

*Official Proceedings of the
Montgomery County Intermediate Unit
Board of Directors Meeting
November 15, 2017*

The regular meeting of the Montgomery County Intermediate Unit Board of Directors was held on Wednesday, November 15, 2017, in the Montgomery County Intermediate Unit Early Learning Academy, 1605 West Main Street, Norristown, Pennsylvania.

President Thomas DiBello called the meeting to order at 7:30 p.m. Following the pledge of allegiance, Leslie Finegold, Board Secretary, called the roll. Attendance was as follows:

Intermediate Unit Board: Dr. Sherri Becker; Lynn Bigelow; Maura Buri; Joseph Chmielewski; Thomas DiBello; Dr. Kerry Drake; Bill England; Leslie Finegold; Brenda Hackett; Dr. David Hakes; Janice Pearce; Lou Polaneczky; Virginia Pollard; Joshua Stein; and Patrick Wicks.

Absent: Diane Cherico; Edward Diasio; Yuri Khalif; Donna Scheuren; James Taylor; and W. Ronald Williams.

Intermediate Unit: Dr. John J. George; Dr. Bradley C. Landis; Rebecca Fogle; Dr. Donna Gaffney; Jack Hurd; Gail Kennedy; Dr. Lois Robinson; Valentina Viletto, Esq.; Dr. Ken Voss; Stan Wisler; and Mary Dougherty.

Solicitor: A. Kyle Berman, Esq.

Guests: Jonathan Alessi; Dr. Mary Rita Cleary; Sandy Edling; Ashley Lee; Dr. Brittany Lourea-Waddell; Caitlin Navarro; and Paula Rice.

I. Call to Order

- A. Following the pledge of allegiance and roll call, President DiBello noted that there was an executive session prior to the start of the Board meeting to discuss personnel matters.
- B. President DiBello noted that there were no updates to the agenda.
- C. President DiBello asked if anyone present would like to address the Board. No one desired to speak.
- D. Appoint and welcome new MCIU Board member Patrick Wicks, The School District of Jenkintown, to fill the unexpired term of Kenneth L. Mullen until June 30, 2018.

It was moved by Polaneczky, seconded by Hakes, that the Intermediate Unit Board appoint new MCIU Board member Patrick Wicks, The School District of Jenkintown, to fill the unexpired term of Kenneth Mullen until June 30, 2018. Motion carried; all ayes.

II. Communications

There were no items to report.

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III. Approval of Minutes

It was moved by Pollard, seconded by Polaneczky, that the Intermediate Unit Board approve the minutes of the September 27, 2017 meeting. Motion carried; all ayes. (Attachment III.A.)

IV. Approval/Ratification MCIU Bills
(Detailed list of bills are available)

ITEM	PAGES	AMOUNT
September 2017	1-3	\$ 7,470,677.10
October 2017	4-9	\$ 6,183,019.01
November 2017	10-11	\$ 1,245,312.29
TOTAL		<u><u>\$14,899,008.40</u></u>

V. COMBINED FINANCIAL REPORT – SEPTEMBER 2017

Beginning Intermediate Unit Funds		\$ 39,796,184.84
Other Adjustment		\$ 18,348.36
Receipts:		
Revenue Received	\$ 18,333,808.61	
Total Receipts		<u>\$ 18,333,808.61</u>
Total Receipts Plus Beginning Cash Balance		\$ 58,148,341.81
Less: Disbursements – September 2017 Checks		<u>\$ (12,137,749.90)</u>
Ending Intermediate Unit Funds per Books		<u><u>\$ 46,010,591.91</u></u>

CASH ANALYSIS – SEPTEMBER 2017

Money Market Accounts:		
Citizens Bank Food Service	\$ 26,763.50	
PLGIT	\$ 2,005,733.10	
PSDLAF	\$ 18,765,020.79	
TD Bank	\$ 459,175.26	
Total Interest Bearing Accounts		<u>\$ 21,256,692.65</u>
Disbursement in Transit		\$ (347,773.51)
Deposit in Transit		\$ -
Disbursement Accounts – Outstanding Checks		\$ (219,795.79)
Investments		\$ 25,321,468.56
Cash Balance Per Bank		<u><u>\$ 46,010,591.91</u></u>

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COMBINED FINANCIAL REPORT – OCTOBER 2017

