

*Official Proceedings of the
Montgomery County Intermediate Unit
Board of Directors Meeting
May 23, 2018*

The regular meeting of the Montgomery County Intermediate Unit Board of Directors was held on Wednesday, May 23, 2018, in the Montgomery County Intermediate Unit Main Office Building, 2 West Lafayette Street, Norristown, Pennsylvania.

President Thomas DiBello called the meeting to order at 8:48 p.m. Following the pledge of allegiance, Virginia Pollard, Board Secretary, called the roll. Attendance was as follows:

Intermediate Unit Board: Joseph Antonio; Maura Buri; Thomas DiBello; Bill England; Leslie Finegold; Dr. Gene Halus; Tameata Jordan; Virginia Pollard; Juliane Ramić; Donna Scheuren; Philip Schwarz; Jennifer Wilson; and Paul Winters.

Absent: Matthew Alexander; Dr. Kerry Drake; Yuri Khalif; Janice Pearce; Dr. Joan Ryder Ludwig; Joshua Stein; Patrick Wicks; and Emanuel Wilkerson.

Intermediate Unit: Dr. John J. George; Dr. Bradley C. Landis; Dr. Rebecca Fogle; Dr. Donna Gaffney; Jack Hurd; Gail Kennedy; Dr. Lois Robinson; Valentina Viletto, Esq.; Dr. Ken Voss; Stan Wisler; and Mary Dougherty.

Solicitor: Jeffrey T. Sultanik, Esq.

Guests: Dr. Holly Acosta; Jonathan Alessi; Darlene Anderson; Judy Ball; Ann Marie Brown; Dr. Mary Rita Cleary; Michelle Coar; Maria DeLuca; Edwina Fascio; Rebecca DeSantis; Sandy Edling; Kendall Glouner; Jacqueline Hartung; Jeff Hathaway; Gail Katch; Mary Grace LaPlaca; Mary Leanness; Dr. Brittany Lourea-Waddell; Margaret McHugh; Lorinda Moyer; Caitlin Navarro; Diane Saylor; Dr. Natalie Sokol; Cheryl Wise; various family members and colleagues of retiring staff members; and representatives from Girl Scout Troop #7855.

I. Call to Order

- A. Following the pledge of allegiance and roll call, President Thomas DiBello noted that there was an executive session prior to the start of the Board meeting to discuss personnel matters.
- B. President Thomas DiBello noted that there were no updates to the agenda.
- C. President Thomas DiBello asked if anyone present would like to address the Board. No one desired to speak.

II. Communications

Nominating Committee: The MCIU Board of Directors will hold their annual reorganization at the June 27, 2018 meeting. President DiBello announced that the following MCIU board members will comprise the Nominating Committee for Board Officers: Maura Buri, Tom DiBello, Leslie Finegold

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and Virginia Pollard. If any board member would like to make a nomination, please contact President DiBello.

III. Approval of Minutes

It was moved by England, seconded by Scheuren, that the Intermediate Unit Board approve the minutes of the April 25, 2018 meeting. Motion carried; all ayes. (Attachment III.A.)

IV. Approval/Ratification MCIU Bills

(Detailed list of bills are available)

ITEM	PAGES	AMOUNT
April, 2018	1-7	\$6,526,040.18
May, 2018	8-9	\$ 647,062.21
TOTAL		<u><u>\$7,173,102.39</u></u>

V. COMBINED FINANCIAL REPORT – APRIL 2018

Beginning Intermediate Unit Funds	\$	55,811,545.56
Other Adjustment	\$	7,788.85
Receipts:		
Revenue Received	\$	<u>6,961,657.64</u>
Total Receipts	\$	<u>6,961,657.64</u>
Total Receipts Plus Beginning Cash Balance	\$	62,780,992.05
Less: Disbursements – April 2018 Checks	\$	<u>(9,959,161.79)</u>
Ending Intermediate Unit Funds per Books	\$	<u><u>52,821,830.26</u></u>

CASH ANALYSIS – APRIL 2018

Money Market Accounts:		
Citizens Bank Food Service	\$	26,763.50
PLGIT	\$	2,019,305.72
PSDLAF	\$	8,927,509.04
TD Bank	\$	<u>1,073,491.18</u>
Total Interest Bearing Accounts	\$	<u>12,047,069.44</u>
Disbursement in Transit	\$	-
Deposit in Transit	\$	(78,475.99)
Disbursement Accounts – Outstanding Checks	\$	(182,148.45)
Investments	\$	41,035,385.26
Cash Balance Per Bank	\$	<u><u>52,821,830.26</u></u>

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VI. INVESTMENT OF FUNDS – APRIL 2018

Beginning Balance	\$ 41,035,385.26
Purchases	
Redemptions	
Ending Balance	<u>\$ 41,035,385.26</u>

Interest earned on investments is as follows:

INTEREST EARNED – APRIL 2018

Bank Account	Bank Account	
	Interest	CD Interest
PLGIT	\$ 2,367.33	\$ -
TD BANK	\$ 467.82	\$ -
PSDLAF	\$ 10,704.19	\$ 59,268.41
TOTAL	<u>\$ 13,539.34</u>	<u>\$ 59,268.41</u>

VII. Budgets

A. New and Proposed Budgets

No items to consider.

