

*Official Proceedings of the
Montgomery County Intermediate Unit
Board of Directors Meeting
September 25, 2019*

The regular meeting of the Montgomery County Intermediate Unit Board of Directors was held on Wednesday, September 25, 2019, in the Montgomery County Intermediate Unit Main Office Building, 2 West Lafayette Street, Norristown, Pennsylvania.

President Maura Buri called the meeting to order at 7:25 p.m. Following the pledge of allegiance, President Buri called the roll. Attendance was as follows:

Intermediate Unit Board: Brian Allen; Joseph Antonio; Michael Berardi; Maura Buri; Thomas DiBello; Bill England; Debra Finger; Janet Flisak; Leslie Finegold; Dr. Gene Halus; Judy Maginnis; Janice Pearce; Michael Ryan; Dr. Joan Ryder Ludwig; and Jennifer Wilson.

Absent: Bonita Barnhill; Tameata Jordan; Robert Lindgren; Juliane Ramić; Philip Schwarz; and Patrick Wicks.

Intermediate Unit: Dr. John J. George; Dr. Bradley C. Landis; Dr. Holly Acosta; Sandra Edling; Rebecca Fogle; Dr. Donna Gaffney; Jack Hurd; Gail Kennedy; Dr. Brittany Lourea-Waddell; Valentina Viletto, Esq.; and Mary Dougherty.

Solicitor: Jeffrey T. Sultanik, Esq.

Guests: Jonathan Alessi; Thomas Calvario; Christopher Celmer; Lori Lillis; Jacki Lyster; Hannah Messner; James Miller; Dr. Latrice Mumin; Paula Rice; Mary Schuster; Dr. Susan Sneath; Dr. Natalie Sokol; and Dr. Ken Voss.

I. Call to Order

- A. Following the pledge of allegiance and roll call, President Buri noted that there was no executive session prior to the start of the Board meeting.
- B. President Buri noted that there were no updates to the agenda
- C. President Buri asked if anyone present would like to address the Board. No one desired to speak.

II. Communications

PSBA 2020 Vote for Election of Officers and PSBA Insurance Trust Trustees:

- President-Elect (one-year term)
 - Art Levinowitz*, Upper Dublin School District (Montgomery Co.)
- Vice President (one-year term)
 - David Hein*, Parkland School District (Lehigh Co.)

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- PSBA Insurance Trust Trustees—term ends December 31, 2022 (vote for up to two for a three-year term)
 - Kathy Swope, Lewisburg Area School District
 - Mark B. Miller, Centennial School District

- School Board Secretaries Forum Steering Committee – term ends December 31, 2021 (vote for up to three incumbents for a two-year term)
 - Bethanne Zeigler – Shikellamy School District
 - Crystal Mance – Cheltenham Township School District
 - Jaime Lynn Zimerofsky – Schuylkill Intermediate Unit 29 and Schuylkill Technology Center
 - Jennifer Davidson – Manheim Township School District

A motion was made by Halus, seconded by Finegold, to authorize the Board Secretary to cast votes for the entire slate of candidates for PSBA positions for 2020 as presented above. Motion carried; all ayes.

III. Approval of Minutes

A. Meeting of Wednesday, August 28, 2019

It was moved by Halus, seconded by Ryan that the Intermediate Unit Board approve the minutes of the August 28, 2019 meeting. Motion carried; all ayes. (Attachment III.A.)

IV. Approval/Ratification MCIU Bills

(Detailed list of bills are available)

ITEM	PAGES	AMOUNT
July, 2019	1-2	\$ 34,532.84
August, 2019	3-6	\$ 8,838,740.50
September, 2019	7-9	\$ 5,906,205.68
TOTAL		\$14,779,479.02

V. COMBINED FINANCIAL REPORT – AUGUST 2019

Beginning Intermediate Unit Funds	\$ 44,458,434.60
Other Adjustment	\$ 6,416.00
Receipts:	
Revenue Received	\$ 22,601,856.25
Total Receipts	\$ 22,601,856.25
Total Receipts Plus Beginning Cash Balance	\$ 67,066,706.85
Less: Disbursements – August 2019 Checks	\$ (15,869,059.43)
Ending Intermediate Unit Funds per Books	\$ 51,197,647.42

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CASH ANALYSIS – AUGUST 2019

Money Market Accounts:	
Citizens Bank Food Service	\$ 26,683.50
PLGIT	\$ 151,595.89
PSDLAF	\$ 16,664,010.81
TD Bank	<u>\$ 637,335.52</u>
Total Interest Bearing Accounts	<u>\$ 17,479,625.72</u>
Disbursement in Transit	\$ (38,782.41)
Deposit in Transit	\$ -
Disbursement Accounts – Outstanding Checks	\$ (374,094.20)
Investments	\$ 34,130,898.31
Cash Balance Per Bank	<u><u>\$ 51,197,647.42</u></u>

VI. INVESTMENT OF FUNDS – AUGUST 2019

Beginning Balance	\$ 36,130,898.31
Purchases	\$ -
Redemptions	<u>\$ (2,000,000.00)</u>
Ending Balance	<u><u>\$ 34,130,898.31</u></u>

Interest earned on investments is as follows:

INTEREST EARNED – AUGUST 2019

	Bank Account	
	Interest	CD Interest
Bank Account		
PLGIT	\$ 262.61	\$ -
TD BANK	\$ 483.07	\$ -
PSDLAF	\$ 15,607.11	\$ 66,225.75
TOTAL	<u>\$ 16,352.79</u>	<u>\$ 66,225.75</u>

VII. Budgets

A. New and Proposed Budgets

1. Pre-K Counts 2019-2020 Budget

Office of Early Childhood Services
7/1/19 – 6/30/20

\$ 2,416,070

The Administration requests approval of the Pre-K Counts grants funds from the Pennsylvania Office of Early Childhood Development and Early Learning in the amount of \$2,416,070.00 for the period July 1, 2019 to June 30, 2020. A summary budget is attached.

