

*Official Proceedings of the
Montgomery County Intermediate Unit
Board of Directors Meeting
June 28, 2017*

The regular meeting of the Montgomery County Intermediate Unit Board of Directors was held on Wednesday, June 28, 2017, in the Montgomery County Intermediate Unit Main Office Building, 2 West Lafayette Street, Norristown, Pennsylvania.

Past President Louis Polaneczky called the meeting to order at 7:47 p.m. Following the pledge of allegiance, Leslie Finegold, Board Secretary, called the roll. Attendance was as follows:

Intermediate Unit Board: Dr. Sherri Becker; Lynn Bigelow; Diane Cherico; Joseph Chmielewski; Edward Diasio; Bill England; Leslie Finegold; Brenda Hackett; Dr. David Hakes; Ken Mullen; Janice Pearce; Lou Polaneczky; Virginia Pollard; Donna Scheuren; and W. Ronald Williams.

Absent: Maura Buri; Thomas DiBello; Dr. Kerry Drake; Yuri Khalif; Joshua Stein; and James Taylor.

Intermediate Unit: Dr. John J. George; Dr. Bradley C. Landis; Rebecca Fogle; Dr. Donna Gaffney; Jack Hurd; Gail Kennedy; Dr. Lois Robinson; Valentina Viletto, Esq.; Dr. Ken Voss; and Mary Dougherty.

Solicitor: Jeffrey T. Sultanic, Esq.

Guests: Jon Alessi; Mark Brooks; Dr. Mary Rita Cleary; Anne Draus; Sandy Edling; Kendall Glouner; Dr. Brittany Lourea-Waddell; Caitlin Navarro; and Mary Ellen Urquhart.

I. Call to Order

- A. Following the pledge of allegiance and roll call, Past President Polaneczky noted that there was an executive session prior to the start of the Board meeting to discuss personnel matters.
- B. Past President Polaneczky noted the following addendums to the original agenda: 1) Item X.A.1. – correct bank names as follows: First Niagara to Key Bank and Sovereign Bank to Santander Bank; and 2) Item X.A.4. – change dates from July 1, 2017 through June 30, 2018 to July 1, 2016 through June 30, 2017.
- C. Past President Polaneczky asked if anyone present would like to address the Board. No one desired to speak.

II. Approval of Minutes

- A. Meeting of Wednesday, May 24, 2017

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III. Approval/Ratification MCIU Bills
(Detailed list of bills are available)

ITEM	PAGES	AMOUNT
May 2017	1-5	\$ 8,803,194.56
June 2017	6-8	\$ 3,268,962.28
TOTAL		<u>\$12,072,156.84</u>

IV. COMBINED FINANCIAL REPORT – MAY 2017

Beginning Intermediate Unit Funds		\$ 38,974,029.22
Other Adjustment		\$ 0.00
Receipts:		
Revenue Received	\$ 13,131,225.28	
Total Receipts		<u>\$ 13,131,225.28</u>
Total Receipts Plus Beginning Cash Balance		\$ 52,105,254.50
Less: Disbursements – May 2017 Checks		<u>\$ (10,341,407.57)</u>
Ending Intermediate Unit Funds per Books		<u>\$ 41,763,846.93</u>

CASH ANALYSIS – MAY 2017

Money Market Accounts:		
Citizens Bank Food Service	\$ 26,763.50	
PLGIT	\$ 8,113.24	
PSDLAF	\$ 11,487,127.99	
TD Bank	\$ 565,626.86	
Total Interest Bearing Accounts		<u>\$ 12,087,631.59</u>
Disbursement in Transit		\$ -
Deposit in Transit		\$ -
Disbursement Accounts – Outstanding Checks		\$ (611,539.83)
Investments		\$ 30,287,755.17
Cash Balance Per Bank		<u>\$ 41,763,846.93</u>

V. INVESTMENT OF FUNDS – MAY 2017

Beginning Balance	\$ 30,287,755.17
Purchases	\$ -
Redemptions	\$ -
Ending Balance	<u>\$ 30,287,755.17</u>

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Interest earned on investments is as follows:

INTEREST EARNED – MAY 2017

Bank Account	Bank Account Interest	CD Interest
PLGIT	\$ 3.77	\$ -
TD BANK	\$ 148.89	\$ -
PSDLAF	\$ 4,598.53	\$ 16,427.40
TOTAL	\$ 4,751.19	\$ 16,427.40

It was moved by Pollard, seconded by Scheuren, that the Intermediate Unit Board approve the minutes of the May 24, 2017 meeting, approve/ratify the payment of MCIU Bills, accept the Combined Financial Reports for May 2017, and approve/ratify the Investment of Funds as noted for May 2017. Motion carried; all ayes. (Attachments II.A.; III.)

VI. Communications

There were no items to report.

VII. Committee Reports

Head Start: Dr. Robinson shared information from the Head Start Policy Council Meeting dated June 12, 2017 which included Meeting Minutes from the May 8, 2017 meeting. (Attachment VII.A.)

