

*Official Proceedings of the
Montgomery County Intermediate Unit
Board of Directors Meeting
February 26, 2020*

The regular meeting of the Montgomery County Intermediate Unit Board of Directors was held on Wednesday, February 26, 2020, in the Montgomery County Intermediate Unit Main Office Building, 2 West Lafayette Street, Norristown, Pennsylvania.

President Maura Buri called the meeting to order at 7:45 p.m. Following the pledge of allegiance, President Buri called the roll. Attendance was as follows:

Intermediate Unit Board: Joseph Antonio; Michael Berardi; Maura Buri; Dr. Darlene Davis; Gregory D’Elia; Thomas DiBello; Jennifer Dow; Bill England; Debra Finger; Janet Flisak; Dr. Gene Halus; Tameata Jordan; Judy Maginnis; Juliane Ramić; Andrea Rees; Jennifer Wilson; and Jamila Winder.

Absent: Brian Allen; Bonita Barnhill; Robert Lindgren; and Patrick Wicks.

Intermediate Unit: Dr. John J. George; Dr. Bradley C. Landis; Dr. Holly Acosta; Sandra Edling; Rebecca Fogle; Dr. Donna Gaffney; Jack Hurd; Gail Kennedy; Dr. Brittany Lourea-Waddell; Valentina Viletto, Esq.; and Mary Dougherty.

Solicitor: Jeffrey T. Sultanik, Esq.

Guests: Jonathan Alessi; John Bass; Chris Celmer; Dan Curie; Jesse Gluckman; Keith Henley; James Miller; Lorinda Moyer; Dr. Natalie Sokol; Dr. Ken Voss; and Dr. Michael Webb.

I. Call to Order

- A. Following the pledge of allegiance and roll call, President Buri noted that there will be an executive session immediately following the Board meeting to discuss personnel matters.
- B. President Buri noted the following updates to the agenda:
 1. Page 1 – Item I.D. – addition of the appointment of new MCIU board members
 2. Page 3 – Item VII.B.1. – addition of Head Start Budget for June 2020
 3. Page 7 – Item VIII.G.1. – addition of employment approval for Shane Lentz
- C. President Buri asked if anyone present would like to address the Board. No one desired to speak. President Buri shared the following updates:
 - There was a good turnout of 30+ people along with numerous vendors for the Mental Health Panel held at the MCIU on February 6th. President thanked Dr. Brittany Lourea-Waddell and Ms. Tina Viletto for their assistance in planning this event.
 - We will be soliciting volunteers to form an MCIU Team to participate in a charity fundraiser for “Walk a Mile in Her Shoes” on May 2, 2020 in Colledgeville.

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- The spring golf outing fundraiser for the Montgomery County Intermediate Unit Education Foundation is scheduled for Monday, May 11, 2020 at Brookside Country Club (near Pottstown.)

D. Appoint and welcome the following new MCIU Board members:

Jennifer Dow, Colonial School District, to fill the unexpired term of Leslie Finegold until June 30, 2020.

Jamila Winder, Norristown Area School District, to fill the unexpired term of Janice Pearce until June 30, 2020.

It was moved by DiBello, seconded by Halus, that the Intermediate Unit Board appoint the new MCIU Board members as listed above to fill the unexpired terms of past MCIU Board members until June 30, 2020. Motion carried; all ayes.

II. Communications

- A. Wellness Committee Appointment: Due to a vacancy created when William England (School District of Cheltenham Township) stepped down from this role, President Buri requested a volunteer to serve on the Wellness Committee.

Dr. Halus made a motion to appoint Judy Maginnis (Upper Perkiomen School District) to serve on the Wellness Committee.

It was moved by Wilson, seconded by England, that the Intermediate Unit Board appoint Judy Maginnis (Upper Perkiomen School District) to serve as the Board Representative to the Wellness Committee. Motion carried; all ayes.

III. Approval of Minutes

- A. Meeting of Wednesday, January 22, 2020

It was moved by Ramić, seconded by Halus that the Intermediate Unit Board approve the minutes of the January 22, 2020 meeting. Motion carried; all ayes. (Attachment III.A.)

IV. Approval/Ratification MCIU Bills

(Detailed list of bills are available)

ITEM	PAGES	AMOUNT
January, 2020	1-13	\$12,518,053.75
February, 2020	14-17	\$ 3,355,649.35
TOTAL		<u><u>\$15,873,703.10</u></u>

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V. COMBINED FINANCIAL REPORT – JANUARY 2020

Beginning Intermediate Unit Funds		\$	52,451,964.22
Other Adjustment		\$	15,032.43
Receipts:			
Revenue Received	\$	12,024,016.91	
Total Receipts		\$	12,024,016.91
Total Receipts Plus Beginning Cash Balance		\$	64,491,013.56
Less: Disbursements – January 2020 Checks		\$	(12,639,576.03)
Ending Intermediate Unit Funds per Books		\$	51,851,437.53

CASH ANALYSIS – JANUARY 2020

Money Market Accounts:			
Citizens Bank Food Service	\$	26,658.50	
PLGIT	\$	173,233.25	
PSDLAF	\$	7,310,607.08	
TD Bank	\$	492,523.96	
Total Interest Bearing Accounts		\$	8,003,022.79
Disbursement in Transit	\$	(72,316.70)	
Deposit in Transit	\$	-	
Disbursement Accounts – Outstanding Checks	\$	(1,854,790.05)	
Investments	\$	45,775,521.49	
Cash Balance Per Bank		\$	51,851,437.53

VI. INVESTMENT OF FUNDS – JANUARY 2020

Beginning Balance	\$	40,775,521.49
Purchases	\$	5,000,000.00
Redemptions		
Ending Balance	\$	45,775,521.49

Interest earned on investments is as follows:

INTEREST EARNED – JANUARY 2020

Bank Account	Bank Account Interest		CD Interest
PLGIT	\$	218.34	\$ -
TD BANK	\$	250.66	\$ -
PSDLAF	\$	8,974.89	\$ 34,127.10
TOTAL	\$	9,443.89	\$ 34,127.10

VII. Budgets

A. New and Proposed Budgets

1. Districts Non-Public Professional Development Budget

Office of Professional Learning
7/1/2019 – 6/30/2020

\$ 399,601

The Administration requests approval of the Office of Professional Learning, Districts Non-Public Professional Development Budget in the amount of \$399,601.00 for the period of July 1, 2019 to June 30, 2020. A summary budget is attached.

