TOTAL		<u><u>\$23,094,606.44</u></u>

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V. COMBINED FINANCIAL REPORT – NOVEMBER 2019

Beginning Intermediate Unit Funds		\$	53,619,391.60
Other Adjustment		\$	(0.00)
Receipts:			
Revenue Received	\$	10,459,870.39	
Total Receipts		\$	<u>10,459,870.39</u>
Total Receipts Plus Beginning Cash Balance		\$	64,079,261.99
Less: Disbursements – November 2019 Checks		\$	<u>(8,944,633.57)</u>
Ending Intermediate Unit Funds per Books		\$	<u><u>55,134,628.42</u></u>

CASH ANALYSIS – NOVEMBER 2019

Money Market Accounts:			
Citizens Bank Food Service	\$	26,668.50	
PLGIT	\$	152,274.78	
PSDLAF	\$	9,444,784.70	
TD Bank	\$	<u>550,572.23</u>	
Total Interest Bearing Accounts		\$	<u>10,174,300.21</u>
Disbursement in Transit	\$	-	
Deposit in Transit	\$	542,706.99	
Disbursement Accounts – Outstanding Checks	\$	(337,910.83)	
Investments	\$	44,755,532.05	
Cash Balance Per Bank		\$	<u><u>55,134,628.42</u></u>

COMBINED FINANCIAL REPORT – DECEMBER 2019

Beginning Intermediate Unit Funds		\$	55,134,628.42
Other Adjustment		\$	(0.00)
Receipts:			
Revenue Received	\$	11,763,214.60	
Total Receipts		\$	<u>11,763,214.60</u>
Total Receipts Plus Beginning Cash Balance		\$	66,897,843.02
Less: Disbursements – December 2019 Checks		\$	<u>(14,445,878.80)</u>
Ending Intermediate Unit Funds per Books		\$	<u><u>52,451,964.22</u></u>

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CASH ANALYSIS – DECEMBER 2019

Money Market Accounts:

Citizens Bank Food Service	\$	26,663.50	
PLGIT	\$	172,494.91	
PSDLAF	\$	12,153,855.57	
TD Bank	\$	521,555.83	
Total Interest Bearing Accounts			\$ 12,874,569.81
Disbursement in Transit	\$	(1,005,550.71)	
Deposit in Transit	\$	-	
Disbursement Accounts – Outstanding Checks	\$	(192,576.37)	
Investments	\$	40,775,521.49	
Cash Balance Per Bank	\$		<u>52,451,964.22</u>

VI. INVESTMENT OF FUNDS – NOVEMBER 2019

Beginning Balance	\$	44,490,898.31
Purchases	\$	264,633.74
Redemptions	\$	-
Ending Balance	\$	<u>44,755,532.05</u>

Interest earned on investments is as follows:

INTEREST EARNED – NOVEMBER 2019

Bank Account	Bank Account Interest	CD Interest
PLGIT	\$ 198.52	\$ -
TD BANK	\$ 288.84	\$ -
PSDLAF	\$ 9,684.23	\$ 42,467.59
TOTAL	<u>\$ 10,171.59</u>	<u>\$ 42,467.59</u>

INVESTMENT OF FUNDS – DECEMBER 2019

Beginning Balance	\$	44,755,532.05
Purchases	\$	19,989.44
Redemptions	\$	(4,000,000.00)
Ending Balance	\$	<u>40,775,521.49</u>

Interest earned on investments is as follows:

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INTEREST EARNED – DECEMBER 2019

	Bank Account	
	Interest	CD Interest
Bank Account		
PLGIT	\$ 213.71	\$ 19,989.44
TD BANK	\$ 266.13	\$ -
PSDLAF	\$ 9,815.15	\$ 33,964.93
TOTAL	\$ 10,294.99	\$ 53,954.37

VII. Budgets

A. New and Proposed Budgets

1. District Membership Services Budget

Office of Business Services
7/1/2020 – 6/30/2021

\$ 1,850,451

The Administration requests approval of the 2020/2021 District Membership Services Budget in the amount of \$1,850,451.00. This budget represents the cost of providing membership services to the Montgomery County School Districts from the Office of Professional Learning, the Office of Community and Government Relations, and the Office of Technology Services. The majority of this budget is funded from the district contribution that is charged to each district. The contribution amount is calculated using enrollment and wealth factor data. The total contribution for 2020/2021 represents no increase over the 2019/2020 contribution amount. The estimated contribution amount for each individual district is included in the attachment. A summary budget is attached.

