

*Official Proceedings of the
Montgomery County Intermediate Unit
Board of Directors Meeting
September 26, 2018*

The regular meeting of the Montgomery County Intermediate Unit Board of Directors was held on Wednesday, September 26, 2018, in the Montgomery County Intermediate Unit Main Office Building, 2 West Lafayette Street, Norristown, Pennsylvania.

President Maura Buri called the meeting to order at 7:00 p.m. Following the pledge of allegiance, Virginia Pollard, Board Secretary, called the roll. Attendance was as follows:

Intermediate Unit Board: Joseph Antonio; Maura Buri; Thomas DiBello; Leslie Finegold; Dr. Gene Halus; Yuri Khalif; Janice Pearce [phone]; Virginia Pollard; Michael Ryan; Dr. Joan Ryder Ludwig; Philip Schwarz; and Jennifer Wilson.

Absent: Bill England; Tameata Jordan; Robert Lindgren; Judith Maginnis; Juliane Ramić; Donna Scheuren; Joshua Stein; Patrick Wicks; and Emanuel Wilkerson.

Intermediate Unit: Dr. John J. George; Dr. Bradley C. Landis; Dr. Holly Acosta; Rebecca Fogle; Dr. Donna Gaffney; Jack Hurd; Gail Kennedy; Dr. Brittany Lourea-Waddell; Valentina Viletto, Esq.; Stan Wisler; and Mary Dougherty.

Solicitor: Jeffrey T. Sultanik, Esq.

Guests: Jon Alessi; Lori Craven; Dan Currie; Sandy Edling; Kendall Glouner; Jesse Gluckman, Barbara Maples, Dr. Natalie Sokol, and Dr. Ken Voss.

I. Call to Order

- A. Following the pledge of allegiance and roll call, President Buri noted that there was no executive session prior to the start of the Board meeting. President Buri announced that MCIU board member Donna Scheuren is not in attendance at tonight's meeting due to the passing of her father. President Buri requested a moment of silence in remembrance of the Scheuren family.
- B. President Buri noted that there were no updates to the agenda.
- C. President Buri asked if anyone present would like to address the Board. No one desired to speak.
- D. Accept the resignation of MCIU Board member Emanuel Wilkerson, Pottstown School District, effective October 1, 2018.

It was moved by DiBello, seconded by Finegold, that the Intermediate Unit Board accept the resignation of the MCIU Board member as listed above. Motion carried; all ayes.

*Official Proceedings of the
Montgomery County Intermediate Unit
Board of Directors Meeting
September 26, 2018*

II. Communications

PSBA 2019 Vote for Election of Officers and PSBA Insurance Trust Trustees:

- President-Elect (one-year term)
 - Eric Wolfgang*, Central York SD (York Co.)
- Vice President (one-year term)
 - Art Levinowitz*, School District of Upper Dublin (Montgomery Co.)
- Eastern At Large (three-year term)
 - Maura Buri*, Upper Merion Area SD (Montgomery Co.)
- Section 8 Advisor
 - Amy Goldman*, Radnor Township School District (Delaware Co.)
- PSBA Insurance Trust Trustees—term ends December 31, 2021 (vote for up to three)
 - Richard Frerichs (Penn Manor SD), PSBA Past President
 - William S. LaCoff, (Owen J. Roberts SD), PSBA Past President
 - Nathan G. Mains, PSBA CEO

A motion was made by Ryder Ludwig, seconded by Khalif, to authorize the Board Secretary to cast votes for the entire slate of candidates for PSBA positions for 2019 as presented above. Motion carried; all ayes.

III. Approval of Minutes

A. Meeting of Wednesday, August 22, 2018

It was moved by Finegold, seconded by Antonio, that the Intermediate Unit Board approve the minutes of the August 22, 2018 meeting. Motion carried; all ayes. (Attachment III.A.)

IV. Approval/Ratification MCIU Bills

(Detailed list of bills are available)

| ITEM | PAGES | AMOUNT |
|-----------------|-------|------------------------|
| July, 2018 | 1-2 | \$ 41,505.76 |
| August, 2018 | 3-9 | \$ 9,782,428.00 |
| September, 2018 | 10-11 | \$ 5,910,724.86 |
| TOTAL | | <u>\$15,734,658.62</u> |

*Official Proceedings of the
Montgomery County Intermediate Unit
Board of Directors Meeting
September 26, 2018*

V. COMBINED FINANCIAL REPORT – AUGUST 2018

| | | | |
|--|----|---------------|-------------------------|
| Beginning Intermediate Unit Funds | | \$ | 53,958,521.06 |
| Other Adjustment | | \$ | (4,998,120.40) |
| Receipts: | | | |
| Revenue Received | \$ | 14,976,591.15 | |
| Total Receipts | | | \$ 14,976,591.15 |
| Total Receipts Plus Beginning Cash Balance | | | \$ 63,936,991.81 |
| Less: Disbursements – August 2018 Checks | | | \$ (5,970,741.86) |
| Ending Intermediate Unit Funds per Books | | | <u>\$ 57,966,249.95</u> |