Report of the Solicitor – Mr. Jeffrey T. Sultanik acknowledged that the following individuals were elected by a majority of the Montgomery County school districts, and to seat these duly elected representatives for terms as noted, effective July 1, 2017, as follows:

THREE-YEAR TERM ENDING JUNE 30, 2020:

William England	Cheltenham Township
Louis A. Polaneczky	Hatboro-Horsham
Janice Pearce	Norristown Area
W. Ronald Williams	Pottstown
Maura Buri	Upper Merion Area

ONE-YEAR TERM ENDING JUNE 30, 2018:

Edward A. Diasio	North Penn
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Nominating Committee and Officer Elections – Mr. Ron Williams read the proposed slate of officers, as follows:

President:	Thomas J. DiBello
Vice President:	Maura Buri
Treasurer:	Dr. David Hakes
Secretary:	Leslie Finegold

It was moved by Williams, seconded by Hackett, that the Intermediate Unit Board approve the slate of officers as listed above. Motion carried; all ayes.

Government Relations – Tina Viletto highlighted key legislative issues as detailed in the Government Relations Report to the Board. (Attachment VII.B.)

VIII. Budgets

A. New and Proposed Budgets

1. Head Start COLA Application

Office of Student Services

6/1/17 – 5/31/18

\$ 34,870

The Administration requests approval to submit a COLA application to the federal government for the Head Start program in the amount of \$34,870. A summary budget is attached.

2. Workforce Innovation and Opportunity Act Grant from MontcoWorks

Office of Professional Learning

7/1/17 – 6/30/18

\$ 744,000

The Administration requests approval of the 2017/2018 Workforce Innovation and Opportunity Act (WIOA) Grant from MontcoWorks, the Montgomery County Workforce Development Board in the allocation amount of \$744,000. These funds are for employment and skill development services for WIOA-eligible youth and young adults in Montgomery County. A summary budget is attached.

B. Initial Budgets

1. 2017/2018 IDEA/Section 611 Budget

Office of Student Services

7/1/17 – 6/30/18

\$23,128,692

The Administration requests approval of the 2017/2018 IDEA/Section 611 Budget in the amount of \$23,128,692. Funds from this budget are utilized for Training and Consulting (TaC), as well as, Equitable Participation responsibilities. The remaining funds in the amount of \$20,737,606.64 are passed through to Montgomery County School Districts and Charter Schools. A summary budget is attached.

2. Summer Food Services Program Budget

Office of Business Services

7/5/17 – 8/16/17

\$ 8,455.20

The Administration requests approval of the 2017/2018 Summer Food Services Program Budget in the expected reimbursement amount of \$8,455.20. A summary budget is attached.

3. 2017/2018 PaTTAN Budget

PaTTAN

7/1/17 – 6/30/18

\$10,314,921

To authorize the appropriate officers to accept a grant award from Pennsylvania Department of Education/Bureau of Special Education for the

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King of Prussia office of the Pennsylvania Training and Technical Assistance Network funded under P.L. 108-446 in the amount of \$10,314,921 for the period of July 1, 2017 - June 30, 2018. A summary budget is attached.

4. Tuscarora Intermediate Unit 11 Early Intervention Project

PaTTAN

7/1/17 – 6/30/18

\$ 86,991

To authorize the appropriate officers to accept a grant award subcontracted from Tuscarora Intermediate Unit 11 for the Early Intervention Project funded under P.L. 108-446 for the King of Prussia Office of the Pennsylvania Training and Technical Assistance Network in the amount of \$86,991 for the period July 1, 2017 - June 30, 2018. A summary budget is attached.

5. MAX Project

PaTTAN

7/1/17 – 6/30/18

\$ 1,273,998

To authorize the appropriate officers to accept project funding for the Maximizing Access and Learning: Pennsylvania Common Core Standards Project (MAX Project) from the Pennsylvania Department of Education in the amount of \$1,273,998 for the period of July 1, 2017 to June 30, 2018. A summary budget is attached.

6. 2017/2018 PaTTAN/PDE Events Budget

PaTTAN

7/1/17 – 6/30/18

\$ 220,000

The Administration requests approval of the 2017/2018 PaTTAN/PDE Events Budget in the amount of \$220,000 for the period of July 1, 2017 to June 30, 2018. This program supports the various PDE initiatives provided by the PaTTAN office. A summary budget is attached.

7. 2017/2018 Institutionalized Children's Program Budget

Office of Student Services

7/1/17 – 6/30/18

\$ 31,355

The Administration requests approval of the 2017/2018 Institutionalized Children's Program Budget in the amount of \$31,355. This budget provides special education support services for the Norristown State Hospital. A summary budget is attached.

C. Changes to Initial Budgets

1. Title II Grant

Office of Non-Public School Services

7/1/16 – 6/30/17

\$ 134,492

The Administration requests approval to carryover the funds from the 2016/2017 Title II Grant in the amount of \$134,492. A summary budget is attached.

2. Montgomery County Intermediate Unit School Climate Regional Coordinators Grant

Office of Professional Learning
7/1/16 – 6/30/17

\$ 25,000

Request approval of the revised 2016/2017 School Climate Regional Coordinators Grant in the allocation amount of \$25,000. This reflects an increase of \$10,000 to support the work done by the Office of Professional Learning in support of this PDE Statewide System of Support Initiative. A summary budget is attached.

D. Budgetary Transfers

1. Budgetary Transfers

Office of Business Services
2016/2017

To authorize the appropriate business officer staff to complete the budget transfers necessary to close out the 2016/2017 fiscal year operations. A list of all transfers made will be presented to the Board for ratification at the August 23, 2017 Board meeting.

