

*Official Proceedings of the
Montgomery County Intermediate Unit
Board of Directors Meeting
May 22, 2019*

The regular meeting of the Montgomery County Intermediate Unit Board of Directors was held on Wednesday, May 22, 2019, in the Montgomery County Intermediate Unit Main Office Building, 2 West Lafayette Street, Norristown, Pennsylvania.

President Maura Buri called the meeting to order at 7:32 p.m. Following the pledge of allegiance, President Buri called the roll. Attendance was as follows:

Intermediate Unit Board: Joseph Antonio; Maura Buri; Thomas Di Bello; Bill England [phone]; Leslie Finegold [phone]; Dr. Gene Halus; Tameata Jordan; Robert Lindgren [phone]; Judith Maginnis; Virginia Pollard; Juliane Ramić; Donna Scheuren; Philip Schwarz; Joshua Stein [phone]; Patrick Wicks [phone]; and Jennifer Wilson.

Absent: Yuri Khalif; Janice Pearce; Michael Ryan; Dr. Joan Ryder Ludwig; and Kimberly Stilwell.

Intermediate Unit: Dr. John J. George; Dr. Bradley C. Landis; Dr. Holly Acosta; Rebecca Fogle; Dr. Donna Gaffney; Jack Hurd; Gail Kennedy; Dr. Brittany Lourea-Waddell; Valentina Viletto, Esq.; Stan Wisler; and Mary Dougherty.

Solicitor: Jeffrey T. Sultanik, Esq.

Guests: Jonathan Alessi; Amanda Bishop; Tom Calvario; Dan Cicala; Dan Currie; Sandy Edling; Kendall Glouner; Hannah Messner; James Miller; Tyler Mittnacht; Dr. Natalie Sokol; Hilde Terpeluk; Dr. Kenneth Voss; and Dr. Mike Webb.

I. Call to Order

- A. Following the pledge of allegiance and roll call, President Buri noted that there was no executive session prior to the start of the Board meeting.
- B. President Buri noted the following updates to the agenda:
 1. Page 7 – Item VIII.M.1.a. – addition of resignation Georgine Fronczak
- C. President Buri asked if anyone present would like to address the Board. No one desired to speak.
- D. Motion to approve the Addendum to the Board Agenda for May 22, 2019 – Item IX.A.3.4.

IX. OTHER MATTERS FOR CONSIDERATION

A. BUSINESS SERVICES

— MR. STAN WISLER, CFO/DIRECTOR

*Official Proceedings of the
Montgomery County Intermediate Unit
Board of Directors Meeting
May 22, 2019*

GENERAL OPERATIONS

3. To approve the Resolution to award the following construction contracts, subject to the contingencies as noted per attached Resolution:

General Construction Contract to: SMJ, Inc., 1050 Benjamin Franking Highway West, Douglasville, PA 19518 – Total Contract Amount: **\$3,276,345**

Plumbing Construction Contract to: Vision Mechanical, Inc., 135 Juniata Street #2, West Reading, PA 19611 – Total Contract Amount: **\$629,754**

Mechanical Construction Contract to: Clipper Pipe & Service, Inc., 11 A Eddystone Industrial Park, 2000 Industrial Highway, Crum Lynne, PA 19022 – Total Contract Amount: **\$2,757,000**

Electrical Construction Contract to: Cedar Electric, Inc., 528 Cheltenham Ct., Lititz, PA 17543 – Total Contract Amount: **\$2,147,900**

Roofing Construction Contract to: United States Roofing Corporation, 910 East Main Street, Suite 300, Norristown, PA 19401 – Total Contract Amount: **\$2,001,000**

4. To authorize the appropriate officers to enter into a contract agreement with Fidevia Construction Management & Consulting, for all preconstruction general, electrical, mechanical, plumbing, roofing, and land development designs, and construction management services for the 1605 Main Street Renovation Project, in the amount of \$844,938.

It was moved by Halus, seconded by Antonio that the Intermediate Unit Board approve the Addendum to the Board Agenda for May 22, 2019 as listed above – Item IX.A.3.4. Motion carried; 15 ayes; 1 nay [Scheuren.] (Attachment IX.A.3.)

II. Communications

Nominating Committee: The MCIU Board of Directors will hold their annual reorganization at the June 26, 2019 meeting. President Buri announced that the following MCIU board members will comprise the Nominating Committee for Board Officers: Maura Buri, Bill England, Leslie Finegold and Virginia Pollard. If any board member would like to make a nomination, please contact President Buri.

III. Approval of Minutes

A. Meeting of Wednesday, April 24, 2019

It was moved by Ramić, seconded by Wilson that the Intermediate Unit Board approve the minutes of the April 24, 2019 meeting. Motion carried; all ayes. (Attachment III.A.)