B. Initial Budgets

1. **Montgomery County Intermediate Unit 2018/2019 ACCESS
Administrative Time Study Budget** **\$ 90,000**
 Office of Business Services
 7/1/18 – 6/30/19
 The Administration requests the approval of the 2018/2019 ACCESS Administrative Time Study Budget in the amount of \$90,000.00. Funds for this program are made through the Medicaid Administrative Claiming program. A summary budget is attached.

2. **Montgomery County Intermediate Unit 2018/2019 PRRI (Private Residential Rehabilitative Institutions) Budget** **\$ 8,700,000**
 Office of Business Services
 7/1/18 – 6/30/19
 The Administration requests approval of the 2018/2019 PRRI Budget in the amount of \$8,700,000.00. This flow through money is to support Private Residential Rehabilitative Institutions (Carson Valley Children’s Aid and St. Gabriel’s Hall System) for the period of July 1, 2018 through June 30, 2019. A summary budget is attached.

3. **Act 89 Nonpublic School Budget** **\$12,019,404**
 Office of Nonpublic School Services
 7/1/18 – 6/30/19
 The Administration requests approval of the 2018/2019 Nonpublic School Services Act 89 Budget in the amount of \$12,019,404.00. This budget represents the cost of providing services to the approximately 117 nonpublic

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schools of Montgomery County. The total budget represents an increase of \$196,750.00 over last year's budget. A summary of the budget is attached.

4. Montgomery County Intermediate Unit 2018/2019 Administrative Services Budget **\$ 5,448,655**

Office of Business Services

7/1/18 – 6/30/19

The Administration requests approval of the 2018/2019 Administrative Services Budget in the amount of \$5,448,655.00. This budget reflects the cost for the MCIU administrative services, including the Offices of the Executive Director, Business Services, Human Resources, and Community and Government Relations. A summary budget is attached.

5. Montgomery County Intermediate Unit 2018/2019 Office of Technology Services Budget **\$ 1,511,782**

Office of Technology Services

7/1/18 – 6/30/19

The Administration requests approval of the 2018/2019 Office of Technology Services Budget in the amount of \$1,511,782.00. This budget provides services to clients in the area of Technology, as well as internal support to various Offices and classrooms. A summary budget is attached.

C. Changes to Initial Budgets

1. Act 89 Nonpublic School Budget **\$11,960,749**

Office of Nonpublic School Services

7/1/17 – 6/30/18

The Administration requests approval of the revised 2017/2018 Nonpublic School Services Budget in the amount of \$11,960,749.00 which reflects an increase of \$138,095.00 from the budget that was proposed and approved for 2017/2018 in the amount of \$11,822,654.00. The revised amount reflects the actual allocation received from the Commonwealth for 2017/2018. Budget detail is attached.

2. State Early Intervention 2017/2018 Allocation Budget **\$19,297,420**

Office of Student Services

7/1/17 – 6/30/18

The Administration requests approval of the revised 2017/2018 State Early Intervention Budget in the allocation amount of \$19,297,420.00. This budget reflects an increase in funding of \$89,040.00. A detailed budget summary is attached.

3. IDEA-B/Section 611 Revision to Budget **\$23,128,692**

Office of Business Services

7/1/17 – 6/30/18

The Administration requests approval of the revised 2017/2018 IDEA-B Budget in the amount of \$23,128,692.00 reflecting the revisions to the various account codes. A summary budget is attached.

4. Workforce Innovation and Opportunity Act (WIOA) Grant **\$ 848,669**

Office of Professional Learning

7/1/17 – 6/30/2018

The Administration requests approval of the revised 2017/2018 Workforce Innovation and Opportunity Act (WIOA) Grant from the Montgomery County Workforce Development Board (MontcoWorks) in the revised allocation amount of \$848,669.00. This budget reflects an increase in funding of \$2,565.00.

These funds are for employment and skill development services for WIOA-eligible youth and young adults in Montgomery County. A summary budget is attached.

D. Budgetary Transfers

No items to consider.

It was moved by Pollard, seconded by England, that the Intermediate Unit Board approve/ratify the payment of MCIU Bills; accept the Combined Financial Reports for April 2018; approve/ratify the Investment of Funds as noted for April 2018; approve the Initial Budgets and Changes to Initial Budgets, VII.B.1. as amended above (change to dollar amount), VII.B.2.3.4.5. and VII.C. Motion carried; all ayes. (Attachments IV., VII.B.1.2.3.4.5. and VII.C.1.2.3.4.)

