

*Official Proceedings of the
Montgomery County Intermediate Unit
Board of Directors Meeting
November 14, 2018*

The regular meeting of the Montgomery County Intermediate Unit Board of Directors was held on Wednesday, November 14, 2018, in the Montgomery County Intermediate Unit Main Office Building, 2 West Lafayette Street, Norristown, Pennsylvania.

President Maura Buri called the meeting to order at 7:12 p.m. Following the pledge of allegiance, Virginia Pollard, Board Secretary, called the roll. Attendance was as follows:

Intermediate Unit Board: Joseph Antonio; Maura Buri; Bill England; Leslie Finegold; Dr. Gene Halus; Tameata Jordan; Judith Maginnis; Janice Pearce; Virginia Pollard; Juliane Ramić; Michael Ryan; Dr. Joan Ryder Ludwig; Philip Schwarz; Kimberly Stilwell; Patrick Wicks; and Jennifer Wilson.

Absent: Thomas DiBello; Yuri Khalif; Robert Lindgren; Donna Scheuren and Joshua Stein.

Intermediate Unit: Dr. Bradley C. Landis; Dr. Holly Acosta; Rebecca Fogle; Jack Hurd; Gail Kennedy; Dr. Brittany Lourea-Waddell; Valentina Viletto, Esq.; Dr. Michael Webb; Stan Wisler; and Mary Dougherty.

Solicitor: Kyle Berman, Esq.

Guests: Jonathan Alessi; Sandy Edling; Kendall Glouner; Julie Lisowski; Hannah Messner; Lorinda Moyer; Mary Schuster; and Dr. Ken Voss.

I. Call to Order

- A. Following the pledge of allegiance and roll call, President Buri noted that there was no executive session prior to the start of the Board meeting.
- B. President Buri noted that there were no updates to the agenda.
- C. President Buri asked if anyone present would like to address the Board. No one desired to speak.
- D. Appoint and welcome the following new MCIU Board member:
 1. Kimberly Stilwell, Pottstown School District, to fill the unexpired term of Emanuel Wilkerson until June 30, 2019.

It was moved by England, seconded by Halus, that the Intermediate Unit Board appoint the new MCIU Board member as listed above. Motion carried; all ayes.

II. Communications

President Buri thanked everyone for their support of the annual fall fundraiser for the Montgomery County Intermediate Unit Education Foundation. This year's event was held on November 9th at the Empress Room in Blue Bell. A total of 170 were in attendance, and the event raised over \$10,000 in support of the Foundation.

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III. Approval of Minutes

A. Meeting of Wednesday, September 26, 2018

It was moved by Pollard, seconded by Antonio, that the Intermediate Unit Board approve the minutes of the September 26, 2018 meeting. Motion carried; all ayes. (Attachment III.A.)

IV. Approval/Ratification MCIU Bills

(Detailed list of bills are available)

ITEM	PAGES	AMOUNT
September, 2018	1-7	\$ 9,412,018.53
October, 2018	8-13	\$ 3,168,023.99
TOTAL		<u><u>\$12,580,042.52</u></u>

V. COMBINED FINANCIAL REPORT – SEPTEMBER 2018

Beginning Intermediate Unit Funds	\$	57,966,249.95
Other Adjustment	\$	1,863.76
Receipts:		
Revenue Received	\$	<u>3,796,363.51</u>
Total Receipts	\$	<u>3,796,363.51</u>
Total Receipts Plus Beginning Cash Balance	\$	61,764,477.22
Less: Disbursements – September 2018 Checks	\$	<u>(15,331,579.36)</u>
Ending Intermediate Unit Funds per Books	\$	<u><u>46,432,897.86</u></u>

CASH ANALYSIS – SEPTEMBER 2018

Money Market Accounts:		
Citizens Bank Food Service	\$	26,738.50
PLGIT	\$	2,070,751.49
PSDLAF	\$	4,705,365.51
TD Bank	\$	<u>942,682.59</u>
Total Interest Bearing Accounts	\$	<u>7,745,538.09</u>
Disbursement in Transit	\$	-
Deposit in Transit	\$	(82,700.47)
Disbursement Accounts – Outstanding Checks	\$	(275,184.13)
Investments	\$	39,045,244.37
Cash Balance Per Bank	\$	<u><u>46,432,897.86</u></u>

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VI. INVESTMENT OF FUNDS – SEPTEMBER 2018

Beginning Balance	\$ 39,045,244.37
Purchases	
Redemptions	
Ending Balance	<u>\$ 39,045,244.37</u>

Interest earned on investments is as follows:

Bank Account	Bank Account Interest	CD Interest
PLGIT	\$ 3,029.94	\$ -
TD BANK	\$ 698.79	\$ -
PSDLAF	\$ 13,383.96	\$ 68,586.98
TOTAL	<u>\$ 17,112.69</u>	<u>\$ 68,586.98</u>

VII. Budgets

A. New and Proposed Budgets

No items to consider.

B. Initial Budgets

1. Early Intervention Evidence Based Implementation Grant

Office of Early Childhood Services

7/1/18 – 6/30/2019

\$ 18,757.80

The Administration requests approval of a grant agreement between the Montgomery County Intermediate Unit and the Tuscarora IU for the Early Intervention Evidence Based Implementation Grant not to exceed \$18,757.80. A summary budget is attached.

2. State Personnel Development Grant – P2G

PaTTAN

7/1/2018 – 6/30/2019

\$777,937.15

The Administration requests approval of the State Personnel Development Grant – P2G statement of work for the period of July 1, 2018 through June 30, 2019 in the amount of \$777,937.15. A summary budget is attached.