*Official Proceedings of the
Montgomery County Intermediate Unit
Board of Directors Meeting
May 22, 2019*

IV. Approval/Ratification MCIU Bills
(Detailed list of bills are available)

ITEM	PAGES	AMOUNT
March, 2019	1-2	\$ 34,748.17
April 2019	3-8	\$ 8,182,347.55
May, 2019	9-10	\$ 602,555.60
TOTAL		<u>\$ 8,819,651.32</u>

V. COMBINED FINANCIAL REPORT – APRIL 2019

Beginning Intermediate Unit Funds	\$ 55,301,217.89
Other Adjustment	\$ 9,892.62
Receipts:	
Revenue Received	<u>\$ 7,955,928.11</u>
Total Receipts	<u>\$ 7,955,928.11</u>
Total Receipts Plus Beginning Cash Balance	\$ 63,267,038.62
Less: Disbursements – April 2019 Checks	<u>\$ (9,781,523.83)</u>
Ending Intermediate Unit Funds per Books	<u>\$ 53,485,514.79</u>

CASH ANALYSIS – APRIL 2019

Money Market Accounts:	
Citizens Bank Food Service	\$ 26,713.50
PLGIT	\$ 116,917.15
PSDLAF	\$ 10,007,342.63
TD Bank	<u>\$ 752,397.28</u>
Total Interest Bearing Accounts	<u>\$ 10,903,370.56</u>
Disbursement in Transit	\$ -
Deposit in Transit	\$ 4,708.53
Disbursement Accounts – Outstanding Checks	\$ (767,490.09)
Investments	\$ 43,344,925.79
Cash Balance Per Bank	<u>\$ 53,485,514.79</u>

VI. INVESTMENT OF FUNDS – APRIL 2019

Beginning Balance	\$ 46,344,925.79
Purchases	
Redemptions	<u>\$ (3,000,000.00)</u>
Ending Balance	<u>\$ 43,344,925.79</u>

Interest earned on investments is as follows:

Official Proceedings of the
Montgomery County Intermediate Unit
Board of Directors Meeting
May 22, 2019

INTEREST EARNED – APRIL 2019

	Bank Account	
	Interest	CD Interest
Bank Account		
PLGIT	\$ 215.31	\$ -
TD BANK	\$ 556.16	\$ -
PSDLAF	\$ 13,956.12	\$ 86,966.98
TOTAL	\$ 14,727.59	\$ 86,966.98

VII. Budgets

A. New and Proposed Budgets

No items to consider.

B. Initial Budgets

1. Montgomery County Intermediate Unit 2019/2020 Administrative Services Budget

Office of Business Services

7/1/2019 – 6/30/2020

\$ 5,627,270

The Administration requests approval of the 2019/2020 Administrative Services Budget in the amount of \$5,627,270.00, which reflects an increase of \$178,615.00 over last year's budget. This budget reflects the cost for the MCIU administrative services, including the Offices of the Executive Director, Business Services, Human Resources, and Community and Government Relations. A summary budget is attached.

2. 2019/2020 ACCESS Administrative Time Study Budget

Office of Business Services

7/1/2019 – 6/30/2020

\$ 90,000

The Administration requests approval of the 2019/2020 ACCESS Administrative Time Study Budget in the amount of \$90,000.00. Funds for this budget are made through the Medicaid Administrative Claiming Program. A summary budget is attached.

3. 2019/2020 Institutionalized Children's Program Budget

Office of Student Services

7/1/2019 - 6/30/2020

\$ 32,140

The administration requests approval of the 2019/2020 Institutionalized Children's Program Budget in the amount of \$32,140.00. This budget provides special education support services for the Norristown State Hospital. A summary budget is attached.

4. Additional Targeted School Improvement (A-TSI) Grant

Office of Student Services

7/1/2018 – 6/30/2019

\$ 15,650

The administration requests approval of the 2018/2019 Additional Targeted School Improvement (A-TSI) Grant in the amount of \$15,650.00. This grant provides the ability of Local Education Agencies (LEAs) with schools designated for A-TSI to implement a cycle of improvement

*Official Proceedings of the
Montgomery County Intermediate Unit
Board of Directors Meeting
May 22, 2019*

focused on improving outcomes for one or more student groups.
A summary budget is attached.

5. State Local Internship Program

Office of Student Services
3/15/2019 – 8/31/2019

\$ 111,770

The administration requests approval of the 2019/2020 State Local Internship Program (SLIP) Grant in the amount of \$111,770.00. Funds will support the placement of sixteen high school students into 8-week summer internship slots with ten diverse organizations willing to support this career opportunity. A summary budget is attached.

