

*Official Proceedings of the
Montgomery County Intermediate Unit
Board of Directors Meeting
May 24, 2017*

The regular meeting of the Montgomery County Intermediate Unit Board of Directors was held on Wednesday, May 24, 2017, in the Montgomery County Intermediate Unit Main Office Building, 2 West Lafayette Street, Norristown, Pennsylvania.

President Thomas DiBello called the meeting to order at 8:08 p.m. Following the pledge of allegiance, Leslie Finegold, Board Secretary, called the roll. Attendance was as follows:

Intermediate Unit Board: Dr. Sherri Becker; Maura Buri; Diane Cherico; Joseph Chmielewski; Edward Diasio [phone]; Thomas DiBello; Dr. Kerry Drake; Dr. David Hakes; Leslie Finegold; Brenda Hackett; Yuri Khalif; Lou Polaneczky; and W. Ronald Williams [phone].

Absent: Lynn Bigelow; Bill England; Ken Mullen; Janice Pearce; Virginia Pollard; Donna Scheuren; Joshua Stein; and James Taylor.

Intermediate Unit: Dr. John J. George; Dr. Bradley C. Landis; Rebecca Fogle; Dr. Donna Gaffney; Jack Hurd; Gail Kennedy; Dr. Lois Robinson; Valentina Viletto, Esq.; Dr. Ken Voss; and Mary Dougherty.

Solicitor: Jeffrey T. Sultanik, Esq.

Guests: Jon Alessi; Carl Craft; Dr. Mary Rita Cleary; Maria DeLuca; Marlena DeNicola; Mary Ann deSante; Sandy Edling; Kendall Glouner; Mary Louise Huganir; Dr. Brittany Lourea-Waddell; Caitlin Navarro; Maria Spagnola; and Mary Ellen Urquhart.

I. Call to Order

- A. Following the pledge of allegiance and roll call, President DiBello noted that there was an executive session prior to the start of the Board meeting to discuss personnel matters.
- B. President DiBello noted the following addendum to the original agenda listed under X.G.3.
- C. President DiBello asked if anyone present would like to address the Board. No one desired to speak.

II. Approval of Minutes

- A. Meeting of Wednesday, April 26, 2017

III. Approval/Ratification MCIU Bills

(Detailed list of bills are available)

ITEM	PAGES	AMOUNT
April 2017	1-5	\$7,689,857.65
May 2017	6-7	\$1,141,722.37
TOTAL		<u>\$8,831,580.02</u>

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IV. COMBINED FINANCIAL REPORT – APRIL 2017

Beginning Intermediate Unit Funds		\$	41,039,152.36
Other Adjustment		\$	-
Receipts:			
Revenue Received	\$	6,393,802.86	
Total Receipts		\$	6,393,802.86
Total Receipts Plus Beginning Cash Balance		\$	47,432,955.22
Less: Disbursements – April 2017 Checks		\$	(8,458,926.00)
Ending Intermediate Unit Funds per Books		\$	38,974,029.22

CASH ANALYSIS – APRIL 2017

Money Market Accounts:			
Citizens Bank Food Service	\$	26,763.50	
PLGIT	\$	8,109.46	
PSDLAF	\$	9,002,458.74	
TD Bank	\$	592,295.77	
Total Interest Bearing Accounts		\$	9,629,627.47
Disbursement in Transit	\$	-	
Deposit in Transit	\$	-	
Disbursement Accounts – Outstanding Checks	\$	(943,353.42)	
Investments	\$	30,287,755.17	
Cash Balance Per Bank		\$	38,974,029.22

V. INVESTMENT OF FUNDS – APRIL 2017

Beginning Balance	\$	30,287,755.17
Purchases	\$	-
Redemptions	\$	-
Ending Balance	\$	30,287,755.17

Interest earned on investments is as follows:

INTEREST EARNED – APRIL 2017

Bank Account	Bank Account Interest	CD Interest
PLGIT	\$ 3.59	\$ -
TD BANK	\$ 151.33	\$ -
PSDLAF	\$ 4,108.47	\$ 16,424.66
TOTAL	\$ 4,263.39	\$ 16,424.66

It was moved by Chmielewski, seconded by Hakes, that the Intermediate Unit Board approve the minutes of the April 26, 2017 meeting, approve/ratify the payment of MCIU Bills, accept the Combined Financial Reports for April 2017, and approve/ratify the Investment of Funds as noted for April 2017. Motion carried; all ayes. (Attachments II.A.; III.)