VIII. PERSONNEL MATTERS

— JACK HURD, DIRECTOR

A. General

No items to consider.

B. Conference Requests

1. To approve eight (8) out of state conference requests.

C. Employment – Ratifications

No items to consider.

D. Change of Status – Ratifications

1. Professional Staff
 - a. Marie Buczkowski
Extension of Long Term Substitute Teacher, Early Intervention
Recommended Annual Salary - \$56,000 (M Step 0) prorated
Effective Date – April 26, 2018
Additional Staff Need
 - b. Kaitlin Durkin
Extension of Long Term Substitute Occupational Therapist/Evaluator
Recommended Annual Salary - \$56,000 (M Step 0) prorated
Effective Date – May 1, 2018
Additional Staff Need

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- c. Alison Fell
Extension of Long Term Substitute Occupational Therapist
Recommended Annual Salary - \$56,000 (M Step 0) prorated
Effective Date – April 23, 2018
Additional Staff Need
- d. Katherine Morris
Change from Long Term Substitute Teacher, Early Intervention to Teacher, Early Intervention
Recommended Annual Salary - \$47,000 (B Step 0) prorated
Effective Date – April 2, 2018
Replacement
- 2. Support Staff
 - a. Christy Ruth
Change from part-time (.5) MVP Support to part-time (.7) MVP Support
Recommended Hourly Rate will remain the same
Effective Date – May 1, 2018
Additional Staff Need

E. Additions to 2017-2018 Approved Substitute Lists – Ratifications

Assistant Teaching Staff

- Sara Alam – Effective Date - May 10, 2018
- Samuel Lee – Effective Date – May 15, 2018
- Deanna Lista – Effective Date - May 11, 2018
- Rita Retallick – Effective Date - May 30, 2018
- Jeanette Soriano – Effective Date - May 11, 2018

F. Remove from 2017-2018 Approved Substitute Lists

Assistant Teaching Staff

- Maurisa Constantine – effective April 19, 2018

G. Employment – Approvals

- 1. Administrative Staff
 - a. Holly W. Acosta – Director, Office of Early Childhood Services
Recommended Annual Salary - \$156,000 prorated
Effective Date – July 1, 2018
New Position (Reorganization)
 - b. Rebecca DeSantis – Pre-K Counts Supervisor
Recommended Annual Salary - \$70,000 (A6) prorated
Effective Date – June 18, 2018
Replacement

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2. Professional Staff
 - a. Michelle Lavin – Speech & Language Pathologist
Recommended Annual Salary - \$61,505 (M Step 2) prorated
Effective Date – July 1, 2018
Replacement
 - b. Gina MacGillivray – Speech & Language Pathologist/Evaluator
Recommended Annual Salary - \$68,288 (M+30 Step 2) prorated
Effective Date – July 9, 2018
Additional Staff Need
 - c. Jessica Rivera – Bilingual School Psychologist
Recommended Annual Salary - \$71,063 (M+60 Step 2)
Effective Date – August 20, 2018
Additional Staff Need
3. Support Staff
 - a. Brenda Huntzinger – Job Coach
Recommended Hourly Rate - \$14.50 per hour
Effective Date – May 29, 2018
Additional Staff Need
4. Head Start
 - a. Family Engagement Workers
 - 1) Michele Bobbitt – Family Engagement Worker, Head Start
Recommended Hourly Rate - \$16.87 per hour
Effective Date – May 29, 2018
Replacement

H. Change of Status - Approvals

1. Administrative Staff
 - a. Brittany Lourea-Waddell
Change from Assistant Director to Acting Director of the Office of Student Services
Recommended Stipend - \$1,000/month
Effective Date – May 29, 2018
Vacancy
 - b. Lorinda Moyer
Change from Assistant Director to Acting Director of the Office of Early Childhood Services
Recommended Stipend - \$1,000/month
Effective Date – May 29, 2018
Vacancy

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2. Professional Staff

a. Ashley Meszaros

Change from Long Term Substitute Speech Language Pathologist to Speech Language Pathologist

Recommended Annual Salary - \$59,490 (M Step 1)

Effective Date – August 20, 2018

Replacement

I. Additions to 2017-2018 Approved Substitute Lists

No items to consider.