2. CIPD-PIIC Grant Budget

Office of Professional Learning
7/1/2019 – 6/30/2020

\$ 21,500

The Administration requests approval of the Office of Professional Learning, CIPD-PIIC Grant Budget in the amount of \$21,500.00 for the period of July 1, 2019 to June 30, 2020. A summary budget is attached.

B. Initial Budgets

1. Montgomery County Intermediate Unit 2020/2021 Head Start Budget

Office of Business Services: 6/1/2020 – 5/31/2021
6/1/2020 – 6/30/2020

\$ 4,779,563

\$ 326,600

The Administration requests approval of the 2020/2021 Head Start Budget in the amount of \$4,779,563.00, and a June 2020 budget in the amount of \$326,600.00. This is for a possible year six or for a possible month of the Head Start Grant and is being submitted at the request of the Regional Head Start Office. A summary budget is attached.

2. Montgomery County Intermediate Unit 2020/2021 Student Services Budget

Office of Student Services
7/1/2020 – 6/30/2021

\$ 26,334,927

The Administration requests approval of the Office of Student Services, Student Services Budget in the amount of \$26,334,927.00 for the period of July 1, 2020 to June 30, 2021. This budget represents the cost of providing special education services to the Montgomery County school districts. A summary budget is attached.

3. Montgomery County Intermediate Unit 2020/2021 Transportation Services Budget

Office of Business Services
7/1/2020 – 6/30/2021

\$ 11,655,320

The Administration requests approval of the Office of Business Services, Transportation Budget in the amount of \$11,655,320.00 for the period of July 1, 2020 to Jun 30, 2021. This budget reflects the cost of providing transportation (through contracted services) for students based on local districts' requests. A summary budget is attached.

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C. Changes to Initial Budgets

1. Montco Works NOW – WIOA – REVISION

Office of Student Services

7/1/2019 – 6/30/2020

\$ 1,050,000

The Administration requests approval of the Office of Student Services, Montco Works NOW- WIOA Grant Budget in the amount of \$1,050,000.00 for the period of July 1, 2019 to June 30, 2020. A summary budget is attached.

D. Budgetary Transfers

No items to consider.

It was moved by Halus, seconded by England, that the Intermediate Unit Board approve/ratify the payment of MCIU Bills; accept the Combined Financial Reports for January 2020; approve/ratify the Investment of Funds as noted for January 2020; and approve the New and Proposed Budgets as listed above VII.A., Initial Budgets as listed above VII.B., and Changes to Initial Budgets as listed above VII.C. Motion carried; all ayes. (Attachments IV., VII.A.1.2., VII.B.1.2.3. and VII.C.1.)

VIII. PERSONNEL MATTERS

— MR. JACK HURD, DIRECTOR

A. General

1. To approve the Resolution to establish compensation for the Assistant Executive Director, and to approve the reappointment of Dr. Bradley C. Landis as Assistant Executive Director for the term of July 1, 2020 through June 30, 2024, as per the attachment.
2. WHEREAS, the Board and Christopher Celmer entered into an Employment Agreement dated June 26, 2019, the Board of Directors amend the Employment Agreement with Christopher Celmer to appoint him as Acting Superintendent for the Harrisburg School District Recovery Plan for the term of January 1, 2020 through June 30, 2022, as per the attachment.
3. Approval of a Service Contract for the Montgomery County Intermediate Unit Executive Director Search between the Montgomery County Intermediate Unit (MCIU) and John Bass, COO, Association of Educational Service Agencies (AESAs) in the amount of \$10,000.00 for the scope of work outlined in the attached contract.
4. Approval to add the Horace Mann Educators Corporation to current list of approved MCIU 403(b) vendors.

B. Conference Requests

No items to consider.

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C. Employment – Ratifications

1. Professional Staff
 - a. Sophia Genkin – Long-term Substitute EI Itinerant Teacher
Recommended Annual Salary - \$57,831 (M Step 0) prorated
Effective Date – February 12, 2020
Replacement
 - b. Christie Sapienza – Long-term Substitute School Counselor
Recommended Annual Salary - \$57,831 (M Step 0) prorated
Effective Date – February 3, 2020
Replacement
 - c. Jamie Young – Long-term Substitute part-time (.6) Teacher – Vision Support
Recommended Annual Salary - \$57,831 (M Step 0 .6fte) prorated
Effective Date – February 18, 2020
Replacement
2. Support Staff
 - a. Kenneth Kiesel – Network & Security Administrator
Recommended Annual Salary - \$73,000 (CTC1)
Effective Date – February 18, 2020
Replacement
3. Head Start
 - a. Assistant Teaching Staff
 - 1) Martha Giammusso – Teacher Assistant – Head Start
Recommended hourly rate - \$12.02/hr (188 days; 7.5hrs/day)
Effective Date – February 12, 2020
Replacement
 - 2) Nancy Lopez-Duran – Teacher Assistant – Head Start
Recommended hourly rate - \$12.02/hr (188 days; 7.5hrs/day)
Effective Date – February 4, 2020
Replacement
 - 3) Yuria Prado Fred – Teacher Assistant – Head Start
Recommended hourly rate - \$12.02/hr (188 days; 7.5hrs/day)
Effective Date – February 13, 2020
Replacement
4. Pre-K Counts
 - a. Assistant Teaching Staff
 - 1) Benita Boccella – Teacher Assistant – Pre-K Counts
Recommended hourly rate - \$14.54/hr (194 days; 7 hrs/day)
Effective Date – February 4, 2020
Replacement

