

*Official Proceedings of the  
Montgomery County Intermediate Unit  
Board of Directors Meeting  
August 28, 2019*

The regular meeting of the Montgomery County Intermediate Unit Board of Directors was held on Wednesday, August 28, 2019, in the Montgomery County Intermediate Unit Main Office Building, 2 West Lafayette Street, Norristown, Pennsylvania.

President Maura Buri called the meeting to order at 8:11 p.m. Following the pledge of allegiance, President Buri called the roll. Attendance was as follows:

Intermediate Unit Board: Brian Allen; Joseph Antonio; Bonita Barnhill; Maura Buri; Thomas DiBello; Bill England; Debra Finger; Janet Flisak; Leslie Finegold; Dr. Gene Halus; Tameata Jordan; Robert Lindgren; Janice Pearce; Juliane Ramić; Michael Ryan; Dr. Joan Ryder Ludwig; Philip Schwarz; and Patrick Wicks.

Absent: Michael Berardi; Judy Maginnis and Jennifer Wilson.

Intermediate Unit: Dr. John J. George; Dr. Bradley C. Landis; Dr. Holly Acosta; Sandra Edling; Rebecca Fogle; Dr. Donna Gaffney; Jack Hurd; Gail Kennedy; Dr. Brittany Lourea-Waddell; Valentina Viletto, Esq.; and Mary Dougherty.

Solicitor: Jeffrey T. Sultanic, Esq.

Guests: Jonathan Alessi; Thomas Calvario; Dan Currie; Hannah Messner; Tyler Michnicht; James Miller; Jane Mohler; Dr. Natalie Sokol; Debi Visnov; Dr. Ken Voss; and Dr. Mike Webb.

## **I. Call to Order**

- A. Following the pledge of allegiance and roll call, President Buri noted that there was no executive session prior to the start of the Board meeting.
- B. President Buri noted that there were no updates to the agenda
- C. President Buri asked if anyone present would like to address the Board. No one desired to speak.
- D. Appoint and welcome the following new MCIU Board member:
  1. Michael Berardi, Lower Moreland Township School District, to fill the unexpired term of Yuri Khalif until June 30, 2020.

**It was moved by England, seconded by Antonio, that the Intermediate Unit Board appoint the new MCIU Board member as listed above. Motion carried; all ayes.**

## **II. Communications**

**Board Secretary Dr. Halus nominated President Maura Buri to serve as the PSBA Voting Delegate to the PSBA 2019-2020 Delegate Assembly. A motion was made by DiBello, seconded by Finegold, to approve this nomination. Motion carried; all ayes.**

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The MCIU Board acknowledged receipt of the Limited Procedures Engagement (LPE) from the Pennsylvania Department of the Auditor General for the period of July 1, 2014 through June 30, 2018. (Attachment II.B.)

**III. Approval of Minutes**

A. Meeting of Wednesday, June 26, 2019

**It was moved by Finegold, seconded by Ramić that the Intermediate Unit Board approve the minutes of the June 26, 2019 meeting. Motion carried; all ayes. (Attachment III.A.)**

**IV. Approval/Ratification MCIU Bills**

*(Detailed list of bills are available)*

ITEM	PAGES	AMOUNT
June, 2019	1-6	\$ 9,338,109.01
July, 2019	7-13	\$11,059,363.72
August, 2019	14-18	\$ 6,991,526.38

TOTAL		<u>\$27,388,999.11</u>
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**V. COMBINED FINANCIAL REPORT – JUNE 2019**

Beginning Intermediate Unit Funds	\$ 56,341,498.72
Other Adjustment	\$ 0.00
Receipts:	
Revenue Received	<u>\$ 8,001,617.77</u>
Total Receipts	<u>\$ 8,001,617.77</u>
Total Receipts Plus Beginning Cash Balance	\$ 64,343,116.49
Less: Disbursements – June 2019 Checks	\$ (13,549,902.73)
Ending Intermediate Unit Funds per Books	<u>\$ 50,793,213.76</u>

**CASH ANALYSIS – JUNE 2019**

Money Market Accounts:	
Citizens Bank Food Service	\$ 26,693.50
PLGIT	\$ 117,352.79
PSDLAF	\$ 7,408,665.31
TD Bank	<u>\$ 694,908.72</u>
Total Interest Bearing Accounts	<u>\$ 8,247,620.32</u>
Disbursement in Transit	\$ (36,784.18)
Deposit in Transit	\$ -
Disbursement Accounts – Outstanding Checks	\$ (788,520.69)
Investments	\$ 43,370,898.31
Cash Balance Per Bank	<u>\$ 50,793,213.76</u>

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**COMBINED FINANCIAL REPORT – JULY 2019**

Beginning Intermediate Unit Funds		\$	50,793,213.76
Other Adjustment		\$	-
Receipts:			
Revenue Received	\$	4,725,729.80	
Total Receipts		\$	<u>4,725,729.80</u>
Total Receipts Plus Beginning Cash Balance		\$	55,518,943.56
Less: Disbursements – July 2019 Checks		\$	(11,060,508.96)
Ending Intermediate Unit Funds per Books		\$	<u><u>44,458,434.60</u></u>

**CASH ANALYSIS – JULY 2019**

Money Market Accounts:			
Citizens Bank Food Service	\$	26,688.50	
PLGIT	\$	151,333.28	
PSDLAF	\$	7,792,542.15	
TD Bank	\$	<u>666,134.98</u>	
Total Interest Bearing Accounts		\$	<u>8,636,698.91</u>
Disbursement in Transit		\$	(18,084.82)
Deposit in Transit		\$	33,747.19
Disbursement Accounts – Outstanding Checks		\$	(324,824.99)
Investments		\$	36,130,898.31
Cash Balance Per Bank		\$	<u><u>44,458,434.60</u></u>

**VI. INVESTMENT OF FUNDS – JUNE 2019**

Beginning Balance	\$	43,344,925.79
Purchases	\$	25,972.52
Redemptions		
Ending Balance	\$	<u><u>43,370,898.31</u></u>

Interest earned on investments is as follows:

**INTEREST EARNED – JUNE 2019**

Bank Account	Bank Account Interest	CD Interest
PLGIT	\$ 214.66	\$ 25,972.52
TD BANK	\$ 515.10	\$ -
PSDLAF	\$ 15,680.84	\$ 76,975.47
TOTAL	\$ <u>16,410.60</u>	\$ <u>102,947.99</u>

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**INVESTMENT OF FUNDS – JULY 2019**

Beginning Balance	\$ 43,370,898.31
Purchases	\$ -
Redemptions	\$ (7,240,000.00)
Ending Balance	<u>\$ 36,130,898.31</u>

Interest earned on investments is as follows:

**INTEREST EARNED – JULY 2019**

Bank Account	Bank Account	
	Interest	CD Interest
PLGIT	\$ 233.30	\$ -
TD BANK	\$ 508.79	\$ -
PSDLAF	\$ 11,072.54	\$ 47,223.29
TOTAL	<u>\$ 11,814.63</u>	<u>\$ 47,223.29</u>

**VII. Budgets**

**A. New and Proposed Budgets**

**1. Title III Grant Budget**

Office of Professional Learning

7/1/19 – 9/30/20

**\$ 182,428**

The Administration requests approval of the 2019/2020 Title III grant for Language Instruction for Limited English Learners in the amount of \$179,020.00 and Immigrant funds in the amount of \$3,408.00. This federal program provides funds to support English language learners in Montgomery County, PA. Total allocation \$182,428.00. A summary budget is attached.

**2. Workforce Innovation and Opportunity Act Grant from Montco Works**

Office of Student Services

7/1/19 – 6/30/20

**\$ 1,133,200**

The Administration requests approval of the 2019/2020 Workforce Innovation and Opportunity Act (WIOA) Grant from MontcoWorks, the Montgomery County Workforce Development Board in the allocation amount of \$1,133,200.00. These funds are for the employment and skill development services for WIOA-eligible youth and young adults in Montgomery County. A summary budget is attached.

**3. IDEA Federal Regular Program (Section 611, Component 1) for Early Intervention Programs**

Office of Early Childhood Services

7/1/19 – 6/30/20

**\$ 2,353,103**

The Administration requests approval of the Section 611 grant funds from the Pennsylvania Office of Child Development and Early Learning in the amount of \$2,353,103.00 for the period July 1, 2019 to

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June 30, 2020. A summary budget is attached.

**4. IDEA Federal Early Intervention Project (Section 619)**

Office of Early Childhood Services

7/1/19 – 6/30/20

**\$ 502,975**

The Administration requests approval of the Section 619 grant funds from the Pennsylvania Office of Early Child Development and Early Learning in the amount of \$502,975.00 for the period July 1, 2019 to June 30, 2020. A summary budget is attached.

**5. State Early Intervention Program Budget**

Office of Early Childhood Services

7/1/19 – 6/30/20

**\$ 22,230,640**

The Administration requests approval of the State Early Intervention Program grant from the Pennsylvania Office of Child Development and Early Learning in the amount of \$22,230,640.00 for the period July 1, 2019 to June 30, 2020. A summary budget is attached.