3. Deaf Blind Grant 2

PaTTAN

7/1/2018 – 6/30/2019

\$382,548.28

The Administration requests approval of the Deaf Blind Grant for the period of July 1, 2018 through June 30, 2019 in the amount of \$382,548.28. A summary budget is attached.

C. Changes to Initial Budgets

No items to consider.

D. Budgetary Transfers

No items to consider.

It was moved by England, seconded by Antonio, that the Intermediate Unit Board approve/ratify the payment of MCIU Bills; accept the Combined Financial Reports for September 2018; approve/ratify the Investment of Funds as noted for September 2018; and approve the Initial Budgets, VII.B. Motion carried; all ayes. (Attachments IV., VII.B.1.2.3.)

VIII. PERSONNEL MATTERS

— MR. JACK HURD, DIRECTOR

A. General

No items to consider.

B. Conference Requests

1. To approve five (5) out of state conference requests.

C. Employment – Ratifications

1. Professional Staff

- a. Lawrence Clever – Substitute Instruction-in-the Home Teacher
Recommended Hourly Rate - \$53/hour for up to 16.5 hours per week
Effective Date - October 19, 2018
Replacement

- b. Victoria Rodriguez – Long Term Substitute Speech & Language Pathologist
Recommended Annual Salary - \$65,488 (M+60 Step 0) prorated
Effective Date – October 1, 2018
Replacement

2. Support Staff

- a. Justine Conway – Staff Nurse
Recommended Annual Salary - \$38,558 prorated
Effective Date – October 17, 2018
Additional Staff Need
- b. Kristyn Matsinger – Staff Nurse
Recommended Annual Salary - \$38,558 prorated
Effective Date – October 15, 2018
Additional Staff Need
- c. Arrin Stallings – Security Officer/Human Resources Clerk
Recommended Annual Salary - \$31,400 (SS3) prorated
Effective Date – October 22, 2018
Additional Staff Need

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3. Head Start
 - a. Teaching Staff
 - 1) Louna Aristilde – Teacher, Head Start
Recommended Annual Salary - \$29,427 prorated
Effective Date – November 12, 2018
Replacement
 - b. Assistant Teaching Staff
 - 1) Frances Robles Fracticelli – Assistant Teacher, Head Start
Recommended Annual Salary - \$16,652 prorated
Effective Date – October 15, 2018
Replacement
 - c. Program Aides
 - 1) Benjamin Miller – Program Aide, Head Start
Recommended Annual Salary - \$7,757 prorated
Effective Date – November 12, 2018
Replacement
4. Pre-K Counts
 - a. Assistant Teaching Staff
 - 1) Holly Davis – Assistant, Teacher, Pre-K Counts
Recommended Annual Salary – \$17,776 prorated
Effective Date – October 1, 2018
Replacement
 - 2) Atupele Morgan – Assistant Teacher, Pre-K Counts
Recommended Annual Salary - \$17,776 prorated
Effective Date – October 29, 2018
Replacement
 - b. Family Engagement Workers
 - 1) Enid Calderon – Family Engagement Worker, Pre-K Counts
Recommended Annual Salary - \$24,961 prorated
Effective Date – October 1, 2018
Replacement
 - c. Program Aides
 - 1) Shalini Sharma – Program Aide, Pre-K Counts
Recommended Annual Salary - \$10,553 prorated
Effective Date – October 15, 2018
Replacement

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D. Change of Status – Ratifications

1. Professional Staff
 - a. Deborah Mittman - Teacher, Early Intervention
Change Recommended Annual Salary to \$65,488 (M+60 Step 0) prorated
Effective Date – September 14, 2018
Educational Attainment
2. Support Staff
 - a. Jessica Powell-Cohen
Change from Assistant Teacher, Pre-K Counts to Assistant Teacher, Student Services
Recommended Annual Salary – \$21,117 prorated
Effective Date – October 29, 2018
Replacement
3. Head Start
 - a. Assistant Teaching Staff
 - 1) Marie Arteaga
Change from Program Aide, Head Start to Assistant Teacher, Head Start
Recommended Annual Salary - \$16,652 prorated
Effective Date – October 11, 2018
Replacement
 - 2) Ariadna Colon
Change from Program Aide, Head Start to Assistant Teacher, Head Start
Recommended Annual Salary - \$16,652 prorated
Effective Date – October 29, 2018
Replacement

E. Additions to 2018-2019 Approved Substitute Lists – Ratifications

Assistant Teaching Staff

- Arielle Antonucci – Effective Date October 8, 2018
Macaela Collins – Effective Date October 2, 2018
Allison Foltz – Effective Date October 23, 2018
Neven Nofel – Effective Date October 23, 2018

F. Remove from 2018-2019 Approved Substitute Lists

- John Gormley – Effective Date October 1, 2018

G. Employment – Approvals

1. Professional Staff
 - a. Kimberly Cole – Educational Consultant
Recommended Annual Salary - \$103,047 (M+30 Step 14) prorated
Effective Date – To be determined
Replacement

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- b. Tisha Crovetti – Occupational Therapist
Recommended Annual Salary - \$76,617 (M Step 9) prorated
Effective Date – To be determined
Replacement
 - c. Kirsten DeRoche – Educational Consultant
Recommended Annual Salary - \$82,662 (M Step 11) prorated
Effective Date – To be determined
Replacement
 - d. Lisa Russo – Educational Consultant
Recommended Annual Salary - \$79,123 (M+60 Step 6) prorated
Effective Date – To be determined
Replacement
2. Support Staff
- a. Kimberly Bradley – Assistant Teacher
Recommended Annual Salary - \$21,117 prorated
Effective Date – November 26, 2018
Additional Staff Need

H. Change of Status - Approvals

No items to consider.