2. Office of Student Services, Safe Schools Non-Public Targeted Grant

Office of Student Services
7/1/2019 – 6/30/2020

\$ 441,353

The Administration requests approval of the Office of Student Services, Safe Schools Non-Public Targeted Grant in the amount of \$441,353.00 for the period of July 1, 2019 to June 30, 2020. A summary budget is attached. The following LEA's have been awarded:

- Armenian Sister Academy – Equipment (\$11,498)
- Caskey Torah Academy – Equipment (\$23,625)
- Chabad Main Line – Equipment (\$23,205)
- Friends Central Academy – Equipment (\$16,224)
- Friends Central Academy – Program (\$19,950)
- Gwynedd Mercy Academy High School – Equipment (\$19,950)
- Good Shephard Catholic School – Equipment (\$19,000)
- Holy Cross Regional Catholic School – Equipment (\$20,431)
- Indian Valley Nursery School & Kindergarten – Equipment (\$23,325)
- Kohelet Yeshiva – Equipment (\$19,425)
- Mary, Mother of the Redeemer Catholic School – Equipment (\$18,026)
- Merion Mercy Academy – Equipment (\$22,970)

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- Mother Teresa Regional Catholic School – Equipment (\$23,625)
- Pope John Paul II High School – Equipment (\$2,634)
- Queen Angels Regional Catholic School – Equipment (\$20,940)
- Regina Coeli Academy – Equipment (\$23,625)
- Regina Coeli Academy – Program (\$19,889)
- Saint Hilary of Poitiers School – Equipment (\$21,960)
- Saint Margaret School – Equipment (\$23,625)
- Saint Margaret School – Program (\$18,849)
- Saint Phillip Neri School – Equipment (\$21,808)
- Waldron Mercy Academy – Equipment (\$23,625)

3. Statewide System of Support – Support for Effective Standards Based Instruction

Office of Professional Learning

7/1/2019 – 6/30/2020

\$ 90,449

The Administration requests approval of the Office of Business Services, Support for Standards Based Instruction in the amount of \$90,449.99 for the period of July 1, 2019 to June 30, 2020. A summary budget is attached.

4. Statewide System of Support – Additional Targeted School Improvement

Office of Professional Learning

7/1/2019 – 6/30/2020

\$ 66,770

The Administration requests approval of the Office of Business Services, Support for Standards Based Instruction, Additional Targeted School Improvement in the amount of \$66,770.60 for the period of July 1, 2019 to June 30, 2020. A summary budget is attached.

5. Statewide System of Support – Safety Initiatives

Office of Community & Government Relations

7/1/2019 – 6/30/2020

\$ 22,734

The Administration requests approval of the Office of Business Services, Support for Safety Initiatives, SWSS Project #156-20-0000 in the amount of \$22,734.49 for the period of July 1, 2019 to June 30, 2020. A summary budget is attached.

B. Initial Budgets

1. Office of Early Learning, REVISED 2019/2020 State Early Intervention Budget

Office of Early Learning

7/1/2019 – 6/30/2020

\$ 21,408,681

The Administration requests approval for the Office of Early Learning REVISED state funding Allocation for 2019/2020 State Early Intervention Budget in the amount of \$21,408,681.00 for the period of July 1, 2019 to June 30, 2020. This reflects an increase of \$742,000.00 from the initial allocation. A summary budget is attached.

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2. Office of Early Learning, Pre-K Counts Revision Budget

Office of Early Learning

7/1/2019 – 6/30/2020

\$ 2,228,846

The Administration requests approval of the Office of Early Learning, REVISED allocation for 2019/2020 Pre-K Counts Budget in the amount of \$2,228,846.00 for the period of July 1, 2019 to June 30, 2020. A summary budget is attached.

C. Changes to Initial Budgets

No items to consider.

D. Budgetary Transfers

No items to consider.

It was moved by DiBello, seconded by England, that the Intermediate Unit Board approve/ ratify the payment of MCIU Bills; accept the Combined Financial Reports for November and December 2019; approve/ratify the Investment of Funds as noted for November and December 2019; and approve the New and Proposed Budgets as listed above VII.A. and Initial Budgets as listed above VIIB. Motion carried; all ayes. (Attachments IV., VII.A.1.2.3.4.5. and VII.B.1.2.)

VIII. PERSONNEL MATTERS

— MR. JACK HURD, DIRECTOR

A. General

No items to consider.

B. Conference Requests

1. To approve seven (7) out of state conference requests.

C. Employment – Ratifications

1. Professional Staff
 - a. Michele Chayson – Long Term Substitute Teacher – Remedial
Recommended annual salary - \$57,831 (M Step 0) prorated
Effective Date – December 2, 2019
Replacement
 - b. Nikki Dwyer – Long-term Substitute Teacher – Autism
Recommended annual salary - \$57,831 (M Step 0) prorated
Effective Date – December 16, 2019
Replacement
 - c. Jonathan Raymond – Physical Therapist
Recommended annual salary - \$72,840 (M+60 Step 2) prorated
Effective Date – December 9, 2019
Additional Staff Need

