

October 23, 2013
West Norriton, PA

MONTGOMERY COUNTY INTERMEDIATE UNIT BOARD MINUTES

1. Call to Order

President Burunda Prince-Jones called the meeting to order at 8:05 p.m. on October 23, 2013.

2. Pledge of Allegiance

3. Roll Call

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| Burunda Prince-Jones, President, Wissahickon | Present |
| Louis Polaneczky, Vice President, Hatboro-Horsham | Present |
| Nancy Landes, Secretary, Pottsgrove | Present |
| Thomas DiBello, Treasurer, Spring-Ford Area | Present |
| Marc Lieberson, Past President, Cheltenham Township | Present |
| Randy Bennett, Perkiomen Valley | Absent |
| Stephen Bochneak, Bryn Athyn | Absent |
| Maura Buri, Upper Merion Area | Present |
| Joseph Chmielewski, Upper Dublin | Present |
| Leslie Finegold, Colonial | Present |
| Dr. David Hakes, Upper Moreland | Present |
| Robert H. Hartman, Jr., Pottstown | Absent |
| Daniel Kaye, Abington | Present |
| Yuri Khalif, Lower Moreland Township | Absent |
| Holly Kisailus, Springfield Township | Absent |
| Ken Mullen, Jenkintown | Present |
| Carolyn Murphy, North Penn | Absent |
| Janice Pearce, Norristown Area | Present |
| James Phillips, Methacton | Present |
| Virginia Pollard, Lower Merion | Absent |
| Donna Scheuren, Souderton Area | Present |
| William Scott, Upper Perkiomen | Present |

Others

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|---|---------|
| Dr. Jerry W. Shiveley, Executive Director | Present |
| Jeffrey Sultanic, Solicitor | Present |

4. Accept the resignations of MCIU Board Member, Howard Jones, Methacton School District.

Motion: It was moved by Mr. Polaneczky and seconded by Mr. Lieberman that the Intermediate Unit Board accept the resignation of Howard Jones.

Motion passed unanimously.

5. Appoint and Welcome New MCIU Board Members

Motion: It was moved by Mr. Polaneczky and seconded by Mr. Lieberman that the Intermediate Unit Board acknowledge and appoint those nominated to fill the vacant and/or unexpired terms of the board members listed below:

| <u>Vacating Board Member</u> | <u>Nominated Board Member</u> | <u>School District</u> |
|------------------------------|-------------------------------|------------------------|
| Mr. Howard Jones | Mr. James Phillips | Methacton |

Motion passed unanimously.

Ms. Prince-Jones noted the passing of MCIU Board member Mrs. Carolyn Murphy's husband and expressed condolences on behalf of the Board.

Dr. Shiveley congratulated Ms. Tina Viletto on being awarded the Timothy M. Allwein Advocacy Award by the Pennsylvania School Boards Association (PSBA) at the recent School Leadership Conference in Hershey.

6. Approval of Minutes of August 28, 2013 and September 18, 2013

Motion: It was moved by Mr. Scott and seconded by Mr. Chmielewski that the Intermediate Unit Board approve the minutes of the August 28, 2013 and September 18, 2013 meeting.

Motion passed as follows: Aye - 14; Nay – 1 [Phillips]

7. Public Comments on Agenda Items

Ms. Prince-Jones asked if there were any public comments regarding agenda items. Since there were none, the board proceeded with the agenda.

8. Approval of Bills as Included in the Treasurer's Report (August and September)

Mr. DiBello presented the August 2013 Treasurer's Report to the Board. The cash balance as of August 31, 2013 was \$37,313,067.78.

Mr. DiBello presented the September 2013 Treasurer's Report to the Board. The cash balance as of September 30, 2013 was \$33,399,723.86.

Ms. Scheuren requested additional detail concerning catering charges in the Treasurer's Report for the dates August 20-August 30, 2013, charges from Carrier Corporation every two weeks, and monthly charges from AT&T Mobility. Mr. Wisler responded that he would provide Ms. Scheuren with these details.

Motion: It was moved by Mr. Polaneczky and seconded by Dr. Hakes that the Intermediate Unit Board approve the September Treasurer's Report and the ratification of the payment of bills for the August Treasurer's Report.