I. Additions to 2018-2019 Approved Substitute Lists

No items to consider.

J. Leave of Absence Requests

Professional Staff

Personal Leave – (FMLA with benefits)

Emily Dahne – School Psychologist

Effective Date – December 18, 2018

Personal Leave (FMLA with benefits)

Julie Vinokurov – Speech Language Evaluator

Effective Date – October 15, 2018

Personal Leave (FMLA with benefits)

Karen Wizeman – Speech & Language Pathologist

Effective Date – November 26, 2018

Support Staff

Personal Leave (FMLA with benefits)

Dawn Leis – Transitional Coordinator

Effective Date – November 1, 2018

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Head Start

Assistant Teaching Staff

Personal Leave (Unpaid no benefits)

Nikru Ozobu – Assistant Teacher, Head Start
Effective Date – August 21, 2018

K. Return from Leave of Absence Requests

Professional Staff

Personal Leave (FMLA with benefits)

Amira Hill-Yancy – Educational Consultant
Effective Date – October 1, 2018

Head Start

Assistant Teaching Staff

Personal Leave (Unpaid no benefits)

Nikru Ozobu – Assistant Teacher, Head Start
Effective Date – November 26, 2018

L. Retirements

1. Professional Staff

- a. Charlotte Babinski – Case Manager
Effective Date – January 19, 2019

M. Resignations

1. Professional Staff

- a. Dana Alkhas – Occupational Therapist
Effective Date – November 16, 2018

Other Employment

- b. Alena Subacus – Teacher, Autism
Effective Date - November 9, 2018

Personal

- c. Victoria Vega – Speech Language Pathologist
Effective Date – December 21, 2018

Other Employment

2. Support Staff

- a. Samantha Bader – Health and Nutrition Coordinator
Effective Date – November 16, 2018

Other Employment

- b. Brenda Huntzinger – Job Coach
Effective Date – October 15, 2018

Personal

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- c. Regina Vanish – Job Coach
Effective Date – October 10, 2018
Personal

- d. Monica Weber - Data Services Specialist
Effective Date – November 26, 2018
Other Employment

- 3. Head Start
 - a. Teaching Staff
 - 1) Leila Alimardani – Teacher, Head Start
Effective Date – October 26, 2018
Personal

 - b. Assistant Teaching Staff
 - 1) Bridget Birkner – Assistant Teacher
Effective Date – September 21, 2018
Personal

- 4. Pre-K Counts
 - a. Assistant Teaching Staff
 - 1) Tamara Bruno – Assistant Teacher
Effective Date – November 21, 2018
Personal

N. Terminations

No items to consider.

O. Other

- 1. Administrative Staff
 - a. Robin Boehning - Temporary Education Supervisor support to School District of Cheltenham School District. She will be paid a per diem rate of \$500/day.

 - b. Hannah Messner – Assistant Director of Human Resources
Change in start date to October 15, 2018.

 - c. Cheryl Wise – Temporary Education Supervisor support to Spring-Ford Area School District. She will be paid a per diem rate of \$500/day.

- 2. Professional Staff
 - a. Julie Emig – Teacher, Emotional Support
Work additional hours as a Substitute Instruction-in-the-Home teacher. She will be paid her hourly rate for up to 1.5 hours/week.

- 3. Head Start
 - a. Ileana Acion - Teacher, Head Start
Worked 1 extra day during the summer due to moving of the classroom. She will be paid Teacher per diem rate.

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- b. Sharon Ewashko – Teacher Assistant, Head Start
Worked 1 extra day during the summer due to moving of the classroom. She will be paid the Teacher Assistant, per-diem rate.
 - c. Yesenia Hinkle – Teacher Assistant, Head Start
Worked 1 extra day during the summer due to moving of the classroom. She will be paid the Teacher Assistant, per-diem rate.
 - d. Heather Shade – Teacher, Head Start
Worked 1 extra day during the summer due to moving of the classroom. She will be paid Teacher per diem rate.
4. Montco Works NOW Temporary Employees
- a. To approve the following temporary employees in our Montco Works NOW program for temporary employment not to exceed the hours and days listed.

Employee	Hourly Rate	# of Hours/Day	# of Days
Tivory Bartlett	\$10.00	3	48
D’Lia Brown-Dawkins	\$10.00	8	38
Devin Greene	\$10.00	7	39
Jackson Lill	\$10.00	7	40
Sean McCandless	\$10.00	4	44
Nasir Pressley-Johnson	\$10.00	4	45

It was moved by Ramic, seconded by Wicks, that the Intermediate Unit Board approve the Personnel Matters as listed above, VIII.B.C.D.E.F.G.J.K.L.M.O. Motion carried; all ayes. (Attachment VIII.B.1.)

IX. Other Matters for Consideration

A. BUSINESS SERVICES

— MR. STAN WISLER, CFO AND DIRECTOR

GENERAL OPERATIONS

TD Bank Loan for The Anderson School

The administration requests approval to reset the interest rate on the current 20-year TD Bank loan to reflect an interest rate of 3.25% for the next five years, beginning January 1, 2019. The existing loan (from November of 2013) had a 5 year fixed interest rate of 1.95%. After the 5-year period the provisions of the loan called for a tax free fixed rate “equal to Payee’s cost of funds plus 90 basis points adjusted for non-bank qualified tax-exempt status.” That rate would be 3.7%. Through negotiations with TD Bank they have agreed to a lower rate of 3.25% fixed for a period of 5 years. The revised rate is competitive with current market conditions. The current outstanding balance on the loan is \$4.2 million (as of January 1, 2019). Amended by Mr. Wisler at the board meeting: This agenda item is subject to review and approval of the Solicitor.