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2. Support Staff

- a. Cassandra Castrianni – Personal Care Assistant
Recommended hourly rate - \$18.48/hr (194 days; 7hrs/day)
Effective Date – January 21, 2020
Replacement
- b. Susan Hershey – Teacher Assistant
Recommended hourly rate - \$19.48/hr (194 days; 7hrs/day)
Effective Date – November 13, 2019
Replacement
- c. Christopher McCague – Personal Care Assistant
Recommended hourly rate - \$19.48/hr (194 days; 7hrs/day)
Effective Date – January 13, 2020
Replacement
- d. Lylian Melendez – Teacher Assistant
Recommended hourly rate - \$18.48/hr (194 days; 7hrs/day)
Effective Date – November 19, 2019
Replacement
- e. Tyler Morris – Personal Care Assistant
Recommended hourly rate - \$15.23/hr (194 days; 7hrs/day)
Effective Date – January 21, 2020
Replacement
- f. Anitra Riddick – Help Desk Support Assistant
Recommended annual salary - \$46,000 (SS2) prorated
Effective Date – December 23, 2019
Additional Staff Need
- g. Pamela Weber – Personal Care Assistant
Recommended hourly rate - \$18.48/hr (194 days; 7hrs/day)
Effective Date – January 7, 2020
Replacement

3. Head Start

- a. Teaching Staff
 - 1) April Winco – Teacher – Head Start
Recommended hourly rate - \$21.24/hr (188; 7.5hrs/day)
Effective Date – January 3, 2020
Replacement
- b. Assistant Teaching Staff
 - 1) Funmilayo Jegede – Teacher Assistant – Head Start
Recommended hourly rate - \$12.02/hr (188 days; 7.5hrs/day)
Effective Date – January 16, 2020
Replacement

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- c. Program Aides
 - 1) Nancy Falamon – Program Aide – Head Start
Recommended hourly rate - \$9.18/hr (170 days; 5hrs/day)
Effective Date – January 2, 2020
Replacement
- 4. Pre-K Counts
 - a. Teaching Staff
 - 1) Denby Guellich – Teacher – Pre-K Counts
Recommended annual salary - \$42,000 prorated
Effective Date – January 2, 2020
Replacement
 - b. Assistant Teaching Staff
 - 1) Grace Levering – Teacher Assistant – Pre-K Counts
Recommended hourly rate - \$13.46/hour (194 days; 7hrs/day)
Effective Date – December 3, 2019
Replacement

D. Change of Status – Ratifications

- 1. Support Staff
 - a. Brianna Conaway
Change from Intern – Human Resources to Temporary HR Assistant – Human Resources
Recommended annual salary - \$33,012 (SS3) prorated
Effective Date – December 23, 2019
Additional Staff Need
- 2. Head Start
 - a. Family Engagement Workers
 - 1) Busayo Oladiran
Change to Family Engagement Worker – Head Start
Recommended hourly rate - \$17.61/hr (206 days; 7hrs/day)
Effective Date – January 2, 2020
Replacement
- 3. Pre-K Counts
 - a. Program Aides
 - 2) Allyson Chesko
Change from 4 hours/day Program Aide – Pre-K Counts to 5 hours/day Program Aide – Pre-K Counts
Recommended hourly rate \$9.37/hr (180 days 5 hrs/day)
Effective Date – January 2, 2020
Program Need

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E. Additions to 2019-2020 Approved Substitute Lists – Ratifications

Teaching Staff

Kathryn Cooper – Effective Date – November 20, 2019

Megan MacFarlane – Effective Date – November 21, 2019

Assistant Teaching Staff

Shirley Barto – Effective Date – December 9, 2019

Brittany Conaway – Effective Date – January 7, 2020

Marissa Gutierrez – Effective Date – December 19, 2019

Katherine Hurd – Effective Date – December 16, 2019

Hayley Penn – Effective Date – December 16, 2019

Jean Quinn – Effective Date – November 18, 2019

Tiara Thornhill – Effective Date – November 13, 2019

Latifah Williams – Effective Date – December 10, 2019

F. Remove from 2019-2020 Approved Substitute Lists

No items to consider.

G. Employment – Approvals

1. Professional Staff

a. Meghan Bialorucki – School Psychologist

Recommended annual salary - \$65,108 (M Step 3) prorated

Effective Date – February 4, 2020

Additional Staff Need

b. Lindsey Koch – Long Term Substitute Speech & Language Pathologist

Recommended annual salary - \$57,831 (M Step 0) prorated

Effective Date – February 12, 2020

Replacement

c. Lauren Weiner – Behavior Analyst

Recommended annual salary - \$78,257 (M+30 Step 6) prorated

Effective Date – January 27, 2020

Additional Staff Need

2. Support Staff

a. Randall Lyster – Personal Care Assistant

Recommended hourly rate - \$18.48/hour (194 days; 7hrs/day)

Effective Date – January 16, 2020

Replacement

b. Vera Plakunova – Senior Accountant

Recommended annual salary - \$63,000 (CTC2) prorated

Effective Date – January 27, 2020

Replacement

H. Change of Status - Approvals

No items to consider.

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I. Additions to 2019-2020 Approved Substitute Lists

No items to consider.