VI. Communications

There were no items to report.

VII. Committee Reports

Head Start: Dr. Robinson shared information from the Head Start Policy Council Meeting dated May 8, 2017 which included Meeting Minutes from the April 10, 2017 meeting. (Attachment VII.A.)

Government Relations – Tina Viletto highlighted key legislative issues as detailed in the Government Relations Report to the Board. (Attachment VII.B.)

Nominating Committee: The MCIU Board of Directors will hold their annual reorganization at the June 28, 2017 meeting. President DiBello announced that the following MCIU board members will comprise the Nominating Committee for Board Officers: Tom DiBello, Kerry Drake, and Ron Williams. If any board member would like to make a nomination, please contact Mary Dougherty.

VIII. Budgets

A. New and Proposed Budgets

1. Montgomery County Intermediate Unit Pre-K Counts Expansion Budget

Office of Student Services

7/1/17 – 6/30/18

\$ 340,000

The Administration requests approval of the 2017/2018 Pre-K Counts Expansion Grant in the amount of \$340,000, with the total budget amount of \$371,474 for the period of July 1, 2017 through June 30, 2018. If awarded, this grant will provide forty (40) additional Pre-K Counts slots in Montgomery County. The anticipated locations will be within the North Penn and Pottsgrove School Districts. A summary budget is attached.

B. Initial Budgets

1. Montgomery County Intermediate Unit 2017/2018 ACCESS/Administrative Time Study Budget

Office of Business Services

7/1/17 – 6/30/18

\$ 130,000

The Administration requests approval of the 2017/2018 ACCESS/Administrative Time Study Budget in the amount of \$130,000. Funds for this program are made available through the Medicaid Administrative Claiming program. A summary budget is attached.

2. Montgomery County Intermediate Unit 2017/2018 PRRI (Private Residential Institutions) Budget

Office of Business Services

7/1/17 – 6/30/18

\$ 8,700,000

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The Administration requests approval of the 2017/2018 PRRI Budget in the amount of \$8,700,000. This flow through money is to support Private Residential Institutions (Carson Valley Children's Aid and St. Gabriel's Hall System) for the period of July 1, 2017 through June 30, 2018. A summary budget is attached.

3. **Montgomery County Intermediate Unit 2017/2018 Administrative Services Budget**
Office of Business Services
7/1/17 – 6/30/18 **\$ 5,132,413**
The Administration requests approval of the 2017/2018 Administrative Services Budget in the amount of \$5,132,413. This budget reflects the cost for the MCIU administrative services, including the Offices of the Executive Director, Business Services, Human Resources, and Community and Government Relations. A summary budget is attached.

 4. **Montgomery County Intermediate Unit 2017/2018 Office of Technology Services Budget**
Office of Technology Services
7/1/17 – 6/30/18 **\$ 2,683,414**
The Administration requests approval of the 2017/2018 Office of Technology Services Budget in the amount of \$2,683,414. This budget provides services to clients in the area of Technology, as well as internal support to various Offices and classrooms. A summary budget is attached.

 5. **Montgomery County Intermediate Unit 2017/2018 Office of Professional Learning Budget**
Office of Professional Learning
7/1/17 – 6/30/18 **\$ 3,421,675**
The Administration requests approval of the 2017/2018 Office of Professional Learning Budget in the amount of \$3,421,675. This budget provides Professional Learning opportunities to school entities, the Montgomery Virtual Program (MVP), as well as internal support to various Offices and programs. A summary budget is attached.
- C. Changes to Initial Budgets**
1. **Montgomery County Intermediate Unit Nonpublic School Services Budget**
Office of Nonpublic School Services
7/1/16 – 6/30/17 **\$11,692,498**
The Administration requests approval of the revised 2016/2017 Nonpublic School Services Budget in the amount of \$11,692,498 which reflects a decrease of \$134,363 from the budget that was proposed and approved for 2016/2017 in the amount of \$11,826,861. The revised amount reflects the actual allocation received from the Commonwealth for 2016/2017. Budget detail is attached.

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2. State Early Intervention 2016/2017 Allocation Budget

Office of Student Services

7/1/16 – 6/30/17

\$18,059,959

The Administration requests approval of the revised 2016/2017 State Early Intervention budget in the allocation amount of \$18,059,959. This budget reflects an increase in funding of \$437,780. A detailed budget summary is attached.