**6. Early Intervention ACCESS Budget**

Office of Early Childhood Services

7/1/19 – 6/30/20

**\$ 1,174,393**

The Administration requests approval of the ACCESS program budget for the expected usage of ACCESS reimbursement funds for the early intervention program in the amount of \$1,174,393.00 for the period July 1, 2019 to June 30, 2020. A summary budget is attached.

**7. Age of Beginner Services Budget**

Office of Early Childhood Services

7/1/19 – 6/30/20

**\$ 2,042,314**

The Administration requests approval of the 2019/2020 Age of Beginner Services budget in the amount of \$2,042,314. This program provides kindergarten eligible children with services through the early intervention program. Children are eligible for this program based on parental choice and funding comes from the school district of residence. A summary budget is attached.

**8. Title 1A Grant Budget**

Office of Student Services

7/1/19 – 9/30/20

**\$ 182,985**

The Administration requests approval of the 2019/2020 Title 1A grant in the amount of \$182,985.00. A summary budget is attached.

**9. Title 1D Grant Budget**

Office of Student Services

7/1/19 – 9/30/20

**\$ 360,076**

The Administration requests approval of the 2019/2020 Title 1D grant in the amount of \$360,076.00. A summary budget is attached.

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**10. Teacher in the Work Place Grant Budget**

Office of Student Services

7/1/19 – 9/30/20

**\$ 202,820**

The Administration requests approval of the 2019/2020 Teacher in the Work Place Grant in the amount of \$202,820.00. This program connects schools and businesses to support training for the 21<sup>st</sup> century. A summary budget is attached.

**B. Initial Budgets**

*No items to consider.*

**C. Changes to Initial Budgets**

**1. 2018/2019 PaTTAN Core Budget Revision**

Office of PaTTAN

7/1/18 – 9/30/20

**\$ 7,092,047**

The Administration requests approval of the budget revision for the 2018/2019 PaTTAN Core budget in the allocation amount of \$7,092,047.00. This revision reflects an increase of federal funds in the amount of \$1,392,887.00 A summary budget is attached.

**2. 2018/2019 WIOA Budget Revision**

Office of Student Services

7/1/18 – 6/30/19

**\$ 1,269,289**

The Administration requests approval of the budget revision in the total amount of \$1,269,289.00. A summary budget is attached.

**D. Budgetary Transfers**

**1. Office of Business Services**

2018/2019 Budget Transfers

To authorize the appropriate business office staff to complete the budget transfers necessary to close out the 2018/2019 fiscal year operations. A list of all transfers made will be presented to the Board for ratification at the September 25, 2019 board meeting.

**It was moved by England, seconded by DiBello, that the Intermediate Unit Board approve/ ratify the payment of MCIU Bills; accept the Combined Financial Reports for June and July 2019; approve/ratify the Investment of Funds as noted for June and July 2019; and approve the New and Proposed, Changes to Initial Budgets, and Budgetary Transfers as listed above VII.A., VII.C., and VII.D. Motion carried; all ayes. (Attachments IV. and VII.A.1.2.3.4.5.6.7.8.9.10. and C.1.2.)**

**VIII. PERSONNEL MATTERS**

— MR. JACK HURD, DIRECTOR

**A. General**

1. To authorize the appropriate officers to enter into a contract agreement with Dr. Joy Mckenzie, Educational Consultant at a rate of \$85/hour not to exceed 400 hours as part of the Harrisburg Recovery Project.

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2. Carl Blessing - Temporary Business Administrator to support Harrisburg Recovery Project. He will be paid a per diem rate of \$650/day for two days/week.

**B. Conference Requests**

1. To approve nine (9) out of state conference requests.

**C. Employment – Ratifications**

1. Administrative Staff
  - a. Christine Riley-Anderson – Grant Supervisor  
Recommended Annual Salary - \$90,000 (A5) prorated  
Effective Date – July 29, 2019  
*Replacement*
2. Professional Staff
  - a. Maria Bucciarelli – Long-Term Substitute Speech & Language Pathologist  
Recommended Annual Salary - \$57,831 (M Step 0) prorated  
Effective Date - July 3, 2019  
*Additional Temporary Staff Need*
  - b. Nicole Buckman – Occupational Therapist  
Recommended Annual Salary - \$63,043 (M Step 2)  
Effective Date – August 20, 2019  
*Additional Staff Need*
  - c. Michelle Cooley – Adapted Physical Education Teacher  
Recommended Annual Salary - \$65,108 (M Step 3)  
Effective Date – August 20, 2019  
*Replacement*
  - d. Tracee Pumo – Emotional Support Teacher  
Recommended Annual Salary - \$50,022 (B Step 1)  
Effective Date – August 20, 2019  
*Replacement*
  - e. Adrianna Savarese – School Counselor  
Recommended Annual Salary - \$60,977 (M Step 1)  
Effective Date – August 20, 2019  
*Replacement*
  - f. Alize Shechtman – Remedial Math Teacher  
Recommended Annual Salary - \$63,043 (M Step 2)  
Effective Date – August 20, 2019  
*Additional Staff Need*
  - g. Kathleen Welsh – Behavior Analyst  
Recommended Annual Salary - \$63,043 (M Step 2) prorated  
Effective Date – August 26, 2019  
*Additional Staff Need*

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3. Support Staff

- a. Aliza Coleman – Personal Care Assistant  
Recommended Hourly Rate - \$16.68/hr (194 days; 7hrs/day)  
Effective Date – August 19, 2019  
*Replacement*
- b. Charlotte Fetrow – Staff Nurse  
Recommended Hourly Rate - \$26.50/hr (194 days; 7.5hrs/day)  
Effective Date – August 26, 2019  
*Replacement*
- c. Robin Fittipaldi – Personal Care Assistant  
Recommended Hourly Rate - \$19.48/hr (194 days; 7hrs/day)  
Effective Date – August 20, 2019  
*Replacement*
- d. Amanda Foust – Teacher Assistant  
Recommended Hourly Rate - \$18.48/hr (194 days; 7.5hrs/day)  
Effective Date – August 20, 2019  
*Replacement*
- e. Rebecca Gabel – Secretary  
Recommended Annual Salary - \$43,000 (SS2) prorated  
Effective Date – September 3, 2019  
*Additional Staff Need*
- f. Jade Gallagher – Job Coach  
Recommended Hourly Rate - \$18.48/hr (194 days; 7hrs/day)  
Effective Date – August 19, 2019  
*Replacement*
- g. Gregory Gibson – Personal Care Assistant  
Recommended Hourly Rate - \$18.48/hr (194 days; 7hrs/day)  
Effective Date – August 20, 2019  
*Additional Staff Need*
- h. Carly Krause – Personal Care Assistant  
Recommended Hourly Rate - \$18.48/hr (194 days; 7hrs/day)  
Effective Date – August 19, 2019  
*Additional Staff Need*
- i. Kimberly Larrabee – Secretary (PaTTAN)  
Recommended Annual Salary - \$41,000 (SS2) prorated  
Effective Date – August 5, 2019  
*Replacement*



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- j. Jacklyn Lieberman – Job Coach  
Recommended Hourly Rate - \$15.23/hr (194 days; 7hrs/day)  
Effective Date – August 26, 2019  
*Replacement*
- k. Roneale Obey – Teacher Assistant  
Recommended Hourly Rate - \$15.23/hr (194 days; 7.5hrs/day)  
Effective Date – August 19, 2019  
*Additional Staff Need*
- l. Susan Resch – Teacher Assistant  
Recommended Hourly Rate - \$18.48/hr (194 days; 7.5hrs/day)  
Effective Date – August 26, 2019  
*Additional Staff Need*
- m. Amber Turtzo – Teacher Assistant  
Recommended Hourly Rate - \$15.23/hr (194 days; 7.5hrs/day)  
Effective Date – August 26, 2019  
*Additional Staff Need*
- n. Sharon Wiltsie – Staff Nurse  
Recommended Hourly Rate - \$26.50/hr (\$1.50/hr Stipend for additional responsibilities)  
(194 days; 7.5hrs/day)  
Effective Date – August 27, 2019  
*Additional Staff Need*
- 4. Head Start
  - a. Assistant Teaching Staff
    - 1) Nicola Brown – Teacher Assistant  
Recommended Hourly Rate - \$12.02/hr (188 days; 7.5hrs/day)  
Effective Date – August 20, 2019  
*Replacement*
    - 2) Jesusita Ramirez-Trejo – Teacher Assistant  
Recommended Hourly Rate - \$12.51/hr (188 days; 7/5hrs/day)  
Effective Date – August 26, 2019  
*Additional Staff Need*
- 5. Pre-K Counts
  - a. Teaching Staff
    - 1) Alyssa Armagost – Pre-K Counts Teacher  
Recommended Annual Salary - \$39,000  
Effective Date – August 19, 2019  
*Additional Staff Need*
    - 2) Casey Liguori – Pre-K Counts Teacher  
Recommended Annual Salary - \$39,000  
Effective Date – August 19, 2019