Beginning Intermediate Unit Funds		\$	46,010,591.91
Other Adjustment		\$	14,132.00
Receipts:			
Revenue Received	\$	12,545,477.37	
Total Receipts		\$	<u>12,545,477.37</u>
Total Receipts Plus Beginning Cash Balance		\$	58,570,201.28
Less: Disbursements – October 2017 Checks		\$	<u>(6,130,135.39)</u>
Ending Intermediate Unit Funds per Books		\$	<u><u>52,440,065.89</u></u>

CASH ANALYSIS – OCTOBER 2017

Money Market Accounts:			
Citizens Bank Food Service	\$	26,763.50	
PLGIT	\$	2,007,103.03	
PSDLAF	\$	15,118,672.36	
TD Bank	\$	<u>432,552.47</u>	
Total Interest Bearing Accounts		\$	<u>17,585,091.36</u>
Disbursement in Transit	\$	(347,773.51)	
Deposit in Transit	\$	-	
Disbursement Accounts – Outstanding Checks	\$	(118,720.52)	
Investments	\$	35,321,468.56	
Cash Balance Per Bank		\$	<u><u>52,440,065.89</u></u>

VI. INVESTMENT OF FUNDS – SEPTEMBER 2017

Beginning Balance	\$	25,316,057.38
Purchases	\$	5,411.18
Redemptions	\$	-
Ending Balance	\$	<u><u>25,321,468.56</u></u>

Interest earned on investments is as follows:

INTEREST EARNED – SEPTEMBER 2017

	Bank Account Interest	CD Interest
Bank Account		
PLGIT	\$ 1,269.62	\$ 5,411.18
TD BANK	\$ 199.94	\$ -
PSDLAF	\$ 7,373.94	\$ 21,298.64
TOTAL	\$ <u>8,843.50</u>	\$ <u>26,709.82</u>

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INVESTMENT OF FUNDS – OCTOBER 2017

Beginning Balance	\$	25,321,468.56
Purchases	\$	10,000,000.00
Redemptions	\$	-
Ending Balance	\$	<u>35,321,468.56</u>

Interest earned on investments is as follows:

INTEREST EARNED – OCTOBER 2017

Bank Account	Bank Account	
	Interest	CD Interest
PLGIT	\$ 1,369.93	\$ -
TD BANK	\$ 195.01	\$ -
PSDLAF	\$ 12,350.57	\$ 19,684.93
TOTAL	\$ <u>13,915.51</u>	\$ <u>19,684.93</u>

It was moved by England, seconded by Buri, that the Intermediate Unit Board approve/ratify the payment of MCIU Bills, accept the Combined Financial Reports for September and October 2017, and approve/ratify the Investment of Funds as noted for September and October 2017. Motion carried; all ayes. (Attachment IV.)

VII. Budgets

A. New and Proposed Budgets

No items to consider.

B. Initial Budgets

1. Child and Adult Care Food Program (CACFP)

Office of Business Services

10/1/17 – 9/30/18

\$ 430,289

The Administration requests approval of the 2017/2018 Child and Adult Care Food Program (CACFP) budget in the amount of \$430,289 for the period of October 1, 2017 through June 30, 2018. This program provides daily subsidized food services. A summary budget is attached.

C. Changes to Initial Budgets

1. Workforce Innovation and Opportunity Act Grant from Montco Works

Office of Professional Learning

7/1/17 – 6/30/18

\$ 797,944

The Administration requests approval of the budget revision for the 2017/2018 Workforce Innovation and Opportunity Act (WIOA) Grant from MontcoWorks, the Montgomery County Workforce Development Board in the allocation amount of \$797,944. These funds are for employment and skill development services for WIOA-eligible youth and young adults in Montgomery County. A summary budget is attached.

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2. State Early Intervention Program Budget

Office of Student Services

7/1/17 – 6/30/18

\$ 19,208,380

The Administration requests approval of the revised grant submission to the Pennsylvania Office of Child Development and Early Learning for the State Early Intervention program in the revised allocation amount of \$19,208,380 for the period of July 1, 2017 to June 30, 2018. The previous allocation was \$17,865,360. A summary budget is attached.

3. Early Intervention School Based ACCESS Budget

Office of Student Services

7/1/17 – 6/30/18

\$ 901,034

The Administration requests approval of the revised budget submission to the Pennsylvania Office of Child Development and Early Learning for the required School Based ACCESS program contribution to the Early Intervention program in the amount of \$901,034 for the period of July 1, 2017 to June 30, 2018. The previous required contribution was \$752,634. A summary budget is attached.