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2. **Early Intervention Evidence Based Implementation Grant**
Office of Early Childhood Services
7/1/19 – 6/30/20 **\$ 16,965**
The Administration requests approval of the Early Intervention Evidence Based Grant (PBIS) funds from the Pennsylvania Office of Early Childhood Development and Early Learning in the amount of \$16,965.00 for the period July 1, 2019 to June 30, 2020. A summary budget is attached.

3. **Head Start Program**
Office of Early Childhood Services
6/1/20 – 5/31/21 **\$ 3,823,651**
The Administration requests approval of the new five-year Head Start grant application documents in the initial budget amount of \$3,823,651.00. The budget and narrative documents are attached.

B. Initial Budgets

No items to consider.

C. Changes to Initial Budgets

No items to consider.

D. Budgetary Transfers

1. **Office of Business Services**
2019/2020 **\$ 600,000**
The Administration recommends that authorization be granted to transfer \$600,000.00 from the General Fund to the Capital Projects Fund. These funds will be designated and used for the fit out of the 2 West Lafayette Street, Norristown, PA 19401 - 1st Floor WIOA and Transition Center.

It was moved by DiBello, seconded by England, that the Intermediate Unit Board approve/ratify the payment of MCIU Bills; accept the Combined Financial Reports for August 2019; approve/ratify the Investment of Funds as noted for August 2019; and approve the New and Proposed, and Budgetary Transfers as listed above VII.A. and VII.D. Motion carried; all ayes. (Attachments IV. and VII.A.1.2.3.)

VIII. PERSONNEL MATTERS

— MR. JACK HURD, DIRECTOR

A. General

1. To authorize the appropriate officers to enter into a contract agreement with Insight Workforce Solutions to provide Substitute Staffing as the request of the Montgomery County Intermediate Unit from July 1, 2019 through June 30, 2020.

B. Conference Requests

1. To approve three (3) out of state conference requests.

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C. Employment – Ratifications

1. Professional Staff
 - a. Alyssa Brouse – Social Worker
Recommended Annual Salary - \$60,977 (M Step 1) prorated
Effective Date – September 9, 2019
Replacement
2. Support Staff
 - a. Catherine Donohue– Teacher Assistant
Recommended Hourly Rate - \$18.48/hr (194 days; 7.5hrs/day)
Effective date – September 5, 2019
Additional staff need
 - b. Adina Green– Teacher Assistant
Recommended Hourly Rate - \$18.48/hr (194 days; 7.5hrs/day)
Effective date – September 16, 2019
Additional staff need
 - c. Antoinette Moore – Personal Care Assistant
Recommended Hourly Rate - \$15.23/hr (194 days; 7hrs/day)
Effective Date – September 9, 2019
Additional Staff Need
 - d. Timothy Resch – Teacher Assistant
Recommended Hourly Rate - \$18.48/hr (194 days; 7.5hrs/day)
Effective Date – September 3, 2019
Additional Staff Need
 - e. Cassandra Rudderow – Job Coach
Recommended Hourly Rate - \$18.48/hr (194 days; 7hrs/day)
Effective Date – September 16, 2019
Replacement
 - f. Zachary Trump – Early Learning Accounting Specialist
Recommended Annual Salary - \$48,000 (SS1) prorated
Effective Date – September 9, 2019
Replacement
3. Head Start
 - a. Teaching Staff
 - 1) Paul Bowman – Teacher
Recommended Hourly Rate - \$21.24/hr (188 days; 7.5hrs/day)
Effective Date – September 17, 2019
Replacement

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- 2) Rebecca Luccia – Teacher
Recommended Hourly Rate – \$21.24/hr (188 days; 7.5hrs/day)
Effective Date – September 9, 2019
Replacement
 - 3) Kailyn McNamee – Teacher
Recommended Hourly Rate - \$21.24/hr (188 days; 7.5hrs/day)
Effective Date – September 24, 2019
Replacement
 - 4) Latonya Taphorn – Teacher
Recommended Hourly Rate - \$21.24/hr (188 days; 7.5hrs/day)
Effective Date – September 23, 2019
Replacement
- b. Program Aides
- 1) Charity Richardson – Program Aide
Recommended Hourly Rate – \$9.18/hr (172 days; 5hrs/day)
Effective Date – September 23, 2019
Replacement
 - 2) Ourdia Smaili – Program Aide
Recommended Hourly Rate - \$9.18/hr (168 days; 5hrs/day)
Effective Date – September 23, 2019
Replacement
4. Pre-K Counts
- a. Assistant Teaching Staff
 - 1) Jennifer Weston – Teacher Assistant
Recommended Hourly Rate - \$14.54/hr (194 days; 7hrs/day)
Effective Date – September 23, 2019
Additional Staff Need

D. Change of Status – Ratifications

1. Head Start
 - a. Teaching Staff
 - 1) Caroline Moman
Change to Teacher, Head Start
Recommended Hourly Rate - \$21.24/hr (188 days; 7.5hrs/day)
Effective Date – September 17, 2019
Additional Staff Need
 - b. Family Engagement Workers
 - 1) Donna Valent
Change to Family Engagement Worker
Recommended Hourly Rate - \$17.61/hr (206 days; 7hrs/day)
Effective Date – September 9, 2019
Replacement

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E. Additions to 2019-2020 Approved Substitute Lists – Ratifications