CASH ANALYSIS – AUGUST 2018

| | | | |
|--|----|---------------|-------------------------|
| Money Market Accounts: | | | |
| Citizens Bank Food Service | \$ | 26,743.50 | |
| PLGIT | \$ | 2,049,853.42 | |
| PSDLAF | \$ | 16,822,815.71 | |
| TD Bank | \$ | 968,801.60 | |
| Total Interest Bearing Accounts | | | \$ 19,868,214.23 |
| Disbursement in Transit | \$ | - | |
| Deposit in Transit | \$ | (93,039.15) | |
| Disbursement Accounts – Outstanding Checks | \$ | (854,169.50) | |
| Investments | \$ | 39,045,244.37 | |
| Cash Balance Per Bank | | | <u>\$ 57,966,249.95</u> |

VI. INVESTMENT OF FUNDS – AUGUST 2018

| | | |
|-------------------|----|----------------------|
| Beginning Balance | \$ | 44,045,244.37 |
| Purchases | | |
| Redemptions | \$ | (5,000,000.00) |
| Ending Balance | \$ | <u>39,045,244.37</u> |

Interest earned on investments is as follows:

| Bank Account | Bank Account Interest | CD Interest |
|--------------|--------------------------|---------------------|
| PLGIT | \$ 3,006.32 | \$ - |
| TD BANK | \$ 739.97 | \$ - |
| PSDLAF | \$ 11,738.18 | \$ 78,274.11 |
| TOTAL | <u>\$ 15,484.47</u> | <u>\$ 78,274.11</u> |

*Official Proceedings of the
Montgomery County Intermediate Unit
Board of Directors Meeting
September 26, 2018*

VII. Budgets

A. New and Proposed Budgets

No items to consider.

B. Initial Budgets

1. Early Intervention Evidence Based Implementation Grant

Office of Early Childhood Services **\$ 15,000**
7/1/18 – 6/30/2019

The Administration requests approval of a grant agreement between the Montgomery County Intermediate Unit and the Tuscarora IU for the Early Intervention Evidence Based Implementation Grant not to exceed \$15,000.00. A summary budget is attached.

2. Title I, Part A Grant

Office of Student Services **\$ 172,893**
7/1/18 – 6/30/2019

The Administration requests approval of the 2018/2019 Non-Public Services, Title I, Part A Grant budget in the amount of \$172,893.00. A summary budget is attached.

3. Title I, Part D Grant

Office of Student Services **\$ 350,724**
7/1/18 – 6/30/2019

The Administration requests approval of the 2018/2019 Non-Public Services, Title I, Part D Grant budget in the amount of \$350,724.00. A summary budget is attached.

C. Changes to Initial Budgets

No items to consider.

D. Budgetary Transfers

No items to consider.

It was moved by DiBello, seconded by Antonio, that the Intermediate Unit Board approve/ratify the payment of MCIU Bills; accept the Combined Financial Reports for August 2018; approve/ratify the Investment of Funds as noted for August 2018; and approve the Initial Budgets, VII.B. Motion carried; all ayes. (Attachments IV., VII.B.1.2.3.)

VIII. PERSONNEL MATTERS

— JACK HURD, DIRECTOR

A. General

1. To authorize the appropriate officers to enter into a contract agreement with Spring-Ford Area School District for Elementary Education Supervisory Support for the period of August 22, 2018 through October 18, 2018 in the amount of \$525 per day.

B. Conference Requests

1. To approve three (3) out of state conference requests.

*Official Proceedings of the
Montgomery County Intermediate Unit
Board of Directors Meeting
September 26, 2018*

C. Employment – Ratifications

1. Administrative Staff
 - a. Thomas Calvario – Facilities Supervisor
Recommended Annual Salary - \$95,000 (A5) prorated
Effective Date – September 10, 2018
Replacement
2. Professional Staff
 - a. Alison Jones – Long Term Substitute Speech & Language Pathologist
Recommended Annual Salary - \$56,420 (M Step 0) prorated
Effective Date – August 27, 2018
Replacement
 - b. Elissa Lee – Long Term Substitute Part-Time (.5) School Psychologist
Recommended Annual Salary - \$31,736.50 (M+30 Step 0) prorated
Effective Date – September 24, 2018
Replacement
 - c. Julianne Remus – Long Term Substitute Speech & Language Pathologist
Recommended Annual Salary - \$56,420 (M Step 0) prorated
Effective Date – August 27, 2018
Replacement
 - d. Sarah Zavala – Part-Time (.6) Audiologist
Recommended Annual Salary - \$49,892 (M+60 Step 8) prorated
Effective Date – September 24, 2018
New
3. Head Start
 - a. Assistant Teaching Staff
 - 1) Bridget Birkner – Assistant Teacher, Head Start
Recommended Annual Salary - \$18,458 prorated
Effective Date – September 12, 2018
Replacement
 - 2) Amanda Whittaker – Assistant Teacher, Head Start
Recommended Annual Salary - \$16,652 prorated
Effective Date – September 11, 2018
Replacement
 - b. Program Aides
 - 1) Dominica Troiano – Program Aide, Head Start
Recommended Annual Salary - \$7,757 prorated
Effective Date – September 12, 2018
Replacement

*Official Proceedings of the
Montgomery County Intermediate Unit
Board of Directors Meeting
September 26, 2018*