D. Budgetary Transfers

No items to consider.

It was moved by Pollard, seconded by England, that the Intermediate Unit Board approve the Initial Budgets and Changes to Initial Budgets as listed above, VII.B. and VII.C. Motion carried; all ayes. (Attachments VII.B.1. and VII.C.1.2.3.)

VIII. PERSONNEL MATTERS

— JACK HURD, DIRECTOR

A. General

1. To authorize the appropriate officers to enter into a contract agreement with Staffing Services for Teacher Assistants, Job Coaches & Temporary Substitute Staff for the period of July 1, 2017 through December 31, 2017 in the amount of \$140 per diem per contractor.

B. Conference Requests

1. To approve one (1) out of state conference request.

C. Employment – Ratifications

1. Professional Staff
 - a. Chelsea Amaro – Intake Case Manager
Recommended Annual Salary - \$56,880 (B+24 Step 5) prorated
Effective Date – November 6, 2017
Additional Staff Need
 - b. Katie Fitzpatrick – Long-Term Substitute Emotional Support Teacher
Recommended Annual Salary - \$47,000 (B Step 0) prorated
Effective Date – October 12, 2017
Replacement

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- c. Ashley Meszaros – Long Term Substitute Speech & Language Pathologist
Recommended Annual Salary - \$56,000 (M Step 0) prorated
Effective Date – December 18, 2017
Additional Staff Need
 - d. Stephanie Quinn – Long Term Substitute Remedial Teacher
Recommended Annual Salary - \$56,000 (M Step 0) prorated
Effective Date – November 6, 2017
Replacement
 - e. Danielle Yearwood – Long Term Substitute School Psychologist
Recommended Annual Salary - \$65,000 (M+60 Step 0)
Effective Date – November 13, 2017
Replacement
2. Support Staff
- a. Alexander Gotwals – Job Coach
Recommended Annual Salary - \$20,709 prorated
Effective Date – September 27, 2017
Additional Staff Need
 - b. Karen Smith – part-time (.5) Community and Government Relations Program Support
Recommended Annual Salary - \$26,500 (SS1) prorated
Effective Date – October 9, 2017
New
3. Head Start
- a. Teaching Staff
 - 1) Patrice Farrell – Head Start Floater Teacher
Recommended Annual Salary - \$28,679 prorated
Effective Date – November 12, 2017
Replacement
 - b. Assistant Teaching Staff
 - 1) Lauren Bookwalter – Assistant Teacher, Head Start
Recommended Annual Salary - \$16,229 prorated
Effective Date – October 16, 2017
Replacement
 - 2) Alexandra Pizzico – Assistant Teacher, Head Start
Recommended Annual Salary - \$16,229 prorated
Effective Date – October 30, 2017
Replacement

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- c. Program Aides
 - 1) Malika Ahraifi – Program Aide, Head Start
Recommended Annual Salary – \$6,048 prorated
Effective Date – November 13, 2017
Replacement
 - 2) Norma De Matos – Program Aide, Head Start
Recommended Annual Salary - \$6,048 prorated
Effective Date – October 5, 2017
Replacement
- 4. Pre-K Counts
 - a. Assistant Teaching Staff
 - 1) Lauren Himes – Assistant Teacher, Pre-K Counts
Recommended Annual Salary - \$17,328 prorated
Effective Date – October 23, 2017
Replacement
 - 2) Jenny Mascaro – Assistant Teacher, Pre-K Counts
Recommended Annual Salary - \$17,328 prorated
Effective Date – October 24, 2017
Replacement

D. Change of Status – Ratifications

- 1. Professional Staff
 - a. Patrice Semicek – Training and Consulting Specialist
Change Annual Salary to \$85,780 (M+30 Step 10)
Effective Date – September 4, 2017
Educational Attainment
- 2. Support Staff
 - a. Tiffany Smith
Change from Early Learning Administrative Assistant to Administrative & Training Assistant (SS2)
Recommended Annual Salary - \$38,000 (SS2) prorated
Effective Date – October 4, 2017
New
- 3. Head Start
 - a. Teaching Staff
 - 1) Ashley Souder
Change from Long Term Substitute Head Start Teacher to Head Start Teacher
Recommended Annual Salary - \$28,755 prorated
Effective Date – September 22, 2017
Replacement

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b. Assistant Teaching Staff

1) Lindsay Royster

Change from Head Start Program Aide to Head Start Assistant Teacher

Recommended Annual Salary - \$16,229 prorated

Effective Date – October 9, 2017

Replacement

E. Additions to 2017-2018 Approved Substitute Lists – Ratifications

Assistant Teaching Staff

Anne Carrozza – Effective October 20, 2017

Krista Chiccarine – Effective September 21, 2017

Eileen McGinley – Effective November 6, 2017

F. Remove from 2017-2018 Approved Substitute Lists

No items to consider.