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*Additional Staff Need*

- 3) Kathryn Margraff – Pre-K Counts Teacher  
Recommended Annual Salary - \$39,000  
Effective Date – August 19, 2019  
*Additional Staff Need*

- 4) Marissa Mazza – Pre-K Counts Teacher  
Recommended Annual Salary - \$39,000  
Effective Date – August 26, 2019  
*Additional Staff Need*

b. Assistant Teaching Staff

- 1) Elizabeth Czarkowski – Teacher Assistant  
Recommended Hourly Rate - \$13.32/hr (194 days; 7hrs/day)  
Effective Date – August 20, 2019  
*Replacement*

- 2) Kathryn Graff – Teacher Assistant  
Recommended Hourly Rate - \$12.02/hr (194 days; 7hrs/day)  
Effective Date – August 20, 2019  
*Additional Staff Need*

- 3) Elizabeth Trinidad – Teacher Assistant  
Recommended Hourly Rate - \$13.32/hr (194 days; 7hrs/day)  
Effective Date – August 20, 2019  
*Replacement*

c. Family Engagement Workers

- 1) Jennifer DiRienzo – Family Engagement Worker  
Recommended Annual Salary - \$25,394 prorated  
Effective Date – August 5, 2019  
*Replacement*

**D. Change of Status – Ratifications**

1. Professional Staff

- a. Brianna Buckley – Speech & Language Pathologist  
Change Recommended Annual Salary to \$76,191 (M+30 Step 5)  
Effective Date – August 20, 2019  
*Educational Attainment*
- b. Eileen Ford  
Change from Full-Time School Counselor to Part-time (.8) School Counselor  
Change Recommended Annual Salary to \$88,608 (.8) (M+30 Step 15) prorated  
Effective Date – August 20, 2019  
*Voluntary reduction*

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- c. Carol Grubb – Project Consultant  
Change Recommended Annual Salary to \$98,171 (M+30 Step 12.5)  
Effective Date – July 1, 2019  
*Educational Attainment*
  - d. Molly Luke – Teacher, Early Intervention  
Change Recommended Annual Salary to \$70,837 (M+20 Step 4) prorated  
Effective Date – July 9, 2019  
*Educational Attainment*
  - e. Mary Madonna – Remedial Teacher  
Change Recommended Annual Salary to \$72,902 (M+20 Step 5)  
Effective Date – August 20, 2019  
*Educational Attainment*
  - f. Esther Rineer – Teacher, Early Intervention  
Change Recommended Annual Salary to \$79,036 (M+60 Step 5) prorated  
Effective Date – July 8, 2019  
*Educational Attainment*
  - g. Giuseppe Serrao  
Change to Lead Teacher, Emotional Support  
Recommended Annual Salary - \$113,590 (M+60 Step 15)  
Effective Date – August 19, 2019  
*Voluntary Status Change*
2. Support Staff
- a. Jill McGinn – Part-Time Medical Access Support  
Change Recommended Hourly Rate - up to \$25.02/hour for up to 17 hours/week  
Effective Date – August 20, 2019  
*Voluntary Reduction*
  - b. Karen Smith – Community & Government Relations Support  
Change from part-time (.5) to part-time (.45)  
Recommended Annual Salary - \$24,733  
Effective Date – July 1, 2019  
*Voluntary reduction*
3. Head Start
- a. Family Engagement Workers
    - 1) Enid Calderon  
Change to Family Engagement Worker – Head Start  
Recommended Annual Salary - \$25,912 prorated  
Effective Date – August 6, 2019  
*Replacement*

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4. Pre-K Counts
  - a. Teaching Staff
    - 1) Rachel Harmon  
Change to Teacher Pre-K Counts  
Change Recommended Annual Salary to \$39,000  
Effective Date – August 19, 2019  
*Additional Staff Need*
    - 2) Ashley Souder  
Change to Teacher Pre-K Counts  
Change Recommended Annual Salary to \$39,000  
Effective Date – August 19, 2019  
*Additional Staff Need*

**E. Additions to 2019-2020 Approved Substitute Lists – Ratifications**

Assistant Teaching Staff

Ruth Missfeldt – Effective August 21, 2019

Georgeanne Zvodar – Effective August 21, 2019

**F. Remove from 2019-2020 Approved Substitute Lists**

Assistant Teaching Staff

Nancy Campbell – Effective August 1, 2019

Macaela Collins – Effective Date August 1, 2019

Maike Purdhomme – Effective July 15, 2019

**G. Employment – Approvals**

1. Administrative Staff

- a. Jackie Castleman – Assistant Director for the Office of Academics  
Recommended Annual Salary - \$130,000 prorated  
Effective Date – To be determined  
*Harrisburg Recovery Project*
- b. Edmund Gooch – Assistant Director for the Office of Academics  
Recommended Annual Salary - \$122,000 prorated  
Effective Date – To be determined  
*Harrisburg Recovery Project*
- c. Dr. Latrice Mumin – Director of the Office of Accountability  
Recommended Annual Salary - \$130,000 prorated  
Effective Date – To be determined  
*Harrisburg Recovery Project*
- d. Aviele Koffler – Program Administrator – Mental Health Services  
Recommended Annual Salary - \$105,000 (A4) prorated  
Effective Date – September 16, 2019  
*Replacement*

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- e. Johnna Weller – Program Administrator – Professional Development Services  
Recommended Annual Salary – \$129,500 (A4)  
Effective Date – September 16, 2019  
*Replacement*
  
- 2. Professional Staff
  - a. Maria Bucciarelli – Speech & Language Pathologist  
Recommended Annual Salary - \$63,043 (M Step 2) prorated  
Effective Date – October 28, 2019  
*Replacement*
  
  - b. Sherry Hartman – Educational Consultant  
Recommended Annual Salary - \$81,233 (M Step 10) prorated  
Effective Date – To be determined  
*Additional Staff Need*
  
  - c. Carey Rhodes – Project Consultant  
Recommended Annual Salary - \$84,878 (M+20 Step 10) prorated  
Effective Date – To be determined  
*Replacement*
  
- 3. Support Staff
  - a. Cora Banks – Personal Care Assistant  
Recommended Hourly Rate - \$18.48/hr (194 days; 7hrs/day)  
Effective Date – September 3, 2019  
*Replacement*
  
  - b. Sonja Delligatti – Secretary (PaTTAN)  
Recommended Annual Salary - \$43,000 (SS2) prorated  
Effective Date – September 3, 2019  
*Replacement*
  
  - c. Karen Litak – Data Services Specialist  
Recommended Annual Salary - \$46,500 (SS1) prorated  
Effective Date – September 9, 2019  
*Additional Staff Need*
  
- 4. Pre-K Counts
  - a. Assistant Teaching Staff
    - 1) Erica Oscar – Teacher Assistant  
Recommended Hourly Rate - \$13.32/hr (194 days; 7hrs/day)  
Effective Date – To be determined  
*Replacement*
  
    - 2) Noel Penn – Teacher Assistant  
Recommended Hourly Rate - \$12.02/hr (194 days; 7hrs/day)  
Effective Date – To be determined  
*Replacement*

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- 3) Sefi Schiller – Teacher Assistant  
Recommended Hourly Rate - \$13.32/hr (194 days; 7hrs/day)  
Effective Date – September 3, 2019  
*Replacement*

**H. Change of Status - Approvals**

1. Support Staff
  - a. Tamara Darden - Change to Staff Accountant  
Recommended Annual Salary - \$57,500 (CTC 2)  
Effective Date – July 1, 2019  
*Harrisburg Recovery Project*

**I. Additions to 2019-2020 Approved Substitute Lists**

*No items to consider.*

**J. Leave of Absence Requests**

**Professional Staff**

Personal Leave (FMLA with benefits)

Madeline Betts – Teacher, Early Intervention

Effective Date – September 25, 2019

Personal Leave (FMLA with benefits)

Stacy Ann Donovan – Speech & Language Pathologist

Effective Date – September 11, 2019

**Pre-K Counts - Assistant Teaching Staff**

Personal Leave (Unpaid without benefits)

Busayo Oladiran – Assistant Teacher

Effective Date – August 20, 2019

**K. Return from Leave of Absence Requests**

*No items to consider.*

**L. Retirements**

*No items to consider.*

**M. Resignations**

1. Administrative Staff
  - a. Anuja Mukherjee – Program Administrator – Mental Health Services  
Effective Date – September 17, 2019  
*Other Employment*
2. Professional Staff
  - a. Katie Fitzpatrick – Teacher, Emotional Support  
Effective Date – August 8, 2019  
*Other Employment*