J. Leave of Absence Requests

Professional Staff

Personal Leave (FMLA with benefits)

Rian Brown-Beasley - Behavior Management Specialist

Effective Date – May 15, 2018

Personal Leave (FMLA with benefits)

Lindsey Kay - Teacher, Early Intervention

Effective Date – June 4, 2018

K. Return from Leave of Absence Requests

Professional Staff

Personal Leave (FMLA with benefits)

Laura Lange - Occupational Therapist/Evaluator

Effective Date – April 27, 2018

Personal Leave (FMLA with benefits)

Nicole Petrillo – Occupational Therapist

Effective Date – April 25, 2018

Head Start

Family Engagement Worker

Personal Leave – (unpaid without benefits)

Lakiesha Clark – Family Engagement Worker, Head Start

Effective Date – May 14, 2018

L. Retirements

1. Administrative Staff

a. Robin Boehning – Program Administrator, Student Services

Effective Date – August 3, 2018

M. Resignations

1. Professional Staff

a. Elena Brown – Teacher, Vision Support

Effective Date – May 14, 2018

Personal

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N. Terminations

No items to consider.

O. Other

1. To utilize the following staff in the summer of 2018 for the Extended School Year Program. They will be paid per MCIUEA contractual rate:

Employee	Position	# of Hours
Robin Fittipaldi	Teacher , Autistic Support	120
Theresa Lewandowski	Teacher , Autistic Support	120
Kim Bollard	Teacher , Autistic Support	120
Katie Fitzpatrick	Teacher, Emotional Support	120
Rashida Larkin	Teacher , Emotional Support	120
Ashley Meszaros	Speech & Language Pathologist	200
Suzanne First	Speech & Language Pathologist	200
Kelly Lauer	Teacher ,Vision	125
Stephanie Brough	Teacher ,Transition	114
Laura Sirico	School Counselor/Social Worker	20
Thomas Everly	Behavior Specialist	135
Kelly Darrenkamp	Behavior Specialist	135

2. To utilize the following staff for curriculum development. They will be paid per MCIUEA contractual rate for curriculum writing:

Employee	Position	# of Hours
Francis Boyle	Teacher , Emotional Support	35
Elizabeth Burgoon	Teacher , Emotional Support	35
Nicole Lamparella	Teacher , Emotional Support	35

It was moved by England, seconded by Antonio, that the Intermediate Unit Board approve the Personnel Matters as listed above, VIII.B.D.E.F.G.H.J.K.L.M.O. Motion carried; 12 ayes; 1 nay [Scheuren]. (Attachment VIII.B.1.)

IX. Other Matters for Consideration

A. BUSINESS SERVICES

— STAN WISLER, CFO AND DIRECTOR

GENERAL OPERATIONS

To authorize the appropriate officers to accept the trust agreement between the Montgomery County Intermediate Unit and the Southeastern Pennsylvania Schools Trust (SEPaST). The MCIU will provide management/administrative support services at a rate of \$1.20 per participating employee per month for the period of July 1, 2018 through June 30, 2020.

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To authorize the appropriate officers to accept the Southeastern Pennsylvania Schools Trust (SEPaST) Business Associates Agreements between the Montgomery County Intermediate Unit as the Trust Manager for SEPaST and the school entities listed below:

- Abington School District
- Wissahickon School District

To authorize the appropriate officers to enter into a Summer Food Service Program for vended meals at the Audubon YMCA for the period of June 18, 2018 through August 24, 2018.

To authorize the appropriate officers to accept the 2018/2019 student accident/football insurance quotations. Quotes were solicited from six (6) vendors to provide pricing for student accident and football insurance for the 2018/2019 school year on a county-wide basis. Quotes were received from two (2) vendors and the details of their proposals are listed on the attachment. This attached information will be distributed to the county school districts for their use.

The Pennsylvania School Code 24 P.S. 5-521 permits LEAs the authority to make cooperative purchases where deemed advantageous. The Administration recommends approval of the following list of Cooperative Purchasing Consortiums for the period of July 1, 2018 to June 30, 2019.

- Buy Board
- Collaborative Purchasing Solutions (CPS) – Lancaster Lebanon Intermediate Unit
- COSTARS
- Federal Schedule 70 & US General Services Administration
- Keystone Purchasing Network (KPN) – Central Susquehanna Intermediate Unit
- National Joint Powers Alliance (NJPA)
- PPEM - Central Susquehanna Intermediate Unit
- The Cooperative Purchasing Network (TCPN)
- U.S. Communities

The administration requests approval to accept the following donated items from Girl Scout Troop #7855:

- Custom Built Bookcase
- Books
- Educational Toys
- Puzzles

The estimated value of the items is \$750.00. The 5th grade Girl Scout Troop out of Penn Wynne Elementary School in Lower Merion have been working on their Bronze award and this was their service project. The bookcase, books, toys, and puzzles will be placed in the Early Intervention waiting room at the MCIU Early Learning Academy. The girls have done a great job of collecting donations (with the help of a dad who built the bookcase) and they plan to attend the board meeting to present their donations.