G. Employment – Approvals

1. Administrative Staff

a. Michael Webb – Program Administrator

Recommended Annual Salary - \$125,500

Effective Date – On or Before January 15, 2018

New (Funded by Nonpublic Title Funds)

2. Professional Staff

a. Sarah Finnegan - Hearing Support Teacher

Recommended Annual Salary - \$97,780 (M+30 Step 13) prorated

Effective Date – December 18, 2017

Additional Staff Need

3. Support Staff

a. Elizabeth Butch – Senior Accountant

Recommended Annual Salary - \$68,000 (CTC2) prorated

Effective Date – December 1, 2017

Replacement

H. Change of Status - Approvals

No items to consider.

I. Additions to 2017-2018 Approved Substitute Lists

No items to consider.

J. Leave of Absence Requests

1. Professional Staff

Personal Leave (FMLA with benefits)

Gwen Chand – Vision Teacher

Effective Date – November 11, 2017

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Personal Leave (FMLA with benefits)

Michele Coar – Teacher, Early Intervention
Effective Date – November 27, 2017

Intermittent Personal Leave (FMLA with benefits)

Ronald Logan – Educational Consultant
Effective Date – October 20, 2017

Personal Leave (FMLA with benefits)

Lauren Todd – Training & Consulting Specialist
Effective Date – November 8, 2017

2. Head Start Teaching Staff
Personal Leave (FMLA with benefits)
Heather Shade – Teacher, Head Start
Effective Date – September 18, 2017

K. Return from Leave of Absence Requests

1. Professional Staff
Personal Leave – (FMLA with benefits)
Megan Bertele – Speech Language Pathologist
Effective Date – September 25, 2017

Personal Leave – (FMLA with benefits)
Karen Wizeman – Speech Language Pathologist
Effective Date – October 5, 2017

L. Retirements

1. Professional Staff
 - a. Darlene E. Anderson – Adapted Physical Education
Effective Date – January 12, 2018

M. Resignations

1. Administrative Staff
 - a. Melissa Newpher Edwards – Program Administrator
Effective Date – December 15, 2017
Other Employment
2. Professional Staff
 - a. Christy Borgmann – Therapeutic Classroom Teacher, EI
Effective Date – October 27, 2017
Personal
3. Head Start
 - a. Teaching Staff
 - 1) Danielle Timbario – Teacher, Head Start
Effective Date – September 29, 2017
Other Employment

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- 2) Delecia Walker – Teacher, Head Start
Effective Date – October 18, 2017
Personal
- b. Assistant Teaching Staff
 - 1) Ana Cintron – Assistant Teacher, Head Start
Effective Date – October 20, 2017
Personal
 - 2) Ha Diem Ha – Assistant Teacher, Head Start
Effective Date – September 20, 2017
Personal

N. Terminations

- 1. Support Staff
 - a. Eileen Cianciulli – Vocational Evaluator
Effective Date – November 15, 2017

O. Other

No items to consider.

It was moved by Polaneczky, seconded by Hakes, that the Intermediate Unit Board approve the Personnel Matters as listed above, VIII.A.B.C.D.E.G.J.K.L.M.N. Motion carried; all ayes. (Attachment VIII.B.1.)

IX. Other Matters for Consideration

A. BUSINESS SERVICES

— STAN WISLER, CFO AND DIRECTOR

GENERAL OPERATIONS

The Administration recommends acceptance of the 2016/2017 financial statements as audited by Maillie.

To authorize the appropriate officers to enter into an After School Vended Meal Site Agreement with the Norristown Area School District for the period of October 12, 2017 thru June 30, 2018.

To authorize declaration of the attached list of equipment obsolete and available for recycling from the Office of Technology Services. The MCIU will attempt to sell these items on e-Bay.