Teaching Staff

Rita Retallick – Effective September 9, 2019

Assistant Teaching Staff

Gavin Chen – Effective September 10, 2019

Phillip Goldberg – Effective August 30, 2019

Mary McGrath – Effective September 17, 2019

Adriana Padilla – Effective September 11, 2019

F. Remove from 2019-2020 Approved Substitute Lists

Assistant Teaching Staff

Darlene Weber – Effective June 30, 2019

G. Employment – Approvals

1. Professional Staff

a. Erin McCurdy – School Psychologist

Recommended Annual Salary - \$74,905 (M+60 Step 3) prorated

Effective Date – October 7, 2019

Additional Staff Need

b. Glen Shenkman – School Psychologist

Recommended Annual Salary - \$74,126 (M+30 Step 4) prorated

Effective Date – November 18, 2019

Additional Staff Need

2. Pre-K Counts

a. Assistant Teaching Staff

1) Jamie Myers – Teacher Assistant

Recommended Hourly Rate - \$12.51/hr (194 days; 7hrs/day)

Effective Date - September 30, 2019

Additional Staff Need

H. Change of Status - Approvals

No items to consider.

I. Additions to 2019-2020 Approved Substitute Lists

Teaching Staff

Denby Guellich – Effective Date to be Determined

J. Leave of Absence Requests

Professional Staff

Personal Leave (FMLA with benefits)

Emily Durkin – Speech & Language Pathologist

Effective Date – September 25, 2019

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Support Staff

Personal Leave (FMLA with benefits)

Tiffany Smith – Youth Workforce Career Counselor
Effective Date – September 19, 2019

K. Return from Leave of Absence Requests

No items to consider.

L. Retirements

No items to consider.

M. Resignations

1. Professional Staff
 - a. Alyssa Brouse – Social Worker
Effective Date – September 11, 2019
Personal
 - b. Alexis Jasinski – Speech & Language Pathologist LTS
Effective Date – September 27, 2019
Personal
 - c. Rebecca McQuiod – Teacher – MDS
Effective Date – November 22, 2019
Other Employment
2. Support Staff
 - a. Amanda Foust – Teacher Assistant
Effective Date – August 20, 2019
Other Employment
 - b. Carly Krause – Teacher Assistant
Effective Date – August 23, 2019
Other Employment
3. Head Start
 - a. Support Staff
 - 1) Christina Pace – Administrative Assistant
Effective Date – September 23, 2019
Personal
 - b. Assistant Teaching Staff
 - 1) Jesusita Ramirez-Trejo – Teacher Assistant
Effective Date – September 23, 2019
Personal
 - 2) Selvi Sucipto – Teacher Assistant
Effective Date – September 6, 2019
Personal

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N. Terminations

1. Head Start
 - a. Program Aides
 - 1) Allison Duque Soria – Program Aide
Effective Date – June 13, 2019
Job Abandonment

O. Other

1. Professional Staff
 - a. To approve four (4) additional work days for Becky Millspaugh, Project Consultant in the Office of Professional Learning during the 2019-2020 school year at her per diem rate for to provide MTSS Leadership to accommodate client timeframe. The cost is covered by the client.
 - b. To end the 2018-2019 Long Term Substitute Speech & Language Pathologist assignment for Kelly Urban effective June 12, 2019.
 - c. To approve the following salary adjustments due to Educational Attainment of professional staff:

Employee	Salary	Salary Eff. Date
Chelsea Amaro – <i>Case Manager</i>	\$71,304 <i>(M Step 6)</i>	September 9, 2019
Elizabeth Burgoon - <i>Teacher – Emotional Support</i>	\$67,739 <i>(M+20 Step 2.5)</i>	August 20, 2019
Amy Feldmann – <i>Physical Therapist</i>	\$98,689 <i>(M+60 Step 12)</i>	September 9, 2019
Kimberly Harvey – <i>Teacher - Autism</i>	\$78,257 <i>(M+30 Step 6)</i>	August 20, 2019
Susan Greenwood – <i>Teacher – Pre-K Counts</i>	\$48,000 <i>(Instructional II, Step 3)</i>	August 20, 2019

2. Pre-K Counts
 - a. To approve the following rate adjustments for the Pre-K Counts Teacher Assistants:

Employee	Hourly Rate
Elizabeth Czarkowski - Teacher Assistant	\$14.54/hour
Erica Oscar – Teacher Assistant	\$14.54/hour
Sefi Schiller – Teacher Assistant	\$14.54/hour
Elizabeth Trinidad - Teacher Assistant	\$14.54/hour

- b. Noel Penn – Teacher Assistant, Pre-K Counts – did not begin with MCIU effective August 21, 2019.

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3. Montco Works NOW Temporary Employees
 - a. To approve the following temporary employees in our Montco Works NOW program for temporary employment not to exceed the hours and days listed.

Employee	Hourly Rate	# of Hours/Day	# of Days
Cameron Brown	\$10.00	8	490
Lai Musa Sheriff	\$10.00	3	56

It was moved by DiBello, seconded by Halus, that the Intermediate Unit Board approve the Personnel Matters as listed above, VIII.A.B.C.D.E.F.G.I.J.M.N.O. Motion carried; all ayes. (Attachment VIII.B.1.)

IX. Other Matters for Consideration

A. BUSINESS SERVICES

— MS. SANDRA EDLING, CFO AND DIRECTOR

GENERAL OPERATIONS

To authorize the appropriate officers to enter into a lease agreement between the Montgomery County Intermediate Unit and Abington School District for the period of September 1, 2019 to June 30, 2020 for Pre-K early learning classroom space at the Abington School District – District Office in the amount of \$4,460.00.

To authorize the appropriate officers to enter into a lease agreement between the Montgomery County Intermediate Unit and Upper Dublin School District for the period of September 1, 2019 to June 30, 2020 for early learning classroom space at the Thomas Fitzwater Elementary School. The amount has been waived by the landlord (Upper Dublin School District.)