3. Age of Beginner 2016/2017 Budget

Office of Student Services

7/1/16 – 6/30/17

\$ 2,384,281

The Administration requests approval of the revised 2016/2017 Age of Beginner budget in the amount of \$2,384,281, an increase of \$513,276. This budget reflects an increased level of kindergarten-eligible students remaining in Early Intervention. A detailed budget summary is attached.

D. Budgetary Transfers

No items to consider.

IX. PERSONNEL MATTERS

— JACK HURD, DIRECTOR

A. General

1. To authorize the appropriate officers to enter into a contract agreement between the Montgomery County Intermediate Unit and Wissahickon School District and Camp Hope for Kids for the purpose of fingerprinting services at a rate of \$500/day and \$300/half day.

District	Number of Days
Camp Hope for Kids	½ day
Wissahickon School District	1 ½ days

B. Conference Requests

1. To approve three (3) out of state conference requests.

C. Employment – Ratifications

1. Professional Staff
 - a. Julie Binder – Speech & Language Pathologist
Recommended Annual Salary - \$59,047 (M Step 1) prorated
Effective Date – May 13, 2017
Replacement
 - b. Samantha Farlow – Long Term Substitute Teacher, Emotional Support
Recommended Annual Salary - \$47,000 (B Step 0) prorated
Effective Date – April 17, 2017
Replacement

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- c. Kelly Lauer – Vision Teacher
Recommended Annual Salary - \$71,047 (M Step 7) prorated
Effective Date – May 22, 2017
Replacement

D. Change of Status – Ratifications

No items to consider.

E. Additions to 2016-2017 Approved Substitute Lists – Ratifications

No items to consider.

F. Remove from 2016-2017 Approved Substitute Lists

Teaching Staff

Dawn Snyder – effective April 17, 2017

Assistant Teaching Staff

Brandon Primm – effective May 12, 2017

G. Employment – Approvals

- 1. Professional Staff
 - a. Brent Monaghan – Secondary English Emotional Support Teacher
Recommended Annual Salary - \$76,047 (M step 9) prorated
Effective Date – August 17, 2017
Replacement
- 2. Support Staff
 - a. Israel Swisa – Facilities Maintenance Specialist – PaTTAN
Recommended Annual Salary - \$52,000 (SS1) prorated
Effective Date – May 30, 2017
New

H. Change of Status - Approvals

- 1. Administrative Staff
 - a. Ashley Lee
Change from Case Manager to PreK Counts Supervisor
Recommended Annual Salary - \$79,800 (A5) prorated
Effective Date – July 1, 2017
New

I. Additions to 2016-2017 Approved Substitute Lists

No items to consider.

J. Leave of Absence Requests

No items to consider.

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K. Return from Leave of Absence Requests

1. Professional Staff

Personal Leave – (FMLA with benefits)

Kerri Fitzsimmons – Teacher, Remedial
Effective Date – May 1, 2017

Personal Leave – (FMLA with benefits)

Molly Luke – Teacher, Early Intervention
Effective Date – April 7, 2017

Personal Leave - (FMLA with benefits)

Denielle Marsden – Teacher – MDS
Effective Date – May 1, 2017

Personal Leave – (unpaid without benefits)

Amy Lisbeth Smith – Occupational Therapist
Effective Date - May 1, 2017

Child Rearing Leave (unpaid without benefits)

Amy Winheld – School Counselor
Effective Date – August 22, 2017

2. Support Staff

Personal Leave (unpaid without benefits)

Tiffany Smith – Administrative Assistant
Effective May 8, 2017

3. Pre-K Counts

Personal Leave – (unpaid without benefits)

Jonece Sergent – PreK Counts Teacher Assistant
Effective Date – April 25, 2017

L. Retirements

1. Head Start

a. Teaching Staff

- 1) Meridith Gaskins –Teacher, Head Start
Effective Date – June 17, 2017

M. Resignations

1. Professional Staff

- a. Alicia Van De Weert – Long Term Substitute Speech & Language Pathologist
Effective Date – August 4, 2017

Personal

- b. Lisha Yochimowitz – Teacher, Vision Support
Effective Date – June 16, 2017

Other Employment

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2. Head Start
 - a. Assistant Teachers
 - 1) Zuleyka Asencio – Head Start Assistant Teacher
Effective Date – April 17, 2017
Personal
 - 2) Falisha Carroll – Head Start Assistant Teacher
Effective Date – May 3, 2017
Personal
 - b. Program Aides
 - 1) Janice Dembowski – Head Start Program Aide
Effective Date – April 19, 2017
Personal

N. Terminations

No items to consider.