6. Montgomery County Intermediate Unit 2019/2020 Office of Technology Services Budget

Office of Technology Services
7/1/2019 – 6/30/2020

\$ 533,875

The Administration requests approval of the 2019/2020 Office of Technology Services Budget in the amount of \$533,875.00. This budget provides internal support to various Offices and classrooms. A summary budget is attached.

C. Changes to Initial Budgets

1. Pennsylvania Smart Grant Award

Office of Professional Learning
7/1/2018 – 6/30/2019

\$ 390,675

The Administration requests approval of the revised 2018/2019 Pennsylvania Smart Grant Award budget in the amount of \$390,675.00, a decrease of \$907.00 from the budget that was proposed for 2018/2019 in the amount of \$391,582.00. A summary budget is attached.

2. Act 89 Non-Public School Budget

Office of Student Services
7/1/2018 – 6/30/2019

\$ 11,875,596

The Administration requests approval of the revised 2018/2019 Act 89 Nonpublic School Services Budget in the amount of \$11,875,596.00, which reflects a decrease of \$143,808.00 from the budget that was proposed and approved for 2018/2019 in the amount of \$12,019,404.00. The revised amount reflects the actual allocation received from the Commonwealth for 2018/2019. A summary budget is attached.

3. Workforce Innovation and Opportunity Act (WIOA) Grant

Office of Student Services
7/1/2018 – 6/30/2019

\$ 1,266,160

The Administration requests approval of the revised 2018/2019 Workforce Innovation and Opportunity Act (WIOA) Grant in the amount of \$1,266,160, which reflects an increase of \$3,500.00 from the budget that was proposed and approved for the 2018/2019 in the amount of \$1,262,660.00. The revised amount reflects the actual

*Official Proceedings of the
Montgomery County Intermediate Unit
Board of Directors Meeting
May 22, 2019*

allocation received from the Montgomery County Workforce Development Board (MontcoWorks). A summary budget is attached.

D. Budgetary Transfers

No items to consider.

It was moved by Pollard, seconded by Antonio, that the Intermediate Unit Board approve/ratify the payment of MCIU Bills; accept the Combined Financial Reports for April 2019; approve/ratify the Investment of Funds as noted for April 2019; and approve the Initial Budgets and Changes to Initial Budgets, VII.B. and VII.C. Motion carried; all ayes. (Attachments IV. and VII.B.1.2.3.4.5.6. and C.1.2.3.)

VIII. PERSONNEL MATTERS

— MS. HANNAH MESSNER, ASSISTANT DIRECTOR

A. General

No items to consider.

B. Conference Requests

1. To approve one (1) out of state conference request.

C. Employment – Ratifications

1. Professional Staff
 - a. Krista DiPaolo- EI Occupational Therapist
Recommended Annual Salary- \$67,550 (M, Step 5) prorated
Effective Date- May 6, 2019
Replacement
 - b. Jodi Miscannon- Long Term Substitute EI Itinerant Teacher
Recommended Annual Salary \$57,831 (M, Step 0) prorated
Effective Date- May 1, 2019
Additional need
2. Pre-K Counts
 - a. Assistant Teaching Staff
 - 1) Angela Tamarro- Teacher Assistant
Recommended Annual Salary- \$17,776 prorated
Effective Date –May 6, 2019
Replacement

D. Change of Status – Ratifications

1. Pre-K Counts
 - a. Assistant Teaching Staff
 - 1) Caroline Moman
Change from Teacher-Head Start to Teacher Assistant Head Start
Recommended Annual Salary- \$18,457 prorated
Other

*Official Proceedings of the
Montgomery County Intermediate Unit
Board of Directors Meeting
May 22, 2019*

E. Additions to 2018-2019 Approved Substitute Lists – Ratifications

No items to consider.

F. Remove from 2018-2019 Approved Substitute Lists

No items to consider.

G. Employment – Approvals

1. Professional Staff

a. Marie Buczkowski- Long-term Substitute EI Itinerant Teacher
Recommended Annual Salary \$65,060 (M + 30, Step 0) prorated
Effective Date – July 8, 2019
Replacement

b. Kelly Larson- School Psychologist
Recommended- Annual Salary- \$65,060 (M+30, Step 0) prorated
Effective Date- August 20, 2019
Replacement

c. Zachary Verbin- Social Worker
Recommended Annual Salary - \$56,420 (M, Step 0) prorated
Effective Date- To be determined
New

H. Change of Status - Approvals

1. Support Staff

a. Olivia Harvey-Change from Family Engagement Worker to Student Services Secretary
Recommended Annual Salary- \$38,000 (SS2) prorated
Effective Date- May 22, 2019
Replacement

b. Kathryn Hetrick-Change from Medical ACCESS Specialist to Administrative Assistant
to CFO/Director of Business Services
Recommended Salary - \$62,500 (CTC3) prorated
Effective Date- July 1, 2019
Replacement

2. Head Start

a. Family Engagement Workers

1) Ruth Lastra-Change from 10-month Family Engagement Worker to 12-month
Family Engagement Worker
Recommended Salary- \$33,433 prorated
Effective Date- May 22, 2019
Replacement

I. Additions to 2018-2019 Approved Substitute Lists

No items to consider.