To authorize the appropriate officers to enter into a lease agreement between the Montgomery County Intermediate Unit and Perkiomen Valley School District for the period of September 1, 2019 to June 30, 2020 for early learning classroom space at the Schwenksville Elementary School. The amount has been waived by the landlord (Perkiomen Valley School District.)

To authorize the appropriate officers to enter into a lease agreement between the Montgomery County Intermediate Unit and Pottstown School District for the period of September 1, 2019 to June 30, 2020 for early learning classroom space at the Edgewood Elementary School in the amount of \$31,320.00.

To authorize the appropriate officers to enter into a lease agreement between the Montgomery County Intermediate Unit and Ambler Borough for the period of September 1, 2019 to June 30, 2020 for early learning classroom space at the Ambler Borough Hall in the amount of \$27,500.00.

To authorize the appropriate officers to enter into a lease agreement between the Montgomery County Intermediate Unit and North Penn’s Young Men’s Christian Association (North Penn YMCA) for the period of September 1, 2019 to June 30, 2020 for early learning classroom space at the North Penn YMCA in the amount of \$36,342.06.

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To authorize the appropriate officers to enter into a lease agreement between the Montgomery County Intermediate Unit and Souderton Mennonite Church Pre-K lease site. The term of this agreement will be from August 15, 2019 through June 30, 2020.

To authorize the appropriate officers to enter into a lease agreement between the Montgomery County Intermediate Unit and Indian Valley Boys and Girls Club lease site. The term of this agreement will be from September 1, 2019 through June 30, 2020 in the amount of \$16,000.00.

To authorize the appropriate officers to enter into a sub-grant agreement for the implementation of Individuals with Disabilities Education Improvement Act-B (IDEA B 619) Use of Funds Agreement between the Montgomery County Intermediate Unit and the district listed below. The MCIU agrees to make “pass through” payments to the districts based on the IDEA guidelines for the period of July 1, 2018 through June 30, 2019, with the option to carryover funds to September 30, 2020.

- Perkiomen Valley School District

To authorize the appropriate officers to enter into a sub-grant agreement for the implementation of Individuals with Disabilities Education Improvement Act-B (IDEA B 611) Use of Funds Agreement between the Montgomery County Intermediate Unit and the districts listed below. The MCIU agrees to make “pass through” payments to the districts based on the IDEA guidelines for the period of July 1, 2019 through June 30, 2020, with the option to carryover funds to September 30, 2021.

- Pottsgrove School District
- Souderton Area School District
- Spring-Ford Area School District

To authorize the appropriate officers to enter into a sub-grant agreement for implementation of Individuals with Disabilities Education Improvement Act 619 (IDEA) Use of Funds Agreement between the Montgomery County Intermediate Unit and the district listed below. The MCIU agrees to make “pass through” payments to the district based on the IDEA guidelines for the period of July 1, 2019 through June 30, 2020, with the option to carryover funds to September 30, 2021.

- Souderton Area School District

To authorize the appropriate officers to enter into a vended meal site agreement between the Montgomery County Intermediate Unit and Creative Kiddie Care. The term of this agreement will be from September 2, 2019 through June 16, 2020.

To authorize the appropriate officers to enter into a vended meal site agreement between the Montgomery County Intermediate Unit and Creative Health Services. The term of this agreement will be from July 1, 2019 through June 30, 2020.

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To authorize the appropriate officers to enter into a vended meal site agreement between the Montgomery County Intermediate Unit and Dekalb Day School. The term of this agreement will be from August 26, 2019 through June 15, 2020.

REVENUE

To authorize the appropriate officers to enter into a contracted service agreement for the ACCESS Program between the Montgomery County Intermediate Unit and the district listed below for the period of July 1, 2019 through June 30, 2020. The districts will reimburse the MCIU on a bi-annual basis at an amount equal to 8.5% of the ACCESS dollars.

- School District of Jenkintown

It was moved by England, seconded by Antonio that the Intermediate Unit Board approve the Other Matters for Consideration as listed above IX.A. Motion carried; all ayes.

B. PENNSYLVANIA TRAINING AND TECHNICAL ASSISTANCE NETWORK (PATTAN)

— MRS. REBECCA FOGLE, DIRECTOR

EXPENSES

To authorize the appropriate officers to enter into a General Contracted Consultant Agreement with Brain Injury Association of Pennsylvania to provide Support to the BrainSTEPS Program from July 1, 2019 to June 30, 2020 in the amount of ~~\$100,000.00~~ (amended to \$110,000.00).

To authorize the appropriate officers to enter into a General Contracted Consultant Agreement with Special Olympics PA to provide support to the Interscholastic Unified Sports Program from September 1, 2019 to June 30, 2020 in the amount of \$100,000.00.

To authorize the appropriate officers to enter into a General Contracted Consultant Agreement with Toni Mild to provide External Evaluation as required by the State Personnel Development Grant (SPDG) from July 1, 2019 to June 30, 2020 in the amount of \$10,000.00.

To authorize the appropriate officers to enter into a General Contracted Consultant Agreement with Boys Town National Research Hospital to provide EIPA Video Conference Series from October 5, 2019 to April 4, 2020 in the amount of \$4,800.00.

To authorize the appropriate officers to enter into a General Contracted Consultant Agreement with Philadelphia HUNE, Inc. to provide support for the Hispanic Outreach Program from July 1, 2019 to June 30, 2020 in the amount of \$75,000.00.

To authorize the appropriate officers to enter into a General Contracted Consultant Agreement with Philadelphia HUNE, Inc. to network with the Deaf-Blind Project staff to provide linguistically appropriate information to Hispanic families of children and youth with disabilities from October 1, 2019 to September 30, 2020 in the amount of \$15,000.00.