REVENUE

To authorize the appropriate officers to enter into a contract agreement between the Montgomery County Intermediate Unit and the Upper Merion School District for Payroll Support Services for the period of October 13, 2017 through December 22, 2017 in the amount of \$13,350.

To authorize the appropriate officers to enter into a sub-grant agreement for implementation of Individuals with Disabilities Education Improvement Act-B (IDEA) Use of Funds Agreement between the Montgomery County Intermediate Unit and the districts listed below. The MCIU

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agrees to make “pass through” payments to the districts based on the IDEA guidelines for the period of July 1, 2017 through June 30, 2018 with the option to carryover funds to September 30, 2019.

- School District of Cheltenham Township
- North Penn School District
- Pottsgrove School District
- School District of Springfield Township
- Souderton Charter School
- Wissahickon School District

To authorize the appropriate officers to enter into a sub-grant agreement for implementation of Individuals with Disabilities Education Improvement Act 619 (IDEA) Use of Funds Agreement between the Montgomery County Intermediate Unit and the districts listed below. The MCIU agrees to contract with these districts based on the IDEA guidelines for the period of July 1, 2017 through June 30, 2018.

- School District of Cheltenham Township
- North Penn School District
- School District of Springfield Township
- Wissahickon School District

EXPENSES

To authorize the appropriate officers to enter into a contract agreement between the Pottsgrove School District and MCIU for the purchase of meals for the Pre-K Counts program for the 2017/2018 school year. The total estimated cost will be \$24,956.

B. NON-PUBLIC SERVICES

— DR. KEN VOSS, DIRECTOR

REVENUE

To authorize the appropriate officers to accept Title I funds from Pottsgrove School District to operate their Title I reading and/or math programs for students in nonpublic schools for the 2017/2018 school year for the preliminary amount of \$6,411.00.

To authorize the appropriate officers to accept Title II-Part A funds for the 2017/18 school year from Pottsgrove School District within Montgomery County in the amount of \$1,617.00. In order to meet the “equitable share” of the district Title II-Part A allocation, the nonpublic schools within these districts will be eligible for staff development which will be provided through the Office of Non-Public Services in collaboration with the Office of Professional Learning at MCIU.

To authorize the appropriate officers to accept Title IV equitable share funds for the 2017/2018 school year from Pottsgrove School District in the amount of \$509.00 for the MCIU to provide professional development trainings and/or materials and resources for the nonpublic schools within these districts.

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C. PENNSYLVANIA TRAINING AND TECHNICAL ASSISTANCE NETWORK (PATTAN)

— REBECCA FOGLE, DIRECTOR

GENERAL OPERATIONS

The Administration recommends the acceptance of the amended statement of work for State Personnel Development Grant (SPDG for year five) for the 2017/2018 school year for students learning the PA Core Standards and the Maximizing Access Learning: Pennsylvania Common Core Standards Project (Project MAX) will provide this professional development.

EXPENSES

To authorize the appropriate officers to enter into a contract agreement with the following to present at the HELIX Conference on the dates and amounts listed below:

• Karen Blankenship	November 13, 2017	\$2,500.00
• Kerry S. Lueders	November 14, 2017	432.27
• Carrmen Hayman, The Children's Hospital of PA	November 13, 2017	779.65
• Christopher Russell	November 15, 2017	276.00
• Eric Sheldon	November 14-15, 2017	2,726.25
• Lori G. Cook	November 15, 2017	1,811.00
• Lynne H. Price	November 13-14, 2017	1,500.00

To authorize the appropriate officers to enter into a contract agreement with the following Intermediate Units and school districts who will receive stipend support in the amount of \$2,000.00 for staff who support students with low incidence disabilities to attend the HELIX Conference November 13-15, 2017.

- Allegheny Intermediate Unit 3
- Bangor Area School District
- Beaver Valley Intermediate Unit 27
- Berks County Intermediate Unit
- Bradford Area School District
- Central Intermediate Unit 10
- Homer Center
- Intermediate Unit 1
- Intermediate Unit 2 Pittsburgh Public School
- Midwestern Intermediate Unit 4
- Mifflinburg School District
- Montgomery County Intermediate Unit
- Northeastern Educational Intermediate Unit
- Olney School District, School District of Philadelphia
- School District of Philadelphia
- Thurgood Marshall Elementary School
- Tunkhannock Area School District
- Warrior Run School District

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To authorize the appropriate officers to enter into a contract agreement with the following to provide consultation and TA in support of the State Personnel Development Grant (SPDG)-Project MAX for the period of July 1, 2017 through June 30, 2018 in the amounts listed below:

• Dallastown Area School District	\$ 5,000.00
• Duquesne University	10,000.00
• Olney School District, School District of Philadelphia	5,000.00
• Philadelphia HUNE, Inc.	105,700.00

To authorize the appropriate officers to enter into a contract agreement with the following school entities for the Cohort 3-Year 3 and Cohort 4-Year 2 implementation of SPDG-Project MAX on various dates beginning September 1, 2017 through June 30, 2018 in the amounts listed below:

• Beaver Valley Intermediate Unit 27	Cohort 3 – Year 3	\$2,000.00
• Greensburg-Salem School District	Cohort 3 – Year 3	2,000.00
• Hopewell Area School District	Cohort 3 – Year 3	2,000.00
• Lincoln Intermediate Unit 12	Cohort 3 – Year 3	7,000.00
• Luzerne Intermediate Unit 18	Cohort 3 – Year 3	2,000.00
• Penn-Delco School District	Cohort 3 – Year 3	2,000.00
• Westmoreland Intermediate Unit 7	Cohort 3 – Year 3	7,000.00
• Northwest Bradford School District	Cohort 4 – Year 2	5,000.00
• The School District of Philadelphia	Cohort 4 – Year 2	10,000.00
• Bradford Area School District	Cohort 4 – Year 2	4,000.00
• Mifflinburg Area School District	Cohort 4 – Year 2	5,000.00
• Derry Township-Hershey High School	Cohort 4 – Year 2	5,000.00
• Warrior Run School District	Cohort 4 – Year 2	5,000.00
• Carbon Lehigh Intermediate Unit	Cohort 4 – Year 2	5,000.00
• Seneca Highlands Intermediate Unit 19	Cohort 4 – Year 2	5,000.00
• BLaST Intermediate Unit	Cohort 4 – Year 2	5,000.00

To authorize the appropriate officers to enter into a contract agreement with the following to provide stipend support to institutions of Higher Education (IHE) for SPDG-Project MAX beginning July 1, 2017 to June 30, 2018 in the amounts listed below:

• Arcadia University	\$10,000.00
• Cairn University – School of Education	10,000.00

To authorize the appropriate officers to enter into a contract agreement with the Parent Education and Advocacy Leadership Center (PEAL) to build and sustain the Project MAX Statewide Parent Network in collaboration with SDE/PaTTAN for the period of July 1, 2017 to June 30, 2018 in the amount of \$150,000.00.

To authorize the appropriate officers to enter into a contract agreement with The Arc of PA/Include Me Program to offer Arc Discovery Employment Transition (ADEPT) training and

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certification to educate Project MAX parent leaders about the vocational tools available on various dates from July 1, 2017 through June 30, 2018 in the amount of \$29,475.00.

To authorize the appropriate officers to enter into a contract agreement with Kelly S. Fonner, M.S. to present PODD Overview trainings at three PaTTAN Centers on October 27, 28 and 30, 2017 in the amount of \$9,423.36.

To authorize the appropriate officers to enter into a contract agreement with BrainSTEPS to continue working with teams and team members to provide educational support to children with brain injuries on various dates from July 1, 2017 through June 30, 2018 in the amount of \$100,000.00.

To authorize the appropriate officers to enter into a contract agreement with Temple University – of the Commonwealth System of Higher Education to support and further develop culturally and linguistically responsive strategies for diverse children with disabilities for the period of July 1, 2017 through December 31, 2017 in the amount of \$86,984.79.

To authorize the appropriate officers to enter into a contract agreement with Marshal Greenfeld to present at the PDE Conference on February 28, 2018 in the amount of \$3,787.19.

To authorize the appropriate officers to enter into a contract agreement with Jeff Eckhart, Leaderservice to create a web-based data system for PaTTAN East Chester Upland School District Project at the Toby Farms Intermediate School for the period of October 1, 2017 to June 30, 2018 in the amount of \$27,625.00.

To authorize the appropriate officers to enter into a contract agreement with Jim Knight, Instructional Coaching Group to provide professional development to special education leaders and coaches on March 13-15, 2018 in the amount of \$20,000.00.

To authorize the appropriate officers to enter into a contract agreement with Lana Edwards Antoro, Ph.D. to provide services for the period of August 1, 2017 to June 30, 2018 in the amount of \$18,750.00.