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- b. Michele Fowkes – Project Consultant  
Effective Date – To be determined  
*Other Employment*
  - c. Desiree Jones – Teacher – Emotional Support ESY  
Effective Date – July 9, 2019  
*Personal*
  - d. Sandra Kaufman – Teacher - Emotional Support  
Effective Date – August 8, 2019  
*Personal*
  - e. Bridget McNulty – School Counselor  
Effective Date – June 26, 2019  
*Personal*
  - f. Meredith Selekmán – Speech & Language Pathologist  
Effective Date – To be determined  
*Other Employment*
  - g. Laura Sirico – Social Worker  
Effective Date – August 9, 2019  
*Personal*
  - h. Stacey Zehren – Social Worker  
Effective Date – To be determined  
*Other Employment*
3. Support Staff
- a. Krystian Gardner – Secretary  
Effective Date – August 1, 2019  
*Personal*
  - b. Alexander Gotwals – Job Coach  
Effective Date – June 14, 2019  
*Other employment*
  - c. John Hulik – Teacher Assistant  
Effective Date – June 17, 2019  
*Personal*
  - d. Leon Jaskuta – Job Coach  
Effective Date – June 14, 2019  
*Personal*
  - e. Regine Jennings – Teacher Assistant  
Effective Date – June 17, 2019  
*Personal*

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- f. Jessica Powell-Cohen – Teacher Assistant  
Effective Date – August 21, 2019  
*Personal*
  
- 4. Head Start
  - a. Teaching Staff
    - 1) Mary Chattin – Teacher, Head Start  
Effective Date – June 19, 2019  
*Personal*
  
    - 2) Amy Myers – Teacher, Head Start  
Effective Date – June 19, 2019  
*Personal*
  
    - 3) Wanda Porter - Teacher, Head Start  
Effective Date – June 20, 2019  
*Personal*
  
    - 4) Kathleen Vega - Teacher, Head Start  
Effective Date – June 20, 2019  
*Other Employment*
  
  - b. Assistant Teaching Staff
    - 1) Katelyn Martin – Teacher Assistant  
Effective Date – June 14, 2019  
*Personal*
  
    - 2) Lindsay Reavis – Teacher Assistant  
Effective Date – June 20, 2019  
*Personal*
  
    - 3) Vanessa Soto – Teacher Assistant  
Effective Date – June 19, 2019  
*Personal*
  
  - c. Program Aides
    - 1) Senta Griffin – Program Aide  
Effective Date – June 13, 2019  
*Other Employment*
  
    - 2) Mary Shantz – Program Aide  
Effective Date – June 13, 2019  
*Personal*



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5. Pre-K Counts
  - a. Teaching Staff
    - 1) Rebecca McCarthy – Teacher Pre-K Counts  
Effective Date – August 20, 2019  
Other Employment
  - b. Assistant Teaching Staff
    - 1) Lauren Himes – Teacher Assistant  
Effective Date – June 17, 2019  
*Personal*

**N. Terminations**

*No items to consider.*

**O. Other**

1. Professional Staff
  - a. To revise the hourly rate of Lawrence Clever, Substitute in the Home Teacher to \$54.32/hour.
  - b. To approve six (6) additional work days for Becky Millspaugh, Project Consultant in the office of Professional Learning during the 2019-2020 school year at her per diem rate for to provide MTSS Leadership in PBIS Universal Supports and PBIS Advanced Tier Training & Facilitation to accommodate client time frame. The cost is covered by the client.
  - c. To approve ten (10) additional work days for Patrice Semicek, Project Consultant in the Office of Professional Learning during the 2019-2020 school year at her per diem rate for the preparation and facilitation of GENIUS camp, Gifted Camp and additional work with LEA constituents.
  - d. To approve three (3) additional work days for Patrice Semicek, Project Consultant in the Office of Professional Learning during the 2018-2019 school year at her per diem rate for the preparation and facilitation of two STEM community events.
  - e. To approve three (3) additional work days for Karen Stover-Perri, Project Consultant, Office of Professional Learning during the 2019-2020 school year to Provide PBIS Universal Tier Training. The cost will be covered by the client.
  - f. To approve nine (9) additional work days for Jesse Gluckman, Project Consultant in the Office of Professional Learning throughout the 2019-2020 school year to provide support for specific projects such as Climate & System Support, Emotional Support Program Review, Universal Design for Learning and School year start up support. The cost will be covered by the client.
  - g. To approve Mary Garber as Instruction in the Home Teacher additional support for the Office of Student Service. Hourly rate \$71.00/hour for hours worked.

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- h. To approve four (4) additional work days for Julie Vinokurov, Speech & Language Evaluator in Office of Early Childhood Services during the 2018-2019 school year at her per diem rate to assist with evaluations.
- i. To approve one (1) additional work day for the following staff at their per diem rate as part of the PW-PBIS Grant. The cost is covered by the Grant.

<b>Employee</b>	<b>Position</b>
Patricia Boyd	Teacher, Head Start
Jennifer LaPorte	Educational Coach, Head Start
Rebecca McCarthy	Teacher, Pre-K Counts

- j. To end the 2018-2019 Long Term Substitute Teaching assignment - Autism assignment for Kimberly Bollard effective June 14, 2019.
- k. To end the 2018-2019 Long Term Substitute School Psychologist assignment for Elissa Lee effective June 14, 2019.
- l. To utilize Lori Lankin in the summer of 2019 for the ESY Program. She will be paid per MCIUEA contractual rate for up to 120 hours.
- m. Professional Contracts:

Temporary Professional Employees who have been rated satisfactory at the conclusion of three years of service receive a Professional Employee Contract under the School Code. We have two (2) teachers recommended for the award of their Professional Contract.

<b>Employee</b>	<b>Position</b>
Taylor Beck	Teacher, Early Intervention
Christina Stokes	Teacher, Hearing Support

- 2. Support Staff
  - a. To approve one (1) additional work days for Jennifer LaPorte, Educational Coach, Head Start in Office of Early Childhood Services during the 2018-2019 school year at her per diem rate to work on the PBIS Core Team. Funding is through the PBIS Grant.
  - b. To approve an extension of the internship for Brianna Conaway with the Office of Human Resources effective August 22, 2019 through December 31, 2019 at an hourly rate of \$10.00/hour for up to 28 hours per week.
- 3. Montco Works NOW Temporary Employees
  - a. To approve the following temporary employees in our Montco Works NOW program for temporary employment not to exceed the hours and days listed.

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<b>Employee</b>	<b>Hourly Rate</b>	<b># of Hours/Day</b>	<b># of Days</b>
Asha Fersner	\$12.50	7.5	45
Bryce Redd	\$10.00	7	55
Abreeyah Samuel	\$10.00	8	44
Olivia Visco	\$10.00	7	49
Jalyn West	\$10.00	6	40

**It was moved by Antonio, seconded by Rider-Ludwig, that the Intermediate Unit Board approve the Personnel Matters as listed above, VIII.A.B.C.D.E.F.G.H.J.M.O. Motion carried; all ayes. (Attachment VIII.B.1.)**

**IX. Other Matters for Consideration**

**A. BUSINESS SERVICES**

— MS. SANDRA EDLING, CFO AND DIRECTOR

GENERAL OPERATIONS

To accept the results of the specialty paper bid for the PaTTAN-East office location and award the bid to Lindenmeyer Munroe. Results attached.

To authorize the appropriate officers to enter into a contract agreement with the Montgomery County Intermediate Unit and Upper Merion Area School District for the period of August 1, 2019 to June 30, 2022 for early learning classroom space at the Belmont school in the amount of \$13,472.38 per year.

To authorize the appropriate officers to enter into a contract agreement with the Montgomery County Intermediate Unit and Direct Energy for the period of August 1, 2019 to June 30, 2022.

To authorize the appropriate officers to enter into a contract agreement with the Montgomery County Intermediate Unit and North Penn School District to purchase meals for the Head Start program for the period of July 1, 2019 through June 30, 2020.

To authorize the appropriate officers to enter into a sub-grant agreement for the implementation of Individuals with Disabilities Education Improvement Act-B (IDEA B 611) Use of Funds Agreement between the Montgomery County Intermediate Unit and the districts listed below. The MCIU agrees to make “pass through” payments to the districts based on the IDEA guidelines for the period of July 1, 2018 through June 30, 2019, with the option to carryover funds to September 30, 2020.

- Abington School District
- Agora Cyber Charter School
- Bryn Athyn School District
- Methacton School District
- Perkiomen Valley School District
- Upper Merion School District
- Upper Perkiomen School District

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To authorize the appropriate officers to enter into a sub-grant agreement for the implementation of Individuals with Disabilities Education Improvement Act-B (IDEA B 611) Use of Funds Agreement between the Montgomery County Intermediate Unit and the districts listed below. The MCIU agrees to make “pass through” payments to the districts based on the IDEA guidelines for the period of July 1, 2019 through June 30, 2020, with the option to carryover funds to September 30, 2021.

- Colonial School District
- Lower Merion School District
- Lower Moreland Township School District
- Upper Merion School District

To authorize the appropriate officers to enter into a sub-grant agreement for implementation of Individuals with Disabilities Education Improvement Act 619 (IDEA) Use of Funds Agreement between the Montgomery County Intermediate Unit and the districts listed below. The MCIU agrees to make “pass through” payments to the district based on the IDEA guidelines for the period of July 1, 2018 through June 30, 2019.