J. Leave of Absence Requests

Professional Staff

Personal Leave (Unpaid without benefits)

Erin McCurdy – School Psychologist

Effective Date – January 16, 2020

Personal Leave (FMLA with benefits)

Maria McDermott – School Counselor

Effective Date – February 3, 2020

Personal Leave (FMLA with benefits)

Meghan Neary – Speech & Language Pathologist

Effective Date – February 8, 2020

Personal Leave (FMLA with benefits)

Esther Rineer – Teacher – Early Intervention

Effective Date – January 28, 2020

Personal Leave (FMLA with benefits)

Michelle Stoczko – Teacher – Autism

Effective Date – January 16, 2020

Support Staff

Personal Leave (FMLA with benefits)

Charece Harris – Partnership Facilitator

Effective Date – January 27, 2020

Head Start – Teaching Staff

Personal Leave (Unpaid without benefits)

Paul Bowman – Teacher – Head Start

Effective Date – December 3, 2019

K. Return from Leave of Absence Requests

Professional Staff

Personal Leave (FMLA with benefits)

Madeleine Betts – Teacher, Early Intervention

Effective Date – December 18, 2019

Personal Leave (FMLA with benefits)

Stacy Ann Donovan – Speech & Language Pathologist

Effective Date – December 11, 2019

Personal Leave (FMLA with benefits)

Emily Durkin – Speech & Language Pathologist

Effective Date – January 6, 2020

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Personal Leave – (FMLA with benefits)

Joanna White – Behavior Analyst
Effective Date – November 20, 2019

Support Staff

Personal Leave (FMLA with benefits)

Tiffany Smith – Youth Workforce Career Counselor
Effective Date – December 16, 2019

Pre-K Counts – Assistant Teaching Staff

Personal Leave (Unpaid without benefits)

Busayo Oladiran – Assistant Teacher
Effective Date – November 25, 2019

L. Retirements

1. Administrative Staff
 - a. Alison Scott – Program Administrator – Data Systems
Effective Date – April 11, 2020
2. Support Staff
 - a. Robert Browne – Network Support Specialist
Effective Date – January 14, 2020

M. Resignations

1. Professional Staff
 - a. Marie Buczkowski – Long Term Substitute Teacher – Early Intervention
Effective Date – December 20, 2019
Other Employment
2. Support Staff
 - a. Shanita Fields – Head Start Health Assistant
Effective Date – January 9, 2020
Other Employment
3. Head Start
 - a. Teaching Staff
 - 1) Rebecca Luccia – Teacher – Head Start
Effective Date – January 9, 2020
Personal
 - b. Assistant Teaching Staff
 - 1) Remilekun Jegede – Teacher Assistant – Head Start
Effective Date – January 17, 2020
Personal
 - 2) Latifah Williams – Teacher Assistant – Head Start
Effective Date – December 6, 2019
Personal

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N. Terminations

1. Support Staff
 - a. Adina Green – Teacher Assistant
Effective Date – November 25, 2019
2. Pre-K Counts
 - a. Assistant Teaching Staff
 - 1) Alonya Carmelo – Teacher Assistant – Pre-K Counts
Effective Date – December 4, 2019
 - 2) Jamie Myers – Teacher Assistant – Pre-K Counts
Effective Date – January 17, 2020

O. Other

1. To approve one (1) additional work day for Grace Cochran for completing an evaluation in January 2020 at her per-diem rate.
2. To approve Diego Taylor – PaTTAN East Internship recommended hourly rate - \$10.00/hr effective January 8, 2020.
3. To approve Keith Henley – stipend for \$1,000 per month for additional workload for Facility Supervisor Support effective December 1, 2019.
4. To approve the following salary adjustments due to Educational Attainment of professional staff:

Employee	Salary	Salary Eff. Date
Patricia Bradley	\$69,239 (M Step 5)	January 8, 2020
Elise Nonnenman	\$65,108 (M Step 3)	January 8, 2020
Amanda Schneider	\$72,902 (M+20 Step 5)	December 20, 2019
Rebecca Shaner	\$68,771 (M+20 Step 3)	December 20, 2019

5. To approve the correction in hours/day for the following Teacher Assistants effective November 26, 2019:

Employee	Hours/day
Samantha Farlow	7
Shakir Muhammad	7
Michael Stephens	7
Kwame Vinson	7

6. **Montco Works NOW Temporary Employees**

To approve the following temporary employees in our Montco Works NOW program for temporary employment not to exceed the hours and days listed.

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Employee	Hourly Rate	# of Hours/Week	# of Weeks
Timothy O'Malley	\$10.00	30	13
Karlee Romero-Mueller	\$10.00	20	13
Ernest Scott	\$10.00	30	13

It was moved by Maginnis, seconded by Halus, that the Intermediate Unit Board approve the Personnel Matters as listed above, VIII.B.C.D.E.G.J.K.L.M.N.O. Motion carried; all ayes. (Attachment VIII.B.1.)

IX. Other Matters for Consideration

A. BUSINESS SERVICES

— MS. SANDRA EDLING, CFO AND DIRECTOR

GENERAL OPERATIONS

To authorize the appropriate officers to enter into a sub-grant agreement for the implementation of Individuals with Disabilities Education Improvement Act-B (IDEA B 611) Use of Funds Agreement between the Montgomery County Intermediate Unit and the districts listed below. The MCIU agrees to make “pass through” payments to the districts based on the IDEA guidelines for the period of July 1, 2019 through June 30, 2020, with the option to carryover funds to September 30, 2021.