O. Other

1. Professional Staff
 - a. Bridget McGuigan – School Nurse
Working 15 additional days during the summer to meet the needs of the EI program at her per diem rate
 - b. Jean Polak – Long Term Substitute Remedial Teacher
End of Long Term Substitute assignment effective March 21, 2017
 - c. To approve additional work days to complete remaining current year ACT 89 psycho-educational evaluations for non-public school students.

Employee	Additional Days
Jenn Daley	10
John Davidson	10
Megan DeCarolis	10
Linda Howells	10
Melinda McNicol-Hunt	10

2. PaTTAN
 - a. To approve additional work days for the following PaTTAN staff in the 2017-2018 school year at their per-diem rate for no more than the number of days indicated below. The 2017-2018 funding is anticipated from the state.

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Employee	Additional Days	Employee	Additional Days
Judy Ball	35	Amira Hill-Yancy	35
Andra Bell	20	Sue Ann Houser	35
Dennis Clark	23	Kimberly Jenkins	30
Dennis Cullen	35	Tina Lawson	20
Marianne Dudek	20	Ronald Logan	35
Jennifer Edgar	35	Jacqueline Lyster	35
Tracy Ficca	29	Sandra Shacklady-White	35
Diane Funsten	20	Amy Smith	20
Susan Gill	30	Natalie Sokol	35
Barbara Gilligan	35	Kristin Starosta	35

3. To utilize the following staff as Substitute Instruction-in-the-Home Teacher to be paid at their MCIUEA hourly rate:

Employee	# of Hours
Kris Koberlein	5

X. Other Matters for Consideration

A. BUSINESS SERVICES

— STAN WISLER, CFO AND DIRECTOR

GENERAL OPERATIONS

To authorize the appropriate officers to accept the 2017/2018 student accident/football insurance quotations. Quotes were solicited from six (6) vendors to provide pricing for student accident and football insurance for the 2017/2018 school year on a county-wide basis. Quotes were received from two (2) vendors and the details of their proposals are included in the attachment. This information will be distributed to the county school districts for their use.

To authorize the appropriate officers to enter into a sub-grant agreement for implementation of Individuals with Disabilities Education Improvement Act-B (IDEA) Use of Funds Agreement between the Montgomery County Intermediate Unit and the Jenkintown School District. The MCIU agrees to make “pass through” payments to the district based on the IDEA guidelines for the period of July 1, 2016 through June 30, 2017 with the option to carryover funds to September 30, 2018.

REVENUE

To authorize the appropriate officers to enter into a service agreement with the School District of Jenkintown for the Montgomery County Intermediate Unit to provide payroll administration and accounting support services for the period of July 1, 2017 to June 30, 2018. This contract reflects an addition of one day/week, bringing the total days on site to three (3) days/week for a total amount of \$56,885.

To authorize the appropriate officers to enter into a subcontract agreement for the school based ACCESS program between the Montgomery County Intermediate Unit and the districts listed below for the 2017-2018 school year. The districts will reimburse the MCIU on a bi-annual

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basis at an amount equal to 9% of the ACCESS dollars earned for the period of July 1, 2017 through June 30, 2018.

- School District of Cheltenham Township
- School District of Jenkintown
- Methacton School District
- School District of Springfield Township
- Souderton Area School District

To authorize the appropriate officers to enter into a contract agreement between the Montgomery County Intermediate Unit and the districts listed below for medical practitioner review and authorization for the school based ACCESS program for the period of July 1, 2017 through June 30, 2018 in the amount of \$2,570.00 for each district:

- Pottsgrove School District
- Pottstown School District

EXPENSES

To authorize the appropriate officers to enter into a contract agreement with Dr. Claudia Chernow to provide medical authorizations and documents for the school based ACCESS program for the period of July 1, 2017 to June 30, 2018 in the amount of \$43,680.00.

To authorize the appropriate officers to enter into a contract agreement with Tom Josiah Consulting to provide business office consulting and support services on a bi-weekly basis for the period of July 1, 2017 through June 30, 2018 in the amount of \$100 per hour.