To authorize the appropriate officers to enter into a General Contracted Consultant Agreement with Elwyn Davidson School to provide support to build capacity of selected schools within a school district to support students with autism in their home school districts from July 1, 2019 to June 30, 2020 in the amount of \$80,997.63.

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To authorize the appropriate officers to enter into a General Contracted Consultant Agreement with Leader Services/Jeff Eckhart to create and host databases for SPDG – Middle School Success: The Path to Graduation (P2G) from July 1, 2019 to June 30, 2020 in the amount of \$42,000.00

To authorize the appropriate officers to enter into a General Contracted Consultant Agreement with Rhonda Tyree to provide support to SPDG – Middle School Success: The Path to Graduation (P2G) – Primary focus will be working with families to the MAX (F2MAX) from July 1, 2019 to June 30, 2020 in the amount of \$39,600.00.

To authorize the appropriate officers to enter into contracts for provider services between Montgomery County Intermediate Unit and the providers listed, their services and rates are listed below for the PaTTAN- HELIX Conference on November 18-20, 2019.

Provider	Service	Rates
• Susan Bruce	DB Grant Team Meeting & Effective Communication Programming: Evidence-Based Practices, Practitioner and Parental Expertise	\$1,875.00
• Danielle Ploetz	Presenting: Neuropsychological Impact of Neurotoxins and Carbon Monoxide Poisoning in Children and Adolescents	\$683.82
• Pamela Mims	Presenting: Providing Grade Aligned Access to the General Curriculum: Why & How Using Systematic Instruction to Teach Grade Aligned Math to Students with ID/ASD	\$2,380.00

To authorize the appropriate officers to enter into contracts for provider services between Montgomery County Intermediate Unit and the providers listed below. Their services and rates are listed in the chart for the PaTTAN- PASA-TWG for services from July 1, 2019 to June 30, 2020.

Provider	Service	Rates
• Katie Majewski	Teacher Work Group Essentialization Project	\$2,500.00
• Camille Dean	Teacher Work Group Essentialization Project	\$2,500.00
• Christy Worhach	Teacher Work Group Essentialization Project	\$2,500.00
• Ashleigh Rissler	Teacher Work Group Essentialization Project	\$2,500.00
• Stacy Miller	Teacher Work Group Essentialization Project	\$2,500.00
• Heather Morgan	Teacher Work Group Essentialization Project	\$2,500.00

It was moved by Halus, seconded by Antonio that the Intermediate Unit Board approve the Other Matters for Consideration as listed above IX.B. (as amended above IX.B.1.) Motion carried; all ayes.

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C. PROFESSIONAL LEARNING

— DR. DONNA GAFFNEY, DIRECTOR

GENERAL OPERATIONS

To authorize the approval of addendums to the original three-year agreements for Title II-A Professional Development and/or Staff Development services between the Montgomery County Intermediate Unit and the school districts listed below effective September 26, 2018.

- Lower Moreland School District
- Perkiomen Valley School District
- Pottstown School District
- Upper Dublin School District
- Upper Merion School District
- Upper Perkiomen School District

To authorize the approval of addendums to the original three-year agreements for Title IV Professional Development and/or Staff Development services between the Montgomery County Intermediate Unit and the school districts listed below effective September 26, 2018.

- Perkiomen Valley School District
- Upper Dublin School District
- Upper Perkiomen School District

To authorize the appropriate officers to enter into a Professional Development Training Agreement with the Colonial School District and the Montgomery County Intermediate Unit to provide professional development: Inclusive Practices Support with Behavior and Academics for the time period beginning August 28, 2019 with follow-up throughout the school year. Consultation/Professional Development covered by IDEA TaC funding.

To authorize the appropriate officers to enter into a Professional Development Training Agreement with the Methacton School District and the Montgomery County Intermediate Unit to provide professional development: SAS Toolkit Follow-Up: Curriculum Framework Training on September 3, 2019. Consultation/Professional Development covered by IDEA TaC funding.

To authorize the appropriate officers to enter into a Professional Development Training Agreement with Abington School District to provide Professional Development: CLM Implementation Support on July 11, 2019. Consultation/Professional Development covered by IDEA TaC funding.

To authorize the appropriate officers to enter into a Professional Development Training Agreement with the Souderton Area School District and the Montgomery County Intermediate Unit to provide Act 45 professional development: Supporting Students with Disabilities Series during the time period October 17, 2019 through February 20, 2020. Consultation/Professional Development covered by IDEA TaC funding.

To authorize the appropriate officers to enter into a Professional Development Training Agreement with the Upper Dublin School District and the Montgomery County Intermediate Unit to provide

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professional development: Co-Teaching on August 27, 2019. Consultation/Professional Development covered by IDEA TaC funding.

To authorize the appropriate officers to enter into a General Contracted Consultant Agreement with Mr. Dana Morse to provide a professional development workshop: Working with Educators to Best Deliver Hands-on STEM Solutions to Educators in Montgomery County School Districts on October 29, 2019 at no cost.

To authorize the appropriate officers to enter into a Professional Development Training Agreement with the Pottstown School District and the Montgomery County Intermediate Unit to provide professional development on K-12 Mathematics professional development to Administrators for the time period on August 21, 2019 through May 8, 2020. Consultation/Professional Development covered by IDEA TaC funding.

To authorize the appropriate officers to enter into a Professional Development Training Agreement with the Pottstown School District and the Montgomery County Intermediate Unit to provide K-12 Administrator professional development for the time period of October 16, 2019 through May 6, 2020. Consultation/Professional Development covered by IDEA TaC funding.