2. Transfer of Funds - General Funds to Capital Projects Fund

Office of Business Services
2016/2017

\$ 2,500,000

The Administration recommends that authorization be granted to transfer \$2,500,000 from the General Fund to the Capital Projects Fund. These funds will be designated and used for major maintenance and renovation costs, including the proposed work at the Early Learning Academy – 1605 W. Main Street facility.

It was moved by Scheuren, seconded by Williams, that the Intermediate Unit Board approve the above New and Proposed Budgets, Initial Budgets, Changes to Initial Budgets and Budgetary Transfers as listed above, VIII.A.B.C.D. Motion carried; all ayes. (Attachments VIII.A.1.2.; VIII.B.1.2.3.4.5.6.7.; and VIII.C.1.2.)

IX. PERSONNEL MATTERS

— JACK HURD, DIRECTOR

A. General

1. To approve Administrative Meet & Discuss Compensation Plan for period July 1, 2017 through June 30, 2020.
2. To approve changes to Coordinator, Technical and Confidential Compensation Plan for period July 1, 2017 through June 30, 2020.
3. To approve changes to Support Staff Compensation Plan for period July 1, 2017 through June 30, 2020.
4. To approve MCIU Salary Ranges for period of July 1, 2017 through June 30, 2019.

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5. To acknowledge receipt of the lists containing 2017-2018 salaries for the following employee groups in accordance with the applicable compensation and benefits plan.
 - a) Administrative Employees
 - b) Professional Employees
 - c) Support Employees
 - d) Confidential, Technical and Coordinator (CTC) Employees
 - e) Head Start Employees

6. To approve Substitute Teacher/Teacher Assistant rates for the 2017-2018 school year.

B. Conference Requests

1. To approve five (5) out of state conference requests.

C. Employment – Ratifications

No items to consider.

D. Change of Status – Ratifications

No items to consider.

E. Additions to 2016-2017 Approved Substitute Lists – Ratifications

No items to consider.

F. Remove from 2016-2017 Approved Substitute Lists

No items to consider.

G. Employment – Approvals

1. Administrative Staff
Kyle Longacre – Program Administrator, College and Career Readiness Recommended
Annual Salary - \$125,000 (A4) prorated
Effective Date – To be determined
New position

H. Change of Status - Approvals

1. Professional Staff
 - a. Emily Dahne
Change from Full-Time School Psychologist to Part-Time (.5) School Psychologist
Recommended Annual Salary - \$34,023 (M Step 5.5)
Effective Date – August 22, 2017
Voluntary Reassignment

 - b. Amanda Helriegel – Teacher, Early Intervention
Change Recommended Annual Salary from \$48,000 (B+24 Step 0) to \$56,000 (M Step 0)
Effective Date – July 1, 2017
Educational Attainment

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- c. Molly Luke – Teacher, Early Intervention
Change Recommended Annual Salary from \$51,642 (B+24 Step 2) to \$63,047 (M Step 3)
Effective Date – July 1, 2017
Educational Attainment
- d. Deborah Mittman
Change from Long Term Substitute EI Itinerant Teacher to EI Itinerant Teacher
Recommended Annual Salary - \$63,000 (M+30 Step 0) prorated
Effective Date – July 10, 2017
Replacement
- e. Laura Sirico
Change from Part-Time (4 days per week) Social Worker to Full-Time Social Worker
Recommended Annual Salary - \$62,595 (M+20 Step 1)
Effective Date – August 21, 2017
Voluntary Reassignment
- f. Susan Walsh-Magoni
Change from Part-Time (.60) Social Worker to Part-Time (.43) Social Worker
Recommended Annual Salary - \$43,752 (M Step 15)
Effective Date – August 21, 2017
Voluntary Reassignment
- 2. Support Staff
 - a. Donna D’Emilio
Change from Transportation Specialist (SS1) to Transportation Coordinator (CTC2)
Recommended Annual Salary - \$63,000 (CTC2) prorated
Effective Date – April 1, 2017
Reclassification
 - b. Christy Ruth
Change from Temporary Montgomery Virtual Program Support to Montgomery Virtual Program Support
Recommended Hourly Rate - \$21/hour for up to 17.5 hours/week
Effective Date – June 1, 2017
Replacement
- 3. Head Start
 - a. Health & Wellness Assistant
 - 1) Tara Rivers – Health & Wellness Assistant
Recommended Hourly Rate - \$18.32/hour
Effective Date – June 26, 2017
Temporary Substitute Assignment

I. Additions to 2016-2017 Approved Substitute Lists
No items to consider.

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J. Leave of Absence Requests

1. Professional Staff

Child Rearing Leave (unpaid without benefits)

Elena Brown – Vision Support Teacher
Effective – July 1, 2017

Personal Leave – (FMLA with benefits)

Kasey Saxton – Teacher, Remedial
Effective Date – May 16, 2017

Personal Leave – (FMLA with benefits)

Karen Wizeman – Speech & Language Pathologist
Effective Date – July 1, 2017

K. Return from Leave of Absence Requests

1. Professional Staff

Personal Leave (FMLA with benefits)

Erica Rodriguez – Speech & Language Pathologist
Effective Date – May 22, 2017

2. Head Start

Personal Leave (unpaid without benefits)

Lakiesha Clark – Family Engagement Worker
Effective Date – May 15, 2017

3. Pre-K Counts

Personal Leave (unpaid without benefits)

Jonece Sergent – Assistant Teacher
Effective Date – June 6, 2017

L. Retirements

No items to consider.