To authorize the appropriate officers to enter into an agreement with the following Transportation contractors for the 2017/2018 school year based on the negotiated rates for each carrier as detailed on the attached document:

- Atlas Transportation, Inc.
- Balgo, Inc.
- Medical Transport Systems
- Student Transportation of America
- Suburban Transit Network, Inc.
- Tropiano Bus Company

The Administration requests approval to enter into an agreement between the Montgomery County Intermediate Unit and Kremmer's Café and Catering, LLC to provide food services for the Child and Adult Care Food Program in the amounts of \$1.50 for each breakfast and \$2.50 for each lunch inclusive of delivery to classrooms of all meals and paper products for the period of July 1, 2017 through June 30, 2018.

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B. NON-PUBLIC SERVICES

— DR. KEN VOSS, DIRECTOR

No items to consider.

C. PENNSYLVANIA TRAINING AND TECHNICAL ASSISTANCE NETWORK (PATTAN)

— REBECCA FOGLE, ACTING DIRECTOR

EXPENSES

To authorize the appropriate officers to enter into contract agreements with the districts listed below to provide stipend support for the development and implementation of Back2Basics on various dates beginning January 1, 2017 to June 30, 2017:

- | | |
|--------------------------------------|----------|
| • Mountain View School District | \$500.00 |
| • Universal Audenried Charter School | \$500.00 |

To authorize the appropriate officers to enter into a contract addendum with Drexel University to provide stipend support to Institutions of Higher Education (IHE) to develop strategies for embedding the principles, materials, and tools utilizing Project MAX resources into coursework for teachers. The original dates of the contract were July 1, 2016 to June 30, 2017 but Drexel requested a change of dates to July 1, 2017 to June 30, 2018.

D. PROFESSIONAL LEARNING

— DR. DONNA GAFFNEY, DIRECTOR

GENERAL OPERATIONS

To authorize the acceptance of Eduporium's Academic Technology Donation for the MCIU Science, Technology, Engineering and Math (STEM) Makerspace located at Corbett, Inc. The donation consists of: one Dash robot, one Dot robot, one Raspberry Pi 3 Model B 1GB Project Board, one DF Robot Arduino Starter Kit, one Bare Conductive Electric Paint Pen, one Bare Conductive Electric Paint Jar, one Monk Makes Electronic Starter Kit for Raspberry Pi, and materials to support professional development at the Makerspace. Approximate value \$904.00.

To authorize the appropriate officers to enter into a regional partnership service agreement between the Montgomery County Intermediate Unit and the Northwest Evaluation Association (NWEA) to provide Measures of Academic Progress ® (MAP®) assessments as well as professional development to schools and districts.

To authorize the appropriate officers to enter into a regional partnership service agreement between the Montgomery County Intermediate Unit and the Allegheny Educational System (AES) to provide AES STEM Classroom teaching materials and support, specifically Rokenbok Education.

To authorize the appropriate officers to enter into a partnership service agreement between the Montgomery County Intermediate Unit and Makey Makey LLC to provide Makey Makey Invention Literacy Workshops to educators K-12.

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REVENUE

To authorize the appropriate officers to enter into a contract agreement between the Montgomery County Intermediate Unit and the School District of Upper Dublin to provide professional development on Reading in the Secondary Science Classroom and Teaching in an Extended Period on a date to be determined in the amount of \$1,500.00.

To authorize the appropriate officers to enter into a contract agreement between the Montgomery County Intermediate Unit and the Colonial School District to provide professional development on Elementary Math Assessment on May 18, 2017 in the amount of \$600.00.

To authorize the appropriate officers to enter into a contract agreement between the Montgomery County Intermediate Unit and the School District of Springfield Township to provide Instructional Coaching services for the 2017-2018 school year in the amount of \$30,000.00.

To authorize the appropriate officers to enter into a contract agreement between the Montgomery County Intermediate Unit and the Southern Fulton School District to provide Montgomery Virtual Program (MVP) services and training for the period of July 1, 2017 through July 30, 2018.

EXPENSES

To authorize the appropriate officers to enter into a general consultant agreement with Wilson Language Training Corporation to provide professional development workshops on Wilson Foundations Level K, Level 1 and Level 2 (maximum 30 participants each) on May 23, 24, 25, 2017 in the amount of \$2,200 for each workshop for a total of \$6,600.00.

