

*Official Proceedings of the
Montgomery County Intermediate Unit
Board of Directors Meeting
February 25, 2015*

The regular meeting of the Montgomery County Intermediate Unit Board of Directors was held on Wednesday, February 25, 2015, in the Montgomery County Intermediate Unit Main Office Building, 2 West Lafayette Street, Norristown, Pennsylvania.

President Louis Polaneczky called the meeting to order at 7:50 p.m. Following the pledge of allegiance, Maura Buri, Board Secretary, called the roll. Attendance was as follows:

Intermediate Unit Board: Sherri Becker; Maura Buri; Joseph Chmielewski; Marcus Delgado; Thomas DiBello; Leslie Finegold; David Hakes; Yuri Khalif; Holly Kisailus (by phone); Ken Mullen; Janice Pearce; Lou Polaneczky; Virginia Pollard; Rick Rabinowitz; Donna Scheuren; Michele Tinsman; and Ron Williams.

Absent: Lynn Bigelow; Stephen Bochner; Carolyn Murphy; James Phillips; and William Scott.

Intermediate Unit: Dr. John J. George; Dr. Bradley C. Landis; Donna Gaffney; Ann Hinkson-Herrmann; Jack Hurd; Gail Kennedy; Dr. Lois Robinson; Tina Viletto, Esq.; Dr. Ken Voss; Stan Wisler; and Mary Dougherty.

Solicitor: Jeffrey T. Sultanik, Esq.

Guests: Jonathan Alessi; Dr. Mary Rita Cleary; Mary Davidheiser; Maria DeLuca; Anne Draus; Sandy Edling; Nancy Harris; Jonathan Mall; Al Moore; and Debbie Montgomery.

I. Call to Order

- A. Following the pledge of allegiance and roll call, President Polaneczky noted that there was an executive session prior to the Board meeting to discuss personnel and collective bargaining matters. He then announced that Item IX.A.6. is to be deleted from the agenda.
- B. President Polaneczky asked if anyone present would like to address the Board. No one desired to speak.

II. Approval of Minutes

It was moved by DiBello, seconded by Chmielewski, that the Intermediate Unit Board approve the minutes of the January 28, 2015 meeting. Motion carried; all ayes. (Attachment II.)

III. Approval/Ratification of MCIU General Fund Bills *(Detailed list of bills are available)*

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MONTH	PAGES	AMOUNT
JANUARY 2015	1-3	\$5,326,585.35
FEBRUARY 2015	4-5	<u>\$ 910,142.55</u>
TOTAL		\$6,236,727.90

It was moved by Kisailus, seconded by Finegold, that the Intermediate Unit Board approve/ratify the payment of MCIU General Fund Bills. Motion carried; all ayes. (Attachment III.)

IV. Combined Financial Reports – January 2015

JANUARY 2015

Beginning Intermediate Unit Funds		\$39,741,652.80
Other Adjustment		(\$622.12)
Receipts:		
Revenue Received	<u>\$10,807,515.67</u>	
Total Receipts		<u>\$10,807,515.67</u>
Total Receipts Plus Beginning Cash Balance		\$50,548,546.35
Less: Disbursements – January 2015 Checks		<u>(\$6,095,861.69)</u>
Ending Intermediate Unit Funds per Books		<u>\$44,452,684.66</u>

CASH ANALYSIS – JANUARY 2015

Money Market Accounts:

Citizens Bank Depository	\$1,856,412.49	
Citizens Bank Food Service	\$23,710.50	
PA INVEST	\$53,889.27	
PLGIT	\$1,390,435.11	
PSDLAF	\$12,659,793.23	
TD Bank - Depository	<u>\$610,949.73</u>	
Total Interest Bearing Accounts		\$16,595,190.33
Disbursement in Transit		\$0.00
Deposit in Transit		\$182,238.78
Disbursement Accounts – Outstanding Checks		(\$324,744.45)
Investments		\$28,000,000.00
Cash Balance Per Bank		<u>\$44,452,684.66</u>

It was moved by Mullen, seconded by Khalif, that the Intermediate Unit Board accept the Combined Financial Reports for January 2015. Motion carried; all ayes.

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V. Investment of Funds – January 2015

Beginning Balance	\$28,000,000.00
Purchases	\$0.00
Redemptions	\$0.00
Ending Balance	<u>\$28,000,000.00</u>

Interest earned on investments is as follows:

INTEREST EARNED - JANUARY 2015

Bank Account	Bank Account Interest	CD Interest
PLIGIT	\$12.50	\$0.00
TD Bank	\$80.90	\$0.00
PSDLAF	\$0.00	\$2,038.36
PA Investment - Pool 1	\$2.29	\$0.00
TOTAL	<u>\$95.69</u>	<u>\$2,038.36</u>

It was moved by Chmielewski, seconded by Khalif, that the Intermediate Unit Board ratify the investment of funds as noted for January 2015. Motion carried; all ayes.