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REVENUE

To authorize the appropriate officers to enter into a contracted service agreement for the ACCESS program between the Montgomery County Intermediate Unit and the school districts listed below for the period of July 1, 2018 through June 30, 2019. The districts will reimburse the MCIU on a bi-annual basis at an amount equal to 8.5% of the ACCESS dollars.

- Methacton School District
- Upper Moreland School District

To authorize the appropriate officers to enter into a contract agreement between the Montgomery County Intermediate Unit and the districts listed below for medical practitioner review and authorization for the school based ACCESS program for the period of July 1, 2018 through June 30, 2019 in the amount of \$2,570.00 for each district:

- Pennsbury School District
- Perkiomen Valley School District
- Pottsgrove School District
- Pottstown School District
- Spring-Ford Area School District

To authorize the appropriate officers to enter into a sub-grant agreement for implementation of the Individuals with Disabilities Education Improvement Act 611 (IDEA) Use of Funds Agreement between the Montgomery County Intermediate Unit and the Agora Cyber Charter School. The MCIU agrees to make “pass through” payments to the school based on IDEA guidelines for the period of July 1, 2017 through June 30, 2018 with the option of carryover to September 30, 2019.

To authorize the appropriate officers to enter into a service agreement with the School District of Jenkintown for the Montgomery County Intermediate Unit to provide payroll administration and accounting support services for the period of July 1, 2018 to June 30, 2019. This contract is for three days a week in the amount of \$57,520.00.

To authorize the appropriate officers to enter into a service agreement with the Pottstown School District for the Montgomery County Intermediate Unit to provide transportation support services for the period of April 9, 2018 to July 31, 2018 in the amount of \$445 a day.

EXPENSES

To authorize the appropriate officers to enter into an agreement with the following transportation contractors for the 2018/2019 school year based on the negotiated rates for each carrier as detailed on the attached document:

- Atlas Transportation
- Balgo, Inc.
- Personal Health Care, Inc.
- Suburban Transit Network, Inc.
- Student Transportation of America
- Tropiano Bus Company

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To authorize the appropriate officers to enter into a contract agreement with Transperfect for professional remote interpretation services beginning May 2, 2018 with automatic yearly renewal in the amounts listed below with no monthly minimum:

• Rate per minute (over the phone interpretation, all languages)	\$1.25 minute
• Rate per minute (video interpretation, all languages including ASL)	\$4.35 minute
• Account Setup Fee	\$50.00

B. NON-PUBLIC SERVICES

— DR. KEN VOSS, DIRECTOR

No items to consider.

C. PENNSYLVANIA TRAINING AND TECHNICAL ASSISTANCE NETWORK (PATTAN)

— REBECCA FOGLE, DIRECTOR

EXPENSES

To authorize the appropriate officers to enter into contract agreements with the following intermediate units to provide stipend support to coaches who will be P2G – Strategic Instructional Model (SIM) Trainers. Each Intermediate Unit may send up to two coaches (stipend of \$750 per coach) to attend and participate in the 3-day professional development event on April 24-26, 2018. Stipends will be paid upon verification of professional development attendance requirements. The intermediate units and amounts are listed below:

• Allegheny Intermediate Unit 3	\$1,500.00
• Appalachia Intermediate Unit 8	1,500.00
• Arin Intermediate Unit 28	1,500.00
• Berks County Intermediate Unit 14	1,500.00
• BLaST Intermediate Unit 17	1,500.00
• Bucks County Intermediate Unit 22	1,500.00
• Capital Area Intermediate Unit 15	1,500.00
• Carbon Lehigh Intermediate Unit 21	1,500.00
• Central Intermediate Unit 10	1,500.00
• Central Susquehanna Intermediate Unit 16	1,500.00
• Chester County Intermediate Unit 24	1,500.00
• Delaware County Intermediate Unit 25	1,500.00
• Lancaster-Lebanon Intermediate Unit 13	1,500.00
• Lincoln Intermediate Unit 12	1,500.00
• Midwestern Intermediate Unit 4	1,500.00
• Montgomery County Intermediate Unit 23	1,500.00
• Northeastern Educational Intermediate Unit 19	1,500.00
• Northwest Tri-County Intermediate Unit 5	1,500.00
• Philadelphia Intermediate Unit 26	1,500.00
• Pittsburgh – Mt. Oliver Intermediate Unit 2	1,500.00
• Riverview Intermediate Unit 6	1,500.00

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- Schuylkill Intermediate Unit 29 1,500.00
- Seneca Highlands Intermediate Unit 9 1,500.00
- Westmoreland Intermediate Unit 7 1,500.00

To authorize the appropriate officers to enter into contract agreements with the following intermediate units to provide stipend support to Project MAX Intermediate Units developing and implementing sustainability plans for the period of March 1, 2018 through June 30, 2019 in the amount of \$10,000.00 for each intermediate unit:

- BLaST Intermediate Unit 17
- Central Susquehanna Intermediate Unit 16
- Delaware County Intermediate Unit 25
- Northeastern Educational Intermediate Unit 19

To authorize the appropriate officers to enter into contract agreements with the following presenters to facilitate the development of professional developers in the Strategic Instruction Model (SIM) on various dates from January 1, 2018 through June 30, 2018 in the amounts listed below:

• Diane C. Gillam	\$39,375.00
• Patricia Graner	39,375.00

To authorize the appropriate officers to enter into contract agreements with the following to provide external evaluation as required by the State Personnel Development Grant (SPDG - P2G) on various dates beginning January 1, 2018 through June 30, 2018 in the amounts listed below:

• Ashlea Rineer-Hershey	<i>not to exceed</i> \$10,000.00
• Toni Mild	<i>not to exceed</i> 10,000.00

To authorize the appropriate officers to enter into a contract service agreement with the University of Minnesota for Check and Connect to present a Train the Trainer training to the PaTTAN staff for the period of July 1, 2018 to June 30, 2019 in the amount of \$46,503.00.

To authorize the appropriate officers to enter into a contract service agreement with the University of Minnesota for Check and Connect recertification training for existing Check and Connect trainers on May 8, 2018 in the amount of \$4,890.00.

D. PROFESSIONAL LEARNING

— DR. DONNA GAFFNEY, DIRECTOR

GENERAL OPERATIONS

To authorize the approval of the Memorandum of Understanding between the Montgomery County Intermediate Unit and the Pottsgrove School District for their participation in the 2017/2018 MCIU Title III Consortium for the period of July 1, 2017 through June 30, 2018.

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To authorize the appropriate officers to enter into a contract agreement between the Montgomery County Intermediate Unit and the Norristown Area School District to provide professional development, Train the Trainer Model, during the 2017-2018 school year in the amount of \$600 per half day.

To authorize the appropriate officers to enter into a contract agreement between the Montgomery County Intermediate Unit and the Pottstown School District to provide professional development/math coaching from June 1, 2018 through May 30, 2019 in the amount of \$6,000.00.

To authorize the appropriate officers to amend the contract agreement between the Montgomery County Intermediate Unit and the Capital Area Intermediate Unit for PIIC Mentoring services for the 2017-2018 in the increased amount of \$3,500.00.

EXPENSES

To authorize the appropriate officers to enter into a contract agreement with Heinemann to provide the following professional development workshops in the amount of \$15,800.00, the dates and workshops are listed below:

• Leveled Literacy Intervention Workshop Intermediate Level	June 25-26, 2018
• Fountas and Pinnell Literacy Continuum	June 27, 2018
• Benchmark Assessment System, 3 rd Edition	June 28, 2018
• Benchmark Assessment System, 2 nd Edition	June 29, 2018

To authorize the appropriate officers to enter into a contract agreement with Richard Kiker, LLC to provide the training series: Models of Excellence with Google for Education in the amount of \$10,000.00 on June 26-27-28-29, 2018.

To authorize the appropriate officers to enter into a contract agreement Irina Tuule, consultant for Eduporium, to provide a professional development conference/workshop on May 17, 2018 in the amount of \$5,800.00.

To authorize the appropriate officers to enter into a contract agreement with Center for Responsive Schools, Inc. to provide a 5-day Responsive Classroom workshop for elementary educators on June 25 to June 29, 2018 in the amount of \$21,000.00.

E. STUDENT SERVICES

— DR. LOIS ROBINSON, DIRECTOR

REVENUE

To authorize the appropriate officers to approve the addendums for the 2017/2018 intergovernmental agreement for shared student services between the Montgomery County Intermediate Unit and the Souderton Area School District for the following services:

- Four Psychological Evaluations – Gifted \$510 – total \$2,040.00

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To authorize the appropriate officers to approve the shared services agreement between the Montgomery County Intermediate Unit and the Exeter Township School District for the period of March 27, 2018 through June 30, 2018 in the amount of \$21,437.17.

EXPENSES

To authorize the appropriate officers to enter into a contract agreement with Crisis Prevention Institute, Inc. (CPI) to conduct a Train the Trainers workshop for CPI initial certifications and renewal certifications for the period of September 17-20, 2018. The cost is \$2,850 per person for new instructor certifications and \$848 for renewal of instructor certifications.

To authorize the appropriate officers to enter into a contract agreement with Beth Ramella to provide a workshop on Strategies and Interventions for Teaching Students with CVI on November 5-6, 2018 in the amount of \$3,270.00.

To authorize the appropriate officers to enter into a contract agreement with Applied Behavioral Educational Services, Inc. for PCA and behavior supervision consultation in the amounts of \$22-\$62 an hour for the period of April 16, 2018 through June 30, 2018.