REVENUE

To authorize the appropriate officers to enter into an agreement with Colonial School District/Plymouth Elementary to provide professional development: Wilson ® Foundations Level 1 Coaching September 2019 through June 2020 at a cost of \$8,000.00.

To authorize the appropriate officers to enter into an agreement with Colonial School District/Whitemarsh Elementary to provide Professional Development: Wilson ® Foundations Level 1 Coaching September 2019 through June 2020 at a cost \$8,000.00.

To authorize the appropriate officers to enter into an agreement with Upper Merion School District to provide Professional Development: Wilsons ® Foundations Level K on November 5, 2019 at a cost of \$2,887.50.

To authorize the appropriate officers to enter into an agreement with Carson Valley Children's Aid to provide professional development: MTSS Leadership Training and Facilitation September 2019 through June 2020 at a cost of \$10,000.00.

To authorize the appropriate officers to enter into an agreement with Upper Moreland School District to provide professional development: Reading/Writing Best Practices and Principles of Teaching in the Block on August 28, 2019 at a cost of \$1,500.00.

To authorize the appropriate officers to enter into an agreement with Silver Springs – Martin Luther School to provide 2019-2020 School Year Start-Up Support on September 3, 10, 24, and 27, 2019 at a cost of \$4,000.00.

To authorize the appropriate officers to enter into an agreement with Silver Springs – Martin Luther School to provide Comprehensive Support for Specific Projects including Climate & System Support, Emotional Support Program Review and Universal Design for Learning during the time period of August 1, 2019 through June 30, 2020 at a cost of \$52,750.00.

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To authorize the appropriate officers to enter into an agreement with The Academy to provide professional development: PBIS Universal Tier 1 trainings and conduct meetings during the 2019-2020 School year at a cost of \$7,750.00.

To authorize the appropriate officers to enter into an agreement with Methacton School District to provide Professional Development: Secondary Literacy, Exploring Beliefs and Ensuring Best Practices, during the time period of October 14, 2019 through April 24, 2020 at a cost of \$2,100.00.

To authorize the appropriate officers to enter into an agreement with Methacton School District to provide Professional Development: Embedding Multisensory Teaching Techniques into the Balanced Literacy Classroom during the time period of November 5, 2019 through February 28, 2020 at a cost \$9,000.00.

To authorize the appropriate officers to enter into an agreement with the Delaware County Intermediate Unit #25 and the Montgomery County Intermediate Unit to provide Montgomery Virtual Program (MVP) for the time period beginning June 3, 2019 through June 30, 2020.

EXPENSES

To authorize the appropriate officers to approve the PA SEED Ecosystem – Chief Science Officers Program Agreement between the Montgomery County Intermediate Unit (MCIU) and the Bucks County Intermediate Unit (BCIU), partners in PA SEED Ecosystem. Bucks County IU will provide development, coordination, oversight and supervision of the CSO Program within its Intermediate Unit area. Compensation will be in the amount of \$3,500 (5 days x \$700/day). The term of this agreement shall be January 1, 2019 through June 30, 2020.

To authorize the appropriate officers to approve the PA SEED Ecosystem – Chief Science Officers Program Agreement between the Montgomery County Intermediate Unit (MCIU) and the Chester County Intermediate Unit (CCIU), partners in PA SEED Ecosystem. Chester County IU will provide development, coordination, oversight and supervision of the CSO Program within its Intermediate Unit area. Compensation will be in the amount of \$3,500 (5 days x \$700/day). The term of this agreement shall be January 1, 2019 through June 30, 2020.

To authorize the appropriate officers to enter into a General Contracted Consultant Agreement with Houghton Mifflin Harcourt Publishing Company to provide a one-day professional development workshop: Bold School: Instructional Design Works on October 22, 2019 in the amount of \$6,500.00.

To authorize the appropriate officers to enter into a General Contracted Consultant Agreement with Meena Srinivasan to facilitate a book study: SEL Everyday on September 11, October 9, and November 6, 2019 in the amount of \$3,000.00.

To authorize the appropriate officers to enter into a General Contracted Consultant Agreement with ASCD to provide a two-day professional development workshop: Understanding By Design at St. Basil's Academy on August 27-28, 2019 in the amount of \$13,862.21.

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To authorize the appropriate officers to enter into a General Contracted Consultant Agreement with Anthony Gabriele to provide a two-day professional development workshop: Leveraging Student Centered Design Frameworks to Support OER Adoption for Personalized Learning on December 3-4, 2019 in the amount of \$6,000.00.

It was moved by Halus, seconded by Finegold that the Intermediate Unit Board approve the Other Matters for Consideration as listed above IX.C. Motion carried; all ayes.

D. EARLY CHILDHOOD SERVICES

— DR. HOLLY ACOSTA, DIRECTOR

GENERAL OPERATIONS

To authorize the appropriate officers to enter into a Pre-Kindergarten Program services agreement between the Montgomery County Intermediate Unit and Upper Merion School District Pre-Kindergarten for an after school hours program vended meal site. The term of this agreement will be from August 26, 2019 through June 30, 2020.

EXPENSES

To authorize the appropriate officers to enter into a General Contracted Consultant Agreement with Tuscarora Intermediate Unit #11 to provide Evidenced Based Implementation Program Wide Positive Behavior Interventions and Support from July 1, 2019 to June 30, 2020 in the amount of \$15,000.00.

It was moved by Maginnis, seconded by Ryan that the Intermediate Unit Board approve the Other Matters for Consideration as listed above IX.D. Motion carried; all ayes.

E. STUDENT SERVICES

— DR. BRITTANY LOUREA-WADDELL, DIRECTOR

GENERAL OPERATIONS

To authorize the appropriate officers to enter into an Inter-Agency Agreement for Title I Services with the Hatboro-Horsham School District and the Montgomery County Intermediate Unit to provide reading and mathematics instructional services in accordance with the Title I program for the time period of September 3, 2019 through June 15, 2020.