VI. Communication

There were no items to report.

VII. Committee Reports

Negotiations – Jack Hurd reported that the Collective Bargaining Agreement will be ratified at tonight's meeting. He thanked the Negotiations Committee members Maura Buri, Carolyn Murphy, and Virginia Pollard for their efforts.

Facilities – Joe Chmielewski reported that he was pleased to announce that the Montgomery County Intermediate Unit now officially resides at 2 West Lafayette Street. He congratulated the MCIU staff for this successful move.

Government Relations – Tina Viletto highlighted key legislative issues as detailed in her Government Relations Report to the Board. (Attachment VII.C.)

VIII. Budgets

President Polaneczky announced that there were no budgets to address this month.

A. New and Proposed Budgets

No items to consider.

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B. Initial Budgets

No items to consider.

C. Changes to Initial Budgets

No items to consider.

D. Budgetary Transfers

No items to consider.

IX. Personnel Matters

— JACK HURD, DIRECTOR

A. General

1. To approve bargaining unit agreement between Montgomery County Intermediate Unit Board of Directors and Montgomery County Intermediate Unit Education Association from July 1, 2014 through June 30, 2016 as outlined in Exhibit #1, subject to final language being reviewed and approved by administration and legal counsel.
2. To approve the Reorganization & Position Classification, Level and Wage Plan effective July 1, 2015.
3. To approve four (4) employee agreements associated with separation of employment from the MCIU.
4. To award a professional contract effective February 27, 2015 to Cecilia Quenzer, Certified School Nurse who has completed three years of satisfactory service.
5. To approve Heather Doerr as a Volunteer Induction Professionals (VIP's) for Tara Kelly at the rate of \$700 for the one year induction process.

It was moved by Pollard, seconded by Buri, that the Intermediate Unit Board approve the General Personnel Matters as listed above. Motion carried; all ayes. (Attachments IX.A.1., IX.A.2., IX.A.3.).

6. To approve one (1) out of state Conference request. (This request was withdrawn and therefore removed from the agenda.)

B. Employment – Ratifications

1. Nonpublic Services
 - a. Julia Doll – Long-term Substitute School Counselor
Recommended Salary - \$59,047 (M step 1) (prorated)
Effective Date – February 4, 2015 – through June 18, 2015
Replacement

C. Change of Status – Ratifications

No items to consider.

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D. Additions to 2014-2015 Approved Substitute Lists – Ratifications

No items to consider.

E. Remove from 2014-2015 Approved Substitute Lists

No items to consider.

F. Employment – Approvals

No items to consider.

G. Change of Status - Approvals

No items to consider.

H. Leave of Absence Requests

1. Student Services

Intermittent FMLA Leave (unpaid – with benefits)

a. Melanie Stefanatos – Teacher

Effective Date - January 12 – February 1, 2015

I. Return from Leave of Absence Requests

No items to consider.

J. Retirements

1. Student Services

a. Claudia Slipakoff – Early Intervention Teacher

Effective Date – April 14, 2015

K. Resignations

1. Nonpublic Services

a. Thomas Schillow – Guidance Counselor

Effective Date – January 29, 2015

L. Terminations

No items to consider.

M. Other

1. Administration

a. Kristen Rawlings – Director of Communications

Effective Date – February 2, 2015

Furlough

2. Support Staff

a. Michael Tantillo – Communications Specialist

Effective Date – February 2, 2015

Furlough

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- b. Richard Casciello – Facilities Maintenance Technician – PaTTAN
Effective Date – February 9, 2015
Furlough

It was moved by Chmielewski, seconded by Williams, that the Intermediate Unit Board approve the Personnel Matters as listed above, IX. B.H.J.K.M. Motion carried; all ayes.

X. Other Matters for Consideration

A. STUDENT SERVICES

— DR. LOIS ROBINSON, DIRECTOR

1. To authorize the appropriate officers to ratify an agreement between the Montgomery County Intermediate Unit and Kaleidoscope Education Solutions for Early Intervention speech and occupational therapy in the amount of \$70 per hour for dates of service January 5, 2015 through June 30, 2015.
2. To authorize the appropriate officers to ratify an agreement between the Montgomery County Intermediate Unit and Kidology, Inc. for Early Intervention speech, occupational and physical therapy in the amount of \$70 per hour, Behavioral Specialist Consultant at \$60 per hour and personal care assistant at \$20 per hour for dates of services February 3, 2015 through June 30, 2015.

It was moved by Chmielewski, seconded by Scheuren, that the Intermediate Unit Board approve/ ratify the above items under Other Matters for Consideration X.A.1.2. Motion carried; all ayes.