4. Pre-K Counts
 - a. Teaching Staff
 - 1) Melanie Pearlman – Teacher, Pre-K Counts
Recommended Annual Salary - \$39,000 (Step 1 Instructional 1) prorated
Effective Date – September 11, 2018
Replacement
 - 2) Danielle Timbario – Teacher, Pre-K Counts
Recommended Annual Salary - \$39,000 (Step 1 Instructional 1) prorated
Effective Date – September 12, 2018
Replacement
 - b. Support Staff
 - 1) Jennifer Fisher – Job Coach
Recommended Annual Salary - \$21,117 prorated
Effective Date – September 4, 2018
Replacement
 - 2) Leon Jaskuta – Job Coach
Recommended Annual Salary - \$21,117 prorated
Effective Date – September 20, 2018
Replacement
 - 3) Lori Lankin – Teacher Assistant/Coach
Recommended Annual Salary - \$21,117 prorated
Effective Date – September 5, 2018
Replacement
 - 4) Donna Valent – Early Learning Receptionist
Recommended Annual Salary - \$17,763 prorated
Effective Date – August 28, 2018
Replacement

D. Change of Status – Ratifications

1. Professional Staff
 - a. Melissa Hamilton - Teacher, Life Skills
Change Recommended Annual Salary to \$67, 550 (M Step 5) prorated
Effective Date – September 7, 2018
Educational Attainment
 - b. Rebecca Millspaugh – Project Consultant
Change Recommended Annual Salary to \$99,021 (M+60 Step 12.5) prorated
Effective Date - September 12, 2018
Educational Attainment

*Official Proceedings of the
Montgomery County Intermediate Unit
Board of Directors Meeting
September 26, 2018*

- c. Laura Sirico – Social Worker
Change Recommended Annual Salary to \$68,288 (M+30 Step 2) prorated
Effective Date – August 21, 2018
Educational Attainment

2. Head Start

- a. Teaching Staff
 - 1) Yesenia Hinkle
Change from Assistant Teacher, Head Start to Teacher (Floater), Head Start
Recommended Annual Salary - \$29,427 prorated
Effective Date – September 11, 2018
Replacement

E. Additions to 2018-2019 Approved Substitute Lists – Ratifications

Wayne Sweeney – Effective September 12, 2018

F. Remove from 2018-2019 Approved Substitute Lists

No items to consider.

G. Employment – Approvals

1. Administrative Staff

- a. Christina Kaissi – Program Administrator, Behavioral Health Rehabilitation Services
Recommended Annual Salary - \$103,000 (A4) prorated
Effective Date – November 15, 2018
Replacement
- b. Hannah Messner – Assistant Director of Human Resources
Recommended Annual Salary - \$120,000 (A3) prorated
Effective Date – October 29, 2018
Replacement

2. Professional Staff

- a. Matthew Borda – Teacher, Autism
Recommended Annual Salary - \$66,273 (M+30 Step 1) prorated
Effective Date – October 25, 2018
Replacement
- b. Alena Subacus – Teacher, Autism
Recommended Annual Salary - \$65,535 (M Step 4) prorated
Effective Date – October 3, 2018
Replacement

H. Change of Status - Approvals

No items to consider.

I. Additions to 2018-2019 Approved Substitute Lists

No items to consider.

*Official Proceedings of the
Montgomery County Intermediate Unit
Board of Directors Meeting
September 26, 2018*

J. Leave of Absence Requests

Head Start – Educational Supervisor Staff

Personal Leave (FMLA with benefits)

Jennifer Lowe – Educational Supervisor, Head Start
Effective – September 17, 2018

K. Return from Leave of Absence Requests

No items to consider.

L. Retirements

1. Professional Staff
 - a. Marianne Dudek – Educational Consultant
Effective Date – October 5, 2018
 - b. Diane Funsten - Educational Consultant
Effective Date – November 3, 2018

M. Resignations

1. Professional Staff
 - a. Kristen McGeary – Teacher, Autistic Support
Effective Date – October 5, 2018
Other Employment
2. Head Start
 - a. Teaching Staff
 - 1) Shakyra Dawson-Clark – Teacher, Head Start
Effective Date – June 19, 2018
Personal
 - 2) Patrice Farrell – Teacher, Head Start
Effective Date - June 19, 2018
Other Employment
 - b. Program Aides
 - 1) Tahmina Islam – Program Aide
Effective Date – June 12, 2018
Personal
3. Pre-K Counts
 - a. Teaching Staff
 - 1) Jamie Devine – Teacher, Pre-K Counts
Effective Date – August 21, 2018
Other Employment
 - b. Assistant Teaching Staff
 - 1) Jenny Mascaro – Assistant Teacher, Pre-K Counts
Effective Date – June 19, 2018
Personal

*Official Proceedings of the
Montgomery County Intermediate Unit
Board of Directors Meeting
September 26, 2018*

- c. Support Staff
 - 1) Salina Jordan – CLM Coach
Effective Date – June 21, 2018
Personal
 - 2) Susan Stokes – Job Coach
Effective Date – June 15, 2018
Personal

N. Terminations

No items to consider.