F. TECHNOLOGY SERVICES

— GAIL KENNEDY, DIRECTOR

REVENUE

To authorize the appropriate officers to enter into a service agreement between the Montgomery County Intermediate Unit and the Titusville Area School District for renewal of Active Directory Student Sync for the period of July 1, 2018 to June 30, 2019 in the amount of \$2,310.00.

To authorize the appropriate officers to enter into a service agreement between the Montgomery County Intermediate Unit and the School District of Cheltenham Township for renewal of Destiny for the period of July 1, 2018 through June 30, 2019 in the amount of \$2,568.00.

To authorize the appropriate officers to enter into a service agreement between the Montgomery County Intermediate Unit and the Pottstown School District for Technical Leadership and Support staffing for the period of July 1, 2018 to June 30, 2019 (not to exceed 120 hours/month average) in the amount of \$8,670 per month.

To authorize the appropriate officers to enter into a contract agreement between the Montgomery County Intermediate Unit and the districts listed below to provide renewal for their Discovery Education Streaming for the period of July 1, 2018 through June 30, 2019 in the amounts listed below:

• Ancillae-Assumpta Academy	Discovery Education Streaming <i>Plus Package</i>	\$1,052.80
• Armenian Sisters Academy	Discovery Education Streaming <i>Plus Package</i>	176.25
• Colonial School District	Discovery Education Streaming <i>Basic Package</i>	5,265.75

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• Holy Child School at Rosemont	Discovery Education Streaming <i>Plus Package</i>	728.50
• Lower Moreland Twp. School District	Discovery Education Streaming <i>Basic Package</i>	2,407.65
• Pottsgrove School District	Discovery Education Streaming <i>Plus Package</i>	6,078.10
• Upper Moreland School District	Discovery Education Streaming <i>Basic Package</i>	3,292.80
• Visitation BVM	Discovery Education Streaming <i>Basic Package</i>	585.00

To authorize the appropriate officers to enter into contract agreements between the Montgomery County Intermediate Unit and the districts listed below for eRate Application Services Agreements for the period of July 1, 2018 through July 30, 2019 in the amounts listed below:

• Central Montco Technical School	\$3,000.00
• School District of Cheltenham Twp.	3,000.00
• Colonial School District	6,000.00
• Pottsgrove School District	6,000.00
• Tredyffrin-Easttown School District	4,000.00

To authorize the appropriate officers to enter into a contract agreement between the Montgomery County Intermediate Unit and the Colonial School District for a 20-hour support block for PowerSchool End User support/customizations / development for the period of April 12, 2018 to June 30, 2018 in the amount of \$1,875.00.

To authorize the appropriate officers to enter into a contract agreement between the Montgomery County Intermediate Unit and the School District of Cheltenham Twp. for a 40-hour support block for PowerSchool End User support/ customizations/development for the period of April 9, 2018 to June 30, 2018 in the amount of \$3,750.00.

To authorize the appropriate officers to enter into contract agreements between the Montgomery County Intermediate Unit and the districts listed below for PowerSchool Student Information System renewal for the period of July 1, 2018 to June 30, 2019 in the amounts listed below:

• Ancillae-Assumpta Academy	\$3,972.00
• The Anderson School	6,325.17
• School District of Cheltenham Twp.	35,870.49
• Colonial School District	25,173.72
• School District of Jenkintown	7,417.89
• Pottsgrove School District	23,380.71

To authorize the appropriate officers to enter into contract agreements between the Montgomery County Intermediate Unit and the districts listed below for PowerSchool/Level Data – State Data Validation Suite for the period of July 1, 2018 to June 30, 2019 in the amounts listed below:

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• Athens Area School District	\$1,916.15
• Elizabeth Forward School District	2,204.00
• Oxford Area School District	3,682.20

To authorize the appropriate officers to enter into service agreements between the Montgomery County Intermediate Unit and the districts listed below for SAFARI Montage annual renewal agreement for the period of July 1, 2018 through June 30, 2019 in the amounts listed below:

• School District of Cheltenham Twp.	\$4,900.00
• Colonial School District	4,900.00

To authorize the appropriate officers to enter into service agreements between the Montgomery County Intermediate Unit and the districts listed below for Montgomery County Regional Wan (RWAN) Services agreement for the period of July 1, 2018 through June 30, 2019 in the amounts listed below:

• Abington School District	\$13,066.00
• Central Montco Technical High School	8,724.00
• School District of Cheltenham Twp.	13,066.00
• Colonial School District	13,066.00
• Eastern Center Vo-Tech	8,724.00
• School District of Jenkintown	13,066.00
• Norristown Area School District	13,066.00
• North Montco Vo-Tech	8,724.00
• Upper Moreland School District	13,066.00
• Western Montgomery Career and Technology Center	8,724.00