M. Resignations

1. Professional Staff

- a. Kimberly C. Edmonds – Speech Language Pathologist/Evaluator
Effective Date – August 15, 2017
Other Employment

2. Support Staff

- a. Melissa Klaus – Purchasing Coordinator
Effective Date – June 23, 2017
Other Employment

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3. Head Start
 - a. Teaching Staff
 - 1) Nicole Thompson - Head Start Teacher
Effective Date – June 16, 2017
Personal
 - b. Assistant Teaching Staff
 - 1) Amber Brown – Assistant Teacher
Effective Date – June 16, 2017
Personal
 - 2) Linda Vickery – Assistant Teacher
Effective Date – June 16, 2017
Personal
 - 3) Pamela Wood – Assistant Teacher
Effective Date – June 16, 2017
Personal
 - c. Family Engagement Workers
 - 1) Maria Lopez – Long Term Substitute Family Engagement Worker
Effective Date – May 30, 2017
Personal

N. Terminations

No items to consider.

O. Other

1. Professional Staff
 - a. Julie (Binder) Vinokurov – Speech & Language Pathologist Evaluator
Correct Effective Date to June 13, 2017
Recommended Annual Salary - \$59,047 (M Step 1) prorated
 - b. The Director of Professional Learning has requested one of its Professional Staff members work beyond the 194 days in their regular 2016-2017 calendar to facilitate Reading Olympics program with duties that occur over the summer. Additional Days not to exceed ten (10) days. Costs are covered with revenue generated from Reading Olympics program.

Employee	# of Days
Patrice Semicek	10 days

- c. To approve additional hours over the summer to assist with school-age summer projects at a rate of \$36/hour.

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Employee	Position	# of Hours
Melissa Hamilton	Teacher, Life Skills	7
Kristen McGeary	Teacher, Autism	7
Jaclyn Schmidt	Teacher, MDS	7
Darlene Anderson	Adapted Physical Education	28
Laura Sirico	Social Worker	28
Amanda Snyder	Social Worker	28

- d. Bridget McGuigan – School Nurse
Correct additional days working to 13.5 during the summer to meet the needs of the EI program at her per diem rate
- e. Patricia Marino – Long Term Substitute MDS Teacher
End of Long Term Substitute assignment effective June 2, 2017
- f. To utilize the following staff in the summer of 2017 for Extended School Year Program. They will be paid per MCIUEA contractual rate:

Employee	Position	# of Hours
Robin Fittipaldi	Autistic Support Teacher	120
Colleen Hallman	Autistic Support Teacher	120
Theresa Lewandowski	Autistic Support Teacher	120
Caitlin McCulley	Autistic Support Teacher	120
John Mould	Autistic Support Teacher	120
Sonya Myers	Autistic Support Teacher	120
Jaclyn Schmidt	Teacher (MDS)	120
Suzanne First	Speech & Language Pathologist	100
Lynne Fratta	Speech & Language Pathologist	100
Barbara Maurer	Vision Teacher	125
Shannon Stoddard	Hearing Teacher	75
Elizabeth Resch	Transition Teacher	120
Kimberly Harvey	Teacher Emotional Support	100
Matthew Hook	Teacher Emotional Support	100
Julia Doll	School Counselor/Social Worker	20
Laura Sirico	School Counselor/Social Worker	20
Patricia Marino	Homebound Instructor	25

2. Professional Contracts

Temporary Professional Employees who have been rated satisfactory at the conclusion of three years of service receive a Professional Employee Contract under the School Code. We have ten (10) teachers recommended for the award of their Professional Contract:

Employee	Position
Kathleen Foschetti	Speech Language Pathologist
Candice Klenk	Speech Language Pathologist
Heather Roy	Teacher, Early Intervention
Esther Rineer	Teacher, Early Intervention

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Amanda Landis	Speech Language Pathologist
Dustin Distanislaio	Teacher, Transition
Melissa Hamilton	Teacher, Life Skills
Francis Boyle	Teacher, Emotional Support
Kristen McGeary	Teacher, Autism
Lauren Todd	Training & Consulting Specialist

3. Summer Employment
 - a. Brianna Conaway – Summer Maintenance
Rate - \$10/hour
Effective Date – June 5, 2017

It was moved by Hakes, seconded by Williams, that the Intermediate Unit Board approve the Substitute Teacher/Teacher Assistant rates for the 2017-2018 school year as listed above under IX.A.6. Motion carried; 14 ayes; 1 nay [England]; 6 absent. (Attachment IX.A.6.)

It was moved by Chmielewski, seconded by Williams, that the Intermediate Unit Board approve the Personnel Matters as listed above, IX.A.1.2.3.4.5.; IX.B.G.H.I.J.K.M.O. Motion carried; 14 ayes; 1 nay [Scheuren]; 6 absent. (Attachments IX.A.1.2.3.4.5.a), 5.b), 5.c), 5.d), 5.e), and IX.B.1.)