- Pottsgrove School District
- Springfield Township School District
- Upper Dublin School District
- Upper Moreland School District

To authorize the appropriate officers to enter into a sub-grant agreement for the implementation of Individuals with Disabilities Education Improvement Act-B (IDEA B 619) Use of Funds Agreement between the Montgomery County Intermediate Unit and the districts listed below. The MCIU agrees to make “pass through” payments to the districts based on the IDEA guidelines for the period of July 1, 2019 through June 30, 2020, with the option to carryover funds to September 30, 2021.

- Springfield Township School District
- Upper Dublin School District
- Upper Moreland School District

EXPENSES

To authorize the appropriate officers to enter into a lease agreement between the Montgomery County Intermediate Unit and First Presbyterian Church of Norristown Lease site. The term of this agreement will be from December 1, 2019 through June 30, 2020 in the amount of \$15,925.00.

It was moved by England, seconded by Halus that the Intermediate Unit Board approve the Other Matters for Consideration as listed above IX.A. Motion carried; all ayes.

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B. PENNSYLVANIA TRAINING AND TECHNICAL ASSISTANCE NETWORK (PATTAN)

— MRS. REBECCA FOGLE, DIRECTOR

EXPENSES

To authorize the appropriate officers to approve a General Contracted Consultant Agreement between the Montgomery County Intermediate Unit (MCIU) and Leader Services to provide contracted services to continue monitoring and maintaining the created Deaf-Blind Child Count database as well as additional data generated requests for this project. Date of service beginning July 1, 2019 through September 30, 2020 at the cost of \$20,000.00.

To authorize the appropriate officers to enter into contract agreement between Montgomery County Intermediate Unit and the list of IU's and LEA's below for SPDG Middle School Success: Path to Graduation (P2G). This is a three to five-year process designed to build LEA's capacity to increase graduation rates and decrease drop-out rates for students with disabilities. The amounts are listed below for the period of July 1, 2019 to June 30, 2020.

Provider	Service	Rates
<ul style="list-style-type: none"> Butler Area School District 	SPDG – P2G funding support to assist with costs associated in participation and implementation of the P2G structure.	\$10,000.00
<ul style="list-style-type: none"> Shaler Area School District 	SPDG – P2G funding support to assist with costs associated in participation and implementation of the P2G structure.	\$10,000.00
<ul style="list-style-type: none"> Western Wayne School District 	SPDG – P2G funding support to assist with costs associated in participation and implementation of the P2G structure.	\$10,000.00
<ul style="list-style-type: none"> Chester County Intermediate Unit #24 	SPDG – P2G funding support to assist with costs associated in participation and implementation of the P2G structure.	\$7,000.00
<ul style="list-style-type: none"> Delaware County Intermediate Unit #25 	SPDG – P2G funding support to assist with costs associated in participation and implementation of the P2G structure.	\$7,000.00

To authorize the appropriate officers to enter into contract agreements with the following Intermediate Units, LEA's and APS listed below to attend the HELIX Conference on November 18 – 20, 2019. The intention is to support professionals in learning deaf/blind related content. In order to receive the funds, the organization must meet the contract requirements.

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Provider	Service	Rates
• Brownsville Area School District	Providing a financial incentive to LEA's and APS's to attend the HELIX Conference.	\$1,000.00
• Franklin Area School District	Providing a financial incentive to LEA's and APS's to attend the HELIX Conference.	\$1,000.00
• Peters Township School District	Providing a financial incentive to LEA's and APS's to attend the HELIX Conference.	\$1,000.00
• Washington School District	Providing a financial incentive to LEA's and APS's to attend the HELIX Conference.	\$1,000.00

To authorize the appropriate officers to approve a Professional Services Agreement between the Montgomery County Intermediate Unit (MCIU) and Search Institute- Kent Peckel to provide Professional Development at the PDE Conference 2020 on March 11, 2020 at a cost of \$6,000.00.

C. PROFESSIONAL LEARNING

— DR. DONNA GAFFNEY, DIRECTOR

GENERAL OPERATIONS

To authorize the appropriate officers to enter into a Professional Development Training Agreement with the Norristown Area School District and the Montgomery County Intermediate Unit to provide professional development: Classroom Behavior Support on April 28 and June 2, 2020. Consultation/ Professional Development covered by IDEA TaC funding.

To authorize the appropriate officers to enter into a Professional Development Training Agreement with the Pottstown Area School District and the Montgomery County Intermediate Unit to provide Consultation and Facilitation with the Middle School ELA department to support the application of the Close Reading Process during the time period of November 14, 2019 through March 12, 2020. Consultation/Professional Development covered by PDE ATSI funding.

To authorize the appropriate officers to enter into a Professional Development Training Agreement with the School District of Springfield Township and the Montgomery County Intermediate Unit to provide professional development: The Use of a Professional Learning Community to Support Inclusive Practices during the time period of October 8, 2019 through May 20, 2020. Consultation/ Professional Development covered by IDEA TaC funding.