B. PROFESSIONAL LEARNING

— DONNA GAFFNEY, DIRECTOR

1. To authorize the appropriate officers to ratify agreements between the Montgomery County Intermediate Unit and Contracted Professional Agreements for the Professional Development Training for SAP K-12 Training Agreement in the amount of \$5,000 for up to 20 participants, \$250 for additional participants for the following districts:
 - Perkiomen Valley School District – dates of services February 18, 25 and March 4, 2015
 - School District of Cheltenham Township – dates of services March 9, 16 and 23, 2015
2. To authorize the appropriate officers to ratify a professional development training agreement between the Montgomery County Intermediate Unit and the Upper Perkiomen School District for Elementary Math Curriculum and Assessment Alignment in the amount of \$900.

It was moved by Finegold, seconded by Pollard, that the Intermediate Unit Board approve/ ratify the above items under Other Matters for Consideration X.B.1.2. Motion carried; all ayes.

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C. TECHNOLOGY

— GAIL KENNEDY, DIRECTOR

1. To authorize the appropriate officers to ratify an agreement between the Montgomery County Intermediate Unit and Pottsgrove School District for PowerSchool support agreement for the 2014-2015 school year in the amount of \$22,505.25.
2. To authorize the appropriate officers to ratify an addendum agreement between the Montgomery County Intermediate Unit and Pottsgrove School District for an additional 200 MB of internet services in the amount of \$4,200 effective November 20, 2014 through June 30, 2015.

It was moved by Rabinowitz, seconded by Williams, that the Intermediate Unit Board approve/ ratify the above items under Other Matters for Consideration X.C.1.2. Motion carried; all ayes.

D. NONPUBLIC SCHOOL SERVICES

— DR. KEN VOSS, DIRECTOR

No Items to Consider

E. PENNSYLVANIA TRAINING AND TECHNICAL ASSISTANCE NETWORK (PATTAN)

— ANN HINKSON-HERRMANN, DIRECTOR

No Items to Consider

F. BUSINESS SERVICES

— STAN WISLER, CFO AND DIRECTOR

No Items to Consider

G. ADMINISTRATION

— DR. BRADLEY C. LANDIS, ASSISTANT EXECUTIVE DIRECTOR

1. Review and Approval of Guidelines for Conducting the Nomination of Intermediate Unit Board Members
2. Appointment of Judge of Elections

It was moved by Williams, seconded by Scheuren, that the Intermediate Unit Board approve/ ratify the above items under Other Matters for Consideration X.G.1.2. and appoint Jeffrey T. Sultanik as the Judge of Elections. Motion carried; all ayes. (Attachment X.G.1.).

XI. Persons Desiring to be Heard

No one desired to speak.

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XII. Adjournment

The date of the next Intermediate Unit Board Meeting:

Wednesday, March 25, 2015

6:15 p.m. – Committee-of-the-Whole Meeting

7:00 p.m. – Regular Action Meeting

Valley Forge Conference Room, 2 W. Lafayette Street

It was moved by Rabinowitz, seconded by Williams, that the Intermediate Unit Board adjourn the meeting at 8:12 p.m. Motion carried; all ayes.

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THE FOLLOWING TOOK PLACE PRIOR TO THE REGULAR BOARD MEETING, DURING COMMITTEE-OF-THE-WHOLE:

Dr. John George welcomed Sherri Becker as the new representative to the MCIU Board of Directors from Wissahickon School District.

Dr. George provided the following items as part of his Executive Director Update:

- ◆ Save the Date – MCIU Building Dedication - April 24, 2015 at 3:00 p.m.
- ◆ Board Meeting Agendas/Attachments – We will continue distributing this information electronically via the MCIU Board SharePoint site as well as provide hard copies at board meetings.
- ◆ School District Visits – Dr. George is scheduled to attend a number of area School Board meetings to share his vision for the MCIU. Any districts interested in having Dr. George attend one of their board meetings should contact the Office of the Executive Director.
- ◆ MCIU Budget – The majority of school districts have responded, and it looks favorable that all MCIU Budgets will pass for 2015-16.
- ◆ Key Initiatives – Dr. George will begin a review and update of all MCIU Board Policies. Regarding the MCIU budgeting process, Dr. George requested that the Finance Committee work together with Dr. George, Dr. Landis and Stan Wisler to review the current complicated budget process, which represents less than 1% of intermediate unit funding. MCIU Board President Polaneczky requested that Dr. George also update the Board Committee structure at this time.
- ◆ MCIU Bids – Mr. Wisler reported that the heating, oil, gas and diesel bids are locked in, and that school districts are very pleased with the results.
- ◆ The MCIU Legislative Breakfast will be held on Friday, March 20th at 2 W. Lafayette Street.

THE COMMITTEE-OF-THE-WHOLE CONCLUDED AND THE BOARD WENT INTO EXECUTIVE SESSION.