*Official Proceedings of the
Montgomery County Intermediate Unit
Board of Directors Meeting
May 22, 2019*

J. Leave of Absence Requests

Professional Staff

Personal Leave (FMLA with benefits)

Brianna Buckley- Speech & Language Pathologist

Effective Date- June 6, 2019

K. Return from Leave of Absence Requests

Professional Staff

Returned from leave- Family Medical Leave (with benefits)

Jean Miksch- School Psychologist

Effective Date – April 24, 2019

Returned from leave- Family Medical Leave (without benefits)

Hilde Terpeluk- Behavioral Management Specialist

Effective Date- April 23, 2019

Returned from leave- Unpaid Leave (without benefits)

Stacey Zehren- Social Worker

Effective Date – April 15, 2019

L. Retirements

1. Support Staff

a. Cathy Pfanders- Administrative Assistant

Effective Date – July 26, 2019

M. Resignations

1. Administrative Staff

a. Georgine Fronczak – Program Administrator, Emotional Support

Effective Date-July 12, 2019

Other Employment

2. Professional Staff

a. Vanessa Prince-Project Consultant

Effective Date-June 12, 2019

Other

3. Pre-K Counts

a. Teaching Staff

1) Amanda Bishop – Teacher

Effective Date- June 14, 2019

Other employment

b. Assistant Teaching Staff

1) Cherrita Lusane- Job Coach

Effective Date- May 24, 2019

Personal

*Official Proceedings of the
Montgomery County Intermediate Unit
Board of Directors Meeting
May 22, 2019*

N. Terminations

No items to consider.

O. Other

1. To utilize the following staff in the summer of 2019 for Extended School Year Program support. They will be paid at their current hourly rate for up to the number of hours indicated:

Employee	Position	# of Hours
Laura Baranek	School Counselor	120
Kimberly Bradley	1:1 Aide	120
Ashley Campisi	Job Coach	120
Kyle Gilliam	Teacher Assistant	120
Molly Hurley	Occupational Therapist	120
Emilie Johnson	Teacher	120
Michael Stephens	Teacher Assistant	120
Hannah Whitmire	Teacher	120
Kwame Vinson	Teacher Assistant	120

2. Professional Staff
 - a. To approve three (3) additional work days for Patrice Semicek for the preparation and facilitation of two STEM community events: Montgomery Builds Future (May 15th) and Montgomery Count Family STEM Day (May 18). This will be paid at her per-diem rate and will be funded by the State Wide System of Support.
3. Montco Works NOW Temporary Employees
 - a. To approve the following temporary seasonal employees in our Montco Works NOW program for temporary employment not to exceed the hours and days listed.

Employee	Hourly Rate	# of Hours/Day	# of Days
Dy'Mon Livingston	\$10.00	4	42
Jayden Fuqua	\$10.00	7	34

4. Removal of Paythea Williams who was approved for hire on the April 24, 2019 Personnel Recommendations. She never began employment.

It was moved by Halus, seconded by Antonio, that the Intermediate Unit Board approve the Personnel Matters as listed above, VIII.B.C.D.G.H.J.K.L.M.O. Motion carried; all ayes. (Attachment VIII.B.1.)

IX. Other Matters for Consideration

A. BUSINESS SERVICES

— MR. STAN WISLER, CFO AND DIRECTOR

GENERAL OPERATIONS

To authorize the appropriate officers to accept the Southeastern Pennsylvania Schools Trust (SEPaST) Business Associates Agreements between the Montgomery County Intermediate Unit as the Trust Manager for SEPaST and the Norristown Area School District.

To authorize the appropriate officers to enter into Summer Food Service – Vendor Meal Site Agreements at the sites and periods listed below:

• Creative Health Services	June 17, 2019 through August 23, 2019
• DeKalb Day School	June 17, 2019 through September 30, 2019
• Pottstown Parks and Recreation	June 17, 2019 through August 15, 2019

REVENUE

To authorize the appropriate officers to accept with appreciation the donation of \$100.00 from the teachers and staff at the Abington Junior High School to be used for the MCIU Head Start Program for classroom supplies where there is the greatest need.