To authorize the appropriate officers to enter into a Professional Development Training Agreement with the Lower Merion School District and the Montgomery County Intermediate Unit to provide professional development: SAS Toolkit – Curriculum Framework Training on December 6, 2019. Consultation/Professional Development covered by IDEA TaC funding.

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To authorize the appropriate officers to enter into a Consortium Pricing Agreement with the Montgomery County Intermediate Unit and Newsela to provide a digital content platform of leveled and adaptable non-fiction text for grades 2-12 for the time period December 5, 2019 to June 30, 2020.

REVENUE

To authorize the appropriate officers to enter into an agreement with Upper Moreland School District to provide consultation and facilitation with the middle and high school ELA departments to support the application of Reading/Writing best practices in secondary ELA classrooms during the time period of October 16, 2019 through January 21, 2020 at a cost of \$3,500.00.

To authorize the appropriate officers to enter into an agreement with Capital Area Intermediate Unit to provide Team Development Services for up to five (5) half-day sessions during the time period of January 2020 through June 2020 at a cost of \$10,000.00.

To authorize the appropriate officers to enter into an agreement with Upper Dublin School District to provide professional development: Building Co-Teaching Instructional Practices with Co-Teaching Partnerships and Administration during the time period of November 2019 through March 2020 at a cost of \$2,000.00. Three district-wide PD sessions and Administration Consultation Session covered by IDEA TaC funding.

To authorize the appropriate officers to enter into an agreement with Colonial School District to provide professional development: Wilson Foundations, Level 2 on March 16, 2020 at a cost of \$2,887.50.

To authorize the appropriate officers to enter into an agreement with Upper Merion School District to provide professional development: Wilson Foundations, Level 2 on April 28, 2020 at a cost of \$2,887.50.

To authorize the appropriate officers to enter into an agreement with Pottstown School District to provide professional development: Instructional Coaching on dates to be determined at a cost of \$11,250.00.

To authorize the appropriate officers to enter into an agreement with Pottstown School District's North End Early Learning Center to provide professional development: Program-Wide Positive Behavior Interventions on dates to be determined at a cost of \$3,660.00.

To authorize the appropriate officers to enter into an agreement with Upper Merion School District to provide Consultation and Facilitation: Supporting the responsive use of data to design targeted core reading during February and March 2020 at a cost of \$4,000.00.

To authorize the appropriate officers to enter into a Professional Services Agreement with the Montgomery County Intermediate Unit and Capital Area Intermediate Unit #15 for support for the Instructional Coach Mentor Program for the 2019-2020 school year at a cost of \$21,500.00. (Moved from Expenses to Revenue)

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EXPENSES

To authorize the appropriate officers to approve the PA SEED Ecosystem – Chief Science Officers Program Agreement between the Montgomery County Intermediate Unit (MCIU) and the Delaware County Intermediate Unit (DCIU), partners in PA SEED Ecosystem. Delaware County Intermediate Unit will provide development, coordination, oversight and supervision of the CSO Program within its Intermediate Unit area. Compensation will be in the amount of \$3,500 (5 days x \$700/day). The term of this agreement shall be January 1, 2019 through June 30, 2020.

To authorize the appropriate officers to enter into a Professional Services Agreement with the Montgomery County Intermediate Unit and World of Learning Institute to provide online World Language courses within the Montgomery Virtual Program (MVP) for the 2019-2020 school year at a cost of \$700.00.

To authorize the appropriate officers to approve a General Contracted Consultant Agreement between Montgomery County Intermediate Unit (MCIU) and Solution Tree “Anthony Muhammad” to provide Onsite Professional Development: Overcoming the Achievement Gap Trap on March 25, 2020 at a cost of \$10,001.00.

D. EARLY CHILDHOOD SERVICES

— DR. HOLLY ACOSTA, DIRECTOR

EXPENSES

To authorize the appropriate officers to enter into a consultant contract for early intervention provider services between Montgomery County Intermediate Unit and the provider that is listed, their services and rates are listed below for the period of November 1, 2019 through June 30, 2020 (Amended to reflect \$75/Hr. below):

Provider	Service	Rates
• Behavior Interventions, Inc.	BCBA - \$75/hr., BSC - \$70/hr., & PCA - \$30/hr.	\$30-\$75

E. STUDENT SERVICES

— DR. BRITTANY LOUREA-WADDELL, DIRECTOR

GENERAL OPERATIONS

To authorize the appropriate officers to enter into an Inter-Agency Agreement for Title I Services with the following school districts and the Montgomery County Intermediate Unit to provide reading and mathematics instructional services in accordance with the Title I program for the date ranges listed below:

School District	Date Range
• Abington School District	August 14, 2019 through September 30, 2020
• Cheltenham School District	September 4, 2019 through June 30, 2021
• Methacton School District	August 20, 2019 through June 30, 2022
• Pottsgrove School District	August 1, 2019 through June 30, 2020
• Springfield Township School District	September 19, 2019 through June 30, 2022

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• Upper Moreland Township School District	September 3, 2019 through June 30, 2022
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REVENUE

To authorize the appropriate officers to enter into an Intergovernmental Agreement for Shared Student Services with the Souderton Charter School Collaborative and the Montgomery County Intermediate Unit to provide shared services for the time period of September 2, 2019 through June 30, 2020.