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- 2) Jose Mendoza Zamudio – Teacher Assistant – Pre-K Counts
Recommended hourly rate - \$12.02/hour (194 days; 7 hrs/day)
Effective Date – February 11, 2020
Replacement
- 3) Mary Sack – Teacher Assistant – Pre-K Counts
Recommended hourly rate - \$13.46/hr (194 days; 7 hrs/day)
Effective Date – February 21, 2020
Replacement

D. Change of Status – Ratifications

1. Support Staff
 - a. Aliza Coleman
Change from Personal Care Assistant to Teacher Assistant
Recommended hourly rate - \$16.68/hour (194 days; 7.5hrs/day)
Effective Date – February 10, 2020
Replacement
 - b. Hannah Pasciolla
Change to Community & School Safety Specialist
Recommended annual salary - \$50,700 (SS1) prorated
Effective Date – February 10, 2020
Voluntary Reassignment
 - c. Christopher Washington
Change to IT Network & Systems Assistant
Recommended annual salary - \$57,500 (CTC2) prorated
Effective Date – February 18, 2020
Voluntary Reassignment
2. Head Start
 - a. Assistant Teaching Staff
 - 1) Nancy Falamon
Change from Program Aide – Head Start to Teacher Assistant – Head Start
Recommended hourly rate - \$12.02/hour (188 days; 7.5 hrs/day)
Effective Date – January 27, 2020
Replacement

E. Additions to 2019-2020 Approved Substitute Lists – Ratifications

Teaching Staff

Larry Clever – Effective January 28, 2020

Assistant Teaching Staff

Karin Gerhold – Effective Date – February 5, 2020

Sharon Lee – Effective Date – January 27, 2020

Tawanna Rose – Effective Date – January 15, 2020

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F. Remove from 2019-2020 Approved Substitute Lists

Teaching Staff

Emma Btunner – Effective Date – February 6, 2020
Kathryn Cooper – Effective Date – February 6, 2020
Christine Foedisch – Effective Date – February 6, 2020

Assistant Teaching Staff

Salma Bakdones – Effective Date – February 6, 2020
Annamaria DiGiacomo – Effective Date – February 6, 2020
Phillip Goldberg – Effective Date – February 11, 2020
Ruth Missfeldt – Effective Date - February 6, 2020
Tracy Moss – Effective Date - February 6, 2020
Maike Prudhomme – Effective Date - February 6, 2020

G. Employment – Approvals

1. Administrative Staff
 - a. Shane Lentz – Data Systems Supervisor
Recommended Annual Salary - \$105,000 prorated
Effective Date – May 4, 2020
Replacement
2. Professional Staff
 - a. Jennie Katz – School Psychologist
Recommended Annual Salary - \$72,840 (M+60 Step 2) prorated
Effective Date – April 14, 2020
Additional Staff Need

H. Change of Status - Approvals

1. Support Staff
 - a. Debra Conaway
Change to Program Revenue Coordinator
Recommended annual salary - \$67,000 (CTC2) prorated
Effective Date – March 2, 2020
Voluntary Reassignment

I. Additions to 2019-2020 Approved Substitute Lists

No items to consider.

J. Leave of Absence Requests

Administrative Staff

Personal Leave (FMLA with benefits)

Thomas Calvario – Facilities Supervisor
Effective Date – February 12, 2020

Professional Staff

Personal Leave (FMLA with benefits)

Kathryn Jerchau – School Counselor
Effective Date – March 6, 2020

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Personal Leave (FMLA with benefits)

Kelly Kurnz – Speech & Language Pathologist
Effective Date – March 9, 2020

**K. Return from Leave of Absence Requests
Professional Staff**

Personal Leave (FMLA with benefits)

Mary Cait Madonna – Teacher – Remedial
Effective Date – January 16, 2020

L. Retirements

No items to consider.

M. Resignations

1. Professional Staff

- a. Alison Jones – Speech & Language Pathologist
Effective Date – February 7, 2020
Personal

2. Support Staff

- a. Terra Garcia – Teacher Assistant
Effective Date – February 7, 2020
Other Employment
- b. Antoinette Moore – Personal Care Assistant
Effective Date – February 21, 2020
Personal
- c. Glenn Morris – Data Services Technical Coordinator
Effective Date – February 14, 2020
Other Employment

3. Head Start

- a. Assistant Teaching Staff
- 1) Funmilayo Jegede – Teacher Assistant – Head Start
Effective Date – January 29, 2020
Personal
- b. Family Engagement Workers
- 1) Atiya Alexander – Family Engagement Worker – Head Start
Effective Date – February 21, 2020
Personal

4. Pre-K Counts

- a. Assistant Teaching Staff
- 1) Miao McDonnell – Teacher Assistant – Pre-K Counts
Effective Date – January 31, 2020
Personal

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N. Terminations

No items to consider.

O. Other

1. To approve Colena Jenkins – PaTTAN East Internship recommended hourly rate – \$10.00/hr effective January 22, 2020.
2. To approve the following salary adjustments due to Educational Attainment of professional staff:

Employee	Salary	Salary Eff. Date
Tracee Pumo	\$60,977 M Step 1	January 21, 2020
Cecilia Quenzer	\$73,370 M Step 7	January 21, 2020

3. Professional Contracts:

Temporary Professional Employees who have been rated satisfactory at the conclusion of three years of service receive a Professional Employee Contract under the School Code. We have five (5) teachers recommended for the award of their Professional Contract.