- Agora Cyber Charter School
- Pottstown School District

To authorize the appropriate officers to enter into a sub-grant agreement for implementation of Individuals with Disabilities Education Improvement Act 619 (IDEA) Use of Funds Agreement between the Montgomery County Intermediate Unit and the districts listed below. The MCIU agrees to make “pass through” payments to the district based on the IDEA guidelines for the period of July 1, 2019 through June 30, 2020.

- Abington School District
- Colonial School District
- Lower Merion School District
- Lower Moreland School District
- Methacton School District
- Upper Merion School District

REVENUE

To authorize the appropriate officers to enter into a contracted service agreement for the ACCESS Program between the Montgomery County Intermediate Unit and the districts listed below for the period of July 1, 2019 through June 30, 2020. The districts will reimburse the MCIU on a bi-annual basis at an amount equal to 8.5% of the ACCESS dollars.

- Springfield Township School District
- Spring-Ford Area School District
- School District of Upper Dublin

EXPENSES

To authorize the appropriate officers to enter into a contract agreement with the Montgomery County Intermediate Unit and School Operation Services (SOS) for services at MCIU locations

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plus Ambler Borough Hall location for the period of July 1, 2019 through June 30, 2020 in the amount of \$17,788.30.

To authorize the appropriate officers to enter into an agreement with HRH-Willis Associates for 2019/2020 insurance coverages as detailed on the attached insurance summary. As recommended and approved in 1994, we will continue our worker’s compensation coverage through the School Districts Insurance Consortium (SDIC), which the Intermediate Unit joined on July 1, 1994.

**B. PENNSYLVANIA TRAINING AND TECHNICAL ASSISTANCE NETWORK (PATTAN)**

— MRS. REBECCA FOGLE, DIRECTOR

GENERAL OPERATIONS

To authorize the appropriate officers to enter into a contract agreement with the Montgomery County Intermediate Unit and Onix Networking Master Services Agreement for the period of July 1, 2019 through June 30, 2020 to make documents for the AEC initiative. These documents are created by the Teacher Resource Project.

EXPENSES

To authorize the appropriate officers to enter into contracts for provider services between Montgomery County Intermediate Unit and the providers listed below. Their services and rates are listed in the chart for the PaTTAN- PASA-TWG for services from July 1, 2019 to June 30, 2020.

<b>Provider</b>	<b>Service</b>	<b>Rates</b>
• Rachel Boyer	Teacher Work Group Essentialization Project	\$2,500.00
• Paula Conrad	Teacher Work Group Essentialization Project	\$2,500.00
• Kelly Deems	Teacher Work Group Essentialization Project	\$2,500.00
• Lesley Herman	Teacher Work Group Essentialization Project	\$2,500.00
• Jessica Hull	Teacher Work Group Essentialization Project	\$2,500.00
• Megan Lieberwirth	Teacher Work Group Essentialization Project	\$2,500.00
• Amy Mattioli	Teacher Work Group Essentialization Project	\$2,500.00
• Nicole Oakes	Teacher Work Group Essentialization Project	\$2,500.00
• Michelle Smith	Teacher Work Group Essentialization Project	\$2,500.00

To authorize the appropriate officers to enter into contracts for provider services between Montgomery County Intermediate Unit and the providers listed, their services and rates are listed below for the PaTTAN- HELIX Conference on November 18 - 20, 2019.

<b>Provider</b>	<b>Service</b>	<b>Rates</b>
• Maurice Belote	Keynote Speaker – “Happiness and my Search for the Essence of Educational Success” and “The Science of Teen Brains: debunking the myth that it’s too late to be an effective communicator”	\$1,796.60

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• Kelly S. Fonner, MS	Presenter – “Are you feature matching when assessing student needs for an AAC system” and “Communication matrix goal writing & online implementation supports”	\$3,774.00
• Elizabeth Hartman	Presenter – “ Intervention strategies for students with cerebral/cortical visual impairment”	\$2,507.60
• Jessica W. Trussell	Presenter – “Planning effective instruction” and “What can first year DHH college students teach us about transition”	\$1,379.86

To authorize the appropriate officers to enter into a contract agreement with MCIU #23 to provide the IU Deaf-Blind Resource Teams with training capacity to provide administrators, professionals, team members and families of students who are deaf-blind with high quality deaf-blind resources from October 1, 2019 to September 30, 2020 in the amount of \$10,000.00.

To authorize the appropriate officers to enter into a contract agreement with Lincoln Intermediate Unit to provide the IU Deaf-Blind Resource Teams with training capacity to provide administrators, professionals, team members and families of students who are deaf-blind with high quality deaf-blind resources from October 1, 2019 to September 30, 2020 in the amount of \$10,000.00.

To authorize the appropriate officers to enter into a contract agreement with Allegheny Intermediate Unit #3 to provide the IU Deaf-Blind Resource Teams with training capacity to provide administrators, professionals, team members and families of students who are deaf-blind with high quality deaf-blind resources from October 1, 2019 to September 30, 2020 in the amount of \$10,000.00.

To authorize the appropriate officers to enter into a contract agreement with Diane Gilliam to provide contracted services to continue facilitation of the development of the Strategic Instruction Model (SIM) from July 1, 2019 to June 30, 2020 in the amount of \$46,975.00.

To authorize the appropriate officers to enter into a contract agreement with Jane Freeman to provide Visual Phonics support and support the DHH Summer Academy at the PaTTAN Office from July 1, 2019 to June 30, 2020 in the amount of \$10,000.00.

To authorize the appropriate officers to enter into a contract agreement with the Parent Education Advocacy Leadership Center (PEAL) to sustain and expand the Families to the MAX Statewide Parent Network with a targeted outreach to families who have children with deaf-blindness and other complex needs at the PaTTAN Office from October 1, 2019 to September 30, 2020 in the amount of \$25,000.00.

To authorize the appropriate officers to enter into a contract agreement with the Parent Education Advocacy Leadership Center (PEAL) to provide further support to the parent network in the Middle School Success: The Path to Graduation (P2G) at the PaTTAN Office from July 1, 2019 to June 30, 2020 in the amount of \$115,000.00.

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To authorize the appropriate officers to enter into a contract agreement with Philadelphia HUNE, Inc. to provide statewide parent support to Middle School Success: The Path to Graduation (P2G) at the PaTTAN Office from July 1, 2019 to June 30, 2020 in the amount of \$75,000.00.

To authorize the appropriate officers to enter into a 36-month lease agreement with Cannon Solutions America to provide copiers at 333 Technology Drive/PaTTAN Office from July 1, 2019 to June 30, 2022 in the monthly amount of \$2,075.00.

To authorize the appropriate officers to enter into a contract agreement with Central Intermediate Unit #10 to provide Child Care at the Family Learning Conference on June 21 and 22, 2019 in the amount of \$14,913.95.

To authorize the appropriate officers to enter into a contract agreement with Jane Freeman, Connections Consulting, LLC to provide Visual Phonics and support to the DHH Summer Academy from May 1, 2019 to June 30, 2019 in the amount of \$3,000.00.

To authorize the appropriate officers to enter into a contract agreement with Cathy Rhoten to provide consultative assistance to the Education Resources for Children with Hearing Loss (ERCHL) from July 1, 2019 to June 30, 2020 in the amount of \$13,000.00.

To authorize the appropriate officers to enter into a contract agreement with Nanette Wood to provide consultative assistance to the Education Resources for Children with Hearing Loss (ERCHL) from July 1, 2019 to June 30, 2020 in the amount of \$28,000.00.

To authorize the appropriate officers to enter into a contract agreement with Mark Andy to provide Maintenance of Presstek 34DI-XR from September 7, 2019 to September 6, 2020 in the amount of \$13,600.00.

To authorize the appropriate officers to enter into a contract agreement with Batya Elbaum to provide contracted services to analyze responses and results to the PA Parent Survey and in addition present at the PDE Conference March 11, 2020 in the amount of \$10,000.00.

To authorize the appropriate officers to enter into a contract agreement with Premiere Speakers Bureau to provide Hamish Brewer to present at the PDE Conference March 11, 2020 in the amount of \$8,500.00.

To authorize the appropriate officers to enter into a contract agreement with Frameweld to provide PaTTAN's Paraprofessional Development System from July 1, 2019 to June 30, 2020 in the amount of \$50,000.00.

To authorize the appropriate officers to enter into a contract agreement with University of Minnesota to provide Check & Connect recertification training for existing Check & Connect Trainers from July 1, 2019 to June 30, 2020 in the amount of \$57,842.00.

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**C. PROFESSIONAL LEARNING**

— DR. DONNA GAFFNEY, DIRECTOR

GENERAL OPERATIONS

To authorize the appropriate officers to enter into a contract agreement with Norristown School District to provide professional development on the Functional Behavioral Assessment (FBA) process on August 21, and 22, 2019. Professional Development is being provided via IDEA TaC funding.