To authorize the appropriate officers to enter into a Professional Development Training Agreement with the Wissahickon District and the Montgomery County Intermediate Unit to provide professional development: Trauma-Informed Training on January 17, 2020 – ½ day a.m. in the amount of \$900.00.

To authorize the appropriate officers to enter into a Professional Development Training Agreement with the Hatboro-Horsham School District and the Montgomery County Intermediate Unit to provide ongoing mental health therapeutic support services for the time period of December 13, 2019 through June 30, 2020 in the amount of \$90.00 per hour.

To authorize the appropriate officers to enter into a General Contracted Consultant Agreement with the Montgomery County Intermediate Unit and Central Bucks School District to provide Professional Development – Comprehensive Threat Assessment Guidelines for the time period of December 16, 2019 and January 23, 2020 in the amount of \$4,250.00.

EXPENSES

To authorize the appropriate officers to enter into a General Contracted Consultant Agreement with the Montgomery County Intermediate Unit and SkyTop Lodge to provide the venue for the Special Education Conference for the time period of October 8 & 9, 2020 in the amount of \$3,000.00.

To authorize the appropriate officers to enter into a General Contracted Consultant Agreement with the Montgomery County Intermediate Unit and Nuance Leadership Development Services to provide the keynote speaker for the Special Education Conference for the time period of October 8 & 9, 2020 in the amount of \$7,500.00.

To authorize the appropriate officers to enter into a General Contracted Consultant Agreement with the Montgomery County Intermediate Unit and Linda Knauss, Ph.D. ABPP to provide Ethics Training for the time period of April 27, 2020 in the amount of \$1,000.00.

To authorize the appropriate officers to enter into a General Contracted Consultant Agreement with the Montgomery County Intermediate Unit and Joseph Kelly with Peter's Place to provide Grief Counseling Workshop – ½ day PM for the time period of January 3, 2020 in the amount of \$300.00.

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F. TECHNOLOGY SERVICES

— MRS. GAIL KENNEDY, DIRECTOR

REVENUE

To authorize the appropriate officers to enter into contracts for provider services between Montgomery County Intermediate Unit and the providers listed below. Their services and rates are listed in the chart for the 20-Hour Data Support for services from October 25, 2019 to June 30, 2020:

Provider	Service	Rates
<ul style="list-style-type: none"> School District of Jenkintown 	20-hour Data Support	\$1,900.00
<ul style="list-style-type: none"> School District of Jenkintown 	Data Support not limited to: State & Federal reporting – PIMS, CRDC, Data Collection, Uploads, Error resolution, ACS, Child Accounting, Spec. Ed submission reports, PowerSchool Support: Report cards, transcripts, rollover preparation. Work to be performed on and off-site as needed	\$910.00 monthly

To authorize the appropriate officers to enter into contracts for provider services between Montgomery County Intermediate Unit and the providers listed below. Their services and rates are listed in the chart for the Marcia Brenner Report Card Creator PowerSchool Plug-In for services from July 1, 2019 to June 30, 2020:

Provider	Service	Rates
<ul style="list-style-type: none"> Lenape Technical School 	Marcia Brenner Associates Custom Alerts PowerSchool Plug-In Annual Support and Maintenance	\$100.00
<ul style="list-style-type: none"> Chester County Intermediate Unit 	Marcia Brenner Associates Custom Alerts PowerSchool Plug-In Annual Support and Maintenance	\$1,140.60

To authorize the appropriate officers to enter into contracts for provider services between Montgomery County Intermediate Unit and the providers listed below. Their services and rates are listed in the chart for the PowerSchool Level Data Support for services from December 3, 2019 to June 30, 2020:

Provider	Service	Rates
<ul style="list-style-type: none"> Conemaugh Township Area School District 	PowerSchool/Level Data – State Data Validation Suite	\$432.25

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To authorize the appropriate officers to enter into contracts for provider services between Montgomery County Intermediate Unit and the providers listed below. Their services and rates are listed in the chart for the Zoom Room Renewal Data Support for services from July 1, 2019 to June 30, 2020:

Provider	Service	Rates
<ul style="list-style-type: none"> • Cheltenham Township Area School District 	20 Small Zoom Rooms	\$240.00

To authorize the appropriate officers to enter into a service agreement between the Montgomery County Intermediate Unit and the Pennsylvania Association of Intermediate Units' Network to provide Data Support Services for the Service Order Agreement portion will be time period July 1, 2020 until June 30, 2025.

The initial term of the Internet Service MSA expires on June 30, 2022. The amount of this agreement will be \$30,258.67.

To authorize the appropriate officers to enter into a service agreement between the Montgomery County Intermediate Unit and the School District of Springfield Township to provide Zoom Rooms Support Services for the time period July 1, 2019 until June 30, 2020 in the amount of \$480.00.