To authorize the appropriate officers to enter into a contracted service agreement for the ACCESS Program between the Montgomery County Intermediate Unit and the districts listed below for the period of July 1, 2019 through June 30, 2020. The districts will reimburse the MCIU on a bi-annual basis at an amount equal to 8.5% of the ACCESS dollars:

- Upper Moreland School District
- Souderton Area School District

To authorize the appropriate officers to enter into a contract agreement between the Montgomery County Intermediate Unit and the districts listed below for Medical Practitioner Review and Authorization for the School Based ACCESS Program for the period of July 1, 2019 through June 30, 2020 in the amount of \$2,600.00 for each district:

- Perkiomen Valley School District
- Pottsgrove School District
- Pottstown School District
- Spring-Ford Area School District

To authorize the appropriate officers to enter into a contract agreement between the Montgomery County Intermediate Unit and the North Montco Technical Career Center for Business Administration Services for the period of July 1, 2019 through June 30, 2020 in the per month amount of \$8,029.17 per month.

To authorize the appropriate officers to enter into a contract agreement between the Montgomery County Intermediate Unit and the North Montco Technical Career Center for payroll services for the period of July 1, 2019 through June 30, 2020 in the amount of \$27,865.00 annually.

*Official Proceedings of the
Montgomery County Intermediate Unit
Board of Directors Meeting
May 22, 2019*

To authorize the appropriate officers to enter into a contract agreement between the Montgomery County Intermediate Unit and the School District of Jenkintown for payroll services for the period of July 1, 2019 through June 30, 2020 in the amount of \$58,500.00 annually.

EXPENSES

To authorize the appropriate officers to enter into a contract agreement with Dr. Claudia Chernow to provide medical authorizations and documents for the School Based ACCESS program for the period of July 1, 2019 to June 30, 2020 in the estimated amount of \$49,920.00.

To authorize the appropriate officers to enter into an agreement with the following transportation contractors for the 2019/2020 school year based on the negotiated rates for each carrier as detailed on the attached document:

- Atlas Transportation, Inc.
- Balgo, Inc.
- Medical Transport Systems
- Personal Health Care, Inc.
- Student Transportation of America
- Suburban Transit Network, Inc.
- Tropiano Bus Company

It was moved by DiBello, seconded by Halus that the Intermediate Unit Board approve the Other Matters for Consideration as listed above IX.A. [Motion for IX.A.3.4. as per Addendum listed above.] Motion carried; all ayes.

B. PENNSYLVANIA TRAINING AND TECHNICAL ASSISTANCE NETWORK (PaTTAN)

— MRS. REBECCA FOGLE, DIRECTOR

EXPENSES

To authorize the appropriate officers to enter into a contract agreement with Karen Kangas to provide consultation and support for implementation of the Deaf-Blind Project on various dates beginning January 1, 2019 through June 30, 2019 in the amount of \$10,000.00.

To authorize the appropriate officers to enter into a contract agreement with Camille Dean to be part of the Alternate Eligible Content (AEC): Teacher Work Group Essentialization Project. The purpose of the project is for the development and critical review of the essentialized examples of AEC for reading, writing, math, and science on various dates beginning March 1, 2019 through June 30, 2019. The amounts vary based on the activities the participants engage in ranging from \$50.00 to \$300.00.

To authorize the appropriate officers to enter into a contract agreement with Joan Kester to provide online training, TA and coaching to T-TaCs and key PaTTAN staff on the Transition Discoveries Quality Indicator (TDQI). Deliverables to include: P2G curriculum content for three online training modules (1, 2 and 3), pre/post assessments, learning activities and initial development of electronic course modules developed using Moodle. This will be done on various dates beginning April 15, 2019 through June 30, 2019 in the amount of \$3,500.00.

*Official Proceedings of the
Montgomery County Intermediate Unit
Board of Directors Meeting
May 22, 2019*

To authorize the appropriate officers to enter into a contract agreement with Joan Kester to provide to provide online training, TA and coaching to T-TaCs and key PaTTAN staff on the Transition Discoveries Quality Indicator (TDQI). Deliverables to include: Design, Development, develop outreach and education materials in collaboration with P2G staff, develop pre/post assessments based on industry-wide standards and develop content for virtual education sessions. This will be done on various dates beginning July 1, 2019 through June 30, 2020 in the amount of \$3,500.00.

It was moved by Pollard, seconded by Antonio that the Intermediate Unit Board approve the Other Matters for Consideration as listed above IX.B. Motion carried; all ayes.