Employee	Position
Madeleine Betts	Teacher – Early Intervention
Angela Conser	Behavior Analyst
Julie Emig	Teacher – Emotional Support
Amy McEachern	Teacher – Early Intervention
Rebecca Shaner	Teacher – Early Intervention

It was moved by DiBello, seconded by Halus, that the Intermediate Unit Board approve the Personnel Matters as listed above, VIII.A.C.D.E.F.G.H.J.K.M.O. Motion carried; all ayes. (Attachment VIII.A.1.2.3.)

IX. Other Matters for Consideration

A. BUSINESS SERVICES

— MS. SANDRA EDLING, CFO AND DIRECTOR

GENERAL OPERATIONS

The Administration recommends acceptance of the 2018/2019 financial statements as audited by Maillie.

To authorize the appropriate officers to enter into a Professional Agreement with the Public Health Management Corporation (PHMC) and the Montgomery County Intermediate Unit to provide services relating to the programs described in the attached letter for time period of July 1, 2019 to June 30, 2020.

To authorize the appropriate officers to enter into a sub-grant agreement for the implementation of Individuals with Disabilities Education Improvement Act-B (IDEA B 611) Use of Funds Agreement between the Montgomery County Intermediate Unit and the districts listed below. The

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MCIU agrees to make “pass through” payments to the districts based on the IDEA guidelines for the period of July 1, 2019 through June 30, 2020, with the option to carryover funds to September 30, 2021.

- Agora Cyber Charter School
- Cheltenham School District
- North Penn School District
- Upper Moreland Township School District

To authorize the appropriate officers to enter into a sub-grant agreement for the implementation of Individuals with Disabilities Education Improvement Act-B (IDEA B 619) Use of Funds Agreement between the Montgomery County Intermediate Unit and the districts listed below. The MCIU agrees to make “pass through” payments to the districts based on the IDEA guidelines for the period of July 1, 2019 through June 30, 2020, with the option to carryover funds to September 30, 2021.

- Cheltenham School District
- North Penn School District
- Pottsgrove School District
- Pottstown School District
- Souderton Charter School Collaborative

REVENUE

To authorize the appropriate officers to enter into a Subcontract Agreement with Lower Merion School District to provide School Based ACCESS Program support for the period of April 1, 2020 through August 2020 at a cost of \$445.00 day for these services.

EXPENSES

To authorize the appropriate officers to enter into a general contracted consultant agreement between Montgomery County Intermediate Unit and Earth Engineering, Inc. for Inspection Services at 1605 West Main Street location for the period of February 1, 2020 through June 30, 2020 in the amount of \$13,020.40.

To authorize the appropriate officers to enter into a leasing equipment agreement between Montgomery County Intermediate Unit and Pitney Bowes for a 5-year lease for the mail machine per Sourcewell competitive pricing for the period of March 1, 2020 through March 30, 2025, in the amount of \$21,612.00.

To authorize the appropriate officers to enter into a leasing agreement between Montgomery County Intermediate Unit and Toshiba for a 4-year lease for a new copier for MontcoWorks period of March 1, 2020 through March 30, 2024, in the amount of \$10,032.00.

It was moved by England, seconded by Halus that the Intermediate Unit Board approve the Other Matters for Consideration as listed above IX.A. Motion carried; all ayes. (Attachment IX.A.1.2.)

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B. PENNSYLVANIA TRAINING AND TECHNICAL ASSISTANCE NETWORK (PaTTAN)

— MRS. REBECCA FOGLE, DIRECTOR

EXPENSES

To authorize the appropriate officers to enter into a contract agreement between Montgomery County Intermediate Unit and Tozour-Trane Building Performance Services to replace and upgrade the RTU/BAS heating/air conditioning system at the PaTTAN location. The amount is \$210,551.00.

To authorize the appropriate officers to enter into a contract agreement between Montgomery County Intermediate Unit and Janitorial Management Incorporated (JMI) for contracted janitorial services at 333 Technology Drive, the PaTTAN location in the amount of \$2,840.00 monthly.

To authorize the appropriate officers to enter into a general contract consultant agreement between Montgomery County Intermediate Unit and consultant Susan Snyder to present at the Supervisor’s Retreat, Topic: “Central Auditory Processing Disorder” on February 6, 2020 in the amount of \$250.00.

To authorize the appropriate officers to enter into contract agreement between Montgomery County Intermediate Unit and the list of presenters below for 8 Webinars on the following dates: March 26, 2020, April 8, 2020, April 20, 2020, May 13, 2020, September 23, 2020, September 30, 2020, October 14, 2020 and October 28, 2020. The amounts are listed below for these dates.

Presenter	Service	Rates
<ul style="list-style-type: none"> Elizabeth Hartmann 	“Identifying & Working with Children with CVI”, “Multiple Methods of Assessment”, “Interventions for School-Age Students”, and “Approaches from the CVI Companion Guide: Early Intervention and Preschool”	\$4,000.00
<ul style="list-style-type: none"> Amanda Lueck 	“Identifying & Working with Children with CVI”, “Multiple Methods of Assessment”, “Interventions for School-Age Students”, and “Approaches from the CVI Companion Guide: Early Intervention and Preschool”	\$4,000.00

To authorize the appropriate officers to enter into a contract agreement between Montgomery County Intermediate Unit and the list of IU’s and LEA’s below for SPDG Middle School Success: Path to Graduation (P2G). This is a three to five-year process designed to build LEA’s capacity to increase graduation rates and decrease drop-out rates for students with disabilities. The amounts are listed below for the period of July 1, 2019 to June 30, 2020.