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REVENUE

To authorize the appropriate officers to enter into contract agreements between the Montgomery County Intermediate Unit and the districts listed below to participate in the MCIU Consortium for Social Sentinel Software Services that will alert school officials to threats shared publicly on social media. The period of the agreements listed are for three years with the option to cancel after the first year, consortium amounts are below.

• Colonial School District	July 1, 2018 to June 30, 2021	\$2,000.00
• Columbia Borough School District	November 15, 2018 to November 15, 2021	1,927.50
• Manheim Central School District	July 1, 2018 to June 30, 2021	5,474.50
• Middletown Area School District	July 1, 2018 to June 30, 2021	4,532.00
• School District of Springfield Twp.	July 1, 2018 to June 30, 2021	1,828.00
• School District of Upper Dublin	July 1, 2018 to June 30, 2021	2,000.00
• Upper Merion Area School District	November 1, 2018 to November 1, 2021	2,000.00

To authorize the appropriate officers to enter into a sub-grant agreement for the implementation of Individuals with Disabilities Education Improvement Act-B (IDEA B 611) Use of Funds Agreement between the Montgomery County Intermediate Unit and the PA Virtual Charter School. The MCIU agrees to make “pass through” payments to the district based on the IDEA guidelines for the period of July 1, 2017 through June 30, 2018 with the option to carryover to September 30, 2019.

To authorize the appropriate officers to enter into a sub-grant agreement for the implementation of Individuals with Disabilities Education Improvement Act-B (IDEA B 611) Use of Funds Agreement between the Montgomery County Intermediate Unit and the school districts and charters listed below. The MCIU agrees to make “pass through” payments to the district based on the IDEA guidelines for the period of July 1, 2018 through June 30, 2019 with the option to carryover to September 30, 2020.

• North Penn School District
• Souderton Charter School
• School District of Springfield Township

To authorize the appropriate officers to enter into a sub-grant agreement for implementation of Individuals with Disabilities Education Improvement Act 619 (IDEA) Use of Funds Agreement between the Montgomery County Intermediate Unit and the school districts listed below. The MCIU agrees to make “pass through” payments to the district based on the IDEA guidelines for the period of July 1, 2018 through June 30, 2019 with the option to carryover to September 30, 2020.

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• North Penn School District
• Methacton School District
• School District of Springfield Township

EXPENSES

To authorize the appropriate officers to enter into an agreement between the Montgomery County Intermediate Unit and the Wissahickon School District to purchase meals for the Head Start Program students in the Wissahickon Elementary Schools in the amount of \$16,524.00 for the time period of July 1, 2018 through June 30, 2019.

B. PENNSYLVANIA TRAINING AND TECHNICAL ASSISTANCE NETWORK (PaTTAN)

— MRS. REBECCA FOGLE, DIRECTOR

EXPENSES

To authorize the appropriate officers to enter into contract agreements with the following intermediate units and districts listed below to be part of the Deaf-Blind Project I-M-ABLE Professional Development. PaTTAN is providing a financial incentive to intermediate units (IUs) and invited Local Education Agencies (LEAs) who are interested in implementing the use of I-M-ABLE approach to better support learners who are not making progress in braille literacy, particularly those with additional cognitive impairments, as well as those with dual sensory loss. In order to receive the financial incentive for this 2-day event the IU/LEA commits to attending both days and complete the Act 48 documentation to verify attendance. The IUs/LEAs are listed along with the dates and amounts:

• Allegheny Intermediate Unit – September 17, 2018	\$1,500.00
• Chester County Intermediate Unit - September 10, 2018	1,500.00
• Delaware County Intermediate Unit- September 10, 2018	1,500.00
• Intermediate Unit 1- September 17, 2018	1,000.00
• Mifflin County School District- September 4, 2018	500.00
• Norwin School District - September 17, 2018	500.00
• Riverview Intermediate Unit 6 - September 17, 2018	1,500.00

To authorize the appropriate officers to enter into a contract agreement with Mildred Smith, M.Ed., TVI to provide SLK Training on October 25-26, 2018 and a webinar in the spring, date to be determined, in the amount of \$3,901.00.

To authorize the appropriate officers to enter into contract agreements with the following Intermediate Units, Approved Private Schools (APS) and invited Local Education Agencies (LEAs) who are interested in implementing the use of Sensory Learning Kit (SLK). The intention is to support professionals in learning how to use the SLK to assess and address the educational needs of sensorimotor state learners at the two-day event on October 25-26, 2018, with Millie Smith. In order to receive the stipend of \$1,000, not to exceed \$3,000, the IU/LEA may send up to three professionals who currently or will potentially work with students who are deaf/blind. They must commit to attending both days and complete the Act 48 documentation.

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• Allegheny Intermediate Unit	\$3,000.00
• Appalachia Intermediate Unit	3,000.00
• Beaver Valley Intermediate Unit	2,000.00
• Carlisle Area School District	3,000.00
• Central Dauphin School District	2,000.00
• Chester County Intermediate Unit	2,000.00
• Colonial Intermediate Unit	3,000.00
• Delaware County Intermediate Unit	1,000.00
• Intermediate Unit #1	3,000.00
• Lancaster-Lebanon Intermediate Unit	3,000.00
• Lincoln Intermediate Unit	3,000.00
• Luzerne Intermediate Unit	1,000.00
• Mechanicsburg Area School District	1,000.00
• Midwestern Intermediate Unit IV	1,000.00
• Montgomery County Intermediate Unit	3,000.00
• Northwest Tri-County Intermediate Unit	2,000.00
• Pittsburgh Public Schools	3,000.00
• Redbank Valley School District	1,000.00
• Riverview Intermediate Unit 6	3,000.00
• Royer Greaves School for the Blind	1,000.00
• Schuylkill Intermediate Unit	3,000.00
• Seneca Highlands Intermediate Unit	1,000.00
• West Shore School District	2,000.00
• Western Pennsylvania School for the Blind	3,000.00

To authorize the appropriate officers to enter into a contract agreement with the following intermediate units and school districts for the SPDG – Middle School Success: Path to Graduation (P2G). This is a three to five-year process designed to build LEA’s capacity to increase graduation rates and decrease drop-out rates for students with disabilities, in particular, students identified with emotional behavioral disorders in the middle school years. This is to provide funding support in year one to assist with costs associated in participation and implementation of the P2G structure. In order to receive the funding in the amounts listed below, the intermediate units and school districts must attend and participate in project activities well as submit required data for the period of July 1, 2018 through June 30, 2019.