C. PROFESSIONAL LEARNING

— DR. DONNA GAFFNEY, DIRECTOR

GENERAL OPERATIONS

To authorize the approval of the Memorandum of Understanding between the Montgomery County Intermediate Unit and The Rosen Publishing Group, Inc. (Rosen-LightSail) to participate in consortium pricing for K-12 e-Reader-Core Content reading comprehension programs. This is for the period of May 6, 2019 through May 6, 2020.

To authorize the appropriate officers to enter into a contract agreement between the Montgomery County Intermediate Unit and Saint Mary Catholic School to participate in the Montgomery Virtual Program (MVP) for the period of April 25, 2019 through June 30, 2020.

REVENUE

To authorize the appropriate officers to enter into a contract agreement with the Montgomery County Intermediate Unit and the Perkiomen Valley School District to provide a full day of Gifted professional development on August 8, 2019 in the amount of \$900.00.

To authorize the appropriate officers to enter into a contract agreement with the Montgomery County Intermediate Unit and the Silver Springs – Martin Luther School to provide Curriculum, Instruction and Assessment Consultation for the period of April 24, 2019 through June 30, 2019 in the amount of \$2,400.00.

To authorize the appropriate officers to enter into a contract agreement with the Montgomery County Intermediate Unit and the Souderton Area School District to provide MTSS Training and Needs Assessment follow-up on May 13, 2019. The cost is covered by IDEA-B TaC funding.

To authorize the appropriate officers to enter into a contract agreement with the Montgomery County Intermediate Unit and the Upper Perkiomen School District to provide Wilson Foundations® Level K training on April 15, 2019 in the amount of \$2,887.50.

To authorize the appropriate officers to enter into a contract agreement with the Montgomery County Intermediate Unit and the Upper Perkiomen School District to provide Wilson Foundations® Level 1 training on June 10, 2019 in the amount of \$2,887.50.

*Official Proceedings of the
Montgomery County Intermediate Unit
Board of Directors Meeting
May 22, 2019*

EXPENSES

To authorize the appropriate officers to enter into a general consultant agreement with Heinemann presenter Joyce Gordon to present the following literacy workshops on the dates listed below in the amount of \$21,800.00:

• Leveled Literacy Intervention - Intermediate	August 12, 13 and October 17, 2019
• Custom Professional Learning - Literacy	August 14, 2019
• Leveled Literacy Intervention – Primary	August 15, 16 and October 18, 2019

To authorize the appropriate officers to enter into a general consultant agreement with Lincoln Intermediate Unit 12 – ISTE Authorized Provider to provide ISTE Certification Face to Face and Online education on the dates listed below in the amount of \$14,725.00:

• Registration	August 1, 2019
• Facilitate two-day face to face training	August 13 & 14, 2019
• Online work for all participants	August 15 through October 18, 2019

It was moved by Wilson, seconded by Antonio that the Intermediate Unit Board approve the Other Matters for Consideration as listed above IX.C. Motion carried; all ayes.

D. EARLY CHILDHOOD SERVICES

— DR. HOLLY ACOSTA, DIRECTOR

EXPENSES

To authorize the appropriate officers to enter into a general consultant agreement with Pediatric Therapeutic Services, Inc. (PTS) to provide a qualified program coordinator to work on-site at MCIU to perform staging and administrative tasks as needed by PTS for the period of March 25, 2019 through June 30, 2020, the amounts and services listed below:

• OT, PT, SLP	\$65.99 per hr.
• Psychological	74.99 per hr.
• COTA	54.99 per hr.
• RBT	56.78 per hr.
• BCBA	74.99 per hr.

To authorize the appropriate officers to approve a Memorandum of Understanding between Carbon Lehigh Intermediate Unit and the Montgomery County Intermediate Unit to provide the following services for a preschool EI program on the dates and amounts listed below:

• EI Vision Teacher <i>Period of April 23, 2019 to June 30, 2019</i>	90 minutes week; plus 1 hr. wk. vision prep/consultation	\$105.00 hr.
---	---	--------------

*Official Proceedings of the
Montgomery County Intermediate Unit
Board of Directors Meeting
May 22, 2019*

• EI Orientation and Mobility <i>Period of July 8, 2019 to June 30, 2019</i>	90 minutes/month	105.00 hr.
• EI Occupational Therapy <i>Period of July 8, 2019 to June 30, 2019</i>	60 minutes/week	113.00 hr.

It was moved by Maginnis, seconded by Antonio that the Intermediate Unit Board approve the Other Matters for Consideration as listed above IX.D. Motion carried; all ayes.