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Provider	Service	Rates
<ul style="list-style-type: none"> • Pottsville Area School District 	SPDG – P2G funding support to assist with costs associated in participation and implementation of the P2G structure.	\$10,000.00
<ul style="list-style-type: none"> • Northeastern Educational IU #19 	SPDG – P2G funding support to assist with costs associated in participation and implementation of the P2G structure.	\$7,000.00
<ul style="list-style-type: none"> • BLaST IU 	SPDG – P2G funding support to assist with costs associated in participation and implementation of the P2G structure.	\$7,000.00

To authorize the appropriate officers to approve a Professional Services Agreement between Montgomery County Intermediate Unit and the following individuals listed below to present at the PDE Conference 2020 on March 10 and 11, 2020.

Provider	Service	Rates
<ul style="list-style-type: none"> • Joan Kester 	Topics: “Using Data Driven Action Planning to Move from Compliance to Transition Innovation” and “Transition Discoveries: Building Connections to Promote Community in Secondary Transition”	\$3,000.00
<ul style="list-style-type: none"> • Steve Dykstra 	Topics: “Trauma and Development: The Place for Reading and Language”, “The Basics of Research and Statistics for People Who Really Hate Math”, and “If We are so Right, How Come so Many People Think We’re Wrong?”	\$3,500.00
<ul style="list-style-type: none"> • Shauna King 	Topics: “Moving Beyond Poverty” Building Classroom of H.O.P.E.”, and “What We Say Matters” Language to Support Learning and Behavior”.	\$1,800.00
<ul style="list-style-type: none"> • Temple Lovelace 	Topics: “Developing STEM Identity in Culturally and Linguistically Diverse Students with Disabilities”, and “STEAM: Activism in STEM Learning”	\$3,318.82

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<ul style="list-style-type: none"> Barry Morgenstern 	<p>Topics: “Teaching Functional Skills to Students with ASD”, and “Promoting Generalization of Skills in Children with Autism and Other Developmental Disabilities.</p>	\$850.00
<ul style="list-style-type: none"> Carol Tolman 	<p>Topics: “Language Structures and Verbal Reasoning: Missing Links in Close Reading Lessons”, and “Assessment and Instruction Through the Lens of the Hourglass Figure”</p>	\$2,590.00
<ul style="list-style-type: none"> Magda Rodriguez 	<p>Topics: “ Practical Strategies to Increase Individual and Organizational Capacity Building for Family Engagement”, and “The Importance of the Use of Data to Promote Successful Family Engagement Practices”.</p>	\$1,085.00
<ul style="list-style-type: none"> Adam Saenz 	<p>Topics: “Relationships that Work: The Four Must-Have Readiness Skills for Every Educator”, “Turning Noncompliance, Escalations, and Breakdowns into Teachable Moments”, and “Social and Emotional Learning: Empowering Everyone for Peak Performance”.</p>	\$6,500.00
<ul style="list-style-type: none"> Nicole Tucker-Smith 	<p>Topics: “Introduction to UDL”, and “Designing with UDL”</p>	\$5,500.00
<ul style="list-style-type: none"> Perry Zirkel 	<p>Topics: “Avoiding Under and Over Identification of 504 Only Students”, and “Implementation of RTI and MTSS: Legal Sources and Issues”.</p>	\$3,600.00
<ul style="list-style-type: none"> Graham Fletcher 	<p>Topics: “The Power of Progressions: Untangling the Knotty Areas of Teaching and Learning Mathematics”, and “Teaching on the Edge of Understanding and at the Speed of Learning”</p>	\$5,750.00

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<ul style="list-style-type: none"> Tyrone Howard 	Topics: “Equity in Action” and “Relationships as a Bridge to Learning”	\$7,500.00
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To authorize the appropriate officers to approve a General Contracted Consultant Agreement between the Montgomery County Intermediate Unit and Tyler Kleinle to provide contracted services to produce a video series based on the Expanded Core Curriculum (ECC) for the period of December 1, 2019 through June 30, 2020 at a cost of \$4,325.00.

To authorize the appropriate officers to approve a General Contracted Consultant Agreement between the Montgomery County Intermediate Unit and Patricia Mervine to provide contracted services to develop and deliver a one-hour webinar (via Zoom) for the AT Initiative on March 24, 2020 at the cost of \$400.00.

To authorize the appropriate officers to approve a General Contracted Consultant Agreement between the Montgomery County Intermediate Unit and Deborah Chen to provide contracted services to present two webinars: “Approaches from the CVI Companion Guide: Early Intervention and Preschool” on October 14 and 28, 2020 at a cost of \$1,000.00.

It was moved by Finger, seconded by Antonio that the Intermediate Unit Board approve the Other Matters for Consideration as listed above IX.B. Motion carried; all ayes.

C. PROFESSIONAL LEARNING

— DR. DONNA GAFFNEY, DIRECTOR

GENERAL OPERATIONS

To authorize the appropriate officers to enter into a Professional Development Training Agreement with the School District of Springfield Township and the Montgomery County Intermediate Unit to facilitate professional development: Self-Assessment of Emotional Support Programming on January 22, 2020, February 4, 2020 and February 7, 2020. Consultation/Professional Development covered by IDEA TaC funding.

REVENUE

To authorize the appropriate officers to enter into an agreement with Upper Merion Area School District to provide professional development: Google Suite Training on February 13, 2020 at a cost of \$1,000.00.

To authorize the appropriate officers to enter into an agreement with Upper Perkiomen School District to provide professional development: Wilson ® – Foundations Level 2 on February 17, 2020 at a cost of \$2,887.50.

To authorize the appropriate officers to enter into an agreement with Immaculata University to approve and issue graduate credit for MCIU continuing professional education (CPE) courses effective immediately. Immaculata and the Intermediate Unit will share in the graduate tuition revenue associated in the proportions of 75% to Immaculata and 25% to the Intermediate Unit.