O. Other

- 1. Professional Staff
 - a. To utilize the following staff in the summer of 2018 to complete multi-disciplinary evaluations to determine continued need for Special Education services at the per diem hourly rate.

| Employee | Position | # of Hours |
|-----------------|------------------------|-------------------|
| Dana Alkhas | Occupational Therapist | 7 |
| Suzanne First | Speech Pathologist | 11 |
| Jean Miksch | School Psychologist | 21 |
| Michelle Tobash | Behavior Analyst | 14 |

- b. Linda Howells – School Psychologist
Work an additional 3 days at her per diem hourly rate to complete an evaluation for Lower Moreland School District on her non-work days.
 - c. Natalie Tidmarsh – Vision Teacher
Work additional hours to complete Substitute Instruction-in-the-Home responsibilities. She will be paid her hour rate for hours worked.
- 2. Support Staff
 - a. Kristina Simpson – Secretary, PaTTAN
Effective Date – September 13, 2018
Deceased
- 3. Montco Works NOW Temporary Employees
 - a. To approve the following temporary employees in our Montco Works NOW program for temporary employment not to exceed the hours and days listed.

*Official Proceedings of the
Montgomery County Intermediate Unit
Board of Directors Meeting
September 26, 2018*

| Employee | Hourly Rate | # of Hours/Day | # of Days |
|------------------|--------------------|-----------------------|------------------|
| Anthony Brunelli | \$10.00 | 4 | 15 |
| Jayden Fuqua | \$10.00 | 7 | 29 |
| Titiana Maloy | \$10.00 | 7 | 39 |
| Shakira Savage | \$10.00 | 7 | 30 |
| Dorian Thompson | \$10.00 | 7 | 20 |

It was moved by Ryder Ludwig, seconded by Khalif, that the Intermediate Unit Board approve the Personnel Matters as listed above, VIII.A.B.C.D.E.G.J.L.M.O. Motion carried; all ayes. (Attachment VIII.B.1.)

IX. Other Matters for Consideration

A. BUSINESS SERVICES

— STAN WISLER, CFO AND DIRECTOR

GENERAL OPERATIONS

To authorize the approval of the Memorandum of Understanding between the Montgomery County Intermediate Unit and Einstein Health SNAP-ED Program, a nutrition education program to supplement or augment, but not conflict with, other existing federal nutrition education programs for the MCIU Head Start program for the period of October 1, 2018 through September 30, 2020.

REVENUE

To authorize the appropriate officers to enter into a contract agreement between the Montgomery County Intermediate Unit and the Upper Merion Area School District for medical practitioner review and authorization for the school based ACCESS program for the period of July 1, 2018 through June 30, 2019 in the amount of \$2,570.00.

To authorize the appropriate officers to enter into a sub-grant agreement for the implementation of Individuals with Disabilities Education Improvement Act-B (IDEA B 611) Use of Funds Agreement between the Montgomery County Intermediate Unit and the districts listed below. The MCIU agrees to make “pass through” payments to the district based on the IDEA guidelines for the period of July 1, 2018 through June 30, 2019 with the option to carryover to September 30, 2020.

- Abington School District
- Wissahickon School District

To authorize the appropriate officers to enter into a sub-grant agreement for implementation of Individuals with Disabilities Education Improvement Act 619 (IDEA) Use of Funds Agreement between the Montgomery County Intermediate Unit and Abington School District. The MCIU agrees to make “pass through” payments to the district based on the IDEA guidelines for the period of July 1, 2018 through June 30, 2019.

*Official Proceedings of the
Montgomery County Intermediate Unit
Board of Directors Meeting
September 26, 2018*

To authorize the appropriate officers to enter into a contract agreement between the Montgomery County Intermediate Unit and the districts listed below to participate in the MCIU Consortium for Social Sentinel Software Services that will alert school officials to threats shared publicly on social media. This is for the period of July 1, 2018 through June 30, 2019 in the amounts listed below:

| | |
|--|------------|
| • Abington School District | \$2,000.00 |
| • Big Spring School District | 4,856.50 |
| • Ephrata Area School District | 7,255.00 |
| • Hatboro-Horsham School District | 2,000.00 |
| • School District of Jenkintown | 2,000.00 |
| • Manheim Central School District | 5,591.50 |
| • Norristown Area School District | 2,000.00 |
| • Northern York County School District | 5,771.50 |
| • Pottsgrove School District | 2,000.00 |
| • Pottstown School District | 1,250.00 |
| • Souderton Area School District | 2,000.00 |
| • Upper Moreland School District | 2,000.00 |
| • Upper Perkiomen School District | 2,000.00 |
| • Wissahickon School District | 2,000.00 |

EXPENSES

To authorize the appropriate officers to enter into lease agreements for classroom space with the districts listed below for the Head Start Program for the period of September 1, 2018 through June 30, 2019 in the amounts listed:

| | | |
|----------------------------------|----------------------|----------------------|
| • Abington School District | \$1,307.80 (monthly) | \$13,078.80 (yearly) |
| • Souderton Area School District | \$1,925.00 (monthly) | \$19,250.00 (yearly) |

To authorize the appropriate officers to enter into an agreement between the Montgomery County Intermediate Unit and the following districts to purchase meals for the Head Start Program students in the schools listed below along with the amounts list for the time period of July 1, 2018 through June 30, 2019:

| | |
|------------------------------------|-------------|
| • North Penn School District | \$32,368.00 |
| • Perkiomen Valley School District | 14,560.50 |
| • Souderton Area School District | 42,211.00 |
| • School District of Upper Dublin | 17,850.00 |

*Official Proceedings of the
Montgomery County Intermediate Unit
Board of Directors Meeting
September 26, 2018*

B. COMMUNITY AND GOVERNMENT RELATIONS

— MS. VALENTINA G. VILETTO, ESQ., DIRECTOR

REVENUE

To authorize the appropriate officers to enter into a contract agreement between the Montgomery County Intermediate Unit and the Radnor Township School District to facilitate Board Professional Development Sessions beginning July 1, 2018 through June 30, 2019 in the amount of \$100 per hour and not to exceed \$1,000.00.