• Athens Area School District	\$10,000.00
• Bristol Township School District	10,000.00
• Keystone Central School District	10,000.00
• Mifflin County School District	10,000.00
• Northeastern Education Intermediate Unit	7,000.00
• Penn Manor Area School District	10,000.00
• Western Wayne School District	10,000.00

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To authorize the appropriate officers to enter into contract agreements with the following presenters to present on the topics listed at the HELIX Conference, dates and amounts listed below:

<ul style="list-style-type: none"> Charles Binko, ATMakers <i>November 10-13, 2018</i> 	Keynote Presenter and AT Maker session "Making AT"	\$3,120.00
<ul style="list-style-type: none"> Mark Campano, M.Ed., Differently Abled Communications, LLC <i>November 13, 2018</i> 	"How We All Learn, The Brain, The Body, and Communication" and "Integrating Pragmatic Tolls Across Disciplines"	2,587.29
<ul style="list-style-type: none"> Chip Clarke, Assistive Technology Works, Inc. <i>November 11-13, 2018</i> 	"Eye-Gaze for AAC: A Learning Progression for Teaching Alternative Access Methods" and "Eye-Gaze: Assessment and Intervention"	2,940.00
<ul style="list-style-type: none"> Kelly Fonner, MS <i>November 11-13, 2018</i> 	"Emergent Writing for Students with Complex Needs" and "Electronic Literacy: Demonstrating Knowledge through Writing"	2,861.00
<ul style="list-style-type: none"> Lori Geist, The University of North Carolina at Chapel Hill <i>November 12, 2018</i> 	"Emergent Literacy and Conventional Literacy Instruction for Teachers and Students who use AAC"	2,867.15
<ul style="list-style-type: none"> Diane Heller Klein <i>November 13, 2018</i> 	"Working with the LSL Student in the Inclusive Setting" and "That's Not My Job? Scope of Practice and Collaboration among Professionals"	2,025.16
<ul style="list-style-type: none"> Patricia Sublette <i>November 12, 2018</i> 	"Tips and Tricks for Writing IEPs for Students with Traumatic Brain Injury"	2,615.00

To authorize the appropriate officers to enter into contract agreements with the following to complete the review of the IHE component of Project MAX as well as the final APR on various dates beginning July 1, 2018 to the end of Project MAX on September 30, 2018 in the amounts (not to exceed) \$1,833.20 for each:

<ul style="list-style-type: none"> Ashlea Rineer-Hershey
<ul style="list-style-type: none"> Toni Mild

To authorize the appropriate officers to enter into a contract agreement with the Dan Habib, Institute on Disability/UCED, to present "Intelligent Lives" at the PDE conference in March 2019 in the amount of \$7,500.00.

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To authorize the appropriate officers to enter into a contract agreement with the Lancaster-Lebanon Intermediate Unit to have Molly Black provide support to the Deaf Blind Project. As a parent consultant she will lend her expertise and knowledge to develop and implement professional development and materials as well as overall support and collaboration related to family engagement for the period of October 1, 2018 to September 30, 2019 in the amount \$42,375.44.

C. PROFESSIONAL LEARNING

— DR. MICHAEL WEBB, DIRECTOR

GENERAL OPERATIONS

To authorize the appropriate officers to approve the Memorandum of Understanding for the 2018/2019 Montgomery County Intermediate Unit Title III Consortium with the following districts and charter school listed below:

• Agora Cyber Charter School
• School District of Cheltenham Township
• Colonial School District
• School District of Jenkintown
• Methacton School District
• Perkiomen Valley School District
• Pottsgrove School District
• Pottstown School District
• School District of Springfield Township
• Spring-Ford Area School District
• School District of Upper Dublin
• Upper Perkiomen School District
• Wissahickon School District

To authorize the appropriate officers to approve the agreement between the Montgomery County Intermediate Unit and the Hatboro-Horsham School District to provide professional development on delivery of high-quality literacy instruction with emphasis on fidelity at Tier 1 for the period of September 2018 through May 2019. Consultation and professional development is covered by IDEA TaC funding.

REVENUE

To authorize the appropriate officers to approve the agreement between the Montgomery County Intermediate Unit (MCIU) and the Chester County Intermediate Unit (CCIU). CCIU is a Partner in the PA SEED Ecosystem and has approved the MCIU to provide fiscal agent services to the PA SEED Ecosystem. The MCIU will be compensated for the work completed via administrative costs listed below for the period of September 1, 2018 through August 31, 2021.

• For all non-grant funding sources less than \$25,000	MCIU will receive 0%
• For all non-grant funding sources greater than or equal to \$25,000	MCIU will receive 5%

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• For all grant funding sources	MCIU will receive 8%
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To authorize the appropriate officers to approve the agreement between the Montgomery County Intermediate Unit (MCIU) and the Bucks County Intermediate Unit (BCIU). BCIU is a Partner in the PA SEED Ecosystem and has approved the MCIU to provide fiscal agent services to the PA SEED Ecosystem. The MCIU will be compensated for the work completed via administrative costs listed below for the period of September 1, 2018 through August 31, 2021.