To authorize the appropriate officers to enter into a contract agreement with Souderton Area School District to provide professional development for MTSS Implementation Facilitation and Training from July 15, 2019 through October 23, 2019. Professional Development is being provided via IDEA TaC funding.

To authorize the appropriate officers to enter into a contract agreement with Agora Cyber Charter School to provide professional development on Using Structured Team-Based Problem Solving for Academic and Social Learning Success on August 8, 2019. Professional Development is being provided via IDEA TaC funding.

To authorize the appropriate officers to enter into an agreement with Calvert Education Services to be an online learning provider for the Montgomery Virtual Program for the 2019-2020 school year.

REVENUE

To authorize the appropriate officers to enter into a contract agreement with The Pathway School to provide Professional Development for PBIS Advanced Tier Training and Facilitation from September 2019 through March 2020 at a cost of \$10,000.00.

To authorize the appropriate officers to enter into a contract agreement with The Pathway School to provide Professional Development for MTSS Leadership in PBIS Universal Supports from October 2019 through May 2020 at a cost of \$3,750.00.

To authorize the appropriate officers to enter into a contract agreement with the School District of Springfield Township to provide ESL Coaching on October 3, 2019, December 17, 2019 and March 4, 2020 at a cost of \$5,000.00.

To authorize the appropriate officers to enter into a contract agreement with the School District of Springfield Township to provide ELD Program Consultation on July 30, 2019 at a cost of \$500.00. Cost reduced with Title III Consortium Membership.

To authorize the appropriate officers to enter into a contract agreement with Wissahickon School District to provide Professional Development: Effective Math Instruction and Coaching during the period of January 17, 2020 through March 31, 2020 at a cost of \$6,600.00.

To authorize the appropriate officers to enter into General Services Agreements with the following districts for MCIU VHS Consortium Membership from July 1, 2019 to June 30, 2020 in the amount of \$5,700.00:



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- Norristown Area School District
- Perkiomen Valley School District
- School District of Springfield Township

EXPENSES

To authorize the appropriate officers to ratify a General Services Agreement with DoubleTree by Hilton Valley Forge to provide rental space for 11 days in August, 2019 in the total amount of \$10,725.00.

To authorize the appropriate officers to enter into a Facilities and Services Agreement with Arcadia University to rent rooms for the PA SEED Ecosystem Chief Science Officers Summer Leadership training on August 12 and 13, 2019 in the amount of \$6,890.00.

To authorize the appropriate officers to enter into a General Contracted Consultant Agreement with Tim Brezinski to provide a two-day professional development workshop: GeoGebra, on December 11 and 12, 2019 in the amount of \$5,000.00.

To authorize the appropriate officers to enter into a General Contracted Consultant Agreement with Marilyn P. Bogusch Pryle to provide a one-day professional development workshop: Reading with Presence, on November 12, 2019 in the amount of \$2,900.00.

**D. EARLY CHILDHOOD SERVICES**

— DR. HOLLY ACOSTA, DIRECTOR

GENERAL OPERATIONS

To authorize the appropriate officers to enter into a contract agreement with the Montgomery County Intermediate Unit and Montgomery County Board of Commissioners Department of Health & Human Services Agreement for the period of July 1, 2019 through June 30, 2020.

EXPENSES

To authorize the appropriate officers to enter into consultant contracts for early intervention provider services between Montgomery County Intermediate Unit and the providers listed, their services and rates are listed below for the period of July 1, 2019 through June 30, 2020:

<b>Provider</b>	<b>Service</b>	<b>Rates</b>
• Behavior Interventions, Inc.	PCA - \$22/hr. & BSC - \$62/hr.	\$22-\$62
• Communication Associates	Speech/OT - \$70/hr.; COTA - \$60/hr.; Speech/OT – for Age of Beginners - \$85/hr.; Group Rate- Speech/OT - \$79/hr. per grouped student	\$60-\$85
• Speech Matters, LLC	Speech- \$70/hr.; Speech for Age of Beginners - \$85/hr.; Group Rate – Speech \$70/hr. per grouped student	\$70-\$85
• Building Blocks Behavioral Services	BCBA- \$75/hr.; BSC - \$70/hr.; PCA - \$30/hr.	\$30-\$75

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• Vision Behavioral Health Services, LLC	BSC - \$62/hr.;PCA- \$22/hr.	\$22-\$62
• Therapy Source	Speech/OT/PT - \$70/hr.;; COTA - \$60/hr.;;Speech/OT/PT for Age of Beginner - \$85/hr. Group Rate – Speech/OT/PT - \$70/hr. per grouped student	\$22-\$85
• General Healthcare Resources, LLC	Speech/OT/PT - &70/hr.;; COTA - \$60/hr.;; Speech/OT/PT for Age of Beginner - \$85/hr.;; Group Rate – Speech/OT/PT - \$70/hr.;; per grouped student BSC - \$62/hr.;; PCA - \$22/hr.;; LPN - \$42.50/hr.;; RN-\$52.50/hr.	\$22-\$85
• Educational Based Services	Speech/OT/PT - \$70/hr.;; COTA - \$60/hr.;; Speech/OT/PT for Age of Beginner - \$85/hr.;; Group Rate – Speech/OT/PT - \$70/hr.;; per grouped student BSC - \$62/hr.;; PCA - \$22/hr.	\$22-\$85
• Behavior & Education Support Services	BSC - \$62/hr., PCA - \$22/hr.	\$22-\$62
• Holy Redeemer Pediatric Rehab.	Speech/OT/PT - \$70/hr.;; COTA - \$60/hr.;; Speech/OT/PT for Age of Beginner - \$85/hr.;; Group Rate – Speech/OT/PT - \$70/hr.;; per grouped student	\$60-\$85
• EdBeCo	BCBA - \$75/hr.;; BSC - \$70/hr.;; PCA - \$30/hr.	\$30-\$75
• ARC of Chester County	Speech/OT/PT - \$70/hr.;; COTA - \$60/hr.;; Speech/OT/PT for Age of Beginner - \$85/hr.;; Group Rate – Speech/OT/PT - \$70/hr.;; per grouped student BSC - \$62/hr.	\$60-\$85
• ABA Connections of PA, LLC	Speech - \$70/hr.;; Speech for Age of Beginner - \$85/hr.;; Group Rate – Speech - \$70/hr.;; per grouped student BSC - \$62/hr.;; PCA - \$22/hr.	\$22-\$85
• Educational Alternatives for ABA	BSC - \$62/hr.;; PCA - \$22/hr.	\$22-\$62
• Early Childhood Assessment Services	Comprehensive evaluations - \$70/hr., per evaluator, up to 4 hrs. per evaluation	\$70

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• Sunrise Therapy LLC	Speech/OT/PT - \$70/hr.; COTA - \$60/hr.; Speech/OT/PT for Age of Beginner - \$85/hr.; Group Rate – Speech/OT/PT - \$70/hr.; per grouped student BSC - \$62/hr.; PCA - \$22/hr.	\$22-\$85
• Communication Interventions	Speech - \$70/hr.; Speech for Age of Beginner - \$85/hr.; Group Rate – Speech/OT \$70/hr.; per grouped student	\$70-\$85
• Main Line Pediatric Therapy Center	PT - \$70/hr., PT for Age of Beginner - \$85/hr., Group Rate – PT - \$70/hr. per grouped student	\$70-\$85
• Gym Jam Therapeutics, Inc.	Speech/OT/PT - \$70/hr.; COTA - \$60/hr.; Speech/OT/PT for Age of Beginner - \$85/hr.; Group Rate – Speech/OT/PT - \$70/hr.; per grouped student BSC - \$62/hr.; PCA - \$22/hr.	\$22-\$85
• Keppley Behavioral Consulting	BSC - \$62/hr.; PCA - \$22/hr.	\$22-\$62
• Yellow Brick Road, Inc.	Speech/OT/PT - \$70/hr.; COTA - \$60/hr.; Speech/OT/PT for Age of Beginner - \$85/hr.; Group Rate – Speech/OT/PT - \$70/hr.; per grouped student	\$60-\$85
• Premiere Speech and Hearing	Speech - \$70/hr.; Speech for Age of Beginner - \$85/hr.; Group Rate – Speech - \$70/hr.; per grouped student	\$70-\$85
• Educational Alternatives for ABA	BSC - \$62/hr.; PCA - \$22/hr.	\$22-\$62
• Humanus Corporation	Speech/OT/PT - \$70/hr.; COTA - \$60/hr.; Speech/OT/PT for Age of Beginner - \$85/hr.; Group Rate – Speech/OT/PT - \$70/hr.; per grouped student BSC - \$62/hr.; PCA - \$22/hr.	\$22-\$85

**E. STUDENT SERVICES**

— DR. BRITTANY LOUREA-WADDELL, DIRECTOR

GENERAL OPERATIONS

To authorize the appropriate officers to enter into a revised contract agreement with the Montgomery County Intermediate Unit and St. Gabriel’s Hall for a PRRI Agreement for the period of July 1, 2019 through June 30, 2020.