D. PROFESSIONAL LEARNING

— DR. DONNA GAFFNEY, DIRECTOR

GENERAL OPERATIONS

To authorize the appropriate officers to enter into a contract agreement between the Montgomery County Intermediate Unit and the Susquehanna Township School District to participate in the Montgomery Virtual Program (MVP) for the period of September 5, 2017 through June 30, 2018.

REVENUE

To authorize the appropriate officers to enter into a contract agreement between the Montgomery County Intermediate Unit and the Wissahickon School District to provide the Montgomery Virtual High School for the period of July 1, 2017 to June 30, 2018 in the amount of \$7,000.00.

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To authorize the appropriate officers to enter into a contract agreement between the Montgomery County Intermediate Unit and the Souderton Area School District to provide Professional Development of Effective Mathematics Teaching Practices on November 22, 2017 in the amount of \$600.00.

EXPENSES

To authorize the appropriate officers to enter into a contract agreement with Angelo Juliani to present a workshop on Using Design Thinking to Boost Creativity on February 28, 2018 in the amount of \$2,400.00.

To authorize the appropriate officers to enter into a contract agreement with Ashley McAndrew, ESL Program specialist course instructor, to present a Course 6/Cohort 2 on various dates from March 19, 2018 to May 9, 2018 in the amount of \$3,000.00.

To authorize the appropriate officers to enter into a contract agreement with Karen Allison Sergovic, ESL Program specialist course instructor – Course 4 and Course 5/Cohort 2, to present on various dates from October 30, 2017 through March 2, 2018 in the amount of \$6,000.00.

To authorize the appropriate officers to enter into a contract agreement with Nathan Hall, ESL Program specialist course instructor – Course 2/Cohort 3, to present on various dates from November 13, 2017 to February 7, 2018 in the amount of \$3,000.00.

To authorize the appropriate officers to enter into a contract agreement with Tanya Morret, Capital Area Intermediate Unit #15, to facilitate workshops related to gifted education on various dates from November 28, 2017 to January 11, 2018 with no fee.

To authorize the appropriate officers to enter into a contract agreement with the Souderton Area School District to provide youth workforce career counseling services for the period of July 1, 2017 through June 30, 2018 in the amount of \$100,000.00.

E. STUDENT SERVICES

— DR. LOIS ROBINSON, DIRECTOR

REVENUE

To authorize the appropriate officers to enter into a contract agreement between the Montgomery County Intermediate Unit and The Pathway School to provide a professional development trauma informed training on October 6, 2017 in the amount of \$1,200.00.

To authorize the appropriate officers to enter into a contract agreement between the Montgomery County Intermediate Unit and the Lower Merion School District to provide the district a certified behavior specialist for the period of September 5, 2017 to June 18, 2018 in the amount of \$510.00 per day.

To authorize the appropriate officers to approve the 2016/2017 Cost Plan Agreement between the Montgomery County Intermediate Unit and the Hazeltown School District in the amount of \$43,599.77.

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To authorize the appropriate officers to approve the addendums for the 2017/2018 intergovernmental agreement for shared student services between the Montgomery County Intermediate Unit and the following districts for the services and amounts listed below:

• Lower Merion School District	Psychological Services	\$61,200.00
• Lower Merion School District	Behavioral , Management & social	91,800.00
• Lower Merion School District	Temp Staffing Agreement	91,800.00
• Lower Moreland School District	Speech /Language	55,080.00
• Norristown Area School District	Functional Behavior Assessment	1,020.00
• North Penn School District	Behavior Management Services	1,530.00
• Souderton Area School District	Bilingual Speech Evaluation	700.00
• Upper Merion Area School District	Bilingual Psychological Evaluations	2,000.00
• Wissahickon School District	Bilingual Psychological Evaluations	4,000.00

To authorize the appropriate officers to enter into a 2017/2018 intergovernmental agreement for shared student services between the Montgomery County Intermediate and the districts listed below to provide shared special education services in the amounts listed. Final billing will be based on actual services provided to the districts.

• Interboro School District	\$ 1,620.00
• School District of Cheltenham Township	2,824,825.42
• Spring-Ford Area School District	898,389.07

EXPENSES

To authorize the appropriate officers to enter into a school age contract agreement with Firely Pediatric Services for nursing services at \$45 per hour for the period of July 1, 2017 through June 30, 2018.