To authorize the appropriate officers to enter into service agreements between the Montgomery County Intermediate Unit and the districts listed below for Internet Services for the period of July 1, 2018 to June 30, 2019 in the amounts listed below:

• Ancillae-Assumpta Academy	\$15,000.00
• The Haverford School	13,725.00
• Mt. St. Joseph Academy	14,244.75
• Waldron Mercy Academy	6,000.00

G. ADMINISTRATION

— DR. BRADLEY C. LANDIS, ASSISTANT EXECUTIVE DIRECTOR

To acknowledge the first reading of the following policy which will be presented for approval at a future board meeting:

POLICY #	TITLE
233	Suspension and Expulsion (New)

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To request approval of the proposed list of 2018-2019 Intermediate Unit Board Meeting dates.

It was moved by Buri, seconded by Finegold that the Intermediate Unit Board approve the Other Matters for Consideration as listed above IX.A.C.D.E.F.G.2. Motion carried; all ayes. (Attachments IX.A.4., IX.A.12, and IX.G.2.)

X. Persons Desiring to be Heard

Dr. George announced that the graduation date for the Anderson School is June 5, 2018. All board members are invited to attend.

Dr. George recognized Dr. Lois Robinson's retirement and echoed the many sentiments expressed tonight about Dr. Robinson's significant contributions to the students of Montgomery County.

Vice President Buri thanked the retiring staff members for all of their years of dedicated service to the Montgomery County Intermediate Unit.

XI. Adjournment

The date of the next Intermediate Unit Board Meeting:

Wednesday, June 27, 2018

6:15 p.m. – Committee-of-the-Whole Meeting

7:00 p.m. – Regular Action Meeting

Washington A Conference Room, 2 W. Lafayette Street

The Intermediate Unit Board adjourned the meeting at 9:22 p.m.

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THE FOLLOWING TOOK PLACE PRIOR TO THE REGULAR BOARD MEETING, DURING COMMITTEE-OF-THE-WHOLE:

Retirement Appreciation Ceremony: A number of retirees, along with their families and colleagues, attended a special reception in their honor. Office Directors introduced each retiree and spoke of their accomplishments. President DiBello and Dr. George congratulated each individual and presented them with an engraved clock. The retirees for 2018 are:

Darlene Anderson	Adapted PE Teacher, Student Services
Judy Ball	Educational Consultant, PaTTAN
Ann Marie Brown	Speech Language Pathologist, Student Services
Mary Rita Cleary	Assistant Director, Nonpublic Services
Michelle Coar	Early Intervention Teacher, Student Services
Maria DeLuca	Assistant Director, Student Services
Edwina Fascio	Secretary, Student Services
Jacqueline Hartung	Speech Language Pathologist, Student Services
Jeffrey Hathaway	Front Desk Receptionist, Business Services
Gail Katch	Program Administrator, Student Services
Mary Grace LaPlaca	Program Administrator, Student Services
Mary Leanness	Remedial Teacher, Nonpublic Services
Margaret McHugh	School Counselor, Nonpublic Services
Lois Robinson	Director, Student Services
Diane Saylor	Secretary, Student Services
Angela Vaughn	Transition Coordinator, Student Services
Susan Walsh-Magoni	Social Worker, Student Services
Cheryl Wise	Program Administrator, Student Services

Girl Scout Recognition: Girl Scout Troop 7855 from Lower Merion School District attended the board meeting to present their service work of a bookcase, age appropriate puzzles and books for the Early Intervention waiting room, as well additional books/toys/puzzles for our pre-K classrooms. The Troop has been working on attaining their Bronze Award that requires a service component. The acceptance of the donation is on the board agenda for approval tonight.

Troop Leader Rose Marie Liberatoscioli and moms Suzanne Cohen, Lola Munis and Paula Schneider were in attendance. The girl scouts from Penn Wynne Elementary School and Gladwyne Elementary School who helped with the project are listed below:

Rhys Applestein
Danielle Brady
Anna Chimento
Alessia Dunlevy
Allison Ersin

Samantha Grolnick
Emily Liberatoscioli
Jenny Munis
Francesca Schneider
Rose Warren

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Upcoming Dates:

- June 5, 2018 - The Anderson School Graduation Ceremony
- June 27, 2018 – Next MCIU Board Meeting

Head Start: Dr. Robinson shared information from the Head Start Policy Council Meeting dated May 14, 2018 which included Meeting Minutes from the April 16, 2018 meeting. (Attachment I.A.1.a.)

Government Relations: Tina Viletto highlighted key legislative issues as detailed in the Government Relations Report to the Board. (Attachment I.A.2.)

COMMITTEE-OF-THE-WHOLE CONCLUDED AND THE OFFICIAL MEETING BEGAN.