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REVENUE

To authorize the appropriate officers to enter into an Intergovernmental contract agreement for the 2019/2020 school year between the Montgomery County Intermediate Unit and the districts listed below to provide special education services in the amounts listed. Final billing will be based on actual services provided to the districts.

• North Penn School District	\$462,427.27
• Upper Merion Area School District	336,799.95
• Upper Moreland School District	237,424.94

To authorize the appropriate officers to enter into a contract agreement with ExplorationsPHP to provide Administrative & Support services for the Explorations BHRS Program from July 1, 2018 to June 30, 2019 in the amount of \$132,000.00.

• Administrative Support BHRS	\$120,000.00
• Support Services BHRS	12,000.00

To authorize the appropriate officers to enter into a contract agreement with ExplorationsPHP to provide Administrative Support Services and Support Services in the ExplorationsPHP Program from July 1, 2019 to June 30, 2020 in the amount of \$53,250.00.

• Support Services PHP	\$28,750.00
• Supervision Services Support PHP	24,500.00

EXPENSES

To authorize the appropriate officers to enter into consultant contracts for School Age Provider Therapy Services between Montgomery County Intermediate Unit and the providers listed, their services and rates are listed below for the period of July 1, 2019 through June 30, 2020:

<b>Provider</b>	<b>Service</b>	<b>Rates</b>
• AccuCare Home Nursing	LPN - \$46/hr., RN- \$58/hr.	\$46-\$58
• Educational Alternatives	Behavior Supervision - \$95/hr., Direct therapy - \$40/hr.	\$40-\$95
• Exceptional Learning	Direct ABA Service - \$30/hr., BCBA - \$95/hr.	\$30-\$95
• Firely Pediatric Services	Nursing Services - \$45/hr.	\$45
• General Healthcare Resources, LLC	LPN - \$42.50/hr., RN - \$52.50/hr., OT/PT/Speech - \$85 per hr.; Spec Ed Teacher Assts., PCAs, & Job Coaches: High School Diploma- \$20/hr.; Assoc.Degree or higher 60 post-secondary credits - \$21/hr., Bachelor's Degree in Ed - \$22/hr.	\$20-\$85

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<ul style="list-style-type: none"> <li>Humanus Corporation</li> </ul>	OT/PT/Speech - \$85 per hr.; RN - \$48/hr., LPN - \$38/hr. Spec Ed Teacher Assts., PCAs, & Job Coaches: High School Diploma- \$20/hr.; Assoc.Degree or higher 60 post-secondary credits - \$21/hr., Bachelor's Degree in Ed or Related Field - \$22/hr.	\$20-\$85
<ul style="list-style-type: none"> <li>Invo HealthCare Associates, LLC</li> </ul>	Speech/OT/PT - \$70/hr.; COTA - \$60/hr. SLP/OT/PT for School Age - \$85/hr.	\$60-\$85
<ul style="list-style-type: none"> <li>PPR Education Services</li> </ul>	OT/PT/Speech - \$85 per hr.; Spec Ed Teacher Assts., PCAs, & Job Coaches: High School Diploma- \$20/hr.; Assoc.Degree or higher 60 post-secondary credits - \$21/hr., Bachelor's Degree in Ed - \$22/hr.	\$20-\$85
<ul style="list-style-type: none"> <li>Soliant Health</li> </ul>	\$85/hr. for Teacher of the Visually Impaired for ESY services RN - \$67/hr. SLP - \$81.18/hr., OT - \$77.80/hr., PT - \$90.28/hr., Spec Ed Teacher Asst., PCA's & Job Coaches: High School Diploma - \$20/hr., Assoc. Degree or higher or 60 post-secondary credits - \$21/hr., Bachelor's Degree in Education or Related Field - \$22/hr.	\$20-\$90.28
<ul style="list-style-type: none"> <li>Staffing Plus</li> </ul>	Spec Ed Teacher Assts., PCAs & Job Coaches: High School Diploma - \$20/hr., Assoc. Degree or higher or 60 post-secondary credits - \$21/hr., Bachelor's Degree in Ed. or related field - \$22/hr.	\$20-\$22

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• Sunbelt Staffing	SA Speech - \$85/hr., Spec. Ed Teacher Assts, PCA's & Job Coaches: High School Diploma - \$20/hr., Assoc. Degree or higher or 60 post-secondary credits - \$21/hr., Bachelor's Degree in Education or Related Field - \$22/hr.	\$20-\$85
• Montgomery County Association for the Blind	O&M - \$62/hr. with charge of ¾ hour transportation per session	\$62
• Maxim Healthcare Services	LPN - \$47/hr., RN - \$57/hr., Spec. Ed. Teacher Asst., PCA's, & Job Coaches: High School Diploma - \$20/hr., Assoc. Degree or higher or 60 post-secondary credits - \$21/hr., Bachelor's Degree in Education or Related Field - \$22/hr.	\$20-\$57
• U.S. Medical Staffing Inc.	LPN - \$37.90/hr., RN - \$48.90/hr., Spec. Ed. Teacher Asst., PCA's, & Job Coaches: High School Diploma - \$20/hr., Assoc. Degree or higher or 60 post-secondary credits - \$21/hr., Bachelor's Degree in Education or Related Field - \$22/hr.	\$20-\$48.90

**F. TECHNOLOGY SERVICES**

— MRS. GAIL KENNEDY, DIRECTOR

REVENUE

To authorize the appropriate officers to enter into contract agreement with the Montgomery County Intermediate Unit and North Penn School District for Student Sync Renewal for the period of July 1, 2019 through June 30, 2020 in the amount of \$8,917.30.

To authorize the appropriate officers to enter into contract agreement with the Montgomery County Intermediate Unit and Chester County Intermediate Unit for BrightBytes Licenses for the period of July 1, 2019 through June 30, 2020 in the amount of \$6,589.40.

To authorize the appropriate officers to enter into contract agreement with the Montgomery County Intermediate Unit and North Montco Technical Career Center for Technical Leadership Support for the period of July 1, 2019 through June 30, 2020 in the amount of \$6,100.00 monthly.

To authorize the appropriate officers to enter into contract agreement with the Montgomery County Intermediate Unit and Methacton School District for Technology Staffing Support for the period of August 5, 2019 to October 11, 2019 in the amount of \$7,250.00.

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To authorize the appropriate officers to enter into a Partnership agreement with the Montgomery County Intermediate Unit and Instructure/Canvas for Technology Support for the period of July 1, 2019 to June 30, 2020.

To authorize the appropriate officers to enter into contract agreement with the Montgomery County Intermediate Unit and St. Mary School for Annual Hosting and Support for the period of July 1, 2019 through June 30, 2020 in the amount of \$200.00.

To authorize the appropriate officers to enter into a contract agreement with the Montgomery County Intermediate Unit and the Spring-Ford Area School District for Child Accounting Support Services Agreements for the period of July 1, 2019 through September 30, 2019 in the amount of \$455.00 a day.

To authorize the appropriate officers to enter into contract agreement with the Montgomery County Intermediate Unit and the districts listed for Regional WAN (RWAN) Services for the period of July 1, 2019 through June 30, 2020 in the amounts listed below:

• Ancillae-Assumpta Academy	\$1,974.00
• Hatboro-Horsham School District	12,000.00
• North Penn School District	39,066.00
• Spring-Ford Area School District	18,266.00
• Upper Merion School District	13,066.00

To authorize the appropriate officers to enter into a service agreement between the Montgomery County Intermediate Unit and the districts listed below to provide renewal for Learn 360 for the period of July 1, 2019 through June 30, 2020 in the amounts listed below:

• Upper Merion School District	Learn 360	\$2,024.19
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To authorize the appropriate officers to enter into a service agreement between the Montgomery County Intermediate Unit and the districts listed below to provide renewal for PAIUnet Backup Services for the period of July 1, 2019 through June 30, 2020 in the amounts listed below:

• Clairton City School District	PAIUnet Disaster Recovery System	\$1,440.00
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To authorize the appropriate officers to enter into a service agreement between the Montgomery County Intermediate Unit and the districts listed below to provide renewal for Safari Montage for the period of July 1, 2019 through June 30, 2020 in the amounts listed below:

• Abington School District	Safari Montage	\$6,300.00
• Spring-Ford Area School District	Safari Montage	7,700.00

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To authorize the appropriate officers to enter into a service agreement between the Montgomery County Intermediate Unit and the districts listed below to provide Discovery Education Streaming for the period of July 1, 2019 through June 30, 2020 in the amounts listed below:

• Norristown School District	Discovery Education Streaming <i>Basic Package</i>	\$4,750.00
• North Penn School District	Discovery Education Streaming <i>Plus Package</i>	24,373.20
• Springfield Township School District	Discovery Education Streaming <i>Plus Package</i>	1,719.90