F. TECHNOLOGY SERVICES

— GAIL KENNEDY, DIRECTOR

GENERAL OPERATIONS

To authorize the appropriate officers to enter into a partnership agreement with Accela School, LLC.

REVENUE

To authorize the appropriate officers to enter into a contract agreement between the Montgomery County Intermediate Unit and the School District of Cheltenham Township for small zoom rooms for the period of September 20, 2017 to June 30, 2018 in the amount of \$120.00.

To authorize the appropriate officers to enter into a contract agreement between the Montgomery County Intermediate Unit and the districts listed below to provide Discovery Education Streaming for the period of July 1, 2017 through June 30, 2018 in the amounts listed:

• The Haverford School District	Basic Package	\$1,170.00
• Souderton Area School District	Basic Package	2,884.35

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To authorize the appropriate officers to enter into a contract addendum between the Montgomery County Intermediate Unit and the Hatboro-Horsham School District for an additional 400 MG of Internet Service effective October 1, 2017 through June 30, 2018 in the amount of \$7,200.00.

To authorize the appropriate officers to enter into a contract agreement between the Montgomery County Intermediate Unit and the following districts for PowerSchool/Level Data – State Data Validation Suite support for the period of July 1, 2017 through June 30, 2018 in the amounts listed:

• Canon-McMillan School District	\$4,940.00
• Octorara Area School District	2,232.50

To authorize the appropriate officers to enter into a contract agreement between the Montgomery County Intermediate Unit and Interboro School District to provide Active Directory Student Sync™ for the period of November 1, 2017 to October 31, 2018 in the amount of \$3,515.00.

To authorize the appropriate officers to enter into a service agreement between the Montgomery County Intermediate Unit and the Jenkintown School District for the immediate support of PIMS Collection I staff submission for the period of September 1, 2017 through June 30, 2018 in the amount of \$3,800.00.

To authorize the appropriate officers to enter into a service agreement between the Montgomery County Intermediate Unit and the Jenkintown School District to provide ad hoc PIMS and PowerSchool, onsite or virtual assistance, when requested by the district for the period of July 1, 2017 through June 30, 2018 in the amount of \$6,000.00.

To authorize the appropriate officers to enter into a service agreement between the Montgomery County Intermediate Unit and the Lower Moreland Township School District to provide technical support for imaging and deployment for the period of November 6, 2017 through November 30, 2017, not to exceed two days at \$770 per day.

G. ADMINISTRATION

— DR. BRADLEY C. LANDIS, ASSISTANT EXECUTIVE DIRECTOR

No items to consider.

It was moved by Polaneczky, seconded by Hakes, that the Intermediate Unit Board approve the Other Matters for Consideration as listed above, IX.A.B.C.D.E.F. Motion carried; all ayes. (Attachment IX.A.3.)

X. Persons Desiring to be Heard

No one desired to speak.

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XI. Adjournment

The date of the next Intermediate Unit Board Meeting:

Wednesday, January 24, 2018

6:15 p.m. – Committee-of-the-Whole Meeting

7:00 p.m. – Regular Action Meeting

Washington A Conference Room, 2 W. Lafayette Street

The Intermediate Unit Board adjourned the meeting at 9:00 p.m.

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THE FOLLOWING TOOK PLACE PRIOR TO THE REGULAR BOARD MEETING, DURING COMMITTEE-OF-THE-WHOLE:

2016-2017 Audit Report: Edward Furman, Partner at Maillie presented the audit results from the audit of the fiscal year ended June 30, 2017. There were no significant findings. The Administration is recommending acceptance of the audit report on tonight's agenda. (Attachment I.A.1.)

Head Start: Dr. Robinson shared information from the Head Start Policy Council Meeting dated October 16, 2017 and November 6, 2017 which included Meeting Minutes from the September 18, 2017 and October 16, 2017 meetings respectively. (Attachments I.A.2.a.b.)

Government Relations: Tina Viletto highlighted key legislative issues as detailed in the Government Relations Report to the Board. (Attachment I.A.3.)

Cost Study: Dan Cicala, Principal from Fidevia Construction and James Miller, Managing Director of Construction, presented an overview of the recent cost study analysis for renovations to the Early Learning Academy at 1605 West Main Street. Dr. George stated that the Administration will be studying these results and will make a recommendation in the near future to the MCIU Board of Directors.

COMMITTEE-OF-THE-WHOLE CONCLUDED AND THE OFFICIAL MEETING BEGAN.