E. STUDENT SERVICES

— DR. LOIS ROBINSON, DIRECTOR

REVENUE

To authorize the appropriate officers to enter into an intergovernmental contract agreement between the Montgomery County Intermediate Unit and the districts listed below to provide special education services in the amounts listed. Final billing will be based on actual services provided to the districts.

- Abington School District \$ 69,242.00
- Hatboro-Horsham School District 364,674.80
- School District of Jenkintown 165,936.64
- Pottsgrove School District 428,090.57
- Pathway School 954.00
- Pottstown School District 675,235.60

To authorize the appropriate officers to approve the addendums to the 2016/2017 district cost plans between the districts listed below and the Montgomery County Intermediate Unit. The addendum amounts listed below will be reflected in the final billing.

• Lower Merion School District	1 Student BrainSTEPS - \$400 – total \$400
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<ul style="list-style-type: none"> • Pottstown School District 	1 Student BrainSTEPS - \$400 – total \$400 Bilingual Psychological Eval. - \$2,000 – total \$2,000
<ul style="list-style-type: none"> • Upper Moreland School District 	1 Student BrainSTEPS - \$400 – total \$400
<ul style="list-style-type: none"> • Wissahickon School District 	1 Student BrainSTEPS - \$400 – total \$400

EXPENSES

To authorize the appropriate officers to approve a Memorandum of Understanding between Chester County Intermediate Unit and the Montgomery County Intermediate Unit to provide the EI Itinerant Teacher – individual or group services for 30 minutes a week for the period of March 27, 2017 through June 30, 2017 in the amount of \$190.09/week.

To authorize the appropriate officers to enter into a general consultant agreement with Cindy Kruse Consulting to provide a paraprofessional workshop on instructional strategies on July 12, 2017 in the amount of \$1,600.00.

To authorize the appropriate officers to enter into consultant contract agreements for early intervention provider services between the Montgomery County Intermediate Unit and the providers listed below along with their services and rates for the term of July 1, 2017 through June 30, 2018:

<ul style="list-style-type: none"> • Gym Jam Therapeutics 	Speech/OT/PT; COTA/SLP/OT/PT for Age of Beginner; PCA; Behavior Supervision Consultation	\$22-\$85 hr. based on service provided
<ul style="list-style-type: none"> • Soliant Health 	Speech/OT/PT; COTA/SLP/OT/PT for Age of Beginner; Group rate SLP/OT/PT; PCA; Behavior Supervision Consultation	\$22-\$85 hr. based on service provided

To authorize the appropriate officers to enter into a contract agreement for extended school year with the Pennsylvania School for the Deaf for 20 full days ES program for one student in the amount of \$5,600.00 with IEP and OT/PT services an additional \$105 per hour as needed.

F. TECHNOLOGY SERVICES

— GAIL KENNEDY, DIRECTOR

REVENUE

To authorize the appropriate officers to enter into contract agreements between the Montgomery County Intermediate Unit the districts listed below to provide Discovery Education Streaming for the period of July 1, 2017 through June 30, 2018 in the amounts listed:

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• Ancillae Assumpta Academy	Discovery Education Streaming - Plus Package	\$ 1,052.80
• Bryn Athyn Church School	Discovery Education Streaming - Plus Package	634.50
• Dock Mennonite Academy	Discovery Education Streaming – Basic Package	260.00
• Hatboro-Horsham School District	Discovery Education Streaming – Basic Package	4,897.20
• Lower Merion School District	Discovery Education Streaming – Basic Package	8,832.60
• School District of Jenkintown	Discovery Education Streaming - Plus Package	1,273.00
• Methacton School District	Discovery Education Streaming – Basic Package	5,088.30
• Silver Springs – Martin Luther School	Discovery Education Streaming - Plus Package	517.00
• Visitation BVM School	Discovery Education Streaming – Basic Package	650.00

To authorize the appropriate officers to enter into a contract agreement between the Montgomery County Intermediate Unit and the Western Montgomery County Career and Technology Center for an additional Cloudlock Licenses for Office 365 for the period of July 1, 2017 to June 30, 2018 in the amount of \$364.00.