C. PENNSYLVANIA TRAINING AND TECHNICAL ASSISTANCE NETWORK (PATTAN)

— REBECCA FOGLE, DIRECTOR

EXPENSES

To authorize the appropriate officers to enter into a contract agreement with the Special Olympics Pennsylvania (SOPA) to provide support for the Interscholastic Unified Sports Program for the period of September 1, 2018 through June 30, 2019 in the amount of \$100,000.00.

To authorize the appropriate officers to enter into a contract agreement with the following to present at the PDE conference in March 2019. The presenters, topics, dates, and amounts are listed below:

| | | | |
|---|---|----------------|------------|
| Drew Dudley, Nuance Leadership Development Services, Inc. | “This Leadership Test: Six Questions that Transform People & Organizations” | March 12, 2019 | \$7,500.00 |
| Paul Hernandez, Corwin <i>Keynote Speaker</i> | “Pedagogy of Real Talk” | March 11, 2019 | \$9,000.00 |

To authorize the appropriate officers to enter into contract agreements with the following listed below to be part of the Alternative Eligible Content (AEC): Teacher Work Group Essentialization Project. The purpose of the project is for the development and critical review of the essentialized examples of AEC for reading, writing, math, and science. This project will be on various dates for the period of July 1, 2018 through June 30, 2019 in the amount not to exceed \$2,160 per contractor:

- Paula Conrad
- Cammie Elwood
- Lesley Herman
- Katie Majewski
- Heather Morgan
- Wendy Warfield-Fuchs

To authorize the appropriate officers to enter into a contract agreement with the following intermediate units for SPDG – Middle School Success: Path to graduation (P2G). This is a three-five-year process designed to building LEA’s capacity to increase graduation rates and decrease drop-out rates for students with disabilities, in particular, students identified with emotional behavioral disorders in the middle school years. This is to provide funding support in year one to

*Official Proceedings of the
Montgomery County Intermediate Unit
Board of Directors Meeting
September 26, 2018*

assist with costs associated in participation and implementation of the P2G structure. In order to receive the funding, the intermediate units must attend and participate in project activities as well as submit required data for the period of July 1, 2018 through June 30, 2019. The intermediate units and amounts are listed below:

| | |
|---------------------------------------|------------|
| • BLAST Intermediate Unit 17 | \$7,000.00 |
| • Bucks County Intermediate Unit 22 | 7,000.00 |
| • Central Intermediate Unit 10 | 7,000.00 |
| • Chester County Intermediate Unit 24 | 7,000.00 |
| • Intermediate Unit 1 | 7,000.00 |
| • Midwestern Intermediate Unit IV | 7,000.00 |
| • Tuscarora Intermediate Unit 11 | 7,000.00 |

To authorize the appropriate officers to enter into a contract agreement with the Pittsburgh Public Schools to provide stipend support to SPDG – Project Max for the period of July 1, 2018 to September 30, 2018 in the amount of \$10,000.00.

To authorize the appropriate officers to enter into a contract agreement with Rhonda Tyree, to complete work with SPDG – Project Max on various dates beginning July 1, 2018 through September 30, 2018 in the amount of \$10,600.00.

To authorize the appropriate officers to enter into consultant agreements with the following consultants for contracted services to provide external evaluation as required by the State Personnel Development Grant (SPDG) on various dates beginning July 1, 2018 through June 30, 2019 in the amount of \$41.66 hour, 192 hours and not to exceed \$10,000 per each consultant:

- Ashlea Rineer-Hershey
- Toni Mild

To authorize the appropriate officers to enter into a contract agreement with the Parent Education and Advocacy Leadership Center (PEAL) to expand the Families to the MAX Statewide Parent Network in collaboration with BSE/PaTTAN and HUNE on various dates beginning July 1, 2018 through June 30, 2019 in the amount of \$115,000.00.

To authorize the appropriate officers to enter into a contract agreement with Philadelphia HUNE, Inc. to continue working collaboratively with BSE and PaTTAN East on the SPDG –P2G State-wide Parent Network for continuance building and sustainability plan, including competency when creating and/or delivering materials related to accessing appropriate services for students with behavioral health needs and the general education curriculum on various dates beginning July 1, 2018 through June 30, 2019 in the amount of \$75,000.00.

To authorize the appropriate officers to enter into a contract agreement with Philadelphia HUNE, Inc. to provide support to HUNE for the Hispanic Outreach Program for the period of August 1, 2018 through June 30, 2019 in the amount of \$50,000.00.