• For all non-grant funding sources less than \$25,000	MCIU will receive 0%
• For all non-grant funding sources greater than or equal to \$25,000	MCIU will receive 5%
• For all grant funding sources	MCIU will receive 8%

To authorize the appropriate officers to enter into a partnership agreement with the Montgomery County Intermediate Unit (fiscal agent for the PA SEED Ecosystem) and Grantmakers of Western Pennsylvania and their Remake Learning team to work with us on Remake Learning Days Across America (RLDAA) for the period of October 1, 2018 to June 30, 2019 in the amount of \$10,000.00.

To authorize the appropriate officers to enter into a contract agreement with the Montgomery County Intermediate Unit and the Carson Valley Children’s Aid to provide MTSS Leadership Training for the period of September 2018 through June 2019 in the amount of \$3,000.00.

To authorize the appropriate officers to enter into a contract agreement with the Montgomery County Intermediate Unit and the Colonial School District to provide professional development: Health and Wellness Framework K-3 for the period of August 2018 to June 2019 (not to exceed 15 days) in the amount not to exceed \$13,500.00.

To authorize the appropriate officers to accept the Title II-Part A funds for the 2018/2019 school year. The districts listed below, within Montgomery County, submitted Title II-Part A grants regarding professional development. In order to meet the “equitable share” of the district Title II-Part A allocation, the nonpublic schools within these districts will be eligible for professional development. The districts involved are the following:

- Abington School District
- School District of Cheltenham Township
- Colonial School District
- Hatboro-Horsham School District
- Lower Merion School District
- Norristown Area School District
- Perkiomen Valley School District
- Spring-Ford Area School District
- School District of Upper Dublin Twp.
- Wissahickon School District

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To authorize the appropriate officers to accept the Title IV equitable share funds for the 2018/2019 school year. These districts are requesting that the MCIU provide educational resources for the nonpublic schools within these districts.

- Abington School District
- Hatboro-Horsham School District
- Lower Merion School District
- Perkiomen Valley School District
- School District of Upper Dublin Twp.

To authorize the appropriate officers to enter into a contract agreement with the Montgomery County Intermediate Unit and the Methacton School District to provide professional development: Building Fidelity within Secondary Writing Instruction on October 12, 2018 in the amount of \$900.00.

To authorize the appropriate officers to enter into a contract agreement with the Montgomery County Intermediate Unit and the School District of Upper Dublin to provide professional development: Instructional Practices that Build Students' Ability to Critically Analyze Text on November 6, 2018 in the amount of \$900.00.

To authorize the appropriate officers to enter into a contract agreement between the Montgomery County Intermediate Unit and the North Penn School District – Northbridge School to provide the Montgomery Virtual Program (MVP) services for the 2018/2019 school year in the amount of \$28,825.00.

EXPENSES

To authorize the appropriate officers to enter into a general consultant agreement with Beth Napolitano, Wilson® credentialed trainer, to provide professional development workshops on Foundations Level K, 1, and 2 on the dates listed below in the amount of \$5,400.00:

• Foundations Level K - September 25 and October 10, 2018
• Foundations Level 1 - September 26 and October 11, 2018
• Foundations Level 2 – September 27 and October 17, 2018

To authorize the appropriate officers to enter into a general consultant agreement with Beth Napolitano, Wilson® credentialed trainer, to provide a professional development workshop: WRS Introductory workshop on October 24, 25 and 26, 2018 in the amount of \$2,700.00.

To authorize the appropriate officers to enter into a general consultant agreement with Beth Napolitano, Wilson® credentialed trainer, to provide Wilson Level 1 Certification on various dates beginning November 2, 2018 through June 18, 2019, also additional dates for on-site visits and observations in the amount not to exceed \$19,800.00.

To authorize the appropriate officers to enter into a general consultant agreement with Richard Kiker, Kiker Learning LLC, to provide a two-day training for Google Educator Certification Boot Camp Level 1 on November 15-16, 2018 in the amount of \$5,000.00.

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To authorize the appropriate officers to enter into a general consultant agreement with Lisa Van Gemert, LLC to provide a two-day professional development workshop: Depth and Complexity to educators in Montgomery County School District on January 30 and 31, 2019 in the amount of \$4,000.00.

To authorize the appropriate officers to enter into a contract agreement with Northwest Council for Computer Education (NCCE) to provide a professional development workshop: Minecraft Teacher Academy to educators in Montgomery County School Districts on December 13, 2018 in the amount of \$2,000.00.

D. EARLY CHILDHOOD SERVICES

— DR. HOLLY ACOSTA, DIRECTOR

EXPENSES

To authorize the appropriate officers to approve a Memorandum of Understanding between the Bucks County Intermediate Unit and the Montgomery County Intermediate Unit to provide the following Early Intervention services on the dates and amounts listed below:

• Speech Therapy – 45 minutes/week - <i>September 17, 2018 to June 30, 2019</i>	\$ 77.00 hr.
• EI Itinerant Teacher – 30 minutes/twice monthly - <i>October 1, 2018 to June 30, 2019</i>	186.00 hr.
• EI Speech Therapy Group – 45 minutes/week - <i>September 4, 2018 to June 30, 2019</i>	77.00 hr.
• EI Itinerant Teacher – 30minutes/week - <i>October 29, 2018 to June 30, 2019</i>	186.00 hr.
• EI Speech Therapy – Group - <i>October 29, 2018 to June 30, 2019</i>	77.00
• EI Physical Therapy – Group - - <i>October 29, 2018 to June 30, 2019</i>	92.00