E. STUDENT SERVICES

— DR. BRITTANY LOUREA-WADDELL, DIRECTOR

EXPENSES

To authorize the appropriate officers to enter into a contract agreement with Apply EBP, LLC to provide a workshop on “Start with the End in Mind: Prognostication and Backward Planning for School-based Practice.” This training will be held on September 24, 2019 in the amount of \$2,900.00.

To authorize the appropriate officers to enter into a contract agreement with Carlo Vialu, Apply EBP, LLC, to provide a workshop on “Train the Brain! Motor Learning Principals to Promote Neuroplasticity in Children and Youth with Disabilities” on December 11, 2019 in the amount of \$2,900.00.

To authorize the appropriate officers to enter into a contract agreement with Michael Walling to provide a one-day workshop for Montco Works on “Benefits for Training for Special Education Administrators, Teachers, Transition Coordinators, Parents and Other Stakeholders” on April 11, 2019 in the amount of \$1,250.00.

To authorize the appropriate officers to enter into a contract agreement with the Cintas Corporation to provide a training on CPR, First Aid, AED, and Blood Bourne Pathogens. This training is for Montco Works employees on April 25, 2019 in the amount of \$1,100.00.

It was moved by Wilson, seconded by Antonio that the Intermediate Unit Board approve the Other Matters for Consideration as listed above IX.E. Motion carried; all ayes.

F. TECHNOLOGY SERVICES

— MRS. GAIL KENNEDY, DIRECTOR

REVENUE

To authorize the appropriate officers to enter into a contract agreement with the Montgomery County Intermediate Unit and with PaTTAN for Backup Services for the period of July 1, 2019 through June 30, 2020 in the amount of \$2,850.00.

*Official Proceedings of the
Montgomery County Intermediate Unit
Board of Directors Meeting
May 22, 2019*

To authorize the appropriate officers to enter into a service agreement between the Montgomery County Intermediate Unit and the districts listed below to provide renewal for their Discovery Education Streaming for the period of July 1, 2018 through June 30, 2019 in the amounts listed below:

• Ancillae-Assumpta Academy	Discovery Education Streaming <i>Basic Pack</i>	\$ 582.40
• Armenian Sisters Academy	Discovery Education Streaming <i>Plus Package</i>	188.00
• Bryn Athyn Church School	Discovery Education Streaming <i>Plus Package</i>	636.85
• The Haverford School	Discovery Education Streaming <i>Basic Pack</i>	1,248.00
• Methacton School District	Discovery Education Streaming <i>Basic Package</i>	5,010.60
• Pottsgrove School District	Discovery Education Streaming <i>Plus Package</i>	6,049.60
• Pottstown School District	Discovery Education Streaming <i>Basic Package</i>	3,343.20
• Silver Springs-Martin Luther School	Discovery Education Streaming <i>Plus Package</i>	517.00

To authorize the appropriate officers to enter into a contract agreement with the Montgomery County Intermediate Unit and the districts listed for E-rate Application Services Agreements for the period of July 1, 2019 through June 30, 2020 in the amounts listed below:

• School District of Cheltenham Township	\$3,100.00
• Central Montco Technical High School	3,100.00
• School District of Jenkintown	3,100.00
• Pottsgrove School District	6,200.00
• School District of Springfield Township	6,200.00
• Tredyffrin-Easttown School District	4,100.00

To authorize the appropriate officers to enter into contract agreements with the Montgomery County Intermediate Unit and the districts listed for PowerSchool/Level Data services for the period of July 1, 2019 through June 30, 2020 in the amounts listed below:

• Canon-McMillan School District	PowerSchool/Level Data State Validation Suite	\$5,113.85
• Colonial School District	PowerSchool Student Information System Renewal	6,872.00
• Delaware Valley School District	PowerSchool/Level Data State Validation Suite	9,430.00

*Official Proceedings of the
Montgomery County Intermediate Unit
Board of Directors Meeting
May 22, 2019*

• School District of Jenkintown	PowerSchool Student Information System Renewal	8,115.58
• Saucon Valley School District	PowerSchool/Level Data State Validation Suite	2,086.20
• Steelton-Highspire School District	PowerSchool/Level Data State Validation Suite	1,303.40
• Titusville Area School District	PowerSchool Student Information System Renewal	2,660.00
• West Perry School District	PowerSchool/Level Data State Validation Suite	4,961.00

To authorize the appropriate officers to enter into contract agreements between the Montgomery County Intermediate Unit and the following districts for the Marcia Brenner Report Card Creator PowerSchool Plug-in for the period of July 1, 2019 to June 30, 2020 in the amounts list below:

• Achievement House Charter School	\$ 155.31
• Ancillae-Assumpta Academy	177.32
• School District of Cheltenham Township	1,457.00
• Collegium Charter School	899.00
• Cornell School District	198.40
• School District of Jenkintown	183.83