*Official Proceedings of the
Montgomery County Intermediate Unit
Board of Directors Meeting
September 26, 2018*

To authorize the appropriate officers to enter into contract agreements with the following Intermediate Units and invited Local Education Agencies (LEAs) who are interested in implementing the use of I-M-ABLE. The incentive is to support professionals in learning how to use the I-M-ABLE approach to better support learners who are not making progress in braille literacy, particularly those with cognitive impairments as well as sensory loss. The stipend of \$500 per person, not to exceed three coaches or \$1,500, is to support internal and external coach attendance and participation at a two-day professional development at various locations throughout the state beginning September 13 through October 2, 2018. In order to receive the stipend, the IU/LEA must commit to two days and complete the Act 48 documentation to verify attendance.

| | |
|--|-----------|
| • BLaST Intermediate Unit 17 | \$ 500.00 |
| • Carlisle Area School District | 500.00 |
| • Central Dauphin School District | 1,000.00 |
| • Lancaster Lebanon Intermediate Unit 13 | 1,500.00 |
| • Mechanicsburg Area School District | 500.00 |
| • North Penn School District | 500.00 |
| • Northwest Tri-County Intermediate Unit 5 | 1,000.00 |
| • Montgomery County Intermediate Unit 23 | 1,500.00 |
| • Schuylkill Intermediate Unit 29 | 1,000.00 |
| • Tuscarora Intermediate Unit 11 | 500.00 |
| • West Shore School District | 500.00 |

To authorize the appropriate officers to enter into contract agreements with the following presenters to present at the HELIX Conference, the topics, dates, and amounts listed below:

| | | |
|--|---|------------|
| • Sharon Grandinette November 10-12, 2018 | <i>“Are Students with TBI Really Different Than Those with Other Special Education Eligibilities? YES?” and “Understanding and Working Effectively with Students with Non-Traumatic Brain Injuries”</i> | \$4,910.00 |
| • Timothy Gould November 12, 2018 | <i>“Accessible Science: Opening the STEM Classroom to TVIs and B/VI Students”</i> | 150.00 |
| • Karen Kangas November 14, 2018 | <i>“How to Choose and How to Use Eye Gaze Systems’ Mounts”</i> | 1,500.00 |
| • Suzanne Raschke November 12, 2018 | <i>“TODHH? Oh, You Know Braille, Right?”</i> | 1,415.00 |
| • Jessica W. Trussell November 11-12, 2018 | <i>“Reading Instruction for Students Who Are Deaf and Hard-of-Hearing” and “Writing Instruction for Students Who are Deaf and Hard-of-Hearing”</i> | 1,863.45 |

*Official Proceedings of the
Montgomery County Intermediate Unit
Board of Directors Meeting
September 26, 2018*

D. PROFESSIONAL LEARNING

— DR. DONNA GAFFNEY, DIRECTOR

GENERAL OPERATIONS

To authorize the appropriate officers to enter into a contract agreement between the Montgomery County Intermediate Unit and the Bucks County Intermediate Unit, partners in the PA SEED Ecosystem, regarding the facilitation of the Act 45 Course, Engineering Effective STEAM Leadership during the 2018/2019 school year.

To authorize the appropriate officers to enter into contract agreements between the Montgomery County Intermediate Unit and the Juniata County School District to participate in the Montgomery Virtual Program (MVP) for the period of August 2018 through June 2019.

REVENUE

To authorize the appropriate officers to enter into a contract agreement with the Montgomery County Intermediate Unit and the Chester County Intermediate Unit to provide DIBELS Mathematics professional development on September 27, 2018 in the amount of \$1,800.00.

To authorize the appropriate officers to enter into a contract agreement with the Montgomery County Intermediate Unit and The Pathway School to provide training and technical assistance for PA PBIS on various dates to be determined during the 2018/2019 school year in the amount of \$2,700.00.

To authorize the appropriate officers to enter into a contract agreement with the Montgomery County Intermediate Unit and the Lower Moreland School District to provide Project Based Learning professional development workshops for the period of August 28, 2018 through May 21, 2019 in the amount of \$1,800.00.

To authorize the appropriate officers to enter into a contract agreement with the Montgomery County Intermediate Unit and the Lower Moreland School District to provide STEM professional development workshops for the period of August 28, 2018 through May 21, 2019 in the amount of \$2,450.00.

To authorize the appropriate officers to enter into a contract agreement with the Montgomery County Intermediate Unit and the Lower Merion School District to provide professional development and consultation to build capacity for Instructional Access from September 2018 through June 2019. This is covered by IDEA TaC funding.

To authorize the appropriate officers to enter into a contract agreement with the Montgomery County Intermediate Unit and the School District of Upper Dublin to provide professional development and consultation to build capacity for Co-teaching Practices for the period of August 29, 2018 to May 15, 2019. This is covered by IDEA TaC funding.

EXPENSES

To authorize the appropriate officers to enter into a general consultant agreement with Beth Napolitano, Wilson® credentialed trainer, to provide a professional development workshop on Foundations – Level K on August 22, 2018 in the amount of \$900.00.

*Official Proceedings of the
Montgomery County Intermediate Unit
Board of Directors Meeting
September 26, 2018*

To authorize the appropriate officers to enter into a general consultant agreement with Denise Citarelli to provide a professional development workshop on Leadership, Training and Development, dates to be determined, in the amount not to exceed \$750.00.