To authorize the appropriate officers to enter into an Inter-Agency Agreement for Title I Services with the Methacton School District and the Montgomery County Intermediate Unit to provide reading and mathematics instructional services in accordance with the Title I program for the time period of September 1, 2019 through June 30, 2024.

To authorize the appropriate officers to enter into an Inter-Agency Agreement for Title I Services with the Lower Moreland School District and the Montgomery County Intermediate Unit to provide reading and mathematics instructional services in accordance with the Title I program for the time period of September 1, 2019 through June 19, 2020.

To authorize the appropriate officers to enter into an Inter-Agency Agreement for Title I Services with the Perkiomen Valley School District and the Montgomery County Intermediate Unit to

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provide reading and mathematics instructional services in accordance with the Title I program for the time period of August 13, 2019 through September 30, 2021.

To authorize the appropriate officers to enter into an Inter-Agency Agreement for Title I Services with the Springfield Township School District and the Montgomery County Intermediate Unit to provide reading and mathematics instructional services in accordance with the Title I program for the time period of July 1, 2019 through July 1, 2024.

To authorize the appropriate officers to enter into an Inter-Agency Agreement for Title I Services with the Souderton School District and the Montgomery County Intermediate Unit to provide reading and mathematics instructional services in accordance with the Title I program for the time period of August 5, 2019 through June 30, 2021.

REVENUE

To authorize the appropriate officers to enter into a contract agreement with Montgomery County Intermediate Unit and Montgomery County Economic & Workforce Development to provide employment and skill development services for WIOA-Eligible Youth and Young Adults Workforce Innovation and Opportunity Program starting July 1, 2019 to June 30, 2020 in the amount of \$1,050,000.00.

To authorize the appropriate officers to enter into an intergovernmental contract agreement for the 2019/2020 school year between the Montgomery County Intermediate Unit and the PA Cyber Charter School to provide special education services in the amount of \$7,920.00. Final billing will be based on actual services provided to the district.

EXPENSES

To authorize the appropriate officers to enter into a contract agreement with Montgomery County Intermediate Unit and Rohon Murphy, Inc. to provide Keynote Address for the IDEAS4U Student In-Service Day on May 1, 2019 in the amount of \$3,000.00.

To authorize the appropriate officers to enter into a contract agreement with Montgomery County Intermediate Unit and Nearpod, Inc. to provide unlimited access to Nearpod lesson library for the MCIU Professional Teaching staff from July 1, 2019 to June 30, 2020 in the amount of \$4,162.50.

To authorize the appropriate officers to enter into a contract agreement with Montgomery County Intermediate Unit and Altitude Consulting and Coaching, LLC to provide professional Workshop for Montco Works NOW WIOA youth clients and Montco Works NOW summer interns on June 21, 2019 in the amount of \$2,750.00.

To authorize the appropriate officers to enter into a contract agreement with Montgomery County Intermediate Unit and Devereux Foundation to provide professional development on July 23, 2019 and August 13, 2019 in the amount of \$4,533.00.

To authorize the appropriate officers to enter into a contract agreement with Montgomery County Intermediate Unit and Monroe & Weisbrod, LLC to provide contracted psychiatric services from July 1, 2019 to June 30, 2020 in the amount of \$200.00.

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To authorize the appropriate officers to enter into a contract agreement with Montgomery County Intermediate Unit and Doris Lebischak, MD to provide contracted psychiatric services from July 1, 2019 to June 30, 2020 in the amount of \$150.00 an hour.

To authorize the appropriate officers to enter into consultant contracts for School Age Provider Therapy Services between Montgomery County Intermediate Unit and the providers listed, their services and rates are listed below for the period of July 1, 2019 through June 30, 2020:

Provider	Service	Rates
<ul style="list-style-type: none"> EdBeCo 	BCBA for School Age - \$85 per hour Special Ed Teacher Assist., PCA's & Job Coaches: High School Diploma - \$20/hr., Assoc. Degree or higher or 60 post-secondary credits - \$21/hr., Bachelor's Degree in Ed. or Related Field - \$22/hr.	\$20-\$85
<ul style="list-style-type: none"> Personal Health Care 	Nursing Services - \$45 per hour plus \$10 for an additional child	\$45 per hr/plus \$10 additional child

To authorize the appropriate officers to enter into a contract agreement with Montgomery County Intermediate Unit and Ken-Crest to provide a skills trainer support to students enrolled in the Project SEARCH program starting September 1, 2019 to June 30, 2020 in the amount of \$17,322.90.

It was moved by DiBello, seconded by Wilson that the Intermediate Unit Board approve the Other Matters for Consideration as listed above IX.E. Motion carried; all ayes.

F. TECHNOLOGY SERVICES

— MRS. GAIL KENNEDY, DIRECTOR

REVENUE

To authorize the appropriate officers to enter into a service agreement between the Montgomery County Intermediate Unit and the district listed below to provide PowerSchool Renewal for the period of July 1, 2019 through June 30, 2020 in the amount listed below:

<ul style="list-style-type: none"> Colonial School District 	Licenses & PA State Reporting	\$25,721.40
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To authorize the appropriate officers to enter into a service agreement between the Montgomery County Intermediate Unit and the charter school listed below to provide Level Data services for the period of July 1, 2019 through June 30, 2020 in the amount listed below:

<ul style="list-style-type: none"> Widener Partnership Charter School 	Level Data & State Data Validation Suite	\$424.00
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To authorize the appropriate officers to enter into contract agreement with the Montgomery County Intermediate Unit and the district listed for PIMS Support for the period of August 15, 2019 through June 30, 2020 in the amounts listed below:

• Souderton Area School District	PIMS Support 2019-2020	\$500.00/a day
• Souderton Area School District	PIMS Support – 40 Hour Support Block	\$3,900.00

To authorize the appropriate officers to enter into contract agreement with the Montgomery County Intermediate Unit and the district listed for Technical Leadership for 2019/2020 for the period of July 1, 2019 through June 30, 2020 in the amount listed below:

• Pottstown School District	Technical Leadership & Support Staffing Service – Work to be performed on & off site as needed	\$8,670.00 monthly
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To authorize the appropriate officers to enter into contract agreement with the Montgomery County Intermediate Unit and the district listed for Regional WAN (RWAN) Services for the period of July 1, 2019 through June 30, 2020 in the amount listed below:

• Norristown Area School District	\$18,266.00
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To authorize the appropriate officers to enter into a service agreement between the Montgomery County Intermediate Unit and Perkiomen Valley School District to provide Network Administration services from July 1, 2019 to June 30, 2020 in the amount of \$90.00 an hour onsite and \$80.00 an hour remote.

EXPENSES

To authorize the appropriate officers to enter into a Proposal for Electrical Services Agreement with Siemens Industry, Inc. and the Montgomery County Intermediate Unit to provide UPS System Annual Maintenance for the time period of July 8, 2019 through August 31, 2019 in the amount of \$5,929.00.

It was moved by DiBello, seconded by Finegold that the Intermediate Unit Board approve the Other Matters for Consideration as listed above IX.F. Motion carried; all ayes.

G. ADMINISTRATION

— DR. BRADLEY C. LANDIS, ASSISTANT EXECUTIVE DIRECTOR

GENERAL OPERATIONS

To accept the results of the alternate bid from Hirschberg Mechanical (as a replacement for Cooks Service Company) for the plumbing contract related to the first floor 2 West Lafayette Street facility in the amount of \$72,800.00. Results attached.

To approve the second reading and adoption of the following policy:

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POLICY #	TITLE
625	Procurement Cards (New)

It was moved by England, seconded by Antonio that the Intermediate Unit Board approve the Other Matters for Consideration as listed above IX.G. Motion carried; all ayes. (Attachments IX.G.1.2.)

X. Persons Desiring to be Heard

No one desired to speak.

XI. Adjournment

The date of the next Intermediate Unit Board Meeting:
Wednesday, November 20, 2019
6:15 p.m. – Committee-of-the-Whole Meeting
6:45 p.m. – Regular Action Meeting
Washington A Conference Room, 2 W. Lafayette Street

The Intermediate Unit Board adjourned the meeting at 7:53 p.m.

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THE FOLLOWING TOOK PLACE PRIOR TO THE REGULAR BOARD MEETING, DURING COMMITTEE-OF-THE-WHOLE:

Executive Director Update:

- Harrisburg Recovery Project Update: Last spring the MCIU was asked by Governor Wolf and the Pennsylvania Department of Education to run the operations for the Harrisburg School District. It has been a very rewarding and in depth process but the new team is making significant progress. Dr. George introduced the following members of the team who were in attendance at tonight's meeting: Chris Celmer, COO/Acting Assistant Superintendent; Dr. Latrice Mumin, Director of the Office of Accountability; Dr. Susan Sneath, Chief Academic Officer; and Lori Lillis, Director of the Office of Human Resources. Mr. Celmer provided an update to the MCIU Board on the project. He stated that there has been a key effort to work towards educating the community to build trust and eventually return the district back to community control. While it is very challenging and daunting work, this highly qualified team (along with the support of the MCIU Board of Directors and Sandy Edling), has accomplished a great deal in the past few months to support the long-term goals of the Harrisburg School District.
- New MCIU Service Project: Dr. Lourea-Waddell informed the MCIU Board that in response to an ongoing shortage, the MCIU will be starting a new program to facilitate dispensing of hearing aids to children of Montgomery County families. Because commercial insurance does not cover the cost of hearing aids, reimbursement will be sought through Medical Assistance. This effort will begin in January.
- Construction Update: Dr. George announced that there is an action item on tonight's agenda (page 20), requesting board approval of a new plumbing contract for the first floor construction project at 2 West Lafayette Street. The original contractor that was approved in June 2019 miscalculated the scope of the project and withdrew their proposal.
- MCIU Contracted Services: Dr. Acosta, Director of the Office of Early Childhood Services, has been conducting a review over the past year of the numerous MCIU contracted services in an effort to ensure that we are providing the most efficient and effective services for our students. This review has resulted in the elimination of a number of low quality contractors. Dr. George requested that any questions regarding this process be directed to the MCIU Administration. No official board action is requested at this time.
- Head Start Grant: Dr. George advised that the MCIU Administration is in the process of re-applying for a \$3.8 million 5-year grant for the Head Start Program. Mrs. Paula Rice, Program Administrator for the Head Start Program, will be providing an update to the MCIU Board at an upcoming meeting.

Head Start: Dr. Holly Acosta shared information from the Head Start Policy Council Meeting dated September 23, 2019 which included Meeting Minutes from the August 14, 2019 meeting. (Attachment I.A.1.a.)

Government Relations – Ms. Tina Viletto highlighted key legislative issues as detailed in the Government Relations Report to the Board. (Attachment I.A.2.)

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Upcoming Dates:

- October 16-18, 2019 - PASA-PSBA School Leadership Conference - Hershey
- November 9, 2019 - MCIUEF Fall Fundraiser at The Empress Room – Blue Bell
- November 20, 2019 – Next MCIU Board Meeting

COMMITTEE-OF-THE-WHOLE CONCLUDED AND THE OFFICIAL MEETING BEGAN.