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EXPENSES

To authorize the appropriate officers to approve a General Contracted Consultant Agreement between Montgomery County Intermediate Unit and DBQ Company to provide 2 days of professional development: Engaging Students and Meeting Standards with Document Based Questions on February 12 and 13, 2020 at a cost of \$2,000.00. (\$1,000.00 per session)

To authorize the appropriate officers to approve a General Contracted Consultant Agreement between Montgomery County Intermediate Unit and Danielle Cooper-Williams to provide a half day of professional development: Diversifying Text Collections in Schools on March 18, 2020 at a cost of \$1,200.00.

To authorize the appropriate officers to approve a General Contracted Consultant Agreement between Montgomery County Intermediate Unit (MCIU) and Cindy Kruse Consulting to provide Professional Development on an as needed basis at a cost of \$1,600.00 per day, not to exceed 10 days.

It was moved by Finger, seconded by Maginnis that the Intermediate Unit Board approve the Other Matters for Consideration as listed above IX.C. Motion carried; all ayes.

D. EARLY CHILDHOOD SERVICES

— DR. HOLLY ACOSTA, DIRECTOR

EXPENSES

To authorize the appropriate officers to enter into consultant contract for early intervention provider services between Montgomery County Intermediate Unit and the provider that is listed, their services and rates are listed below for the period of November 1, 2019 through June 30, 2020:

Provider	Service	Rates
<ul style="list-style-type: none"> ProCare Therapy, Inc. 	Speech/OT/PT - \$70/hr; COTA - \$60/hr; Speech/OT/PT for Age of Beginner - \$85/hr; Group Rate – Speech/OT/PT - \$70/hr per grouped student; BSC - \$62/hr; PCA - \$22/hr.	\$22-\$85

To authorize the appropriate officers to approve a Service Agreement between Montgomery County Intermediate Unit (MCIU) and The Learning Genie to provide learning software for the MCIU Head Start Program at a cost of \$3,600.00 for the period of December 1, 2020 through November 30, 2021.

It was moved by Wilson, seconded by Finger that the Intermediate Unit Board approve the Other Matters for Consideration as listed above IX.D. Motion carried; all ayes.

E. STUDENT SERVICES

— DR. BRITTANY LOUREA-WADDELL, DIRECTOR

GENERAL OPERATIONS

To authorize the appropriate officers to enter into an Inter-Agency Agreement for Title I Services with the following school districts and the Montgomery County Intermediate Unit to provide

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reading and mathematics instructional services in accordance with the Title I program for the date ranges listed below:

School District	Date Range
• Spring-Ford Area School District	August 27, 2018 through September 30, 2021
• Spring-Ford Area School District/Holy Cross School	September 27, 2019 through September 30, 2020

REVENUE

To authorize the appropriate officers to enter into contracts for provider services between Montgomery County Intermediate Unit and the school districts listed below. Their services and rates are listed in the chart for additional Cost Plan Services from July 1, 2019 to June 30, 2020:

School District	Service	Rates
• Jenkintown School District	Psychological Evaluations - \$85 per hour for assistance with evaluations. Total amount billed will be based on number of hours provided.	\$ Varies
• Lower Moreland School District	Mobile PAES Lab	\$48,750.00
• Lower Moreland School District	Adapted Physical Education – 2 classes per week	\$11,560.00
• Norristown School District	Itinerant hearing support for 19/20 school year	\$90,440.00
• Norristown School District	Psychological Services for 19/20 school year	\$107,360.00
• Souderton School District	Psychological Evaluations - \$85 per hour for assistance with evaluations. Total amount billed will be based on number of hours provided.	\$ Varies
• Springfield Township School District	Occupation & Speech Therapy Services Program Review	\$3,300.00
• Upper Dublin School District	Supplemental behavior services, total amount billed will be based on number of hours provided	\$6,780.00
• Exeter School District	Psychological Services - \$93 per hour for assistance with evaluations. Total amount billed will be based on number of hours provided	\$ Varies

To authorize the appropriate officers to enter into a Professional Development Training Agreement with Colonial School District and Montgomery County Intermediate Unit to provide professional development: Comprehensive Threat Assessment Guidelines Training (C-STAG) on

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February 14, 2020 in the amount of \$1,500.00 – up to 50 participants per day; \$40.00 per person for each additional participant. Materials: \$50.00 per school team for training manual. Number of teams to be determined.

To authorize the appropriate officers to enter into a Professional Development Training Agreement with Upper Perkiomen School District and Montgomery County Intermediate Unit to provide professional development: Comprehensive Threat Assessment Guidelines Training (C-STAG) on April 8, 2020 in the amount of \$1,500.00 – up to 50 participants per day; \$40.00 per person for each additional participant. Materials: \$50.00 per school team for training manual. Number of teams to be determined.

To authorize the appropriate officers to enter into an Intergovernmental Agreement for Shared Student Services with the Pathway School and Montgomery County Intermediate Unit to provide shared services for the time period of August 2, 2019 through June 30, 2020.

To authorize the appropriate officers to enter into an Intergovernmental Agreement for Shared Student Services with the Marple Newtown School District and the Montgomery County Intermediate Unit to provide shared services for the time period of August 2, 2019 through June 30, 2020.

EXPENSES

To authorize the appropriate officers to enter into a General Contracted Consultant Agreement with the Montgomery County Intermediate Unit and Carlo Vialu to provide Professional Development: Train the Brain! Motor Learning Principals to Promote Neuroplasticity in Children and Youth with Disabilities on May 4, 2020 in the amount of \$0, no cost.

To authorize the appropriate officers to enter into a General Contracted Consultant Agreement with the Montgomery County Intermediate Unit and DoubleTree by Hilton to provide Conference Space and Catering for Office of Student Services for Professional Development for the Summer Academy on August 25, 26, 27, and 28, 2020 in the amount of \$31,784.49.