To authorize the appropriate officers to enter into a contract agreement with Tuscarora Intermediate Unit 11 to provide a workshop: Raspberry Pi and Electronic Circuits at the Montgomery County Intermediate Unit on January 16 and March 21, 2019 in the amount of \$5,942.00.

To authorize the appropriate officers to enter into a contract agreement with Corwin, A Sage Publishing Company, to provide professional development: Visible Learning, on February 27, 2019 in the amount of \$7,500.00.

To authorize the appropriate officers to enter into a general consultant agreement with Alba A. Ortiz to provide a workshop: Special Education Referrals for English Learners (ELs): Processes and Data on November 6, 2018 in the amount of \$3,000.00.

E. EARLY CHILDHOOD SERVICES

— DR. HOLLY ACOSTA, DIRECTOR

EXPENSES

To authorize the appropriate officers to approve a Memorandum of Understanding between the Bucks County Intermediate Unit and the Montgomery County Intermediate Unit to provide the following services for the period of August 17, 2018 to June 30, 2019 in the amounts listed below:

| | |
|---|-------------|
| • EI Speech Therapy – 60 minutes/week | \$77.00 hr. |
| • EI Occupational Therapy – 2-60 minutes/week | 92.00 hr. |

To authorize the appropriate officers to approve a Memorandum of Understanding between the Carbon-Lehigh Intermediate Unit and the Montgomery County Intermediate Unit to provide the following IEP Early Intervention services for the period of July 8, 2018 through June 30, 2019 in the amounts listed below:

| | |
|--|--------------|
| • EI Vision Teacher – 90 minutes/week | \$105.00 hr. |
| • EI Orientation and Mobility – 45 minutes/month | 105.00 hr. |
| • EI Occupational Therapy – 60 minutes/week | 113.00 hr. |

To authorize the appropriate officers to approve a Memorandum of Understanding between the Elwyn School and the Montgomery County Intermediate Unit to provide the following IEP Early Intervention services for the period and the amounts listed below:

| | | |
|---------------------------------------|------------------------------------|--------------|
| • EI Speech Therapy – 30 minutes/week | July 1, 2018 to August 3, 2018 | \$125.00 hr. |
| • EI Speech Make Ups – 2 hours | July 1, 2018 to September 15, 2018 | 126.00 hr. |

*Official Proceedings of the
Montgomery County Intermediate Unit
Board of Directors Meeting
September 26, 2018*

To authorize the appropriate officers to enter into a general consultant agreement with Krazy Kids Sports & Fitness LLC to perform sports and fitness classes for the MCIU Head Start Program for the period of the September 2018 through May 2019 in the amount of \$17,640.00.

To authorize the appropriate officers to enter into consultant contracts for early intervention provider services between the Montgomery County Intermediate Unit and the providers listed below along with their services and rates. All rates listed are based on the services provided for the period of July 1, 2018 through June 30, 2019:

| | | |
|---|---|---------------|
| • Applied Behavioral and Educational Services | PCA; Behavior Supervision Consultation | \$22-\$62 hr. |
| • Pediatric Therapeutic Services | Speech/OT/PT; COTA; Speech//OT/PT for Age of Beginner; Group Speech/OT/PT; PCA; Behavior Supervision Consultation | \$22-\$85 hr. |
| • Speech Matters LLC | Speech; SLP for Age of Beginner; Group SLP | \$70-\$85 hr. |

F. STUDENT SERVICES

— DR. BRITTANY LOUREA-WADDELL, DIRECTOR

REVENUE

To authorize the appropriate officers to enter into an intergovernmental contract agreement for the 2018/2019 school year between the Montgomery County Intermediate Unit and the School District of Jenkintown to provide special education services in the amount of \$178,693.27. Final billing will be based on actual services provided to the districts.

EXPENSES

To authorize the appropriate officers to enter into a consultant agreement with Dewey G. Cornell, Ph.D. to present a workshop for mental health staff to become trainers of the Virginia Student Threat Assessment Guidelines (VSTAG) for Montgomery County School Districts on January 7-8-9, 2019 in the amount of \$22,000.00.

To authorize the appropriate officers to enter into a consultant agreement with Austill's Rehabilitation Services, Inc. for the following services and amounts listed for the period of July 1, 2018 through June 30, 2019:

| | |
|---|---|
| • Individual Speech; OT ad PT; COTA/PTA Individual; Group Rate IEP, OTR/PT/SPEECH; IEP for COTA/PTA | \$79.27-\$101.07 depending on services provided |
|---|---|

*Official Proceedings of the
Montgomery County Intermediate Unit
Board of Directors Meeting
September 26, 2018*

G. TECHNOLOGY SERVICES

— GAIL KENNEDY, DIRECTOR

REVENUE

To authorize the appropriate officers to enter into a service agreement between the Montgomery County Intermediate Unit and the North Montco Technical Career Center to install six security cameras. The term of this agreement shall be valid August 7, 2018 for a period of sixty days in the amount of \$660.00.

To authorize the appropriate officers to enter into a service agreement between the Montgomery County Intermediate Unit and the Upper Merion Area School District to provide Learn360 Subscription for the period of July 1, 2018 through June 30, 2019 in the amount of \$1,946.34.