To authorize the appropriate officers to enter into a service agreement between the Montgomery County Intermediate Unit and the districts listed below to provide renewal for Bulk Address Validation/Level Data Agreement for the period of July 1, 2019 through June 30, 2020 in the amounts listed below:

• Executive Education Academy CS June 3, 2019 – June 2, 2020	Level Data/State Data Validation	\$1,232.15
• Keystone Oaks School District	Level Data/State Data Validation	1,972.20
• Keystone Oaks School District	Bulk Address Validation	643.56
• Rockwood Area School District	Level Data/State Data Validation	688.75
• North Penn School District	Level Data/Data Validation	21,683.68
• Octorara Area School District	Level Data/State Validation	2,128.95
• Jenkintown School District	Level Data/State Validation	649.80
• Oxford Area School District	Level Data/State Validation	3,591.95

To authorize the appropriate officers to enter into a contract agreement with the Montgomery County Intermediate Unit and the districts listed for E-Rate Application Services Agreements for the period of July 1, 2019 through June 30, 2020 in the amounts listed below:

• North Montco Technical Career Center	\$3,100.00
• Spring-Ford Area School District	3,100.00
• North Penn School District	6,200.00
• Upper Dublin School District	6,200.00

To authorize the appropriate officers to enter into a service agreement between the Montgomery County Intermediate Unit and the districts listed below to provide PowerSchool Renewal for the period of July 1, 2019 through June 30, 2020 in the amounts listed below:

• Fox Chapel Area School District	Plug-In Report Card Creator	\$7,099.73
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• Cheltenham Township School District	Plug-In – Custom Alerts	3,774.56
• Fox Chapel Area School District	Plug-In - Report Card Creator	3,396.56
• Conemaugh Township Area School District	Plug-In - Report Card Creator	2,357.00
• Conemaugh Township Area School District	Plug-In – Custom Alerts	1,166.00
• Central Valley School District	Plug-In (RCC) Renewal	744.00
• Kutztown Area School District	Plug-In - Report Card Creator	2,988.00
• West Oak Lane Charter School	Plug-In (RCC) Renewal	331.70
• Methacton School District	Plug-In (RCC) Renewal	1,475.91
• Methacton School District	Plug-In - Report Card Creator	3,923.60
• North Star Central Elementary School	Plug-In - Report Card Creator	1,624.04
• Saucon Valley Elementary School	Plug-In - Report Card Creator	1,333.88
• Tech Friere CS	Plug-In (RCC) Renewal	155.00
• Windber Area School District	Plug-In (RCC) Renewal	387.50
• Esperanza Cyber Charter School	Plug-In (RCC) Renewal	139.50
• South Williamsport Area School District	Plug-In (RCC) Renewal	390.60
• Eugenio Maria De Hostos Charter School	Plug-In - Report Card Creator	727.20
• Aspira Bilingual Cyber Charter School	Plug-In - Report Card Creator	504.00
• John B. Stetson Charter School	Plug-In - Report Card Creator	1,323.36
• Olney Charter High School	Plug-In - Report Card Creator	3,572.28
• Franklin Towne Charter High School	Plug-In - Report Card Creator	4,049.00
• Antonia Pantoja Charter School	Plug-In - Report Card Creator	1,016.64
• West Chester Area School District	Plug-In (RCC) Renewal	3,720.00
• Young Scholars of Central PA Charter School	Plug-In (RCC) Renewal	131.75

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EXPENSES

To authorize the appropriate officers to enter into a contract agreement with Montgomery County Intermediate Unit and Asure Software for Meeting Room Manager Software to the Office of Technology for the period of July 1, 2019 through June 30, 2022 in the amount of \$12,000.00. (Please Note: contract term is 36 months)

To authorize the appropriate officers to enter into a contract agreement with Montgomery County Intermediate Unit and Crown Castle for Additional Connections to the Office of Technology for the period of July 1, 2019 through June 30, 2020 in the amount of \$3,600.00.

To authorize the appropriate officers to enter into a contract agreement with Montgomery County Intermediate Unit and Thycotic for Server Installation Licenses and Support to the Office of Technology for the period of July 1, 2019 through June 30, 2020 in the amount of \$3,658.78.

To authorize the appropriate officers to enter into a contract agreement with Montgomery County Intermediate Unit and Siemens for Electrical Services for Office of Technology for the period of June 17, 2019 through July 13, 2019 in the amount of \$9,810.00.

To authorize the appropriate officers to enter into a contract agreement with Montgomery County Intermediate Unit and Crown Castle for Connection Upgrade for the Office of Technology for the period of July 1, 2019 to June 30, 2020 in the amount of \$1,800.00.

**G. ADMINISTRATION**

— DR. BRADLEY C. LANDIS, ASSISTANT EXECUTIVE DIRECTOR

To accept the results of the alternate bid for the asbestos caulk/boiler removal related to the 1605 West Main Street facility in the amount of \$36,200.00. Results attached.

To accept the results of the bids for the fit-out related to the first floor 2 West Lafayette Street facility.

To acknowledge the first reading of the following policy which will be presented for approval at a future board meeting:

<b>POLICY #</b>	<b>TITLE</b>
625	Procurement Cards (New)

**It was moved by DiBello, seconded by Halus that the Intermediate Unit Board approve the Other Matters for Consideration as listed above IX.A.B.C.D.E.F.G. Motion carried; all ayes. (Attachments IX.A.1.11. and G.1.2.3.)**

**X. Persons Desiring to be Heard**

No one desired to speak.

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**XI. Adjournment**

The date of the next Intermediate Unit Board Meeting:

*Wednesday, September 25, 2019*

*6:15 p.m. – Committee-of-the-Whole Meeting*

*6:45 p.m. – Regular Action Meeting*

*Washington A Conference Room, 2 W. Lafayette Street*

**The Intermediate Unit Board adjourned the meeting at 8:18 p.m.**

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THE FOLLOWING TOOK PLACE PRIOR TO THE REGULAR BOARD MEETING, DURING COMMITTEE-OF-THE-WHOLE:

Executive Director Update:

- A total of 615 staff members gathered on the morning of August 20, 2019 at North Penn High School to kick-off the 2019-20 school year. This was the fifth annual MCIU Opening Day for Staff event. On our first opening day, the MCIU had 328 employees in attendance and current numbers are now at 615 employees. Dr. George thanked the Board of Directors of the MCIU for their continued support.
- Following a busy summer of hiring, all classroom teachers are now in place. Support staff positions are still in the process of being filled but the MCIU is ready for the start of the new school year.
- Five additional classrooms have been added to the Pre-K Counts Program and locations are being finalized.
- There has been significant growth in the MCIU's mental health programs. Since the MCIU has secured the new behavioral health license last spring, there are 40+ students being served and 97 students on the wait list.
- Following MCIU Board approval of construction bids in June 2019, there have been a series of meetings over the summer months as renovations have begun at the Early Learning Academy at 1605 West Main Street. We are currently in the active construction phase, so we will be reconvening the Board Facilities Committee to start meeting regularly again beginning in September. Construction at the site will continue throughout the school year and students will be occupying the building through a phasing process.
- Due to the inception and growth of the MCIU's Workforce Development program, additional office space is needed. The empty area in the 2 West Lafayette Street first floor office will be fitted out to house these offices. Bids were solicited over the summer months and board action is requested at tonight's meeting. Dr. George commented that although the initial plan for the vacant space was intended for an outside vendor, we are pleased that the space will now be utilized by our students who will be opening a coffee shop that will provide excellent instructional and workplace skills opportunities for our students with disabilities. It is expected that construction will be complete by the end of December 2019/early January 2020.
- Harrisburg Recovery Project Update: Last spring the MCIU was asked by Governor Wolf and the Pennsylvania Department of Education to run the operations for the Harrisburg School District. It has been a very rewarding but in depth process and the new team is making significant process. A successful opening day event was held on August 19<sup>th</sup> and there is a renewed sense of hope and excitement among staff.
- President Buri brought attention to a number of important fundraising events sponsored by the Montgomery County Intermediate Unit Education Foundation (MCIUEF) and encouraged board member attendance. The rescheduled golf outing is being held on September 16, 2019 and the fall fundraiser is scheduled for November 8, 2019.

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Head Start: Dr. Holly Acosta shared information from the Head Start Policy Council Meeting dated August 14, 2019 which included Meeting Minutes from the June 10, 2019 meeting. (Attachment I.A.1.a.)

Government Relations – Ms. Tina Viletto highlighted key legislative issues as detailed in the Government Relations Report to the Board. (Attachment I.A.2.)

Upcoming Dates:

- September 16, 2019 – MCIUEF Golf Outing, The 1912 Club, Plymouth Meeting, PA
- September 25, 2019 – Next MCIU Board Meeting
- October 16-18, 2019 - PASA-PSBA School Leadership Conference - Hershey
- November 9, 2019 - MCIUEF Fall Fundraiser at The Empress Room – Blue Bell

COMMITTEE-OF-THE-WHOLE CONCLUDED AND THE OFFICIAL MEETING BEGAN.