To authorize the appropriate officers to approve a Memorandum of Understanding between the Delaware County Intermediate Unit and the Montgomery County Intermediate Unit to provide Early Intervention services listed below for the period of October 4, 2018 through June 30, 2019:

• Occupational Therapy and Physical Therapy - Individual	\$138.21 hr.
• Occupational Therapy and Physical Therapy - Group	69.10 hr.
• Speech – Individual	145.57 hr.
• Speech – Group	72.79 hr.
• Special Educational Instruction & Specialized Consultation - Individual	177.30
• Special Educational Instruction & Specialized Consultation – Group	88.65

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To authorize the appropriate officers to enter into a lease agreement with the with the Spring Valley YMCA to lease space at the Audubon YMCA for a hearing support classroom for the period of July 1, 2018 through June 30, 2019 in the amount of \$1,850 per month.

E. STUDENT SERVICES

— DR. BRITTANY LOUREA-WADDELL, DIRECTOR

GENERAL OPERATIONS

To authorize the appropriate officers to enter into an agreement between the Montgomery County Intermediate Unit and the Norristown Area School District to host an intermediate unit multiple disabled classroom program at Marshall Street Elementary School with a maximum enrollment of eight (8) students at no cost the IU.

REVENUE

To authorize the appropriate officers to accept Title I funds from school districts to operate their Title I reading and/or math programs for students in nonpublic schools for the terms and preliminary amounts listed below:

• Abington School District	September 4, 2018 to June 17, 2019	\$10,660.00
• Boyertown Area School District	August 27, 2018 to September 30, 2021	4,034.00
• School District of Cheltenham Twp.	August 24, 2018 to September 30, 2021	4,233.00
• Colonial School District	July 1, 2018 to June 30, 2021	1,844.00
• Hatboro-Horsham School District	September 25, 2018 to June 30, 2021	1,552.00
• Lower Merion School District	September 4, 2018 to June 30, 2019	13,432.00
• Lower Moreland Twp. School District	July 1, 2018 to June 30, 2021	3,240.00
• Norristown Area School District	September 4, 2018 to June 30, 2019	50,950.00
• North Penn School District	August 29, 2018 to June 9, 2021	11,482.00
• Perkiomen Valley School District	August 13, 2018 to September 30, 2021	3,529.00
• Pottstown School District	August 27, 2018 to September 30, 2023	5,649.00
• Souderton Area School District	July 1, 2018 to June 30, 2021	3,185.00
• Spring-Ford Area School District	August 27, 2018 to September 30, 2023	972.00
• Upper Moreland Twp. School District	September 4, 2018 to June 12, 2019	4,664.00

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• Wissahickon School District	July 1, 2018 to September 30, 2021	16,914.00
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To authorize the appropriate officers to enter into an intergovernmental contract agreement between the Montgomery County Intermediate and the districts listed below to provide shared special education services in the amounts listed. Final billing will be based on actual services provided to the districts.

• Norristown Area School District	\$458,766.00
• School District of Philadelphia	1,147.50

To authorize the appropriate officers to enter into a contract agreement with the Montgomery County Intermediate Unit and the Souderton Charter School Collaborative to provide MCIU Hearing support and consultation prior to September 30, 2018 in the amount of \$212 per hour.

EXPENSES

To authorize the appropriate officers to enter into a legal services retainer consultation agreement with Sweet, Stevens, Katz and Williams LLP (SSKW) to provide county-wide special education trainings and attend Montgomery County Special Education administrator meetings for the 2018/2019 school year in the amount of \$12,000.00.

To authorize the appropriate officers to enter into a general consultant agreement with Archive Captioning to present captioning services for the hearing impaired for the period of July 1, 2018 through June 30, 2019 in the amounts listed below vary based on need:

- TypeWell \$65 hour/remote
- CART \$85 hour/remote

To authorize the appropriate officers to enter into an agreement for services between the Montgomery County Intermediate Unit and KenCrest for Skills Trainer supports provided to students enrolled in the Project SEARCH program during for the period of September 1, 2018 through June 30, 2019 in the amount of \$17,322.90.

To authorize the appropriate officers to enter into a general consultant agreement for services with Littlest Music Makers for the period of July 1, 2018 to June 30, 2019 in the amount of \$35 per thirty-minute class on as needed basis.

To authorize the appropriate officers to enter into a general consultant agreement for services with Maxim Healthcare Services for LPN, RN and PCA Services on an as needed basis in the amount of \$22-\$60 an hour for the period of July 1, 2018 through June 30, 2019.

To authorize the appropriate officers to enter into a general consultant agreement with Dr. Steven Feifer for a Neuropsychology Workshop full day training on December 3, 2018 in the amount of \$3,000.00.

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To authorize the appropriate officers to enter into a general consultant agreement with Perry Zirkel, Ph.D., JD to present a workshop for psychologists and special education administrators on legal updates and special education case law on May 14, 2019 in the amount of \$3,600.00.

To authorize the appropriate officers to enter into a contract agreement with Humanus Corporation for school age provider therapy services for SLP/OT/PT at \$85 per hour based on the service provided for the period September 1, 2018 through June 30, 2019.

F. TECHNOLOGY SERVICES

— MRS. GAIL KENNEDY, DIRECTOR

REVENUE

To authorize the appropriate officers to enter into a service agreement between the Montgomery County Intermediate Unit and the schools and districts listed for the Marcia Brenner Report Card Creator PowerSchool Plug-in for the period of September 3, 2018 to September 2, 2019 in the amounts below:

• Esperanza Academy Charter School	\$ 325.83
• Esperanza Cyber Charter School	1,627.67
• Freire Charter School	2,350.00
• Green Woods Charter School	1,943.75
• Southwest Leadership Academy Charter School	2,025.00
• Tech Freire Charter School	775.00
• West Chester Area School District	15,480.00
• Young Scholars of Central PA Charter School	1,431.25

To authorize the appropriate officers to enter into a contract agreement between the Montgomery County Intermediate Unit and the North Montco Technical Career Center for an eRate Application Services Agreement for the period of September 3, 2018 through June 30, 2019 in the amount of \$3,000.00.