X. Other Matters for Consideration

A. BUSINESS SERVICES

— STAN WISLER, CFO AND DIRECTOR

GENERAL OPERATIONS

To authorize the approval of the following list of depositories for the 2017/2018 fiscal year:

- Citizens Bank
- Key Bank
- PayPal
- Pennsylvania Local Government Investment Trust (PLGIT)
- Pennsylvania School District Liquid Asset Fund (PSDLAF)
- PNC Bank
- Santander Bank
- Stripe Incorporated
- TD Bank
- US Bank
- Wells Fargo
- World Pay

To accept the 2017/2018 Montgomery County School Entities Joint Purchasing preliminary bid schedule that reflects the supply and service bids that will be coordinated by the MCIU.

To authorize the appropriate officers to enter into an agreement with Immaculata University for the Dietetic Internship program for the 2017/2018 school year. This program provides 9 days of support from a Dietetic Intern to the Health & Nutrition Services program.

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To authorize the appropriate officers to enter into a sub-grant agreement for the implementation of Individuals with Disabilities Education Improvement Act-B (IDEA) Use of Funds Agreement between the Montgomery County Intermediate Unit and the Upper Perkiomen School District. The MCIU agrees to make “pass through” payments to the District based on the IDEA guidelines for the period of July 1, 2016 through June 30, 2017, with the option to carryover funds to September 30, 2018.

To authorize the appropriate officers to enter into a Summer Food Service Program Vended Meal Site Agreement with the George Washington Carver Center for the period of July 5, 2017 through August 16, 2017.

To authorize the appropriate officers to enter into a service agreement with the Pennsylvania Department of Education, Division of Food and Nutrition Services for the Summer Food Services Program for the period of July 5, 2017 to August 16, 2017. Summer meals will be provided at three sites.

REVENUE

To authorize the appropriate officers to enter into a contract agreement between the Montgomery County Intermediate Unit and the North Montco Technical Career Center for business administration services for the period of July 1, 2017 through June 30, 2018 in the per month amount of \$6,712.65.

To authorize the appropriate officers to enter into a contract agreement between the Montgomery County Intermediate Unit and the North Montco Technical Career Center for payroll services for the period of July 1, 2017 through June 30, 2018 in the amount of \$27,400.00.

To authorize the appropriate officers to enter into a service agreement between the Montgomery County Intermediate Unit and the School District of Springfield Township for temporary payroll administration services in the amount of \$13,350 for the period of June 12, 2017 through August 18, 2017.

To authorize the appropriate officers to enter into a Subcontract Agreement for the School Based ACCESS Program between the Montgomery County Intermediate Unit and the districts listed below for the 2017-2018 school year. The districts will reimburse the MCIU on a bi-annual basis at an amount equal to 9% of the ACCESS dollars earned for the period of July 1, 2017 through June 30, 2018.

- Abington School District
- Lower Moreland Township School District
- School District of Upper Dublin
- Wissahickon School District

To authorize the appropriate officers to enter into a contract agreement between the Montgomery County Intermediate Unit and the districts listed below for medical practitioner review and authorization for the school based ACCESS program for the period of July 1, 2017 through June 30, 2018 in the amount of \$2,570.00 for each district:

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- Perkiomen Valley School District
- Spring-Ford Area School District

EXPENSES

The Administration requests approval to renew the agreement between the Montgomery County Intermediate Unit and Kremmer's Café and Catering, LLC to provide food services for the Head Start Program in for the period of July 1, 2017 through June 30, 2018.

To authorize the appropriate officers to enter into a contract agreement with Personal Healthcare to provide nursing services on school buses/vehicles for the period of July 1, 2017 to June 30, 2018 at an hourly rate of \$45 per hour.

To authorize the appropriate officers to enter into a contract agreement with Amanda Cornell to provide registered dietician services for the Head Start program for the period of July 1, 2017 to June 30, 2018 at an hourly rate of \$35 per hour, not to exceed \$3,000.00.

To authorize the appropriate officers to enter into an agreement with HRH-Willis Associates for the 2017/2018 property & liability insurance as detailed on the attached insurance summary. As recommended and approved in 1994, we will continue our worker's compensation coverage through the School Districts Insurance Consortium (SDIC), which the Intermediate Unit joined on July 1, 1994.

B. NON-PUBLIC SERVICES

— DR. KEN VOSS, DIRECTOR

No items to consider.

C. PENNSYLVANIA TRAINING AND TECHNICAL ASSISTANCE NETWORK (PATTAN)

— REBECCA FOGLE, ACTING DIRECTOR

EXPENSES

To authorize the appropriate officers to enter into contract agreements with the following presenters to present Fingerspelling: Students' Link to Literacy on July 6 and 7, 2017 at the summer institute in the amounts listed below:

• Leonard S. Granda	\$ 960.46
• Bridget Sabatke	1,726.00

To authorize the appropriate officers to enter into a contract agreements with Codocac "Cody" Colchado, Jr. to present at the Family Learning Center conference on June 23 and 24, 2017 in the amount of \$2,500.00.

To authorize the appropriate officers to enter into contract agreements with the following presenters that will present at the Great Starts Conference in June 2017 on the topics and amounts listed below:

• Susan Good, CCHC	Head Bumps Matter – Playing Safely	\$ 260.42
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• James Spangler, OD	Vision thinking Beyond 20/20	464.10
• Jennifer Reesman, Ph.D., ABPP	Traumatic Brain Injury in Early Childhood	1,197.99

D. PROFESSIONAL LEARNING

— DR. DONNA GAFFNEY, DIRECTOR

REVENUE

To authorize the appropriate officers to enter into a contract agreement between the Montgomery County Intermediate Unit and the School District of Upper Dublin to provide mathematics professional development and instructional coaching for the period of August 30, 2017 to April 1, 2018 in the amount of \$8,400.00.