To authorize the appropriate officers to enter into service agreements between the Montgomery County Intermediate Unit and the districts listed for Internet Services for the period of July 1, 2017 to June 30, 2018 in the amounts listed below:

• Abington School District	\$ 22,452.48
• Ancillae-Assumpta Academy	12,000.00
• Central Montco Technical High School	10,708.38
• Hatboro-Horsham School District	22,452.48
• The Haverford School	13,725.00
• School District of Jenkintown	14,052.48
• Methacton School District	22,452.48
• Mount St. Joseph Academy	14,244.75
• North Penn School District	34,452.48
• Pottsgrove School District	22,452.48
• Souderton Area School District	34,452.48
• Waldron Mercy Academy	6,000.00
• Western Montgomery Career & Technology Center	13,108.38

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To authorize the appropriate officers to enter into a service agreement between the Montgomery County Intermediate Unit and the districts listed to renew PowerSchool student information system for the period of July 1, 2017 through June 30, 2018 in the amounts listed below:

- The Anderson School \$ 4,688.50
- Ancillae-Assumpta Academy 3,966.00
- School District of Jenkintown 7,268.75

To authorize the appropriate officers to enter into service agreements between the Montgomery County Intermediate Unit and Delaware Valley School District for PowerSchool/Level Data State Data Validation Suite for the period of July 1, 2017 through June 30, 2018 in the amount of \$4,465.00.

To authorize the appropriate officers to enter into a service agreement between the Montgomery County Intermediate Unit and Villa Maria Academy - Lower School for Year 2 of a 3 year agreement for Schoology LCS for the period of July 1, 2017 through June 30, 2018 in the amount of \$1,450.00.

To authorize the appropriate officers to enter into service agreements between the Montgomery County Intermediate Unit and the districts listed for eRate Services for the period of July 1, 2017 through June 30, 2018 in the amounts listed below:

- Central Montco Technical High School \$6,000.00
- School District of Jenkintown 3,000.00
- Pottsgrove School District 6,000.00
- Tredyffrin-Easttown School District 4,000.00

To authorize the appropriate officers to enter into a service agreement between the Montgomery County Intermediate Unit and the Pottsgrove School District for Moodle support for the period of May 1, 2017 through June 30, 2017 in the amount of \$350.00.

EXPENSES

To authorize the appropriate officers to enter into a general consultant agreement with Schoology for the period of July 1, 2017 through June 30, 2018 in the amount of \$7,875.00.

G. ADMINISTRATION

— DR. BRADLEY C. LANDIS, ASSISTANT EXECUTIVE DIRECTOR

To acknowledge the first reading of the following policies which will be presented for approval at a future board meeting:

POLICY #	TITLE
246	Student Wellness (Revised)
800.1	Email Retention (New)

To request approval of the proposed list of 2017-2018 Intermediate Unit Board Meeting dates.

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To approve a contract with Fidevia Construction Management & Consulting to conduct Project Evaluation services to Montgomery County Intermediate Unit Early Learning Center at 1605 West Main Street in Norristown, not to exceed \$22,431.00.

It was moved by Polaneczky, seconded by Khalif, that the Intermediate Unit Board approve the above New and Proposed Budgets; Initial Budgets; and Changes to Initial Budgets as listed above, VIII.A.B.C.; the Personnel Matters as listed above, IX.A.B.C.F.G.H.K.L.M.O.; and Other Matters for Consideration as listed above, X.A.C.D.E.F.G.2.3. Motion carried; all ayes. (Attachments VIII.A.1.; VIII.B.1.2.3.4.5.; VIII.C.1.2.3.; IX.B.1.; and X.A.1.8.; and X.G.2.3.)

XI. Persons Desiring to be Heard

Ms. Buri reported that the Montgomery County Intermediate Unit Education Foundation Annual Golf Outing on May 15, 2017 was a great success. Proceeds from this event helps support summer camp scholarships for children with special needs throughout Montgomery County.

Mr. DiBello shared the recent news from his district that there will be a zero percent tax increase for residents in the Spring-Ford Area School District.

Dr. Drake discussed the option of sharing district news and ideas with other MCIU board members during the MCIU monthly meetings. Dr. George responded that board members are invited to gather in an informal setting in the Washington B conference room on board meeting evenings but that it is not practical to include this as a standing agenda item.

XII. Adjournment

The date of the next Intermediate Unit Board Meeting:
Wednesday, June 28, 2017
6:15 p.m. – Committee-of-the-Whole Meeting
7:00 p.m. – Regular Action Meeting
Washington A Conference Room, 2 W. Lafayette Street

The Intermediate Unit Board adjourned the meeting at 8:32 p.m.