To authorize the appropriate officers to enter into a contract agreement between the Montgomery County Intermediate Unit and the Perkiomen Valley School District for a Network Administrator on an hourly basis (\$90 hr. onsite; \$80 hr. remote) as needed for the period of August 30, 2018 through June 30, 2019.

To authorize the appropriate officers to enter into a contract agreement between the Montgomery County Intermediate Unit and the Interboro School District for a G-Suite Agreement for the period of November 1, 2018 through October 31, 2019 in the amount of \$3,450.00.

To authorize the appropriate officers to enter into a contract agreement between the Montgomery County Intermediate Unit and The Shipley School for an onsite Technician for two half-days per week beginning September 24, 2018 for a period of 30 days in the amount of \$65.00 per hour.

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To authorize the appropriate officers to enter into a contract agreement between the Montgomery County Intermediate Unit and the School District of Jenkintown for PIMS Support for the period of September 1, 2018 through June 30, 2019 in the amount of \$3,800.00.

G. ADMINISTRATION

— DR. BRADLEY C. LANDIS, ASSISTANT EXECUTIVE DIRECTOR

The Administration recommends the appointment of the following individuals to the 2018-2019 Student Wellness Committee. The Board appointment of members of the Student Wellness Committee is a requirement of Board Policy #246 regarding Student Wellness. The committee members are – amended that Sandy Edling will serve as the Interim Chair of the Committee until a replacement has been named for Samantha Bader who has resigned:

- Samantha Bader, MCIU Health & Nutrition Coordinator (Committee Chairperson)
- Daniel Deegan, Adaptive Physical Education Teacher
- Rebecca DeSantis, Program Administrator/MCIU Pre-K Counts
- Sandra Edling, Assistant Director/Office of Business Services
- William England, MCIU Board of Directors
- Shanita Fields, MCIU Health & Nutrition Assistant
- Georgine Fronczak, Principal/The Anderson School
- Ashley Lee, Program Administrator/Early Intervention
- Bridget McGuigan, School Nurse
- Cecelia Quenzer, School Nurse
- Paula Rice, Program Administrator/MCIU Head Start
- Joshua Steff, School Counselor/Non-public School Services

It was moved by Ryan, seconded by Antonio that the Intermediate Unit Board approve the Other Matters for Consideration as listed above IX.A. (as amended above) B.C.D.E.F.G. (as amended above) Motion carried; all ayes.

X. Persons Desiring to be Heard

No one desired to speak.

XI. Adjournment

The date of the next Intermediate Unit Board Meeting:
Wednesday, January 23, 2019
6:15 p.m. – Committee-of-the-Whole Meeting
7:00 p.m. – Regular Action Meeting
Washington A Conference Room, 2 W. Lafayette Street

The Intermediate Unit Board adjourned the meeting at 7:18 p.m.

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THE FOLLOWING TOOK PLACE PRIOR TO THE REGULAR BOARD MEETING, DURING COMMITTEE-OF-THE-WHOLE:

Dr. Landis announced that Dr. George was out of town and will not be in attendance at tonight's Board of Directors' meeting. Dr. Landis provided the Executive Directors' Update on behalf of Dr. George.

New MCIU Board Member: Dr. Landis introduced and welcomed Kimberly Stillwell to the MCIU Board of Directors. Ms. Stillwell is the representative from Pottstown School District who has been appointed to fill the unexpired term of Emanuel Wilkerson.

Behavioral Health Rehabilitation Services (BHRS) License: Dr. Landis updated board members on the status of the BHRS license that the MCIU has applied for. There are currently 85 children on a waitlist in Montgomery County who cannot get mental health services, and Dr. Brittany Lourea-Waddell was happy to announce that the MCIU has received the long awaited approval we have been hoping for.

Facility Updates: Dr. Landis advised the MCIU Board that the administration continues to work with Fidevia Construction Management and Consulting regarding the renovations to the 1605 West Main Street facility. It is anticipated that the bidding process will begin in January 2019 and that bids will be presented in February 2019 for approval by the MCIU Board. The project will be completed in phases beginning with the first phase in Summer 2019.

December Events: Dr. Landis reminded board members that the MCIU Board does not meet during the month of December, and the next board meeting is scheduled for January 23, 2019. Among the many events happening at the MCIU building over the holidays, the MCIU is proud to host the Salvation Army's annual Toy Shop again this year. Local families who are in need of toys and clothing for their children for the holidays are screened by the Salvation Army and scheduled for a "shopping" time in the Valley Forge Conference Rooms of the MCIU office at 2 West Lafayette Street. If any board members would like to volunteer their time for this event, please contact Tina Viletto.

Head Start: Dr. Holly Acosta shared information from the Head Start Policy Council Meeting dated October 22, 2018 which included Meeting Minutes from the September 17, 2018 meeting. (Attachment I.A.1.a.)

Government Relations – Ms. Tina Viletto highlighted key legislative issues as detailed in the Government Relations Report to the Board. (Attachment I.A.2.)

Upcoming Dates:

- January 23, 2019 - Next MCIU Board Meeting
- March 29, 2019 – MCIU Legislative Breakfast

COMMITTEE-OF-THE-WHOLE CONCLUDED AND THE OFFICIAL MEETING BEGAN.