To authorize the appropriate officers to enter into a service agreement between the Montgomery County Intermediate Unit and the districts listed below to provide renewal for their Discovery Education Streaming for the period of July 1, 2018 through June 30, 2019 in the amounts listed below:

| | | |
|---------------------------------|---|-------------|
| • Haverford School | Discovery Education Streaming <i>Basic Package</i> | \$ 1,170.00 |
| • North Penn School District | Discovery Education Streaming <i>Plus Package</i> | 24,662.00 |

To authorize the appropriate officers to enter into a service agreement between the Montgomery County Intermediate Unit and the North Penn School District for the Montgomery County Regional Wan (RWAN) Services agreement for the period of July 1, 2018 through June 30, 2019 in the amount of \$26,000.00.

To authorize the appropriate officers to enter into a service agreement between the Montgomery County Intermediate Unit and the North Penn School District for renewal of Zoom Rooms for the period of July 1, 2018 through June 30, 2019 in the amount of \$1,020.00.

To authorize the appropriate officers to enter into a service agreement between the Montgomery County Intermediate Unit and the Perkiomen Valley School District for 20-hour Networking Support Block for the period of August 1, 2018 through June 30, 2019 in the amount of \$1,900.00.

To authorize the appropriate officers to enter into a service agreement between the Montgomery County Intermediate Unit and the Methacton School District for a 20-hour support block (networking/remotely) for the period of August 27, 2018 through June 30, 2019 in the amount of \$1,900.00.

To authorize the appropriate officers to enter into a service agreement between the Montgomery County Intermediate Unit and the Methacton School District for the Marcia Brenner Report Card Creator PowerSchool Plug-in for the period of August 15, 2018 to June 30, 2019 in the amount of \$7,051.25.

*Official Proceedings of the
Montgomery County Intermediate Unit
Board of Directors Meeting
September 26, 2018*

H. ADMINISTRATION

— DR. BRADLEY C. LANDIS, ASSISTANT EXECUTIVE DIRECTOR

To approve the second reading and adoption of the following policy:

| POLICY # | TITLE |
|-----------------|-----------------------------------|
| 906 | Public Complaint Procedures (New) |

It was moved by DiBello, seconded by Antonio that the Intermediate Unit Board approve the Other Matters for Consideration as listed above IX.A.B.C.D.E.F.G.H. Motion carried; all ayes.

X. Persons Desiring to be Heard

XI. Adjournment

The date of the next Intermediate Unit Board Meeting:
Wednesday, November 14, 2018
6:15 p.m. – Committee-of-the-Whole Meeting
7:00 p.m. – Regular Action Meeting
Washington A Conference Room, 2 W. Lafayette Street

The Intermediate Unit Board adjourned the meeting at 7:14 p.m.

*Official Proceedings of the
Montgomery County Intermediate Unit
Board of Directors Meeting
September 26, 2018*

THE FOLLOWING TOOK PLACE PRIOR TO THE REGULAR BOARD MEETING, DURING COMMITTEE-OF-THE-WHOLE:

Act 44 School Safety and Security Grant Program: Dr. George advised board members that this two-part grant is available to all school districts, and he has met with superintendents to bring this to their attention. Intermediate Units are eligible for one part of the grant (Part B), and Dr. George is working together with area intermediate units to form a consortium and to develop a threat assessment team. This would result in the ability to provide training to school districts. The grant is due mid-October and it is expected that notification of grant recipients will be announced in early 2019.

Behavioral Health Rehabilitation Services License: Dr. George updated board members on the status of the BHRS license that the MCIU has applied for. There are currently 85 children on a waitlist in Montgomery County who cannot get mental health services. The paperwork is currently in Harrisburg pending approval, and Dr. George is hopeful that the MCIU will soon be in a position to hire staff to support this initiative. Plans are also underway to open a new elementary emotional support classroom at the Early Learning Academy which will bring the total to three classrooms.

Rachel's Challenge: MCIU is pleased to announce a special event featuring Darrell Scott, the father of Rachel Scott who was the first student killed at the Columbine High School tragedy and founder of Rachel's Challenge. Rachel's Challenge is a nationally renowned program designed to influence student behavior by creating a positive school climate in elementary, middle, and high schools. The program is open to MCIU board members, school district leaders, principals, and others who have responsibility for school safety and school climate. The special event will be held at MCIU on October 11 from 9:30 a.m. to 11:30 a.m.

Social Sentinel: The Montgomery County Intermediate Unit has partnered with Social Sentinel to offer consortium pricing to schools in order to assist them in receiving alerts regarding threats shared publicly on social media. This software program has been made available to all school districts.

Head Start: Dr. Holly Acosta shared information from the Head Start Policy Council Meeting dated September 17, 2018 which included Meeting Minutes from the August 13, 2018 meeting. (Attachment I.A.1.a.)

Government Relations – Tina Viletto was absent from tonight's meeting as she was attending the AESA Legislative Meeting in Washington, DC. Dr. George highlighted key legislative issues as detailed in the Government Relations Report to the Board. (Attachment I.A.2.)

Upcoming Dates:

- October 17-19, 2018 - PASA-PSBA School Leadership Conference - Hershey
- November 9, 2018 - MCIUEF Fall Fundraiser at The Empress Room – Blue Bell
- November 14, 2018 - Next MCIU Board Meeting

COMMITTEE-OF-THE-WHOLE CONCLUDED AND THE OFFICIAL MEETING BEGAN.