

MONTGOMERY COUNTY INTERMEDIATE UNIT BOARD MINUTES

1. Call to Order

Vice President Lou Polaneczky called the meeting to order at 7:35 p.m. on March 26, 2014.

2. Pledge of Allegiance

3. Roll Call

Burunda Prince-Jones, President, Wissahickon	Absent
Louis A. Polaneczky, Vice President, Hatboro-Horsham	Present
Maura Buri, Secretary, Upper Merion Area	Present
Thomas J. DiBello, Treasurer, Spring-Ford Area	Present
Joseph Chmielewski, Past President, Upper Dublin	Present
Lynn K. Bigelow, Perkiomen Valley	Present
Stephen Bochneak, Bryn Athyn	Absent
James F. Butt, Cheltenham Township	Present
Leslie Finegold, Colonial	Present
Dr. David Hakes, Upper Moreland	Present
Yuri Khalif, Lower Moreland Township	Present
Holly Kisailus, Springfield Township	Present
Kenneth L. Mullen, Jenkintown	Present
Carolyn Murphy, North Penn	Present
Janice Pearce, Norristown Area	Present
James W. Phillips, Methacton	Present
Virginia O. Pollard, Lower Merion	Present
Rick Rabinowitz, Pottsgrove	Present
Donna M. Scheuren, Souderton Area	Present
William Scott, Upper Perkiomen	Present
Michele R. Tinsman, Abington	Present
W. Ronald Williams, Pottstown	Present

Others

Dr. Jerry W. Shiveley, Executive Director	Present
Jeffrey Sultanik, Solicitor	Present

4. Approval of Minutes of February 26, 2014

Motion: It was moved by Mr. Scott and seconded by Dr. Hakes that the Intermediate Unit Board approve the minutes of the February 26, 2014 meeting.

Motion passed unanimously.

5. Public Comments on Agenda Items

Mr. Polaneczky asked if there were any public comments regarding agenda items. Since there were none, the board proceeded with the agenda.

6. Approval of Bills as Included in the Treasurer's Report (February)

Mr. DiBello presented the February 2014 Treasurer's Report to the Board. The cash balance as of February 28, 2014 was \$45,886,404.18.

Motion: It was moved by Mr. Khalif and seconded by Dr. Hakes that the Intermediate Unit Board approve the February Treasurer's Report.

Motion passed unanimously.

7. Human Resources Report

Motion: It was moved by Mr. Scott and seconded by Mr. Khalif that the Intermediate Unit Board approve the personnel recommendations as listed for March 2014.

Motion passed 16 ayes; 4 nays [Butt, Finegold, Scheuren, Tinsman].

Mr. Hurd directed attention to the Addendum to the Human Resources Report for March 2014.

Motion: It was moved by Mr. Scott and seconded by Mr. Chmielewski that the Intermediate Unit Board approve the addendum to the Human Resources Report for March 2014 as presented.

Motion passed 17 ayes; 3 nays [Butt, Finegold, Tinsman].

8. Report of Judge of Ballots on Intermediate Unit Budgets

Jeffrey Sultanik (Judge of Ballots) reported that the ballots for budget approval were counted on March 24, 2014 and that each budget according to the provisions of the School Code was approved in accordance with state law as follows:

	<u>Weighted Aye Votes</u>
General Administrative Services	345
Curriculum, Instruction & Professional Development Services	348
Legislative Services & Grant Development	353
Technology & Information Services	349

Dr. Shiveley thanked the MCIU Board of Directors for their support of the MCIU Budget and the staff for their work.

9. Management Services Report

Mr. Stan Wisler requested approval of the following March 2014 Action Items:

A. MANAGEMENT SERVICES

- (1) Recommendation to Award the Commissioning of RFP
- (2) Recommendation to Approve the Right of Way Easement
- (3) Recommendation to Award Supply Bids and Fixed Rate Discount Bids for Montgomery County School Entities Joint Purchasing Board

B. NONPUBLIC SCHOOL SERVICES DIVISION

- (1) Authorization to Declare Equipment Surplus/Obsolete

Motion: It was moved by Mr. DiBello and seconded by Mr. Williams that the Intermediate Unit Board approve the requested Action Items.

Motion passed unanimously.

10. Questions on Division Directors' Reports

- Special Education: The Anderson School – Dr. Hakes questioned the need to provide breakfast to students eligible for the free and reduced lunch program. Dr. Robinson explained that this program covers lunch for students but not breakfast. Mrs. Kisailus applauded the efforts of the breakfast program but also issued a reminder concerning mandated reporting. Dr. Robinson advised that the staff at Anderson is trained in this area.
- Technology and Information Services Division – Volume Purchasing for Apple: Mrs. Scheuren requested clarification of the safeguards for purchasing apps. Mrs. Kennedy explained that all requests for purchasing of apps need to be submitted through an internal process for review, approval and tracking.
- Communications Division: Voices of Inspiration for Teaching Excellence: Mr. Khalif applauded the efforts behind this program and award ceremony.