To authorize the appropriate officers to enter into contract agreements with the Montgomery County Intermediate Unit and the districts listed for Regional WAN (RWAN) Services for the period of July 1, 2019 through June 30, 2020 in the amounts listed below:

• Central Montco Technical High School	\$ 8,724.00
• Eastern Center for Arts and Technology	8,724.00
• School District of Jenkintown	13,066.00
• Hatboro-Horsham School District	13,066.00
• Methacton School District	13,066.00
• North Montco Technical Career Center	8,724.00
• Perkiomen Valley School District	13,066.00
• Pottsgrove School District	18,266.00
• Pottstown School District	13,066.00
• School District of Springfield Township	13,066.00
• School District of Upper Dublin	13,066.00
• Upper Moreland School District	13,066.00

To authorize the appropriate officers to enter into a contract agreement with the Montgomery County Intermediate Unit and the districts listed for Internet Services for the period of July 1, 2019 through June 20, 2020 in the amounts listed below:

• Mount St. Joseph Academy	\$14,450.00
• Waldron Mercy Academy	6,000.00

*Official Proceedings of the
Montgomery County Intermediate Unit
Board of Directors Meeting
May 22, 2019*

It was moved by Halus, seconded by Antonio that the Intermediate Unit Board approve the Other Matters for Consideration as listed above IX.F. Motion carried; all ayes.

G. ADMINISTRATION

— DR. BRADLEY C. LANDIS, ASSISTANT EXECUTIVE DIRECTOR

To acknowledge the first reading of the following policies which will be presented for approval at a future board meeting:

POLICY #	TITLE
204	Attendance (New)
800	Records Management (New)

X. Persons Desiring to be Heard

President Buri announced that tonight's MCIU Board meeting would be the last for Virginia Pollard and Donna Scheuren. President Buri thanked them both for their dedicated service to the MCIU Board of Directors. Mrs. Pollard and Mrs. Scheuren expressed their thanks for the opportunity to develop new relationships over the years and shared discussion and collaboration with their fellow board members and MCIU staff. They both wished Dr. George and staff continued success.

Mr. DiBello expressed an interest in discussing how other districts address school start times. Dr. George said that we would table this discussion for now and revisit it at the beginning of the next school year.

XI. Adjournment

The date of the next Intermediate Unit Board Meeting:

Wednesday, June 26, 2019

6:15 p.m. – Committee-of-the-Whole Meeting

7:00 p.m. – Regular Action Meeting

Washington A Conference Room, 2 W. Lafayette Street

The Intermediate Unit Board adjourned the meeting at 8:13 p.m.

*Official Proceedings of the
Montgomery County Intermediate Unit
Board of Directors Meeting
May 22, 2019*

THE FOLLOWING TOOK PLACE AFTER THE REGULAR BOARD MEETING, DURING COMMITTEE-OF-THE-WHOLE:

Retirement Appreciation Ceremony: A number of retirees, along with their families and colleagues, attended a special reception in their honor. Office Directors introduced each retiree and spoke of their accomplishments. President Buri and Dr. George congratulated each individual and presented them with an engraved clock. The retirees for 2019 are:

Charlotte Babinski	Case Manager, Early Childhood Services
Dennis Clark	Educational Consultant, PaTTAN
Daniel Deegan	Emotional Support Teacher, Student Services
Marianne Dudek	Educational Consultant, PaTTAN
Diane Funsten	Educational Consultant, PaTTAN
Donna Kelly	Administrative Assistant, Business Services
Cathy Phanders	Administrative Assistant, PaTTAN
Joanne Piazza-Gill	Secretary, Student Services
Jeffrey Rothenberger	Program Administrator, Professional Learning
Stan Wisler	CFO and Director of Business Services

Facilities Update: Dr. George advised that bids for the renovation project at 1605 West Main Street were received and reviewed on May 21, 2019. The MCIU Administration is pleased to present their recommendations to award construction contracts as detailed on the Addendum to the May 22, 2019 agenda for Board consideration and approval.

Head Start: Dr. Holly Acosta shared information from the Head Start Policy Council Meeting dated May 13, 2019 which included Meeting Minutes from the April 23, 2019 meeting. (Attachment I.A.1.a.)

Government Relations – Ms. Tina Viletto highlighted key legislative issues as detailed in the Government Relations Report to the Board. (Attachment I.A.2.)

Upcoming Dates:

- June 5, 2019 – The Anderson School Graduation
- June 26, 2019 - Next MCIU Board Meeting, Washington A Conference Room

COMMITTEE-OF-THE-WHOLE CONCLUDED AND THE OFFICIAL MEETING BEGAN.