To authorize the appropriate officers to enter into a service agreement between the Montgomery County Intermediate Unit and the Perkiomen Valley School District to provide Security Assessment Services for the time period October 28, 2019 until June 30, 2020 in the amount of \$2,750.00.

EXPENSES

To authorize the appropriate officers to enter into a General Contracted Consultant Agreement with the Montgomery County Intermediate Unit and Crown Castle to provide an Upgrade to Norristown School District Bandwidth for the time period of December 1, 2019 to November 30, 2020 in the amount of \$1,800.00.

To authorize the appropriate officers to enter into a General Contracted Consultant Agreement with the Montgomery County Intermediate Unit and Claris to provide an annual license renewal for FileMaker for the time period of December 22, 2019 to December 21, 2020 in the amount of \$8,208.00.

G. ADMINISTRATION

— DR. BRADLEY C. LANDIS, ASSISTANT EXECUTIVE DIRECTOR

GENERAL OPERATIONS

To approve the Change Order to decrease the cost of drywall and ceiling tile from “Ultima” to “Dune” related to the 1605 West Main Street facility in the amount of (\$12,436.21). Change order attached.

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To approve the Change Order to purchase additional firestopping upgrades related to the 1605 West Main Street facility in the amount of \$7,735.68. Change order attached.

To approve the Change Order to purchase additional battery pack emergency fixtures per code related to the 1605 West Main Street facility in the amount of \$5,032.83. Change order attached.

To approve the Change Order with integrating the ERV into the existing control network related to the 2 West Lafayette Street facility in the amount of \$6,607.78. Change order attached.

To approve the Change Order for labor and materials to re-pipe existing plumbing chase piping in gang bathrooms and later and materials to extend vents through roof to accommodate new roof in C Building only (phase 2) in the amount of \$28,954.27. Change order attached.

To approve the Change Order for labor and materials to add a hose kit with quick build related to 2 West Lafayette Street facility in the amount of \$1,157.32. Change order attached.

It was moved by Halus, seconded by Wilson that the Intermediate Unit Board approve the Other Matters for Consideration as listed above IX.B.C.D.E.F.G. (as amended for Items IX.C.15. and IX.D.1.) Motion carried; all ayes. (Attachments IX.G.1.2.3.4.5.6.)

X. Persons Desiring to be Heard

President Buri asked all board members to take note of the MCIU social media quick reference guide that was distributed tonight with all MCIU social media accounts.

President Buri invited all board members to attend a Mental Health Panel that is being held at the MCIU office on the evening of February 6, 2020.

XI. Adjournment

The date of the next Intermediate Unit Board Meeting:

Wednesday, February 26, 2020

6:15 p.m. – Committee-of-the-Whole Meeting

6:45 p.m. – Regular Action Meeting

Washington A Conference Room, 2 W. Lafayette Street

The Intermediate Unit Board adjourned the meeting at 7:43 p.m. and the Intermediate Unit Board entered an Executive Session to discuss personnel issues.

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THE FOLLOWING TOOK PLACE PRIOR TO THE REGULAR BOARD MEETING, DURING COMMITTEE-OF-THE-WHOLE:

Executive Director Update:

Board Appreciation Month: On behalf of the MCIU Administration, Dr. George thanked the Montgomery County Intermediate Unit's Board of Directors for their dedication and commitment to helping improve education for children in Montgomery County.

District Membership Services Budget: Dr. George explained an action item on tonight's agenda that is required by Pennsylvania School Code for board approval of the MCIU District Membership Services Budget. Dr. George noted that this amount represents less than 1% of the MCIU's total budget and there has once again been no increase to member districts. The budget was presented to Montgomery County Superintendents on January 9, 2020 and received unanimous approval.

Construction Update – 1605 West Main Street: Dr. George introduced James Miller from Fidevia Construction. There are action items on tonight's agenda (page 20-21) requesting board approval for a number of Change Orders needed to address additional issues uncovered during the renovation of the building at 1605 West Main Street. The project is on schedule and it is anticipated that construction will be complete in August 2020 and that school will be open in time for the 2020-2021 school year.

Construction Update – 2 West Lafayette Street: The construction project is nearing completion on the first floor renovation at the 2 West Lafayette Street building. The renovated space will house the MontcoWorks and WIOA Grant programs and also provide a training area for transition students to develop the skills needed to operate a coffee program.

Head Start: Dr. Holly Acosta shared information from the Head Start Policy Council Meeting dated January 21, 2020 Meeting Minutes from the November 18, 2019 meeting. (Attachment II.A.1.a.)

Government Relations – Ms. Tina Viletto highlighted key legislative issues as detailed in the Government Relations Report to the Board. (Attachment II.A.2.)

Upcoming Dates:

- February 6, 2020 – Mental Health Panel and Resource Fair, MCIU
- February 26, 2020 – Next MCIU Board Meeting
- March 27, 2020 – Legislative Breakfast, MCIU
- May 11, 2020 – MCIUEF Golf Fundraiser, Brookside Country Club

COMMITTEE-OF-THE-WHOLE CONCLUDED AND THE OFFICIAL MEETING BEGAN.