11. Legislative Update – Tina Viletto, Esq.

Ms. Viletto highlighted the following legislative issues:

- Legislative Breakfast: This year's Legislative Breakfast is scheduled for Friday, March 28th at the William Penn Inn. There are over 100 people registered for this event including 14 legislators and Congressman Patrick Meehan.
- Basic Education Funding: It is anticipated that the Senate will take up House Bill 1738 creating the Basic Education Funding Commission.
- Charter Funding Reform: Negotiations continue between legislative leaders to find compromise language regarding charter funding reform.
- Executive Sessions: House Bill 1671 is under consideration to provide greater transparency with regard to executive sessions including audio recordings of meetings.
- School Weather Emergency Provisions: Senate Bill 1281 has been introduced to provide public schools with additional options to make up snow days in order to satisfy the 180 day requirement.
- Educator Effectiveness Update: An Educator Effectiveness Roundtable Discussion is scheduled at the Montgomery County Intermediate Unit on April 15, 2014 from 10:00 a.m. to 12:30 p.m. The panel discussion will include representatives from PSEA and four law firms.

12. Report of the Solicitor

Mr. Sultanik had no report.

13. Report of the Assistant Executive Director

Dr. Landis reported that a site visit was conducted last week by ESD112 to address the following: 1) improvement of our communications and outreach to school districts; and 2) engagement in our strategic branding process. Initial interviews and fact gathering were completed. Next steps include surveying a broader audience to collect data. A final report and recommendations will be forthcoming.

14. Report of the Executive Director

- A. Presentation – Report: How the MCIU Administration Determines to Eliminate a Program or Give Time to Become Stable Financially

In response to a request at the last MCIU Board of Directors meeting, cabinet members presented an overview of the process and criteria used to review and

evaluate MCIU programs and services. An overview of the MCIU's financial operations, funding sources, fee for service challenges, cost center approach, evaluation criteria, and examples of programs in improvement mode, past services which were eliminated, and services which have shown improvement were included.

A question and answer discussion period included focus on The Anderson School's financial capacity, competition, and consideration of a business value decision.

- B. Action Item: Motion to Appoint Fox Rothschild LLP as Solicitor for Montgomery County Intermediate Unit 2014-2015 and Approve the HIPAA Business Associate Agreement

Motion: It was moved by Mr. DiBello and seconded by Mr. Phillips that the Intermediate Unit Board appoint Fox Rothschild LLP as Solicitor for Montgomery County Intermediate Unit for 2014-2015.

Motion passed unanimously.

- C. Dr. Shiveley thanked Dr. Robinson and the students in the apartment program for the homemade desserts this evening.

15. Report of Board Committees

- A. Facilities Committee Update:

Mr. Chmielewski announced that the construction kick-off celebration held on March 20th was a successful event and well attended. Mrs. Rawlings played a brief video highlighting the event.

- B. Executive Committee Update:

Mr. Polaneczky reported that the five MCIU board members who comprise the Executive Committee (Mrs. Prince-Jones, Mr. Polaneczky, Mr. Scott, Dr. Hakes, and Mr. Chmielewski) and Mr. Sultanik have had several meetings and have identified a few individuals of interest for this position. The committee has also met with one search firm and will be meeting with another firm tomorrow. A report of the committee's proposals will be shared with the full board in the future.

16. Old Business

There was no old business.

17. New Business

Mr. Phillips suggested that the address change for the MCIU be considered when ordering printed supplies. Dr. Landis stated that this is part of the communications initiative which will also include a new MCIU logo.

Mrs. Kisailus asked if any additional consideration had been given to providing the board with electronic documents for board meetings. Dr. Shiveley answered that we been gradually transitioning into this phase and will continue heading in that direction.

18. Additional Public Comments

Mr. Brian Quinn and Mrs. Eileen Quinn from Quinn Development Services addressed the Board with their concerns with a lack of response and contracted business for Early Intervention services with the MCIU over the years. Additionally, they expressed issues with the timing of provider contracts.

Mr. Polaneczky thanked Mr. and Mrs. Quinn for their comments and requested that the MCIU administration investigate these issues and report back to the MCIU Board.

19. The date of the next Intermediate Unit Board Meeting will be **Wednesday, April 30, 2014, at West Norriton Conference Room B3/B4 at 7:00 p.m.**

20. Adjournment

The meeting was adjourned at 9:40 p.m.