It was moved by Antonio, seconded by England that the Intermediate Unit Board approve the Other Matters for Consideration as listed above IX.E. Motion carried; all ayes.

F. TECHNOLOGY SERVICES

— MRS. GAIL KENNEDY, DIRECTOR

REVENUE

To authorize the appropriate officers to enter into a Service Agreement between Montgomery County Intermediate Unit and Methacton School District to provide a school district security assessment for the period of January 21, 2020 through June 30, 2020 at a cost of \$2,950.00.

To authorize the appropriate officers to enter into contracts for provider services between Montgomery County Intermediate Unit and the provider listed below. Their services and rates are listed in the chart for E-Rate Support for services from January 7, 2020 to June 30, 2020:

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Provider	Service	Rates
<ul style="list-style-type: none"> Upper Perkiomen School District 	E-Rate Services	\$3,100.00

To authorize the appropriate officers to enter into contracts for provider services between Montgomery County Intermediate Unit and the provider listed below. Their services and rates are listed in the chart PowerSchool Support Block services:

Provider	Service/Date Range	Rates
<ul style="list-style-type: none"> Overbrook School for the Blind 	PowerSchool Services 1/20/20-6/30/20	\$1,900.00

To authorize the appropriate officers to enter into contracts for provider services between Montgomery County Intermediate Unit and the provider listed below. Their services and rates are listed in the chart Level Data services:

Provider	Service/Date Range	Rates
<ul style="list-style-type: none"> Jenkintown School District 	Level Data Services 5/2/20-5/1/21	\$649.80

To authorize the appropriate officers to enter into contracts for provider services between Montgomery County Intermediate Unit and the providers listed below. Their services and rates are listed in the chart for Zoom Rooms services:

Provider	Service	Term	Rates
<ul style="list-style-type: none"> North Penn School District 	40 small Zoom Room Service	7/1/19-6/30/20	\$12/room- \$480.00
<ul style="list-style-type: none"> Pottsgrove School District 	10 small Zoom Room Service	2/1/20-6/30/20	\$12/room-\$50.00

To authorize the appropriate officers to enter into contracts for provider services between Montgomery County Intermediate Unit and the providers listed below. Their services and rates are listed in the chart for the Marcia Brenner Report Card Creator PowerSchool Plug-In for services from February 1, 2020 to January 31, 2021:

Provider	Service	Rates
<ul style="list-style-type: none"> Central Valley School District 	Marcia Brenner Associates Custom Alerts PowerSchool Plug-In Annual Support and Maintenance	\$480.00
<ul style="list-style-type: none"> Elizabeth Forward School District 	Marcia Brenner Associates Custom Alerts PowerSchool Plug-In Annual Support and Maintenance	\$480.00

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<ul style="list-style-type: none"> Elwyn Education 	Marcia Brenner Associates Custom Alerts PowerSchool Plug-In Annual Support and Maintenance	\$90.00
<ul style="list-style-type: none"> West Oak Lane Charter School 	Marcia Brenner Associates Custom Alerts PowerSchool Plug-In Annual Support and Maintenance	\$214.00

EXPENSES

To authorize the appropriate officers to enter into a General Contracted Consultant Agreement with the Montgomery County Intermediate Unit and Crown Castle to provide an Upgrade to Perkiomen Valley School District Bandwidth for the time period of January 1, 2020 to December 31, 2020 in the amount of \$1,800.00/month.

To authorize the appropriate officers to enter into a General Contracted Consultant Agreement with the Montgomery County Intermediate Unit and Cogent to provide an Internet Upgrade of 3GB to 10 GB on March 13, 2020 in the amount of \$2,650.00/month.

To authorize the appropriate officers to enter into a General Contracted Consultant Agreement with the Montgomery County Intermediate Unit and PAIUnet to provide an Internet Service Consortium Contract in the amount of \$1,700.00/month.

To authorize the appropriate officers to enter into a General Contracted Consultant Agreement with the Montgomery County Intermediate Unit and Kivu Consulting, Inc. (KIVU) to provide Cyber Security Framework service from February 1, 2020 to January 31, 2021 at a rate of \$250/hour onsite or \$175/hour remote.

It was moved by Finger, seconded by Antonio that the Intermediate Unit Board approve the Other Matters for Consideration as listed above IX.F. Motion carried; all ayes.

G. ADMINISTRATION

— DR. BRADLEY C. LANDIS, ASSISTANT EXECUTIVE DIRECTOR

GENERAL OPERATIONS

To approve the Change Order for the 1605 West Main Street facility to increase the cost of installing firestopping (3-hour wall) as per ASI#7, labor and materials to core drill existing floor drains in 3 bathrooms to replace with new, and to re-route pipe in mechanical room due to new layout and reconnect wall hydrant per RFI #10 related for Vision Mechanical, Inc. in the amount of \$15,677.49. Change order attached.

To approve the Change Order for the 2 West Lafayette Street facility to decrease the cost of electrical contractor Silas Bolef Company in the amount of (\$8,150.00).

To approve the Change Order for the 2 West Lafayette Street facility to decrease the cost of general contractor Joseph Danielle, LLC in the amount of (\$24,570.00).

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To approve the Change Order for the 2 West Lafayette Street facility to decrease the cost of mechanical construction contractor Shannon A. Smith, Inc. in the amount of (\$417.00).

The Administration recommends the appointment of the following individuals to the 2019-2020 Student Wellness Committee. The Board appointment of members of the Student Wellness Committee is a requirement of Board Policy #246 regarding Student Wellness. The committee members are:

- Kristen Barrett, MCIU Health & Nutrition Service Coordinator (Committee Chairperson)
- Judy Maginnis, MCIU Board of Directors
- Christine Raber, Program Administrator/Emotional Support (Secondary)
- Cecilia Quenzer, School Nurse
- Bridget McGuigan, School Nurse
- Julia Doll, School Counselor
- Lisa Imburgia, Adapted Physical Education Teacher
- Ashley Lee, Program Administrator/Early Intervention
- Dr. Donna Gaffney, Director/Office of Professional Learning

It was moved by England, seconded by Wilson that the Intermediate Unit Board approve the Other Matters for Consideration as listed above IX.G. Motion carried; all ayes. (Attachments IX.G.1.2.3.4.)