Motion passed as follows: Aye - 13; Nay – 2 [Scheuren, Scott]

9. Human Resources Report

Motion: It was moved by Mr. Chmielewski and seconded by Mr. Lieberman that the Intermediate Unit Board approve the personnel recommendations as listed for October 2013 and the ratification of the personnel recommendations as listed for September 2013.

Motion passed as follows: Aye - 12; Nay – 3 [DiBello, Scheuren, Scott]

10. First Review of Proposed 2014-2015 General Operating Budget

Mr. Wisler provided an overview of the MCIU General Operating Budget for 2014-2015. Mr. Wisler noted that the budget was distributed to board members via email this year in lieu of providing hard copies of the budget notebooks. Following a question and answer session, Mr. Wisler stated that MCIU Board action on the 2014-205 General Operating Budget will be requested at the November 20th board meeting.

11. Mr. Stan Wisler

Mr. Stan Wisler requested ratification of the September 2013 Action Items as listed below:

- A. CURRICULUM, INSTRUCTION AND PROFESSIONAL DEVELOPMENT
 - (1) New Project Between Capital Area Intermediate Unit and the Montgomery County Intermediate Unit
- B. MANAGEMENT SERVICES
 - (1) Authorization to Declare Equipment Surplus/Obsolete
- C. NONPUBLIC SCHOOL SERVICES DIVISION
 - (1) Title I District Contracts
- D. SPECIAL EDUCATION DIVISION
 - (1) Recommendation to Accept a Subcontract Agreement Between the Eastern Center for Arts and Technology and the Montgomery County Intermediate Unit

Motion: It was moved by Mr. Polaneczky and seconded by Dr. Hakes that the Intermediate Unit Board approve ratification of the requested Action Items.

Motion passed unanimously.

Mr. Stan Wisler requested approval of the following October 2013 Action Items:

A. MANAGEMENT SERVICES DIVISION

- (1) Recommendation to Approve the PNC Bank Loan for The Anderson School

Mr. Wisler brought the Board's attention to the email that was sent earlier today to all MCIU board members concerning this action item. Mr. Wisler introduced Mr. Mike Lillys from RBC Capital Markets and Ms. Megan Santana from Fox Rothschild who distributed a copy of the proposed Resolution to each board member and explained that the amended proposal for this action item is as follows:

A. MANAGEMENT SERVICES DIVISION

- (1) Recommendation to Approve the TD Bank Loan for The Anderson School

Motion: It was moved by Mr. Lieberon and seconded by Mr. Chmielewski that the Intermediate Unit Board approve the requested Action Item as amended above.

Motion passed unanimously.

B. PATTAN

- (1) New Project Between Montgomery County Intermediate Unit and Pennsylvania Training and Technical Assistance Network (PaTTAN)

Motion: It was moved by Mr. Polaneczky and seconded by Mr. Lieberon that the Intermediate Unit Board approve the requested Action Item.

Motion passed unanimously.

12. Reports of Staff

A. Dr. Lois Robinson

The Montgomery County Intermediate Unit's Special Education Department will be presenting a new series of parent engagement workshops designed to provide families with information, answers, and resources to maximize the student educational experience. The workshops will be held at Wissahickon,

Springfield Township and Spring-Ford Area school districts and the MCIU at no cost to families.

B. Tina Viletto, Esq.

The General Assembly will not be back in session until November 12th. It is clear that any decisions on transportation funding will not occur until after this date.

On October 15th, the Independent Fiscal Office (IFO) presented a report at a hearing before the Senate Finance Committee regarding property tax reform (SB76 and HB76). Ms. Viletto will forward a copy of this report to board members when it becomes available.

The State Board of Education submitted changes last Friday to the Common Core Standards for review and action by the House and Senate Education Committees. The Radnor School District recently issued a Resolution requesting the Independent Regulatory Review Commission remove language requiring passing Keystone graduation exams from the Pennsylvania School Code Chapter 4 revisions.

Senate Bill 1113 was just approved and includes a comprehensive breakdown for implementation of Chapter 4.

To date, no action has been taken pertaining to charter school funding reform or pension reform legislation.

House Resolution 108 has passed which will allow boards to establish and implement a character education program in its schools.

House Bill 1728 was voted on yesterday to require public schools to display the national motto "In God We Trust" in every classroom.