To authorize the appropriate officers to enter into a contract agreement between the Montgomery County Intermediate Unit and the School District of Upper Dublin to provide science professional development and instructional coaching for the period of August 30, 2017 to May 30, 2018 in the amount \$6,000.00.

To authorize the appropriate officers to enter into a contract agreement between the Montgomery County Intermediate Unit and the Perkiomen Valley School District to provide professional development – Designing Instruction for Student Independence on May 16, 2017 in the amount of \$600.00.

To authorize the appropriate officers to enter into a contract agreement between the Montgomery County Intermediate Unit and the School District of Upper Dublin to provide professional development – 6th grade Math Curriculum Writing Support on May 25, 2017 in the amount of \$900.00.

To authorize the appropriate officers to enter into a contract agreement between the Montgomery County Intermediate Unit and the Presbyterian Church Weekday School to provide professional development on Pennsylvania Early Learning Standards on October 9, 2017 in the amount of \$600.00.

To authorize the appropriate officers to enter into a contract agreement between the Montgomery County Intermediate Unit and the Colonial School District to provide professional development on Google Suite for Education on June 13, 2017 in the amount of \$1,200.00.

To authorize the appropriate officers to enter into a contract agreement between the Montgomery County Intermediate Unit and the School District of Springfield Township to provide professional development on Shared and Guided Reading on June 20, 2017 in the amount of \$900.00.

To authorize the appropriate officers to enter into a contract agreement between the Montgomery County Intermediate Unit and the School District of Springfield Township to provide professional development to 7th grade teachers and instructional coaches to support the needs of English learners for the period of August 2017 through March 2018 in the amount of \$3,900.00.

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To authorize the appropriate officers to enter into a contract agreement between the Montgomery County Intermediate Unit and the districts listed below to provide Montgomery Virtual Program (MVP) services for the dates listed:

• Hatboro-Horsham School District	July 1, 2017 through June 30, 2018
• Huntingdon Area School District	March 24, 2017 through and including the period of July 1, 2017 through July 30, 2018
• Wissahickon School District	April 25, 2017 through and including the period of July 1, 2017 through July 30, 2018
• Bryn Athyn Church School	June 1, 2017 through June 30, 2018
• North Penn School District	July 1, 2017 through June 30, 2018

To authorize the appropriate officers to enter into a contract agreement between the Montgomery County Intermediate Unit and the districts listed for VHS consortium participation membership for the period of July 1, 2017 through June 30, 2017 in the amounts listed below:

• Colonial School District	Annual membership fee of \$7,000.00
• School District of Jenkintown	Annual membership fee of \$5,400.00

EXPENSES

To authorize the appropriate officers to enter into a contract agreement with Defined Learning Marketing to purchase and resell Defined STEM licenses to districts for the period of May 17, 2017 through May 15, 2018 for the pricing listed below:

• 1 Year Defined STEM license	\$2,000.00
• 3 Year Defined STEM license	4,500.00
• 6 Year Defined STEM license	6,000.00

To authorize the appropriate officers to enter into a contract agreement with Heinemann to provide the following courses on the dates and for the amounts listed below:

• Leveled Literacy Intervention - Primary	August 7, 8, 2017, October 20, 2017	\$9,000.00
• Leveled Literacy Intervention - Intermediate	August 9, 10, 2017, October 23, 2017	9,000.00
• Continuum of Literacy Learning	October 25, 2017	4,500.00
• Continuum of Literacy Learning	August 2, 2017	4,500.00
• Grades K-2 – Strategies and Structure for Teaching Writing – Primary	November 15, 2017	8,640.00 <i>(total for both dates)</i>
• Grades 3-8 - Strategies and Structure for Teaching Writing – Intermediate	November 16, 2017	

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<ul style="list-style-type: none"> • Fountas and Pinnell Guided Reading – Primary • Fountas and Pinnell Guided Reading – Intermediate 	<p>August 3, 2017</p> <p>August 4, 2017</p>	<p>9,000.00</p> <p><i>(total for both dates)</i></p>
<ul style="list-style-type: none"> • Fountas and Pinnell Guided Reading – Primary • Fountas and Pinnell Guided Reading – Intermediate 	<p>October 19, 2017</p> <p>October 24, 2017</p>	<p>9,000.00</p> <p><i>(total for both dates)</i></p>
<ul style="list-style-type: none"> • Consulting Author Engagement with Sue O’Connell 	<p>March 7, 2018</p>	<p>3,840.00</p>

To authorize the appropriate officers to enter into a contract agreement with Richard Kiker to provide the following courses on the dates and amounts listed below:

<ul style="list-style-type: none"> • Building Social Media for Educators: Online Course 	<p>June 26, 2017 to July 26, 2017</p>	<p>\$2,700.00</p>
<ul style="list-style-type: none"> • Building Google Tools for Educators: Online Course 	<p>July 24, 2017 to August 24, 2017</p>	<p>2,700.00</p>

To authorize the appropriate officers to enter into a contract agreement with Ashley S. McAndrew to provide the following ESL courses on the dates and amounts listed below:

<ul style="list-style-type: none"> • Course 3: Literacy Acquisition/Cohort 2 	<p>State date: August 21, 2017</p> <p>End date: October 13, 2017</p>	<p>\$3,000.00</p>
<ul style="list-style-type: none"> • Course 6: Assessing ESL Students/Cohort 1 	<p>State date: August 28, 2017</p> <p>End date: October 13, 2017</p>	<p>3,000.00</p>

To authorize the appropriate officers to enter into a general consultant agreement with Kiker Learning LLC to provide the following Google Education workshops; the presenters, dates and amounts are listed below:

<ul style="list-style-type: none"> • Chris McCaffrey - Google and the Student Centered Math Secondary Classroom 	<p>August 14, 2017</p>	<p>\$2,750.00</p>
<ul style="list-style-type: none"> • Sara Bower – Google Innovative Approaches for Literacy 	<p>August 17, 2017</p>	<p>2,750.00</p>
<ul style="list-style-type: none"> • Richard Kiker – Google Educator Certification Boot Camp Level 1 	<p>August 15, 2017</p> <p>August 16, 2017</p>	<p>5,000.00</p>
<ul style="list-style-type: none"> • Richard Kiker - Google Educator Certification Boot Camp Level 2 	<p>October 4, 2017</p>	<p>2,750.00</p>

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To authorize the appropriate officers to enter into a general consultant agreement with Brett D. Moulding to provide Montgomery County Schools professional development on “A Vision and Plan for Science Teaching and Learning” on October 24 and 25; December 12 and 13, 2017 in the amount of \$20,500.00.

To authorize the appropriate officers to enter into a general consultant agreement with Vanessa Prince to provide hybrid consulting and support services as per contract with the Spring-Ford Area School District for the period of September 7, 2017 through May 24, 2018, in the amount of \$400 a day.

To authorize the appropriate officers to enter into a general consultant agreement with Edmentum to provide MVP services for the period of June 1, 2017 through May 31, 2018 in various amounts from \$1,800 to \$2,000 depending on service provided.

To authorize the appropriate officers to enter into a general consultant agreement with Corwin Press – A SAGE Company to provide seminars on high impact instructional coaching on October 3, 2017 and May 1, 2018 in the amount of \$15,000.00.

E. STUDENT SERVICES

— DR. LOIS ROBINSON, DIRECTOR

REVENUE

To authorize the appropriate officers to enter into an intergovernmental contract agreement between the Montgomery County Intermediate Unit and the districts listed below to provide shared special education services in the amounts listed. Final billing will be based on actual services provided to the districts.

• Colonial School District	\$1,042,201.10
• Commonwealth Charter Academy	320.54
• Methacton School District	519,972.03
• Norristown Area School District	445,905.00
• Perkiomen Valley School District	733,515.29
• Radnor School District	31,890.00
• School District of Upper Dublin	151,018.76
• Upper Merion Area School District	185,628.39
• Upper Perkiomen School District	236,035.18
• Scranton School District	67,110.50
• School District of Springfield Township	93,609.59

To authorize the appropriate officers to approve the addendums to the 2016/2017 district cost plans between the districts listed below and the Montgomery County Intermediate Unit. The addendum amounts listed below will be reflected in the final billing.

• Pottstown School District	Bilingual Psychological Eval. \$2,000 – <i>total \$2,000</i> Bilingual Speech Eval. \$700 – <i>total \$700</i>
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• Upper Moreland School District	Bilingual Psychological Eval. \$2,000 – <i>total \$2,000</i>
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EXPENSES

To authorize the appropriate officers to enter into a general consultant agreement with Laila Way to provide EI services for PCA and behavior supervision consultation in the amounts of \$22 to \$62 an hour for period of May 1, 2017 through June 30, 2017.

To authorize the appropriate officers to approve the lease agreement with the Audubon YMCA for the period of July 1, 2017 through June 30, 2018 in the amount of \$1,850 per month.

To authorize the appropriate officers to enter into an contract amendment with the Montgomery County Department of Behavioral Health/Developmental Disabilities for the period of July 1, 2016 through June 30, 2017 for the increased amount of \$20,000.00.

To authorize the appropriate officers to enter into an agreement of services with KenCrest and the MCIU will provide skills trainer support to students enrolled in the Project Search Program for the period of September 5, 2017 through June 30, 2018 in the amount of \$17,322.90.

F. TECHNOLOGY SERVICES

— GAIL KENNEDY, DIRECTOR

REVENUE

To authorize the appropriate officers to enter into a contract agreement between the Montgomery County Intermediate Unit the districts listed below to provide Discovery Education Streaming for the period of July 1, 2017 through June 30, 2018 in the amounts listed:

• Armenian Sisters Academy	Discovery Education Streaming – Plus Package	\$ 188.00
• Colonial School District	Discovery Education Streaming – Basic Package	4,708.20
• Holy Child School at Rosemont	Discovery Education Streaming – Plus Package	705.00
• Pottstown School District	Discovery Education Streaming – Basic Package	3,272.85
• Upper Moreland School District	Discovery Education Streaming – Basic Package	3,247.65

To authorize the appropriate officers to enter into a service agreement between the Montgomery County Intermediate Unit and the districts listed for eRate Services for the period of July 1, 2017 through June 30, 2018 in the amounts listed below:

• Colonial School District	\$6,000.00
• School District of Cheltenham Township	3,000.00
• Spring-Ford Area School District	6,000.00
• School District of Upper Dublin Township	6,000.00

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To authorize the appropriate officers to enter into a service agreement between the Montgomery County Intermediate Unit and the districts listed for Internet Services for the period of July 1, 2017 to June 30, 2018 in the amounts listed below:

• Colonial School District	\$ 22,452.48
• School District of Cheltenham Township	22,452.48
• Eastern Center for Arts and Technology	8,548.38
• Father Judge High School	4,687.50
• Lower Moreland Twp. School District	24,852.48
• Norristown Area School District	24,852.48
• North Montco Technical Career Center	17,903.38
• Pottstown School District	16,452.48
• Spring-Ford Area School District	29,652.48
• School District of Upper Dublin Township	24,852.48
• Upper Moreland School District	15,252.48

To authorize the appropriate officers to enter into a service agreement between the Montgomery County Intermediate Unit and the districts listed to renew PowerSchool student information system for the period of July 1, 2017 through June 30, 2018 in the amounts listed below:

• Colonial School District	\$ 23,807.00
• Pottsgrove School District	23,153.00
• School District of Cheltenham Twp.	34,406.75

To authorize the appropriate officers to enter into a service agreement between the Montgomery County Intermediate Unit and the districts listed to below for Schoology subscription for the period of July 1, 2017 through June 30, 2018:

• Pottsgrove School District	\$8,750.00
• Villa Maria Academy High School	2,230.00
• Wissahickon School District	10,944.00

To authorize the appropriate officers to enter into a service agreement between the Montgomery County Intermediate Unit and the districts listed below for SAFARI Montage annual renewal agreement for the period of July 1, 2017 to through June 30, 2018:

• Colonial School District	\$4,900.00
• School District of Cheltenham Township	4,900.00

To authorize the appropriate officers to enter into a service agreement between the Montgomery County Intermediate Unit and St. Mary School for web development – Scrips Fundraising module in the amount of \$610.00 for the period of May 1, 2016 through June 30, 2017.

To authorize the appropriate officers to enter into a service agreement between the Montgomery County Intermediate Unit and St. Mary School for annual hosting/support for the period of July 1, 2017 through June 30, 2018 in the amount of \$200.00.

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To authorize the appropriate officers to enter into a service agreement between the Montgomery County Intermediate Unit and the Perkiomen Valley School District for the PIMS oversight and submission for the period of July 1, 2017 through June 30, 2018 in the amount of \$47,600.00.

To authorize the appropriate officers to enter into a service agreement between the Montgomery County Intermediate Unit and the School District of Cheltenham Township to provide annual hosting services of library software for the period of July 1, 2017 through June 30, 2018 in the amount of \$2,568.00.

To authorize the appropriate officers to enter into a service agreement between the Montgomery County Intermediate Unit and PA Virtual Charter School to provide Lync Voice services for the period of July 1, 2017 through June 30, 2018 in the amount of \$21,413.00.

To authorize the appropriate officers to enter into a service agreement between the Montgomery County Intermediate Unit and the Spring-Ford Area School District to provide Single Sign-On Application for annual support and license renewal in the amount of \$5,650.00 for the period of July 1, 2017 through June 30, 2018.

EXPENSES

To authorize the appropriate officers to enter into a general consultant agreement with Schoology for the period of July 1, 2017 through June 30, 2018 in the following amounts:

• Student Enrollment of 3,500	\$17,850.00
• Student Enrollment of 2,330	10,485.00
• Student Enrollment of 950	4,275.00

To authorize the appropriate officers to enter into a partnership agreement with Canvas for the period of July 1, 2017 through June 30, 2018, rates based on use.

To authorize the appropriate officers to enter into a consortium contract amendment with PAIU for the period of July 1, 2017 through June 30, 2018 in the amount of \$850.00 per month.

G. ADMINISTRATION

— DR. BRADLEY C. LANDIS, ASSISTANT EXECUTIVE DIRECTOR

To approve the second reading and adoption of the following policies:

POLICY #	TITLE
246	Student Wellness (Revised)
800.1	Email Retention (New)

To cancel the July 2017 MCIU Board meeting and to authorize the officers and administration of the Montgomery County Intermediate Unit to take the necessary steps to pay bills and salaries during the time between the June and August meetings.

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It was moved by Williams, seconded by Scheuren, that the Intermediate Unit Board approve the Other Matters for Consideration as listed above, X.A.C.D.E.F.G. (including amendments to Items X.A.1. and X.A.4. as noted above.) Motion carried; all ayes. (Attachments X.A.2.; X.A.15; and X.G.1.)

XI. Persons Desiring to be Heard

Dr. George invited all MCIU board members to attend MCIU's Opening Day event on August 22, 2017 beginning at 8:00 a.m. at North Penn High School. Dr. George thanked MCIU board members for their continued support and wished everyone a great summer.

XII. Adjournment

The date of the next Intermediate Unit Board Meeting:
Wednesday, August 23, 2017
6:15 p.m. – Committee-of-the-Whole Meeting
7:00 p.m. – Regular Action Meeting
Washington A Conference Room, 2 W. Lafayette Street

The Intermediate Unit Board adjourned the meeting at 8:09 p.m.