X. Persons Desiring to be Heard

No one desired to speak.

XI. Adjournment

The date of the next Intermediate Unit Board Meeting:
Wednesday, March 25, 2020
6:15 p.m. – Committee-of-the-Whole Meeting
6:45 p.m. – Regular Action Meeting
Washington A Conference Room, 2 W. Lafayette Street

The Intermediate Unit Board adjourned the meeting at 8:15 p.m. and the Intermediate Unit Board entered an Executive Session to discuss personnel issues.

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THE FOLLOWING TOOK PLACE PRIOR TO THE REGULAR BOARD MEETING, DURING COMMITTEE-OF-THE-WHOLE:

Executive Director Update:

- MCIU Executive Director Search: Dr. George introduced Mr. John Bass, Chief Operating Officer of the Association of Educational Service Agencies (AESAs) who will be conducting the search for the next MCIU Executive Director. Mr. Bass will meet with MCIU board members following tonight's board meeting to discuss this process.
- 2018-2019 Audit Report: Eric Gooding CPA, Partner at Maillie, presented the results from the audit of the fiscal year ended June 30, 2019. There were no significant findings. The Administration is recommending acceptance of the audit report as listed on tonight's agenda. Dr. George extended commendations to Sandy Edling, Jonathan Alessi and the staff of the Office of Business Services. (Attachment I.A.1.)
- Harrisburg Recovery Project Update: Last spring the MCIU was asked by Governor Wolf and the Pennsylvania Department of Education to run the operations for the Harrisburg School District. Mr. Chris Celmer, Acting Superintendent, was in attendance at tonight's meeting to provide an update to the MCIU Board of Directors. Mr. Celmer was pleased to announce that since he last presented to the MCIU Board in September of 2019, there has been tremendous progress with the Harrisburg Recovery Project. They recently reached a settlement with the professional staff for a contract that had been expired since June 2018. Mr. Celmer thanked the MCIU Administrative Team for their continued support of the Harrisburg School District Recovery Project, especially Sandy Edling and Jack Hurd. The next phase of the project will be to work aggressively to rebuild partnerships. The district has been working with Penn State Harrisburg towards building a residency program for five teachers and the local community college for opportunities for 60 additional students. The team has been working tirelessly and plan to release a preliminary 2020-2021 budget in April. The administration also has a key objective to provide a more sustainable and consistent academic system across all grade levels. Continuing to build community trust is still a key objective and there has been one parent engagement specialist assigned to each building and they are coordinating monthly events. President Buri shared that she visited the Harrisburg School District last month and was very impressed with the progress to date.
- Construction Update – 1605 West Main Street: Dr. George stated that there are a number of Change Orders for approval on tonight's agenda. He reiterated that this is an old building and the renovations are complex. All of the Change Orders have fallen within the 3.1% contingency allotment in the renovation budget. Dr. George thanked the team at Fidevia Construction for running such a tight project in a difficult situation. He still anticipates that the project will come in under budget and on time.
- PennDOT Update: After a two-year hiatus, the Pennsylvania Department of Transportation has re-contacted the Montgomery County Intermediate Unit regarding their plan to connect Barbadoes Street with Water Street and run a connector across the MCIU parking lot at 2 West Lafayette Street. Despite objections from the MCIU, the Department of Transportation has eminent domain rights. The project is on schedule for November or December 2020. PennDOT will need to purchase the land from the MCIU so this will be an ongoing discussion with the MCIU Board that will ultimately be brought up for Board approval. Dr. George will notify the Board once a written proposal is received. FoxRothschild will be representing the MCIU in negotiations along with Dr. Brad Landis, Sandy Edling and Tina Viletto, Esq.

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- Coronavirus Information: A meeting is scheduled for February 27, 2020 to discuss communication plans. The information provided by the Centers for Disease Control and Prevention is in conflict with the information received from the Montgomery County Department of Health and Human Services.
- 2020 Census Committee: Vice President England stated that he is a member of this committee and there is a grave concern regarding a potential undercount, and he encouraged everyone to respond to the Census which will be conducted from March-June 2020. The committee is asking school districts to communicate the importance of the Census throughout their communities.

Head Start: Dr. Holly Acosta shared information from the Head Start Policy Council Meeting dated February 24, 2020 Meeting Minutes from the January 21, 2020 meeting. (Attachment I.A.2.a.) Dr. Acosta also shared that an Open House for Head Start families is scheduled for April 21, 2020.

Government Relations – Ms. Tina Viletto highlighted key legislative issues as detailed in the Government Relations Report to the Board. (Attachment I.A.3.) Ms. Viletto announced that PAIU has scheduled a Day on the Hill for March 23, 2020 and that it is critical for board members to attend.

Wellness Committee Appointment: Due to a vacancy created from Bill England (School District of Cheltenham Township) stepping down, President Buri requested a volunteer and appointed Ms. Judy Maginnis (Upper Perkiomen School District) to serve as the MCIU Board Representative on the Wellness Committee.

Upcoming Dates:

- March 25, 2020 – Next MCIU Board Meeting
- March 27, 2020 – Legislative Breakfast, MCIU
- May 2, 2020 – Walk a Mile in Her Shoes Charity Walk, Collegeville
- May 11, 2020 – MCIUEF Golf Fundraiser, Brookside Country Club

COMMITTEE-OF-THE-WHOLE CONCLUDED AND THE OFFICIAL MEETING BEGAN.