C. Mrs. Gail Kennedy

The Technology and Information Services Division is expanding technology training offerings both at the MCIU and onsite at school districts. This is in response to survey results which indicated a need for additional workshops on photo and video editing programs.

D. Mrs. Donna Gaffney

The Curriculum, Instruction and Professional Development (CIPD) Division has been conducting training throughout the month of October on both the School Performance Profile and the Principal Effectiveness System which is scheduled to be implemented during the 2014-15 school year. A total of 40

superintendents, district administrators, and building principals from 14 school districts participated in this training.

E. Dr. Ken Voss

A key initiative during the month of October for the Nonpublic Schools Services (NPSS) Division is the opening of the private Non-Public Enrollment reporting window effective October 1st. The NPSS will be following up with approximately 25-30 schools to make sure that they submit their enrollment to the Pennsylvania Department of Education prior to the October 31st deadline.

F. Dr. Janet Sloand

The PaTTAN King of Prussia office has been awarded a five year grant through the Pennsylvania Department of Education. This grant, Project MAX, will focus on maximizing access and learning for students with complex instructional needs.

G. Ms. Kristen Rawlings

The Montgomery County Educational Foundation will be hosting the 6th Annual Harvest Social and Silent Auction on November 7th from 5:30 to 8:30 p.m. at the Lower Providence Fire Company Hall in Eagleville. The planning committee has incorporated a number of changes which promise to make this year's fundraiser a great success. All board members are invited to attend.

13. Report of the Solicitor

Mr. Sultanik had no report.

14. Report of the Assistant Executive Director

Dr. Landis reported that cabinet members participated last Monday in the second day of strategic planning with consultant, Dr. Susan Leddick to focus on the three goals identified in June:

- 1) Developing a culture with "service at the center"
- 2) Developing high value, high quality services that meet the needs of schools and support the ability of the MCIU to remain competitive in a touch economic climate
- 3) Develop a performance data system that quantifies the value of MCIU services

Six areas were identified for development of a data performance system to track the MCIU's value to districts:

- 1) Direct student service
- 2) Professional development offerings

- 3) Savings and revenue enhancement initiatives
- 4) Client satisfaction
- 5) Employee satisfaction
- 6) Enhanced electronic management of information and data

15. Report of the Executive Director

Dr. Shiveley highlighted corporate partnerships between the MCIU and various vendors. A comprehensive list is included in board members' packets. Dr. Shiveley stated that this listing is a good example of the MCIU's assertiveness in pursuing partnerships with vendors which provide both discounts to school districts and benefits to the MCIU.

Dr. Shiveley reported that good results and an increase in scores are beginning to show in schools who have been participating in the Hybrid Learning initiative.

Mrs. Gaffney and Dr. Robinson provided a brief PowerPoint presentation on the collaborative efforts between the Special Education and Curriculum, Instruction and Professional Development divisions to share and re-align the resources provided by the Training and Consulting staff (TaC) to deliver more effective professional development programs and services.

16. Report of Board Committees

Facilities

Mr. Chmielewski reported that construction meetings continue to be held every two weeks with the architect, engineer and administration to refine the work on the design of the new building. It is anticipated that the bid documents will be ready in December and will be sent out in early January 2014.

17. Old Business

There was no old business.

18. New Business

Mr. Scott requested that the Board consider an earlier start time for meetings. He suggested a 7:00 p.m. start for the general meeting and a start time of 6:30 p.m. for executive session when necessary. Mr. Scott made a motion that this change be implemented beginning January 2014. Following a brief discussion, Mr. Scott withdrew his motion, and it was agreed that this item be included on the November 20, 2013 agenda for Board action.

Mr. Scott brought attention to an article in the *Philadelphia Inquirer* regarding Upper Perkiomen School District. He stated that the information contained in the Auditor

General's report is incorrect regarding superintendent compensation, and he encouraged all districts to make sure that their business managers thoroughly check reports issued by this office for accuracy.

19. Additional Public Comments

There were no additional public comments.

20. The date of the next Intermediate Unit Board Meeting will be **Wednesday, November 20, 2013, at West Norriton Conference Room B3/B4 at 7:45 p.m.**

21. Adjournment

Upon a motion by Mr. Polaneczky and seconded by Mr. Lieberman, the meeting was adjourned at 9:56 p.m.